

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
April 10, 2025

PRESENT: David Hair, Daniel Grange, Clay Wilker, Pamela June, Ryan Zollinger, Chad Kendrick, Corey Twedt, Maddie Soto, Nathan Lower, Kristi Walker, Bryan Low, Jeff Simmons

Call to order/Roll call

Mayor David Hair called the City Council Meeting to order for April 10, 2025, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Daniel Grange, Clay Wilker, and Ryan Zollinger in attendance, with Councilmember Jeremy Ward excused.

Opening remarks/Pledge of Allegiance

Councilmember Grange welcomed everyone to the Council Meeting and led all present in the Pledge of Allegiance. He then offered a word of prayer.

Approval of agenda

The agenda for the meeting was reviewed. **Councilmember Wilker motioned to approve the agenda for April 10, 2025.** Councilmember June seconded. Councilmembers Wilker, Grange, June, and Zollinger voted yes, with Councilmember Ward excused. (A copy of the agenda is included as Attachment “A”.)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting on March 13, 2025.

Councilmember Zollinger motioned to approve the minutes for March 13, 2025.

Councilmember Grange seconded. Councilmembers Wilker, Grange, June, and Zollinger voted yes, with Councilmember Ward excused.

Public comment period

Nathan Lower signed up for the public comment portion of the meeting. He lives on 300 South and is concerned about the dust from the sewer construction. Mayor Hair and Councilmember Zollinger had been discussing the dust issue before the meeting and how the water truck would be here on Monday to help mitigate the issue. Nathan said that this answered his question.

Nathan said he is concerned about cars speeding on 300 South as well. He said that he has small kids and is worried about their safety. Nathan suggested that speed bumps may help with this concern. Mayor Hair addressed some of the issues with speed bumps and said

that the City has a policy clarifying why speed bumps won't be used on residential roads in Millville. Nathan asked about the possibility of adding a speed limit sign. Public Works Director Chad Kendrick said that some of the speed limit signs have still not been reinstalled with the ongoing sewer project, but that they will be back up soon.

911 Dispatch Service Agreement discussion

911 Director Kristi Walker, Police Chief Jeff Simmons, and Brian Low from Logan City discussed the existing agreement and the need for an increase in the monthly rate. Kristi discussed where the initial rate came from. She said that they need twenty full-time employees to properly run the Dispatch Center. They are currently short and are trying to fill five open positions. She said that one of the reasons they are understaffed is the wages and competition with dispatch jobs from neighboring communities. She explained that it is difficult to find the right employees, as it is tough work and the training is intense.

The volume of calls was briefly discussed. The Dispatch Center is now receiving 20,000 more calls per year than it did in 2011.

Kristi said that the Dispatch Center is a separate enterprise fund for Logan City, and they pay for themselves. The revenue comes from this fee that is charged to all homes and businesses in the valley and from the small fee that is included on monthly cell phone bills.

Councilmember Zollinger discussed the new proposed rate versus the rate in 2002 when it was \$2 per home. Councilmember Wilker said that if they had kept up with the cost increases since the early 2000s, it seems like the rates would be much greater than what we are looking at with the proposed increases over the next five years. Councilmember Zollinger pointed out that the Dispatch Center staff has not increased as much as the population, which indicates that they are likely more effective.

Councilmember Zollinger and Kristi also talked through the fees that the Dispatch Center has to pay to Logan City.

Councilmember Grange asked if the rate increase was enough to be competitive in wages at the Dispatch Center. Kristi said that she thinks this will get them to where they need to be to be competitive. It was discussed that the feeling is that it is much better to be competitive with wages than to be stuck in the churn of trying to hire and train new employees all of the time. Chief Simmons said that the proposed increase would be enough to give a moderate increase to the employees.

Consideration of resolution updating 911 Dispatch Service Agreement and monthly 911 fee

Mayor Hair reviewed the resolution for updating the monthly fee in Millville for 911 Dispatch Service.

Councilmember Grange motioned to adopt Resolution 2025-7. Councilmember Wilker seconded. Councilmembers Wilker, Grange, June, and Zollinger voted yes, with Councilmember Ward excused. (A copy of the adopted resolution is included as Attachment “B”).)

The Council thanked the representatives from Logan City for what they do for Millville and the rest of the community.

CAPSA presentation on sexual abuse awareness

Maddie Soto from CAPSA explained that April is Sexual Abuse Awareness Month. She read a brief message, and then she went through some of the statistics for Cache Valley that are tracked by CAPSA.

Mayor Hair thanked Maddie for coming to the meeting and providing an update to the City Council.

800 West private water line

Councilmember Zollinger has a conflict of interest for this agenda item. He recused himself from this item and went to sit in with the audience as is required by the Millville Conflict of Interest Policy.

Mayor Hair reviewed the status of the County project to build a trail along 800 West. A portion of the route for this trail borders Millville City near the Global Industries Zollinger property. When this all began, the Zollingers dedicated some of their property for the trail. The engineers on this project have now moved the alignment of the trail and are asking for additional property from the Zollingers. The Zollingers own a private water line that is underneath the new alignment. The Zollingers expect that at some point, they will need to make repairs to their water line. If they give up more property for the trail, the question is who should pay for repairs to the concrete trail if the Zollinger water line needs repairs in the future.

As has been the consistent message from the City Council, as this is not a project that the City has pursued, the City is not willing to assume any costs.

Councilmember Grange motioned that Millville should contact the sponsors of this project and ask them to make arrangements or a payment to the Zollingers now to compensate them for future maintenance on the trail or to move the water line before the trail is installed. Millville City will not commit to covering the costs of future maintenance or repairs on this trail. Councilmember Wilker seconded. Councilmembers Wilker, Grange, and June voted yes. Councilmember Zollinger abstained, and Councilmember Ward was excused. (A copy of the related staff report is included as Attachment “C”).)

Consideration of resolution updating the Park Use Policy

Recorder Twedt reviewed the minor updates to the Park Use Policy. The new draft adds prices for renting out the new pavilion that is under construction and clarifies that the park is not available in the spring before April.

Councilmember Wilker briefly discussed the rentals and how many are residents versus those that are non-residents.

Councilmember June pointed out a typo on the Parks Use Policy that was corrected during the meeting.

Councilmember June motioned to adopt Resolution 2025-6. Councilmember Zollinger seconded. Councilmembers Wilker, Grange, June, and Zollinger voted yes, with Councilmember Ward excused. (A copy of the adopted resolution is included as Attachment “D”).)

Consideration of a resolution setting sewer rates for non-residents

Recorder Twedt reviewed the draft resolution that would set sewer rates for non-residents who are permitted to connect to the Millville sewer system.

The Council discussed concerns with payment collection for non-residents if we don’t control their water. The Council said that if the family who has received approval is going to connect to the Millville sewer system, they would need to pay for an agreement to be drafted by the City attorney so that we can ensure the City is protected. This agreement should include consideration for periodic inspections to confirm that extra water is not being pumped into the sewer pipes, as this area has a high water table.

Councilmember Grange motioned to adopt Resolution 2025-8 with the changes made during the meeting. Councilmember Zollinger seconded. Councilmembers Wilker, Grange, June, and Zollinger voted yes, with Councilmember Ward excused. (A copy of the adopted resolution is included as Attachment “E”).)

Law Enforcement Agreement Addendum

Mayor Hair reviewed the addendum to the existing agreement between Millville City and the Cache County Sheriff’s Department for law enforcement services in Millville. He explained that this was the agreement based on what was discussed with Sheriff Jensen at the previous City Council meeting.

Councilmember Zollinger motioned to approve the addendum to the agreement with the Sheriff’s Department. Councilmember Grange seconded. Councilmembers Wilker, Grange, June, and Zollinger voted yes, with Councilmember Ward excused. (A copy of the approved agreement addendum is included as Attachment “F”).)

Review of utility adjustments for the third quarter of Fiscal Year 2025

Recorder Twedt reviewed the utility adjustments for the last quarter. There were no concerns from the City Council with the adjustments that had been made.

Review of budget through the third quarter of Fiscal Year 2025

Recorder Twedt reviewed the budget for the fiscal year through the end of March.

On the revenue side, he discussed the continued high-interest rate revenue that is coming in. He reviewed the money received from the fee in lieu of water shares for the three subdivisions that have occurred this year. This revenue is really important to the City to continue to plan for needed water infrastructure.

The cost for the audit was higher this year, with the requirement for the Single Audit and dealing with all of the sewer adjustments. This will be the case next year as well.

Recorder Twedt said that he feels like the City is doing well financially and that he didn't have any major budgetary concerns. (A copy of the budget review is included with the minutes as Attachment "G".)

City Reports

Director of Public Works Chad Kendrick said that the parks are getting busy again. 132 soccer games will be held at Millville parks over the next six weeks. The new pavilion hasn't progressed quickly over the last couple of weeks, but it is expected to be standing by early May. As discussed previously, the roads are super dusty right now. The water truck is scheduled to be here on Monday and will be working full time to try and reduce dust in the air. There isn't too much remaining with the sewer project. There are four crews currently working on laterals. Power will be pulled into the sewer lift station over the next week or two.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "H".)

Councilmember Wilker said that at his home, they have had some issues with the baseball field lights again. The lights have been on really late a couple of times, and the music volume seems to be kicking back up. He said that he thinks the school should fix the chain link fence between the school and the neighboring properties. Councilmember Zollinger said he would reach out to the school.

Councilmember June said that she has been coordinating with the Youth Council. They are working on their end-of-year event. They would like to invite the City Council to attend

and invite or bring additional youth who might benefit from participating in the Youth Council. The Youth Council is also planning to run a children's day camp.

Councilmember June said that she is concerned that residents are not obeying leash laws with their dogs. The Council asked Recorder Twedt to include a note about this in the next City newsletter.

Director Kendrick said that the Caspersons are unhappy with the new lights on the tennis courts. Councilmember Grange said that the lights are not an issue for him. Director Kendrick said that he is planning to see if a hood could be added to the lights or if they could be better directed to reduce the impact on the Caspersons.

Adjournment

Councilmember Zollinger moved to adjourn the meeting. Councilmember Wilker seconded. Councilmembers Wilker, Grange, June, and Zollinger voted yes, with Councilmember Ward excused. The meeting adjourned at 8:38 p.m.

NOTICE AND AGENDA

Attachment "A"

Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, April 10, 2025, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember Grange
3. Approval of agenda
4. Approval of minutes of the last City Council Meeting – March 13, 2025
5. Agenda Items—
 - A. Public comment period (2 min/person)
 - B. 911 Dispatch Service Agreement discussion – Kristi Walker & Jeff Simmons
 - C. Consideration of resolution updating 911 Dispatch Service Agreement and monthly 911 fee – Mayor Hair
 - D. CAPSA presentation on Sexual Abuse Awareness – Maddie Soto
 - E. 800 West private water line – Mayor Hair
 - F. Consideration of resolution updating the Park Use Policy – Recorder Twedt
 - G. Consideration of resolution setting sewer rates for non-residents – Recorder Twedt
 - H. Law Enforcement Agreement Addendum – Mayor Hair
 - I. Review of utility adjustments for FY25 Q3 – Recorder Twedt
 - J. Budget review for FY25 Q3 – Recorder Twedt
 - K. City Reports: Roads, Parks, Water – Public Works Director Kendrick
 - L. Councilmember reports and other items for future agendas
6. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on April 7, 2025, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.


Corey Twedt, Recorder

**MILLVILLE CITY
RESOLUTION 2025-7**

RESOLUTION AMENDING 911 DISPATCH SERVICE FEES

WHEREAS, the Millville City Council recognizes the need for high-quality emergency services for the residents of Millville; and

WHEREAS, the Logan Police Department provides dispatch service, commonly referred to as "911 Service" for all emergency services in Cache County per an existing interlocal agreement; and

WHEREAS, revenue must be set aside to purchase and upgrade equipment due to the increased demand on dispatch services caused by population growth and the increased cost of dispatch services; and

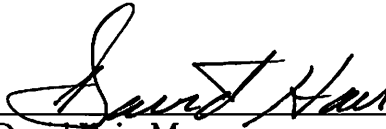
WHEREAS, Logan City has not increased the Assessment amount since 2002;

NOW THEREFORE, be it resolved that the Millville City Council adopts Amendment Number 1 to the Interlocal Agreement for Dispatch Services Between Logan City and Millville City and also adopts the following schedule for the monthly emergency communication charge per living unit or business:

- FY26: July 2025 – June 2026 = \$3.30
- FY27: July 2026 – June 2027 = \$3.40
- FY28: July 2027 – June 2028 = \$3.50
- FY29: July 2028 – June 2029 = \$3.65
- FY30: July 2029 – until changed = \$3.75

Passed and approved by the Millville City Council this 10th day of April 2025.

SIGNED:


David Hair, Mayor

ATTEST:


Corey Twedt, City Recorder



COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward			X	
Pamela June	X			
Ryan Zollinger	X			
Clay G. Wilker	X			
Daniel Grange	X			

**AMENDMENT NO. 1
TO THE INTERLOCAL AGREEMENT FOR DISPATCH SERVICES
BETWEEN LOGAN CITY AND MILLVILLE CITY**

This AMENDMENT NO. 1 ("Amendment") is made this ____ day of _____ 2025, to the INTERLOCAL AGREEMENT FOR DISPATCH SERVICES ("Agreement") between Logan City ("LOGAN") and Millville City ("USER") executed on July 21, 2017.

BACKGROUND

The Parties entered into the Agreement to govern the dispatch services LOGAN provides USER. Pursuant to the Agreement, LOGAN has assessed USER a Three Dollar (\$3.00) per month per household or commercial site rate ("Assessment") for those households/sites located within USER's boundaries. LOGAN has not increased the Assessment amount since 2002. Due to the increased demand for dispatch services caused by population growth and the increased cost of the dispatch services, the Parties recognize that it is necessary to make a slight increase to the Assessment. The purpose of this Amendment is to express the Parties' consent (expressly conditioned upon approval by the Parties' relative legislative bodies) to increase the Assessment charged to USER for the dispatch services provided by LOGAN.

AMENDMENT

Accordingly, the Parties agree to amend the Agreement as follows:

1. Section 3(A) in the Agreement entitled "ASSESSMENTS FOR OPERATING COSTS" is hereby revoked and replaced with the following:
 - A. The USER shall be assessed for services received and the assessment shall be currently equivalent to Three Dollars and Thirty Cents (\$3.30) per month, per household or commercial site located within the USER's boundaries. This assessment may be amended by LOGAN upon due notice to and with USER's approval. USER shall have an opportunity to appear before LOGAN at a regularly scheduled LOGAN municipal council meeting with respect to the amount of the assessment.

- i. The above assessment is equal to a ten percent (10%) increase on the current three-dollar (\$3.00) rate. The ten percent (10%) increase is for fiscal year 2026 (July 1, 2025 – June 30, 2026) only. The Parties agree that there will be a three percent (3%) increase each year thereafter, beginning in fiscal year 2027 (July 1, 2026 – June 30, 2027) and continuing through, and including, fiscal year 2030 (July 1, 2029 – June 30, 2030).
2. Add Section 3 (E) titled “NON-APPROPRIATION.” Section 3 (E) shall read:
 - A. This Agreement recognizes that the parties are governmental entities which rely upon the appropriation of funds by their respective governing bodies to satisfy obligations. As such, if the City of Millville determines that it does not have funds to meet its obligations under this Agreement, it shall have the right to terminate the Contract without penalty on the last day of the fiscal period for which funds were legally available.
3. Integrated Agreement: Apart from the Amendments described above, the Agreement remains unchanged and in full effect and shall be interpreted as a part thereof as a single integrated agreement.

IN WITNESS WHEREOF, this Amendment is signed by the Parties on the date indicated below.

LOGAN CITY

MILLVILLE CITY

Mayor Holly Daines
Date:

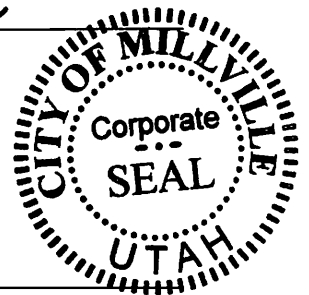
Mayor David Hair
Date:

ATTEST:

ATTEST:

Teresa Harris
Logan City Recorder

Corey Twedt
Millville City Recorder





AGENDA REPORT: 800 West County Trail Project

April 10, 2025

Background

In 2017 or 2018, representatives from Cache County received partial funding to extend a trail that will pass along the edge of Millville City on the Global Industries property beside 800 West in Logan. This project has never really gotten footing until now. There is additional funding and the project is planned to be completed in the near future.

As discussed in the City Council meeting held July 11, 2019, and at other times, the Millville City Council has been consistent that although the County has selected this location for the trail and it passes through Millville City, it is not a trail that Millville City has pursued or has interest in. The trail will be a good addition for residents of both Logan and Nibley cities, but since the Millville residential population is nowhere near this location, there will be little to no benefit to Millville. Millville has maintained our position that we do not plan on spending money for this County-sponsored trail.

Global Industries donated land for the trail right-of-way several years ago. They are now being asked to donate more land as the trail location has shifted further east. The latest issue identified with this project is that there is a private waterline owned by Global Industries that lies directly beneath the now proposed location of the new cement trail. Global Industry stakeholders are concerned that future maintenance or repair of their waterline will result in additional costs due to the addition of the trail. The engineers working on the project met with Millville City staff and asked that the City sign an agreement stating that Millville City will cover trail repair costs in the event of damage in the future due to water line repairs.

The Council should decide on their level of financial liability with the above-stated issue. Based on the position held by the Millville City Council regarding spending money on this trail, staff recommends clear direction that Millville City will not be paying for future repairs due to water line issues and the trail stakeholders should take one of the following actions at their expense:

1. Move the trail back to the west to the original location where the Global Industry waterline will not be affected.
2. Move the water line further east so that it will not be underneath the new proposed trail location.
3. Compensate Global Industries for the additional property needed in such a way that Global Industries will feel comfortable with the costs they will incur in the future if they need to work on their water line and must pay to repair the trail.

Included Documents

- Project design images showing the current and proposed property lines and the location of the proposed trail and the private water line.

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CURB DATA				
LOCATION	STATION	OFFSET	ELEVATION	RADIUS
CURB A				
START	117+12.08	LT 9.00	4488.23	25 FT
PC	117+15.97	LT 9.00	4488.21	
PT/END	117+40.92	RT 14.85	MATCH EXISTING	
CURB B				
START	117+80.97	RT 17.42	MATCH EXISTING	25 FT
PC	117+80.94	RT 15.95	4488.078	
PT	118+05.94	LT 9.00	4488.274	
END	118+09.77	LT 9.00	4488.234	

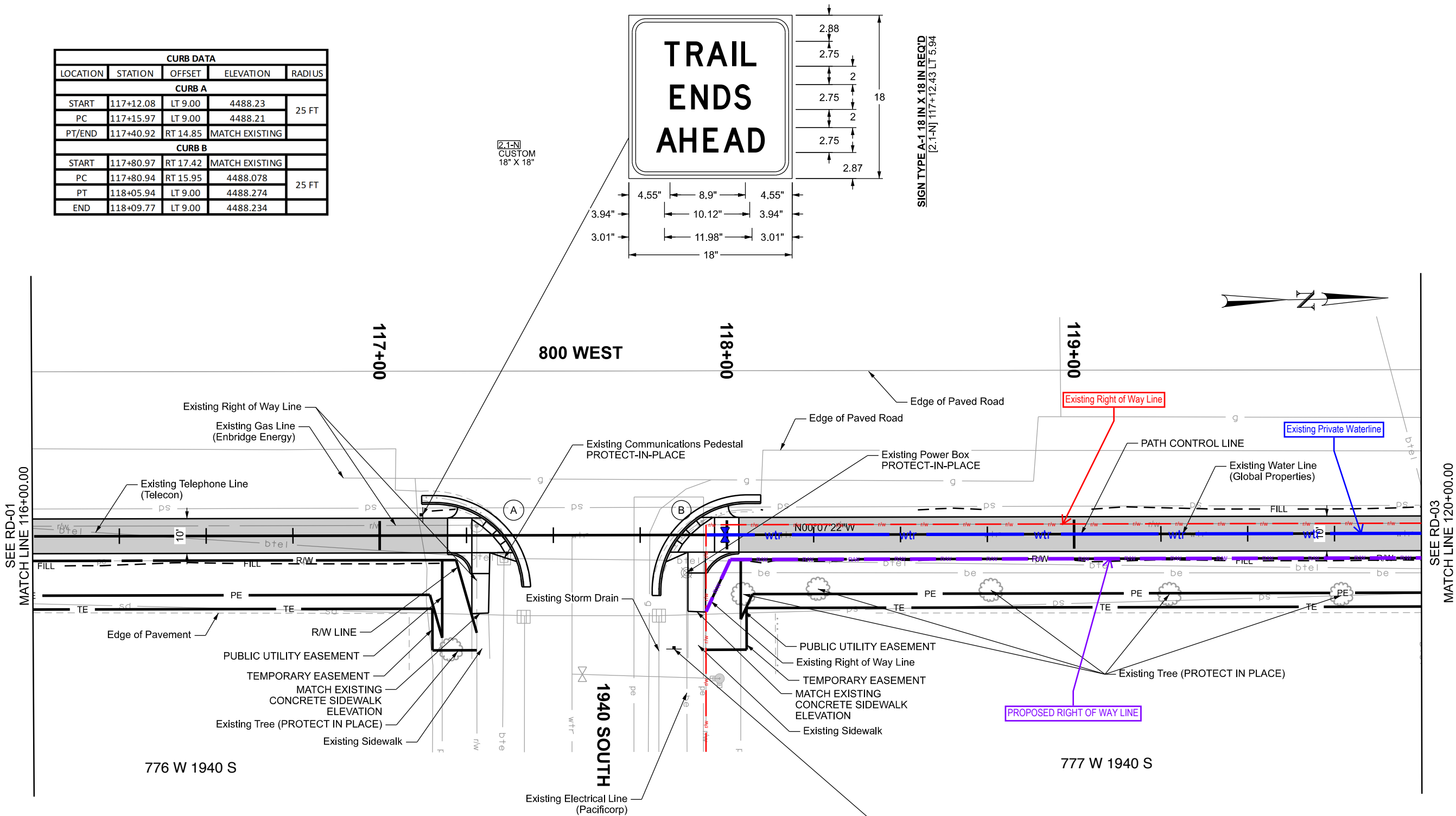


Exhibit - Private Water Line Relative to Right of Way
Prepared 3/20/2025 for Millville City Council Meeting

CONCRETE FLATWORK, 4 INCH THICK REQ'D
UNTEATED BASE COURSE (PLAN QUANTITY) REQ'D, 6 INCH THICK

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W16-7P
21" X 15"

- NOTES:**
1. GRADING BETWEEN STATION 118+00 AND CB-1 SHOULD DRAINAGE NORTHWARDS TOWARDS CATCH BASIN. GRADING BETWEEN CB-1 AND 121+00 SHOULD PROMOTE POSITIVE DRAINAGE SOUTHWARD TOWARDS CATCH BASIN. GRADING NORTH OF STATION 121+00 SHOULD PROMOTE POSITIVE DRAINAGE NORTHWARD TOWARDS END OF TRAIL.

SHEET NO.		RD-02		UTAH DEPARTMENT OF TRANSPORTATION				J-U-B ENGINEERS, INC.				REVISIONS			
PROJECT		LOGAN, MILLVILLE & NIBLEY, 800 WEST REGIONAL TRAIL		APPROVED		DRAWN BY		GKY							
PROJECT NUMBER		F-R199(336)		PIN		19734		QC CHECKED BY		ATM					
		ROADWAY		PROFESSIONAL ENGINEER		3/7/2025		DATE				NO.		DATE	
												APPROVED BY		REMARKS	

REGION 1 7-MAR-2025 10:44 gyounger DGN File: pw7/udot-pw-bentley.com/udot-pw-d1/Documents/UDOT Projects/Region 1 Projects/19734 LOGAN MILLVILLE AND NIBLEY 800 WEST REGIONAL TRAIL/Roadway Design/19734 RD-03.dgn

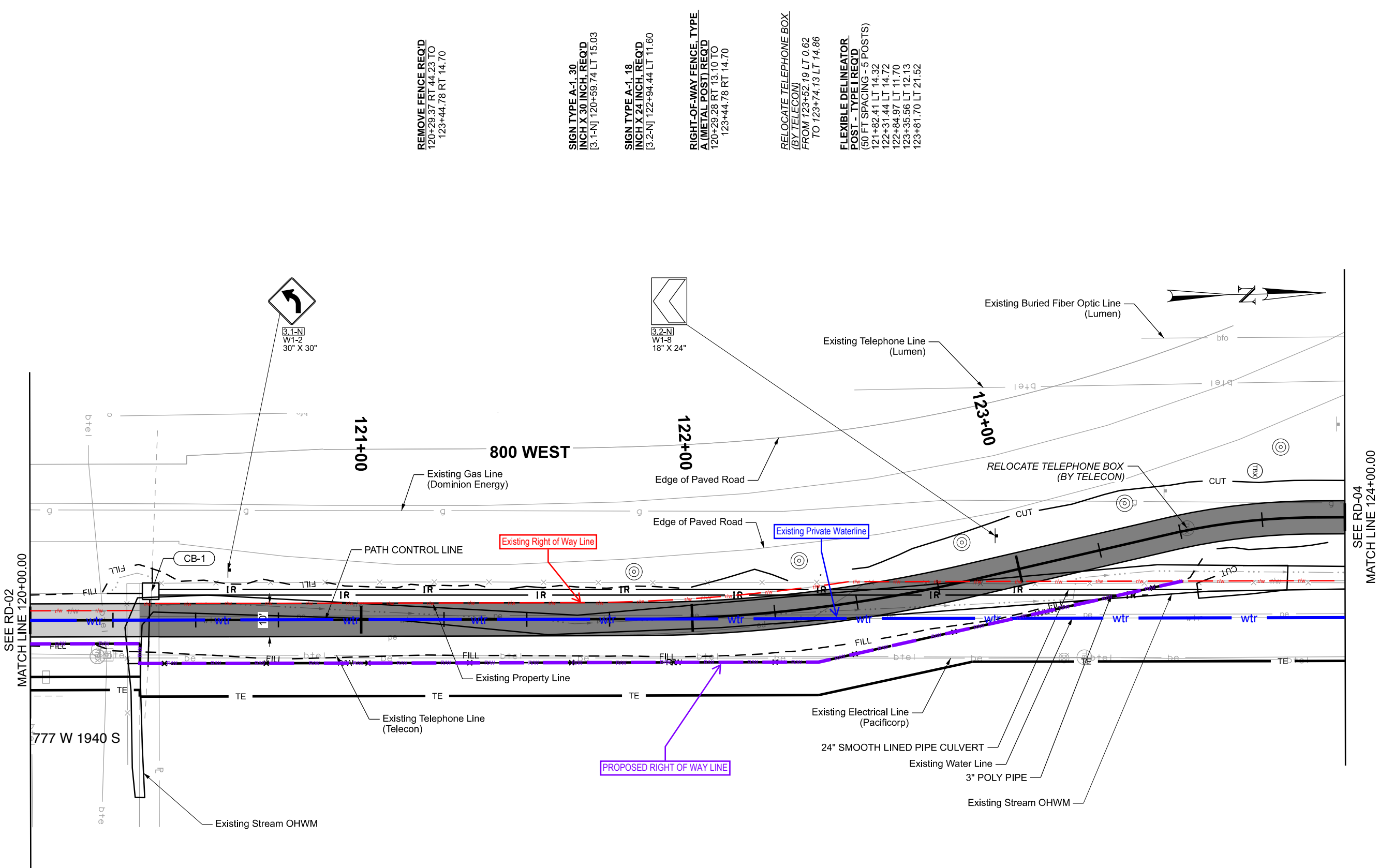
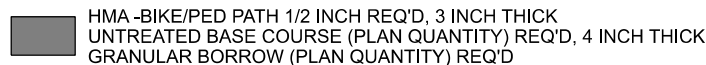


Exhibit - Private Water Line Relative to Right of Way
Prepared 3/20/2025 for Millville City Council Meeting

- CONCRETE FLATWORK, 4 INCH THICK REQ'D
- UNTREATED BASE COURSE (PLAN QUANTITY) REQ'D, 6 INCH THICK
- HMA -BIKE/PED PATH 1/2 INCH REQ'D, 3 INCH THICK
- UNTREATED BASE COURSE (PLAN QUANTITY) REQ'D, 4 INCH THICK
- GRANULAR BORROW (PLAN QUANTITY) REQ'D

- NOTES:
- GRADING BETWEEN STATION 118+00 AND CB-1 SHOULD DRAINGE NORTHWARDS TOWARDS CATCH BASIN. GRADING BETWEEN CB-1 AND 121+00 SHOULD PROMOTE POSITIVE DRAINAGE SOUTHWARD TOWARDS CATCH BASIN. GRADING NORTH OF STATION 121+00 SHOULD PROMOTE POSITIVE DRAINAGE NORTHWARD TOWARDS END OF TRAIL.
 - GRADE AREA AROUND CB-1 TO PLACE CATCH BASIN AT LOW POINT.

PROJECT		LOGAN, MILLVILLE & NIBLEY,		UTAH DEPARTMENT OF TRANSPORTATION					REVISIONS								
		800 WEST REGIONAL TRAIL															
PROJECT NUMBER		F-R199(336)		PIN		19734		APPROVED		DRAWN BY		GKY					
		ROADWAY								QC		CHECKED BY					
DATE										3/7/2025		ATM					
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RD-03																	
SHEET NO.																	



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1. GRADING BETWEEN STATION 118+00 AND CB-1 SHOULD DRAINE NORTHWARDS TOWARDS CATCH BASIN. GRADING BETWEEN CB-1 AND 121+00 SHOULD PROMOTE POSITIVE DRAINAGE SOUTHWARD TOWARDS CATCH BASIN. GRADING NORTH OF STATION 121+00 SHOULD PROMOTE POSITIVE DRAINAGE NORTHWARD TOWARDS END OF TRAIL.

SHEET NO.	PROJECT		LOGAN, MILLVILLE & NIBLEY, 800 WEST REGIONAL TRAIL		UTAH DEPARTMENT OF TRANSPORTATION J-U-B ENGINEERS, INC.				REVISONS			
	PROJECT NUMBER	F-R199(336)	PIN	19734	APPROVED		DRAWN BY GKY					
RD-04	ROADWAY				PROFESSIONAL ENGINEER		3/7/2025 DATE		QC CHECKED BY			
											NO.	DATE
										APPROVED BY		REMARKS

**MILLVILLE CITY
RESOLUTION 2025-6**

UPDATING THE CITY PARKS USAGE AND RESERVATION POLICY

WHEREAS, the City of Millville has developed various parks, facilities, and picnicking areas; and

WHEREAS, there is a desire to reserve these facilities to ensure availability; and

WHEREAS, the cost to administer and make available the facilities has been researched and reviewed; and

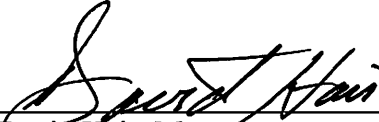
WHEREAS, the Council is trying to preserve the facilities and cover costs incurred for the usage; and

WHEREAS, the Council has determined a need to outline and clarify guidelines to be equitable to all individuals wanting to reserve the City's facilities;

THEREFORE, BE IT RESOLVED that the Millville City Council adopts the Park Usage and Reservation Policy as attached.

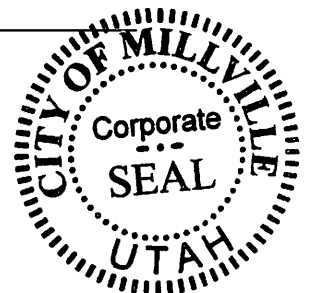
Passed and approved by the Millville City Council this 10th day of April, 2025.

SIGNED:


David Hair, Mayor

ATTEST:


Corey Twedt, City Recorder



COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward			X	
Daniel Grange	X			
Clay G. Wilker	X			
Pamela June	X			
Ryan Zollinger	X			

Millville City Parks Policy

Park Hours: All Millville parks are open from 6 a.m. until 10:00 p.m., with no exceptions without City Council approval. If pavilions are used beyond approved hours the deposit will be forfeited. Overnight use of the parks is subject to approval by the City Council.

Park Use:

- Millville City reserves the right to suspend field availability without prior notice during periods of inclement weather, poor playing conditions, for needed maintenance or watering, or for whatever reason deemed necessary by City staff.
- Sprinklers are on water turns and may be on during scheduled park use time.
- Mowing is done on a flexible schedule to try and accommodate scheduled events as much as possible.
- No marking the lawn with spray paint or other items.
- No inflatables of any size or type are permitted.
- All non-reserved park areas are for general public use. Patrons who make reservations should understand that other events may be happening at the same time as their reservation.
- If you are playing music and are asked, please turn it off. No music is allowed before 8 a.m.

Fireworks: No fireworks are permitted at any time in Millville City Parks.

Pets: No animals are permitted at Millville parks on or off leash.

Sales: No product marketing or sales are allowed in public parks without approval from the City Council.

Drugs, Alcohol and Smoking: No smoking, nor possession or consumption of alcoholic beverages or illicit drugs are permitted on City property.

Tennis and Pickleball Courts: Tennis shoes only. Absolutely no cleats, skateboards, scooters, bicycles, etc. Courts are only for their intended uses. One-hour time limit when others are waiting.

Splash Pad: The splash pad and nearby pavilion at the South City Park are open to the public and are not restricted by reservation. The splash pad will open at 11 a.m. and close at 5 p.m. Water availability is determined by the climate and may be restricted as needed.

Field Sports:

- A “Millville team” is a team for which their home field is designated in Millville or the team practices on a Millville field. The City will limit the number of teams that designate Millville as their home field.
- No Millville City fields can be used by team sports without a scheduled reservation.
- Field painting will be done by the organizing entity; painting must be pre-approved by the City.
- All teams must pay per season to use the fields. Seasons are defined as follows:
 - Fall season includes the months from August to October - scheduling starts in July.
 - Spring season includes the months from April to June - scheduling starts in March.
 - All fields are closed to all team sports from November through March and for the month of July.
- Teams are permitted 2 reservations per week in addition to Saturday; 1-hour limit per reservation.

Reservations:

- Pavilions: The South Park South Pavilion, the North Park Pavilion, and the South Park West Pavilion are available for reservation on a first-come, first-served basis. A per-day use fee will be charged to reserve the park pavilions for personal events.
- Pickleball Courts: The South Park pickleball courts can be reserved for a fee.

- **Fields:** All organized league field use is available by reservation *only*, with a fee, on a first-come, first-served basis. Preferential treatment may be given to teams from Millville City.
- **Scheduling:** Check availability on the online calendar and fill out a reservation request form on the City website (millvilleut.gov) to make reservations.
- **Reservation Rules:** No reservation is complete until all fees have been paid. If fees have not been paid, the reservation slot may be taken by someone else. All reservations must be made with fees paid at least one week in advance of the day(s) of desired use. No exceptions to the rental fees will be made without City Council approval. Millville City reserves the right to cancel a reservation or not allow a reservation at any time.

Fees:

- **Special Event Permit:**
 - If any reservation has an expected attendance of 100+ people, a special event permit will be required. A Special Event Permit requires a \$100 fee plus other fees on a case-by-case basis.
- **Pavilions:**
 - North Park with Kitchen: \$75 resident, \$150 non-resident. A \$200 refundable deposit is required for all reservations.
 - South Park South Pavilion: \$40 resident, \$80 non-resident.
 - South Park West Pavilion: \$65 resident, \$130 non-resident.
- **Pickleball:**
 - 4 courts for half day: \$100 (double for 8 courts)
 - 4 courts for full day: \$200 (double for 8 courts)
 - “half day” is any 4-hour time period; any time over 4 hours is considered a full day
- **Field Sports:**
 - Recreational Soccer: \$1 per participant per season on a Millville team.
 - Competitive Soccer, Baseball, Football, Lacrosse, or any other sport: \$100 per team per season.
 - Tournament: \$100 per day.

**MILLVILLE CITY
RESOLUTION 2025-8**

**RESOLUTION ESTABLISHING SEWER SERVICE RATES FOR PROPERTIES
LOCATED OUTSIDE OF THE MILLVILLE CITY LIMITS**

WHEREAS, the City of Millville will operate a municipal sewer system that provides wastewater collection and treatment services; and

WHEREAS, Millville has received a request from a property owner located outside the City boundaries to connect to the municipal sewer system; and

WHEREAS, connections to the municipal sewer system for properties located outside the city limits shall be limited and granted only on a case-by-case basis with City Council approval. Only single-family dwellings will be considered (no subdivisions); and

WHEREAS, it is in the best interest of the City and its residents to establish a fair and equitable rate structure for properties located outside the City limits that receive sewer services; and

WHEREAS, Millville City staff have done research to determine appropriate rates for non-resident sewer connections to ensure that costs associated with system maintenance, operation, and future expansion are covered;

NOW THEREFORE, be it resolved by the Millville City Council as follows:

1. Sewer Service Rate for Non-Resident Properties

The monthly sewer service rate for properties located outside the City boundaries shall be set at 50% higher than the in-City rate. This higher rate is intended to account for additional administrative and infrastructure costs and for sewer system costs that are paid for by residents through fees and taxes. The City reserves the right to adjust rates at any time based on system costs, inflation, regulatory changes, or for other reasons.

2. Connection and Impact Fees

- a. A one-time connection fee of \$400 shall be assessed for any property located outside the City limits seeking to connect to the municipal sewer system to cover the costs of inspecting the connection to the main line.
- b. All costs associated with the extension of the sewer lines and connection to the City system shall be the responsibility of the property owner.
- c. A one-time impact fee will be assessed at the same rate paid by Millville City residents. This fee will be applied to any new build or existing residence.

3. Billing and Enforcement

Sewer service bills shall be issued monthly. Non-payment of sewer service fees may result in late fees, termination of service, and/or a lien placed on the property, as permitted by law. The City reserves the right to discontinue sewer service to non-resident properties at any time, provided that a 30-day written notice is given to the property owner.

4. Severability

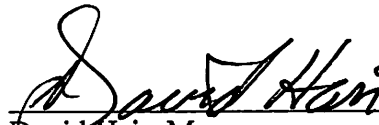
If any section, clause, or provision of this resolution is found to be invalid or unenforceable, such finding shall not affect the remaining provisions.

5. Effective Date

This resolution shall take effect immediately upon passage by the City Council and signing by the Mayor.

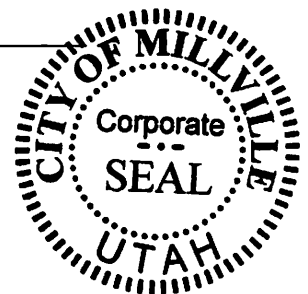
Passed and approved by the Millville City Council this 10th day of April 2025.

SIGNED:


David Hair, Mayor

ATTEST:


Corey Twedt, City Recorder



COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward			X	
Pamela June	X			
Ryan Zollinger	X			
Clay G. Wilker	X			
Daniel Grange	X			

ADDENDUM TO INTERLOCAL AGREEMENT BETWEEN
CACHE COUNTY
AND
Millville City
FOR
LAW ENFORCEMENT SERVICES

This Addendum is made and entered into this 20th day of March, 2025, by and between Cache County, a body corporate and politic of the State of Utah, hereinafter referred to as the "COUNTY," and Millville City, a municipal corporation of the State of Utah, hereinafter referred to as the "CITY."

WHEREAS, the COUNTY and the CITY have entered into an agreement pursuant to Sections 11-13-101 to -608, Utah Code Annotated, 1953, as amended, commonly referred to as the Interlocal Cooperation Act, for the provision of law enforcement services; and

WHEREAS, the parties desire to amend the agreement to reflect a change in the hourly rate of service, and the dates of service while keeping all other provisions unchanged;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. The effective date of this Addendum shall be from July 1, 2025, through June 30, 2026.
2. The hourly rate for law enforcement services provided under the agreement shall be increased from \$52.35 per hour to \$56.00 per hour.
3. The contracted number of hours for services shall remain the same as stated in the original agreement.
4. All other terms and conditions of the original agreement between the parties shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Addendum to be executed by their duly authorized representatives as of the day and year first above written.

City: Millville **Hours:** 632
New Contract Amount: \$35,392.00

Old Rate: \$52.35

New Rate: \$56.00

CITY OF MILLVILLE

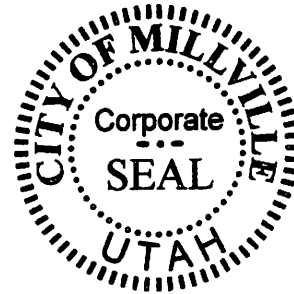
By:
Mayor

Attest:





City Clerk



Cache County

Approved as to form and as
Compatible with State law:

Legal Counsel

David Zook, County Executive

ATTEST: (seal)

Clerk



AGENDA REPORT: BUDGET REVIEW

April 10, 2025

Background

Every quarter, the City Council reviews the fiscal year-to-date budget for an update on revenue and expenses so far in the year.

The budget review at this meeting will include the FY25 budget through the third quarter (July 2024 – March 2025). Staff will review a couple of things that should be discussed that are highlighted and then we can go through anything else the Council wants in as much detail as desired. A full FY25 Budget review and revision as well as adoption of the FY26 Budget will happen over the next couple of City Council meetings as well.

Included Documents

- FY25 Budget with progress and percentage of the total through Q3

MILLVILLE CITY BUDGET - REVENUE		ORIGINAL	REVIEW	
Account Description		FY25 Budget	FY25 Q3	% of Total
GENERAL	Property Tax	\$163,300	\$165,824	102%
	Sales Tax	\$400,000	\$334,948	84%
	Motor Tax	\$900	\$927	103%
	In Lieu Fees - UTV Recreation Fees	\$10,000	\$5,811	58%
	Comcast Franchise	\$9,400	\$6,673	71%
	Energy Sales and Use Tax	\$190,000	\$152,669	80%
	Animal Licenses	\$4,400	\$3,940	90%
	Ambulance / EMS	\$45,600	\$34,629	76%
	Fines / Court	\$400	\$945	236%
	Business Licenses	\$2,700	\$3,731	138%
	Sanitation	\$214,000	\$134,370	63%
	9-1-1 Service	\$27,000	\$18,248	68%
	Class "C" Roads	\$140,000	\$158,727	113%
	Appro. Fund Bal. Class "C" Rd	\$0	\$0	100%
	Appropriated Fund Balance	\$0	\$0	100%
	Park Impact Fee	\$21,300	\$10,660	50%
	Park Impact Appropriated FB	\$2,700	\$0	0%
	Road Impact Fee	\$7,000	\$3,520	50%
	Road Impact Appropriated FB	\$0	\$0	100%
	Restaurant/RAPZ Tax Awarded	\$227,200	\$63,144	28%
	Youth Council	\$800	\$0	0%
	Park Rentals	\$10,000	\$8,797	88%
	Building Permits	\$6,500	\$2,486	38%
	Development Review Fees	\$2,500	\$2,971	119%
	Reimbursed Fees; Eng. & Dev.	\$5,000	\$3,319	66%
	Interest	\$40,000	\$66,048	165%
	COG Grant (reimbursment)	\$183,100	\$0	0%
	Donations	\$300	\$0	0%
	Misc. Revenue	\$200	\$8,689	4345%
	Mass Transit Sales Tax/CVTD	\$41,000	\$0	0%
	TOTAL GENERAL	\$1,755,300	\$1,191,077	

STORM WATER	Charges for Stormwater	\$34,100	\$25,305	74%
	Stormwater Construction Fees	\$2,900	\$606	21%
	Interest	\$2,000	\$4,157	208%
	Transfer from General Fund	\$0	\$0	100%
	Appropriated Fund Balance	\$0	\$0	100%
	TOTAL STORMWATER	\$39,000	\$30,069	

CPT PROJ.	Interest	\$35,000	\$65,472	187%
	Appropriated Fund Balance	\$0	\$0	100%
	Transfer from General Fund	\$153,800	\$0	0%
	TOTAL CAPITAL PROJECT	\$188,800	\$65,472	

MILLVILLE CITY BUDGET - REVENUE	ORIGINAL	REVIEW	
Account Description	FY25 Budget	FY25 Q3	% of Total

WATER & SEWER	Charges for Water Service ...	\$478,000	\$447,429	94%
	Miscellaneous Income	\$14,500	\$19,652	136%
	Interest Income (Water)	\$35,000	\$48,414	138%
	Interest Income (Sewer)	\$0	\$104,804	-%
	Water Impact Fee	\$12,200	\$6,200	51%
	Water Connection Fees	\$1,000	\$200	20%
	Charges for Sewer Service	\$420,000	\$425,858	101%
	Sewer Impact Fee	\$35,000	\$17,520	50%
	Grant Proceeds (Sewer)	\$10,641,000	\$7,581,407	71%
	Transfer from General Fund	\$0	\$0	100%
	Transfer from Capital Project Fund	\$0	\$0	100%
	Appropriated Fund Balance	\$729,100	\$0	0%
TOTAL WATER AND SEWER		\$12,365,800	\$8,651,484	

TOTAL	\$14,348,900	\$9,938,101
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MILLVILLE CITY BUDGET - EXPENSES		ORIGINAL	REVIEW	
Account Description		FY25 Budget	FY25 Q3	% of Total
GENERAL	General Government	\$44,500	\$14,309	32%
	Auditor (General) ...	\$16,000	\$17,531	110%
	Financial Consulting & IT (General) ...	\$14,000	\$9,976	71%
	Insurance (General)	\$21,000	\$20,220	96%
	Elected Officials (General)	\$21,500	\$21,358	99%
	General Non-Category Payroll	\$113,200	\$66,399	59%
	P&Z ...	\$9,900	\$4,223	43%
	Legal (General) ...	\$14,000	\$6,196	44%
	Engineering (General) ...	\$30,000	\$3,147	10%
	Building (General) ...	\$14,300	\$9,530	67%
	Law Enforcement	\$33,100	\$16,543	50%
	Animal Control ...	\$4,100	\$2,050	50%
	Fire	\$32,000	\$30,850	96%
	First Responders and EMS	\$46,000	\$47,084	102%
	Elections ...	\$500	\$0	0%
	Roads - General ...	\$137,500	\$102,725	75%
	Roads Class "C" Regular ...	\$46,000	\$4,788	10%
	Roads Class "C" Capital Outlay	\$0	\$0	100%
	Class "C" Designated Future Use	\$94,000	\$0	0%
	COG Road Project (Reimbursable)	\$183,100	\$2,794	2%
	Road Impact Fee Capital Outlay	\$7,000	\$266	4%
	Road Impact Fee Designated Future	\$0	\$0	100%
	Parks (General) ...	\$161,000	\$118,700	74%
	Parks/Recreation - Other ...	\$11,500	\$5,373	47%
	Park Capital Improv. RAPZ (Reimbursable)	\$228,900	\$241,788	106%
	Park Impact Fees ...	\$24,000	\$0	0%
	Park Impact Fees - Designated Future	\$0	\$0	100%
	Sanitation	\$210,000	\$143,669	68%
	9-1-1 Service	\$27,000	\$22,537	83%
	Disaster Relief	\$4,000	\$457	11%
	Public Safety/Emergency Preparedness ...	\$6,000	\$1,935	32%
	Youth Council ...	\$6,400	\$4,947	77%
	Designated for Future Use	\$0	\$0	100%
	Mass Transit Tax Distribution/CVTD	\$41,000	\$0	0%
	Transfer to Capital Project Fund	\$153,800	\$0	0%
	Transfer to Water-Sewer Fund	\$0	\$0	100%
	TOTAL GENERAL	\$1,755,300		

MILLVILLE CITY BUDGET - EXPENSES		ORIGINAL	REVIEW	
Account Description		FY25 Budget	FY25 Q3	% of Total

STORM WATER	Salaries/Benefits	\$22,100	\$19,894	90%
	Special Dept. Supplies (SW) ...	\$9,000	\$1,139	13%
	Capital Outlay	\$7,900	\$0	0%
	Appropriated for Future Use	\$0	\$0	100%
	TOTAL STORMWATER	\$39,000	\$21,032	

CPT PROJECT	Capital Outlay - Gen Government	\$115,000	\$13,242	12%
	Capital Projects	\$0	\$0	100%
	Transfer to Water-Sewer Fund	\$0	\$0	100%
	Designated Future Use	\$73,800	\$0	0%
	TOTAL CAPITAL PROJECT	\$188,800	\$13,242	

WATER & SEWER	General (Water) ...	\$65,000	\$39,229	60%
	Salary/Benefit (Water) ...	\$166,400	\$68,166	41%
	Legal (Water) ...	\$10,000	\$730	7%
	Engineering (Water)	\$11,000	\$0	0%
	Auditor (Water) ...	\$12,000	\$11,969	100%
	Financial Consulting & IT (Water) ...	\$8,500	\$8,500	100%
	Insurance (Water)	\$9,000	\$7,267	81%
	Special Department Supplies - Water ...	\$55,000	\$42,459	77%
	Special Department Supplies - Sewer	\$1,800	\$0	0%
	City Sewer/Nibley	\$12,000	\$7,090	59%
	Capital Outlay (Water)	\$0	\$10,327	-%
	Sewer Capital Projects	\$11,495,000	\$6,264,154	54%
	Water Bond (2006) - Water Storage Tank	\$92,000	\$91,830	100%
	Bond (2000) - Parker Well	\$44,800	\$33,570	75%
	USDA Sewer Rev Bond	\$338,300	\$225,504	67%
	Cap. Facility Rplcmnt Fund Reserve	\$45,000	\$0	0%
	Designated for Future Use - Sewer	\$0	\$0	100%
	TOTAL WATER AND SEWER	\$12,365,800	\$6,810,794	

TOTAL	\$14,348,900	\$6,845,068
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Councilmember Assignments 2025

Councilmember Daniel Grange

- Car Show for City Celebration
- Parks

Councilmember Ryan Zollinger

- Sewer
- School District

Councilmember Clay Wilker

- Ordinance Enforcement
- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control

Councilmember Pamela June

- P&Z
- Youth Council
- Wildfire

Councilmember Jeremy Ward

- City Celebration/Parade
- Trails