

**STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA**

**TOWN COUNCIL MEETING
April 10, 2025**

Minutes from the Annabella Town Council Meeting held Thursday, April 10, 2025, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| 1. ROLL CALL | 7. DISCUSSION ON TENTATIVE BUDGET |
| 2. OPENING REMARKS | 8. DEPARTMENT BUSINESS |
| 3. PLEDGE OF ALLEGIANCE | 9. OTHER BUSINESS |
| 4. CITIZEN INPUT | 10. CLOSED MEETING |
| 5. APPROVAL OF MINUTES | 11. ADJOURN |
| 6. APPROVAL OF WARRANT REGISTER | |

Public in attendance:

*Kayla Johns
Shane Phelps
Larry Helquist*

*Rose Helquist
Dean Grant
Pauline Grant*

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Jill Anderson, Kelvin Johns, Stephanie Morgan and Chris Nielson. Tina Mitchell, Clerk, and Eric Nielsen, Maintenance Supervisor, were also in attendance.

2. OPENING REMARKS. A prayer was offered by Councilmember Anderson.

3. PLEDGE OF ALLEGIANCE. Councilmember Morgan led the group in the Pledge of Allegiance.

4. CITIZEN INPUT. Mayor Christensen opened the floor for citizen input, asking attendees to keep their comments within a three-minute limit. Dean Grant voiced concerns about the proposed pickleball and tennis courts, specifically questioning parking arrangements and the potential increase in traffic on his dead-end street. He requested a "No Outlet" sign to discourage drivers from using his driveway to turn around and inquired about lighting for the courts. Mayor Christensen and the Council acknowledged Grant's concerns. They agreed to install a "No Outlet" sign and assured him that designated parking for the pickleball courts would be on the south side of the lawn, more specifically, the overflow parking area on the west side of the Community Center.

Councilmember Anderson also clarified that lighting was not included in the initial project plan but expressed hope that funding could be allocated for future installation. Councilmember Morgan added that Richfield's pickleball courts feature timed lights that automatically turn off after a period of inactivity, suggesting a similar approach could be considered.

5. APPROVAL OF MINUTES. Mayor Christensen opened discussion for approval of the March Town Council minutes. **Councilmember Anderson made a motion to approve the minutes as presented. Councilmember Johns seconded the motion and the motion carried unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.**

6. APPROVAL OF WARRANT REGISTER. The warrant register was presented and reviewed for formal approval. Councilmember Nielson inquired about the Zenner meter annual subscription of \$2,300, which Tina confirmed covered both culinary and irrigation water. Councilmember Anderson asked about the Utah League of Cities and Towns membership, and it was explained that the organization provides valuable resources and training for the town. **Councilmember Johns made a motion to approve the warrant register as presented. Councilmember Morgan seconded the motion and the motion carried unanimously. (Summary: Yes=4). Yes: Jill Anderson, Kelvin Johns, Stephanie Morgan, and Chris Nielson.**

7. DISCUSSION ON TENTATIVE BUDGET.

Tina presented a rough draft of the budget for the upcoming fiscal year. She highlighted several key points:

1. The pickleball court project was included, pending grant approval.
2. Each department's budget was highlighted for review.
3. The exercise room had \$26,500 available plus an additional \$10,500 budgeted for next year.
4. The Community Center payment was transferred from the park and recreation fee.
5. The Capital Projects Fund included the cul-de-sac and crack and chip seal maintenance for roads.
6. The water department budget included valve replacements and a water study, with half the cost of the water study anticipated to come from a CIB grant.
7. The irrigation budget reflected new rates and depreciation.
8. The Perpetual Care Fund for the cemetery was explained.

Tina encouraged Council members to review the budget and provide feedback or suggest changes. She explained that this was the first step in the budget

process, with further refinements to be made in May and a public hearing scheduled for June.

8. DEPARTMENT BUSINESS.

Beautification and Parks: Councilmember Anderson reported that they were still waiting to hear back about the grant for the pickleball courts. The project's total cost was estimated to be between \$150,000 and \$200,000, with the Town potentially responsible for 30% of the cost if the grant is approved. The Council discussed potential funding sources, including unrestricted fund balance and in-kind donations from contractors.

Activities: Chris Nielson announced that the Easter egg hunt would be held on Wednesday at 6 PM. The event would mirror last year's format, with a scavenger hunt around Town for those 12 and older. Councilmember Johns also mentioned that the Annabella Youth Council was organized and starting to function, with Kayla Johns elected as the Youth Council Mayor.

Cemetery: Eric Nielsen, Maintenance Supervisor, reported that they were trying to clean up the cemetery and that fertilizer would be applied on Monday. He also mentioned that the OHV group was interested in doing a project for Annabella and asked for input.

Roads: Councilmember Morgan reported that crack sealing had been completed. Mayor Christensen inquired about the progress the seal coat.

Water: Councilmember Johns provided updates on the water system:

- Irrigation water would be available to everyone on April 15th.
- The system had been pressurized, and a couple of leaks were found and repaired.
- The vault project is nearly complete.

Larry Helquist inquired about the status of the water usage portal. Eric Nielsen explained that it was in development with the meter manufacturer, Zenner, and could be available in 6-9 months. The portal would allow residents to check their irrigation water usage on their phones. However, he added that culinary water meters, being mechanical rather than digital, would most likely not be included.

9. OTHER BUSINESS. Kayla Johns, representing the Youth Council, shared their interest in contributing to Town projects and activities. She mentioned their willingness to replace trees in Dusty Memorial Park that had been damaged by deer, noting that the replacement trees would be donated. Additionally, she expressed the Council's willingness to assist with the Easter Egg Hunt and other community activities.

Johns also reported that the Youth Council currently has four members and is still accepting applications. The Council then discussed various methods to safeguard the new trees, including fencing and deterrents.

10. CLOSED MEETING. At 6:35 p.m. the Council adjourned the regular meeting and entered a closed session for purposes allowed by the Utah Open and Public Meetings Act. **A motion to close the regular meeting was made by Councilmember Anderson. The motion was seconded by Councilmember Morgan and the motion carried unanimously.**

11. ADJOURN. At 7:32 p.m. **Councilmember Johns made a motion to adjourn the meeting. Councilmember Anderson seconded the motion, and the motion carried unanimously.**

Minutes of the Town Council meeting held Thursday, April 10, 2025, were approved this 8th day of May, 2025.



Brent Christensen, Mayor



Tina Mitchell, Town Clerk