

**MINUTES OF THE GENERAL MEETING  
OF THE BOARD OF TRUSTEES OF THE  
KANE COUNTY WATER CONSERVANCY DISTRICT  
HELD AT THE DISTRICT OFFICE  
725 EAST KANEPLEX DRIVE  
KANAB, UTAH 84741  
APRIL 10TH, 2025**

The general meeting of the **BOARD OF TRUSTEES OF THE KANE COUNTY WATER CONSERVANCY DISTRICT** was held at the Kane County Water Conservancy District (KCWCD) Office, Kanab, Utah on the 10th day of April, 2025 at 6:00 P.M. Board of Trustees Chairman Ben Clarkson welcomed board members, employees, and public attendees to the meeting. Ben Clarkson conducted a roll call at the beginning of the board meeting. Board members in attendance said present.

**THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE:** The board members and employees of the KCWCD participating in the meeting were: Board Chairman Ben Clarkson and board members: Clay Hansen, McKay Chamberlain, David Schmuker, Ferril Heaton and Mike Kenner participated in the meeting by phone. Michael East was excused from the meeting. KCWCD management and staff in attendance included: General Manager, Michael Noel, and Office Manager Amanda Buhler. Contract employees in attendance included Dirk Clayson, and Jennifer Stewart. Commissioner Patty Kubeja representing Kane County and Vern Malloy representing Sunrise Engineering also attended the meeting.

**AGENDA ITEM NO. 1: APPROVAL OF MINUTES: MOTION:** Mike Kenner motioned to approve the March 13th, 2025 minutes. McKay Chamberlain seconded it. The vote was unanimous in the affirmative.

**AGENDA ITEM NO. 2: FINANCIALS:**

**(a)** Amanda Buhler, KCWCD office manager, and General Manager Mike Noel reported on the financials, including assets, liabilities, and the financial balance sheets. State Bank of Southern Utah Enterprise checking account shows \$35,229.39 and the various Public Treasurer's Investment Funds (PTIF) balances total \$2,307,663.46. We have collected 86% of the projected budgeted water fees for FY 2024-2025.

**(b)** Amanda Buhler reviewed the check register with the board and called attention to various key transactions on the register. Currently, for FY 2024/2025 there are 15 new connections in Johnson Canyon, 19 connections in Duck Creek and 4 connections in the East Kane County Water System. Mike reported a claim will be made on insurance for the 49 meters that froze on Cedar Mountain in Timber Trails. We ordered three new trucks to replace two trucks on the mountain and 1 here in Kanab. We are having the three old trucks cleaned in and out and detailed to get ready to sell. We received a bond tax refund of \$10,991.76 from the IRS. This was part of the line extension we did for Kanab City. The Forest Service finally paid all of their back due sewer fees. There have been 179 irrigation town radio read meters installed to date. There are a handful of 2 inch meters that still need to be installed. They are on backorder.

(c) Amanda reported that we received \$1,051,221 in tax disbursements to date from the Kane County Treasurer, and we currently have received 98% of the total projected tax revenue. The actual revenue will most likely be more than we projected to receive. The board members reviewed and signed off on the checking account register. Amanda asked all attending board members to sign the two bank statements that she provided for them.

**MOTION:** David Schmuker made a motion to approve the financial statement, check register, payment of bonds and bills, and check #s 19726 to 19805. Clay Hansen seconded it. The vote was unanimous in the affirmative. The board considered all of the financial numbers correct as of April 10th, 2025 presented at the April 10th, 2025, meeting.

PTIF Project Escrow's	\$ 1,418,378.46
Enterprise Fund – Checking # 5110788	\$ - 17,640.42
PTIF Enterprise - #3697	\$ 22,477.04
PTIF Muni Escrow- #3891	\$ 268,694.08
PTIF Stabil.Cap./Replacement - #3889	\$ 418,811.20
PTIF Total Bond/Res. Accts.	<u>\$ 1,597,681.14</u>
<b>Sub-Total Checking/Savings</b>	<b>\$ 3,708,401.50</b>
Accounts Receivable	\$ 520,369.91
<b>Total Other Current Assets</b>	<b><u>\$ 511,681.18</u></b>
<b>Balances/All Funds</b>	<b>\$ 4,740,452.59</b>

**AGENDA ITEM NO. 3: JACKSON FLAT RESERVOIR AND KANAB  
IRRIGATION COMPANY COORDINATION:**

**(a) Jackson Flat Reservoir water update:** Mike reported that we are currently operating at 97% of full capacity. There are concerns about the Mace property using a center pivot and potentially taking too much water. Kane County and Garfield County are in extreme drought situations. Managing water usage and staying within limits is important. The irrigation board will meet every other Thursday to discuss compliance issues of users, and some board members asked if the water conservancy would take over the compliance side of it. The board is considering granting the irrigation board the authority of a watermaster. This would allow them to address water theft more effectively. One individual believes they could resolve the issue of water theft within a year with the proper authority. There is a consensus that it's unfair to the compliant water users when others violate the rules.

**(b) Recreation and Operational Report:** Mike reported a recreation plan exists, created by a company through Sunrise, which includes designs for a boat ramp. The recreation plans include a pickleball court and another dock on the north side of the reservoir. Bathrooms for Stellar Vista are being considered, including the cost of water lines. Electrical lines are also being considered, but are expensive. There will be bands playing at the reservoir this summer. The Utah Office of Outdoor Recreation is visiting Kanab for their annual meetnig. The KCWCD will be hosting about 250-300 people from all over the state. They have paid for a catered dinner and we sponsored “The Chris Paul Band” to perform for them. The fishing derby is scheduled for April 11-12th, 2025. There is also a disc golf tournament that same weekend. Grants have been applied for to fund the pickleball courts.

**(c) Kanab Irrigation Secondary Metering Project Status:** Mike reported we have two irrigation meter crews working now. They were able to install 11 irrigation meters yesterday and 33 in the last week. We should be able to get all of them installed by the end of April. Amanda will set up meetings with the Kanab irrigation company every second Thursday of the month. It will be held on the same day as our safety meetings and board water conservancy district meetings.

**(d) Summer Concert Series-** The Chris Paul Band will be performing closer to the old City building across from South Central and closer to the Jacob Hamblin Park. We are planning for other bands to come and perform throughout the summer. Ben reported that concerns have been raised with him about the impact of a large development (a thousand units across the highway) on access to the reservoir for Kane County citizens. Mike agreed that the new development will have a major impact on the Jackson Flat Recreation Area. The developers are aware of the potential impact and are willing to pay their share. They have already donated to the fishing derby and plan to provide free dole whips on the 24th of July. A discussion is needed to determine how to fairly manage access to the reservoir with the new development. There is concern about limiting use to avoid overrunning the reservoir. The developers are paying property taxes and water bills, similar to vacation rentals. There is a concern about trails being paved that lead directly to the reservoir. The board wants to ensure they see any recreation plans that engineers come up with. Mike invited the developers to our next board meeting and told them that we would appreciate being involved in the planning and presentation of any trail connections.

**AGENDA ITEM NO. 4: COVE RESERVOIR EIS:** Mike reported the EIS report is progressing well. He contacted Senator Mike Lee's office and spoke with his chief of staff who works on the resource committee. Senator Lee sent a letter to both the Secretary of Interior and Secretary of Agriculture. Congressman Mike Kennedy will also write a letter and Celeste Malloy is expected to contribute as well.

**AGENDA ITEM NO. 5: JOHNSON CANYON WELL:** Mike reported we got the intent language in the bill of bills to fund a solution for water with high sulfur content. The water needs to be blended to reduce the sulfur level from 900 parts per million. The state limit is 1000, and the EPA limit is 2000. Nate Wallentine is working on this issue.

**AGENDA ITEM NO. 6: DUCK CREEK VILLAGE/CEDAR MOUNTAIN LONG VALLEY WATER and SEWER SYSTEM:** Mike reported they contacted our insurance company to let them know there were a large number of water meters that froze on Cedar Mountain mostly in Timber Trails area. There were about half of them that thawed and started working again; the other half needed to be replaced because they froze and cracked the meter. Our employees did a good job checking meters and used heat tape to get them working. Vern Malloy reported there was an issue with the precision sewer line that needs to be addressed. Tree debris on Mammoth Creek Road needs to be cleaned up. Mike Kenner will remind everyone to clean it up when it's dry enough. They will stack the debris and have the state fire and forestry burn it in the winter. Duck Creek had 99 inches of snow, but there is not much runoff. Vern reported that Landon sent an email taking responsibility if something pops up in the sewer. They will wait until it dries up to see how it looks and if it's sealed.

**AGENDA ITEM NO. 7: GENERATOR AND BOOSTER PUMP PROBLEMS DUCK**

**CREEK-MIKE:** The booster pump and grinder station leak repairs are almost complete. The repair work on the back up generator is completed and working properly.

**AGENDA ITEM NO. 8: EAST KANE COUNTY WATER SYSTEM: (New Paria and West Clark Bench)**

**(a) New Paria:** Mike reported that John Jacobsen and Mike have been monitoring these two projects for the past 10 months. New Paria is almost complete. The pump station and new well need to be finished. West Clark Bench is waiting for Layne Reed from Delco to start up the pumps. We will then energize the pump station and pump water into the tank to disinfect. The generator has been tested and checked out and all of our operators have been trained on that generator. We received two clean water sample tests, so they are ready to fill the tank. David is doing a very good job taking care of the new systems. Mike asked Commissioner Kubeja to help us get south avenue road in West Clark Bench opened back up. Taylor Glover needs to go look at it on the GIS and research the history. The road may need to be condemned if it's not a county road that would provide a second emergency exit and allow the water systems to be tied together.

**AGENDA ITEM NO. 9: DIRECTOR'S REPORT:**

**(a) Board Member Issues:** Mike reported the water users workshop was great and there were many people who still have connections with Mike that will help our district with projects they're involved in. Washington County Water Conservancy District is developing a \$1 billion water treatment plant for water reuse to meet growth needs without the Lake Powell pipeline. They plan to treat water and pump it back into Sand Hollow, instead of letting it flow down the Virgin River. Mike reported the city of Willows is working on their septic tank issues. The legislature shut down Michael Kohler's anti-town creation bill.

**MOTION:** Clay Hansen made a motion to adjourn. David Scmuker seconded it. The meeting was adjourned at 6:30 P.M. on April 10th, 2025, per a unanimous vote.

**(b) Next Meeting Date:** May 8th, 2025, 6:00 PM @ Kane County Water Conservancy District Office.

**APPROVED:**

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**Ben Clarkson-Chairman, KCWCD Board of Trustees - Date**

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**Michael E. Noel –General Manager, KCWCD - Date**