

PLANNING COMMISSION

Tuesday, May 13, 2025, at 7:00 PM Council Chambers at City Hall Building and Online 110 S. Center Street, Santaquin, UT 84655

MEETINGS HELD IN PERSON & ONLINE

The public is invited to participate as outlined below:

- In Person The meeting will be held in the Council Chambers on the Main Floor in the City Hall Building
- YouTube Live Some public meetings will be shown live on the Santaquin City YouTube Channel, which can be found at https://www.youtube.com/@santaquincity or by searching for Santaquin City Channel on YouTube.

ADA NOTICE

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

AGENDA

WELCOME

INVOCATION/INSPIRATION THOUGHT

PLEDGE OF ALLEGIANCE

ORDER OF AGENDA ITEMS

PUBLIC FORUM

DISCUSSION & POSSIBLE ACTION

1. Amsource Commercial Preliminary Plan

The Planning Commission will review the Amsource Commercial preliminary plan located at approximately 900 East and Main Street.

OTHER BUSINESS

2. Meeting Minutes Approval

April 22, 2025

ADJOURNMENT

CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda may be found at www.santaquin.gov, in three physical locations (Santaquin City Hall, Zions Bank, Santaquin Post Office), and on the State of Utah's Public Notice Website, https://www.utah.gov/pmn/index.html. A copy of the notice may also be requested by calling (801)754-1904.

BY: Amalie R. Ottley, City Recorder

MEMO



To: Planning Commission

From: Jason Bond, Assistant City Manager

Date: May 9, 2025

RE: <u>Amsource Commercial Subdivision Preliminary Plan</u>

The Amsource commercial subdivision is located southwest of the intersection of Main Street and 900 East. The subdivision consists of 5 lots on 5.4 acres.

This subdivision is proposed to be developed in two phases with Lot 5 being the second phase. The main purpose for this is because of the timing of some businesses that are interested in building in this subdivision. The phasing helps manage the accesses that needs to be provided. Aside from the expected accesses that will service the site, it is anticipated before recordation that an access easement will be acquired with the existing business to the west (Big O Tires). This access may be appropriately gated with crash gates and only used for emergency purposes.

Other things to be aware of are future plans for this developer to work with UDOT on property acquisition along the frontage of Main Street to accommodate future upgrades to the interchange and the surrounding area. Another future item to address will be the extension of 900 East as it wraps around to the west. This will be addressed when the second phase (Lot 5) is built on. The development agreement indicates that the developer may need to construct this road based on the timing of when this happens but the City will ultimately pay for the road with reimbursements.

The DRC has reviewed the plans and has made the following recommendation:

Assistant Manager Bond made a motion to recommend approval of the Amsource Commercial Preliminary Subdivision on the condition that all redlines be addressed prior to it being scheduled for a Planning Commission meeting. Public Works Director Callaway seconded the motion.

Lieutenant Mike Wall, Yes; Public Works Director Jason Callaway, Yes; Fire Chief Ryan Lind, Yes; Assistant City Manager Jason Bond, Yes; Planner Aspen Stevenson, Yes; Building Official Randy Spadafora, Yes; City Engineer Jon Lundell, Yes. The motion passed.

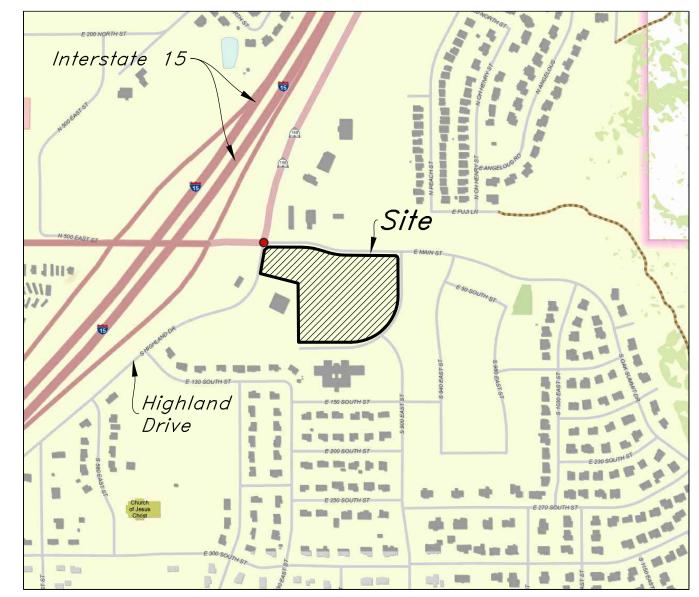
The applicant has since addressed all the City's redlines.

The Planning Commission is the land use authority for subdivision preliminary plans. After approval, the subdivision will need to get final approval from the DRC before the plat is recorded and before any development or construction begins.

Recommended Action: Motion to approve the Amsource 5-lot Commercial Subdivision with the condition that a cross-access easement with the property to the west be obtained before recordation of the subdivision plat.

Amsource santaquin

Main Street & Highland Drive Santaquin, Utah, 84655



Abbreviations

Legend

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• 78.00TA

Point of Curvature

Proposed Curb & Gutter

Proposed Asphalt

Proposed Concrete

Proposed Inlet Box

Proposed Manhole

Proposed Catch Basin

Proposed Transformer

Proposed Water Meter

Proposed Combo Box

Proposed Fire Hydrant

Proposed Water Valve

Proposed Water Line

Proposed Sanitary Sewer

Proposed Storm Drain

Proposed Conduit Line

Proposed Power Line Proposed Gas Line

Proposed Fire Line

Proposed Fiber Optic

Proposed Roof Drain

Proposed Fence

Proposed Contour

Proposed Spot

Property Line

Sawcut Line

Existing Post

Direction of Drainage

ADA Accessible Route

Proposed Light Pole Proposed Street Light

Proposed Building Existing Power Pole

Existing Power Pole w/ Guy Existing Utility Marker

Ridae line

Grade Break

Proposed Secondary Water Line

Proposed Meter Box

Proposed Open Face C & G

Proposed Truncated Domes

Point of Compound Curvature

PCC

PM

Top of Concrete

Waterline

Existing Asphalt

Existing Concrete

Existing Inlet Box

Existing Manhole

Existing Water

Existing Sewer

Existing Gas

Existing Power

Existing Fence

Existing Contour

Existing Light Pole

Existing Street Light

Existing Telephone Box

Existing Electrical Box

Existing Electrical Cabinet

Existing Irrig. Control Box

Existing Deciduous Tree

Sheet Number — XX

Existing Coniferous Tree

Detail Number — XX

Existing Power Meter

Existing Gas Meter

Existing Bollard

Working Point

Existing Hose Bib

Existing Water Meter

Existing Building

Existing Spot

Centerline

Existing Telephone

Existing Fiber Optic

Existing Catch Basin

Existing Fire Hydrant

Existing Water Valve

Existing Storm Drain

Existing Overhead Power Line

Existing Secondary Water

Working Point

Water Valve

Vertical Point of Curve

Vertical Point of Tangency

Finish Grade - Top of Retaining Wall

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Civil Sheet Index

<i>CO.0</i> ·····	Cover Sheet
	Subdivision Plat
CO.1	Demolition Plan
<i>C1.0</i>	Overall Site Plan
C1.1	Site Plan
C1.2	Phasing Plan
C2.1	Grading Plan
C2.2	Grading Details
C3.1	Utility Plan
<i>C3.2</i>	Waterline Plan & Profile
<i>C3.3</i>	Waterline Plan & Profile
C3.4	Waterline Plan & Profile
C3.5	Sewer Plan & Profile
C4.1	Details
C4.2	Details
C4.3	Details
C5.1 Er	osion Control Plan - Pre-Construction
C5.2 Erosio	n Control Plan - During Construction
<i>C5.3</i>	Erosion Control Details

Developer:

Corner Partners, LLC Address: 3307 West 200 South, Suite 3003 Salt Lake City, Utah 84101 Phone: (801) 111-1234

Civil Engineer:

Address: 2010 North Redwood Road Salt Lake City, Utah 84116 Phone: (801) 111-1234

Geotechnical Engineer:

Address: 473 West 4800 South Salt Lake City, Utah 84123 Phone: (801) 685-9190

Overall Site Data Table

Zoning Designation: C-1 General Commercial Total Number of Lots: 5 Total Site Area = 235,801 s.f. (5.413 ac.)

- Lot 1 = 48,993 s.f. (1.125 ac.)

Lot 2 = 53,575 s.f. (1.230 ac.)

Lot 3 = 22,994 s.f. (0.528 ac.)

Lot 4 = 34,961 s.f. (0.803 ac.)

- Lot 5 = 106,340 s.f. (2.441 ac.) Impervious Area Provided = 20,676 s.f.

Santaquin City Notes

responsibility to ensure that all improvements installed within this development are constructed in not relieve the developer or general contractor from full compliance with all minimum state and

Santaquin City Note to Developers & General Contractors during construction of building and site improvements.

Flood Zone

This property lies entirely within Flood Zone X as designated on FEMA Flood Insurance Rate Map for Utah County, Utah and Incorporated Areas Community Map No. 49049C0975F dated June 19, 2020. Flood Zone X is defined as "Areas determined to be outside the 0.2% annual floodplain." (No Shading)

Basis of Bearings

A line between monuments found for the South Quarter and the Southeast Quarter of Section 1 was assigned the Utah County bearing of North 88°57'44" East as the Basis of Bearings to place the Survey on the NAD83 Utah Central Zone State

Benchmark

Brass Cap Monument for the East Quarter of Section 1, T10S, R1E, SLB&M Elevation = 5024.32 feet (Ortho Height, Geoid 18)

Legal Description

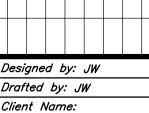
File No. 2251028:

Lot 1, Plat "A" PARKER VIEW SUBDIVISION, also Amending Parcel 5, Maverik Subdivision, Santaquin, Utah, according to the Official Plat thereof on file in the Office of the Recorder, Utah County, Utah.

File No. 2266491:

Lot 76, Plat "A", SANTAQUIN ESTATES, a residential Subdivision, according to the Official Plat thereof recorded April 12, 2023, as Entry No. 22969:2023, as Map Filing No. 18709, in the Office of the Utah County Recorder.





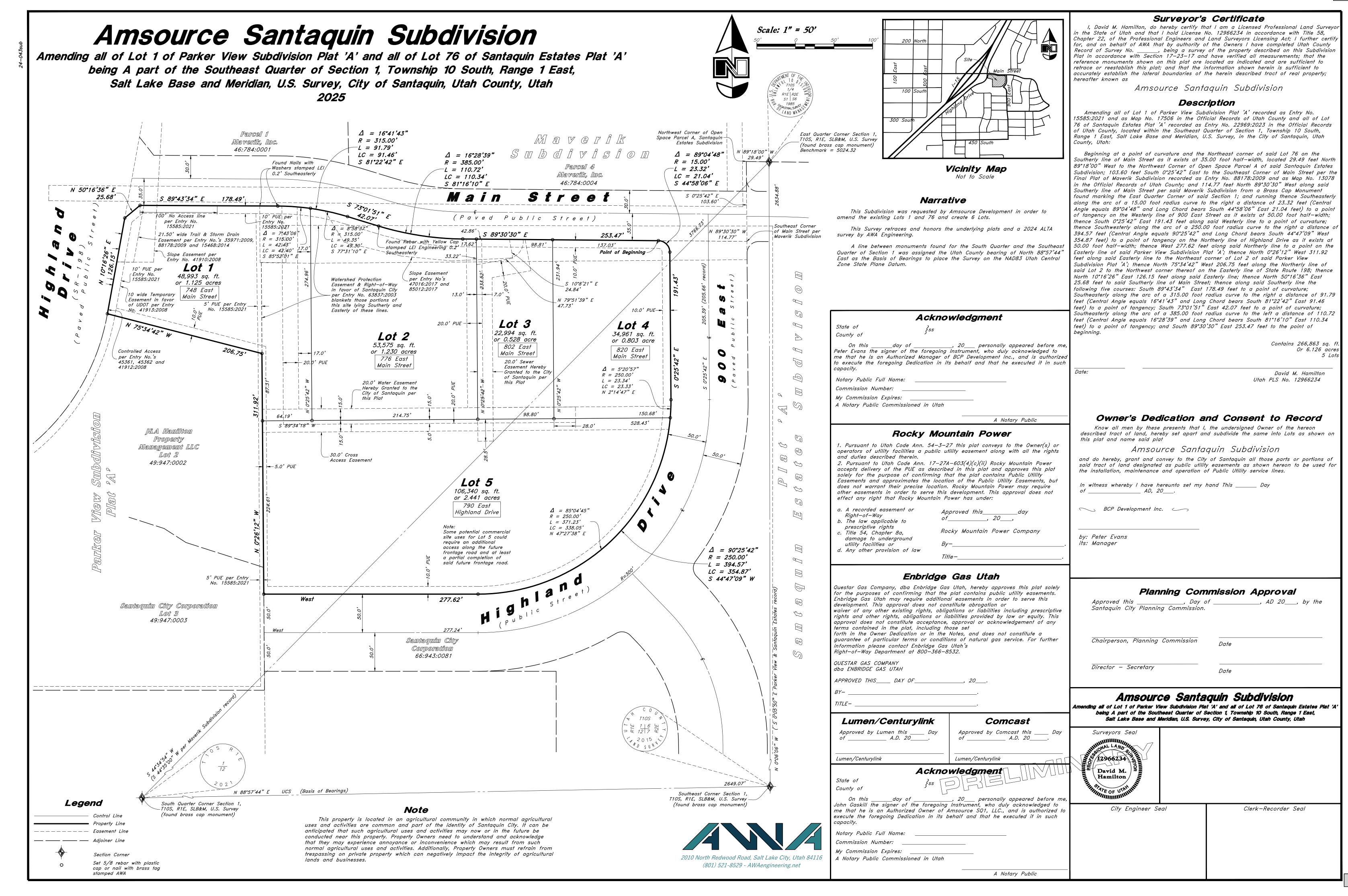
24-043 CV

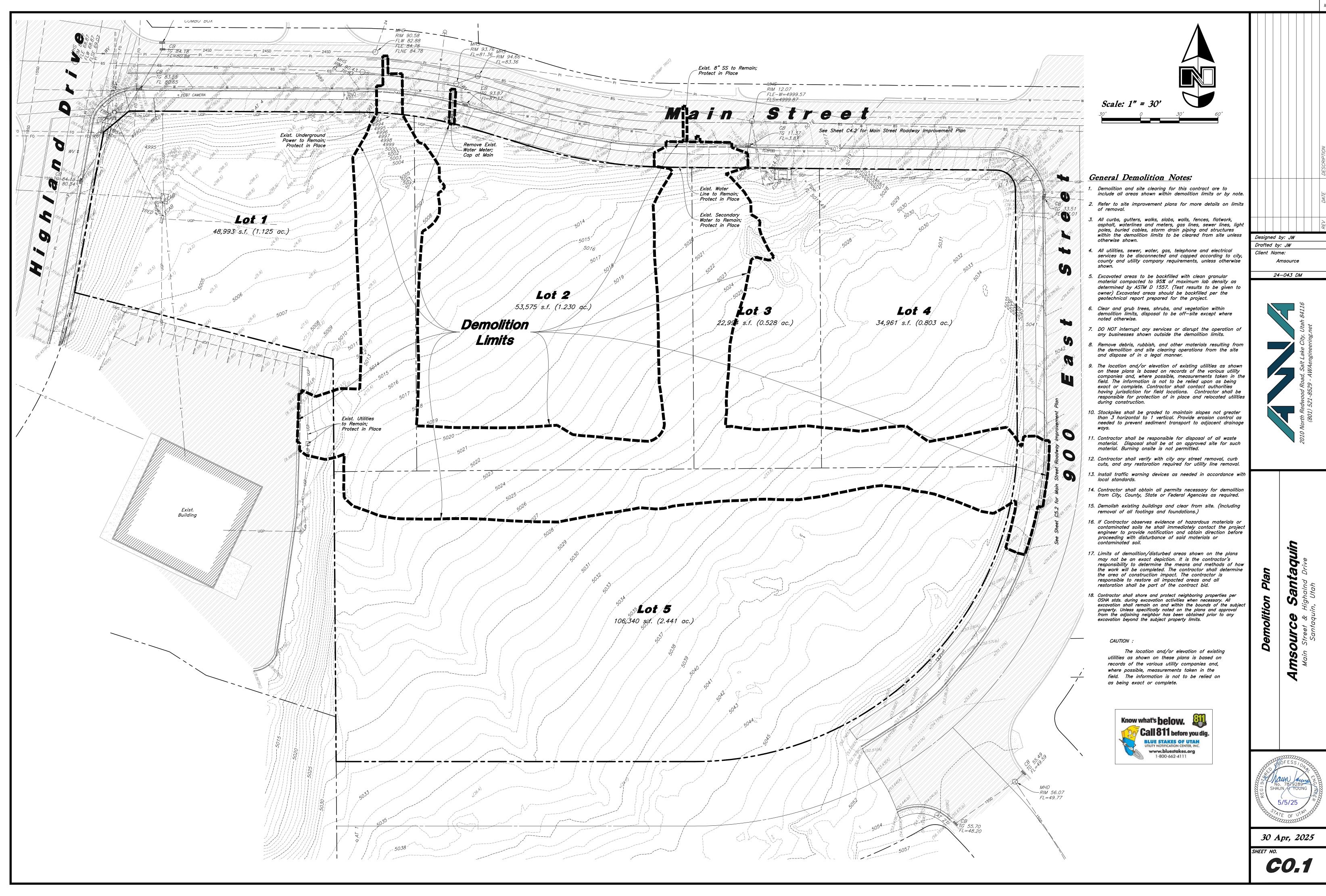


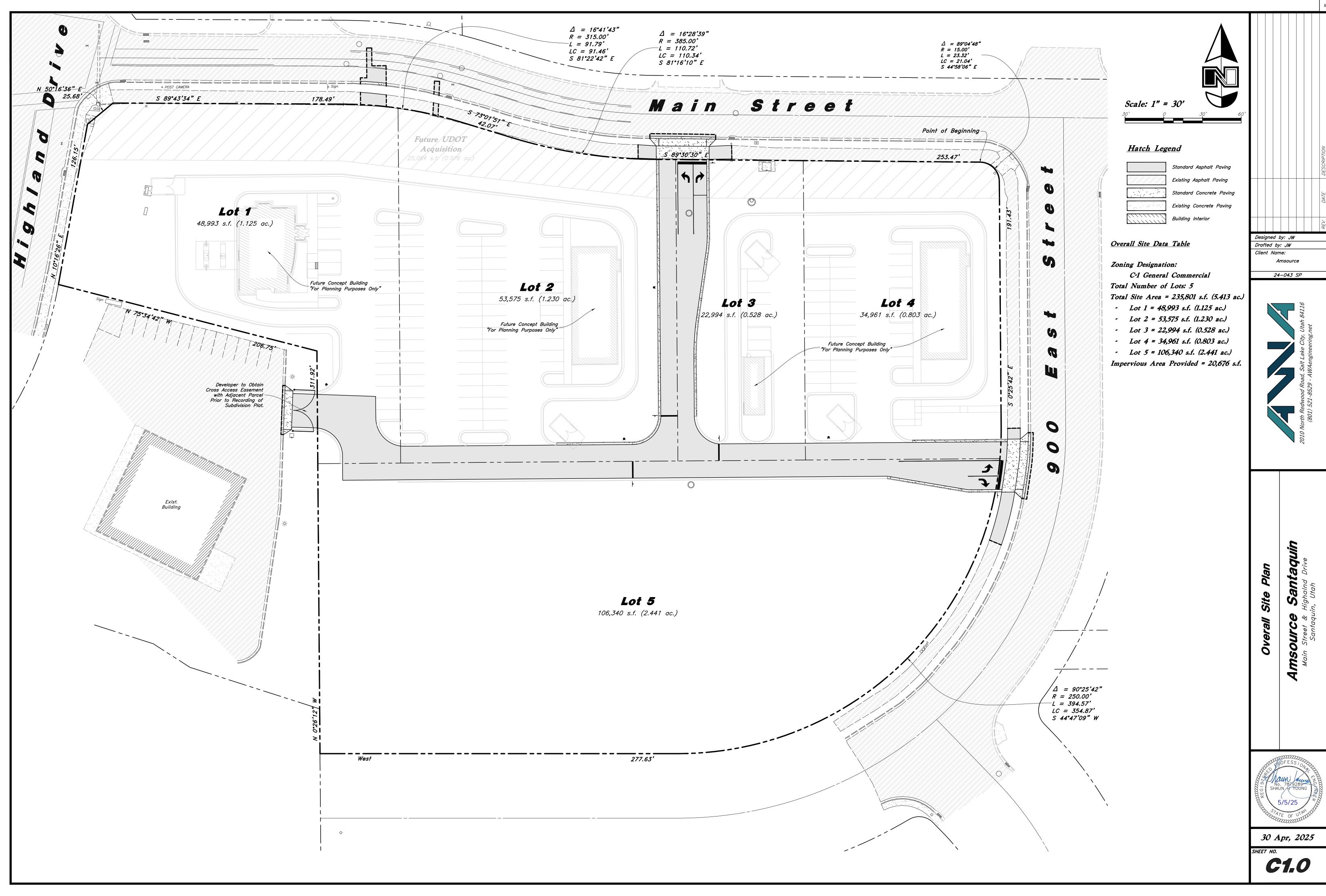
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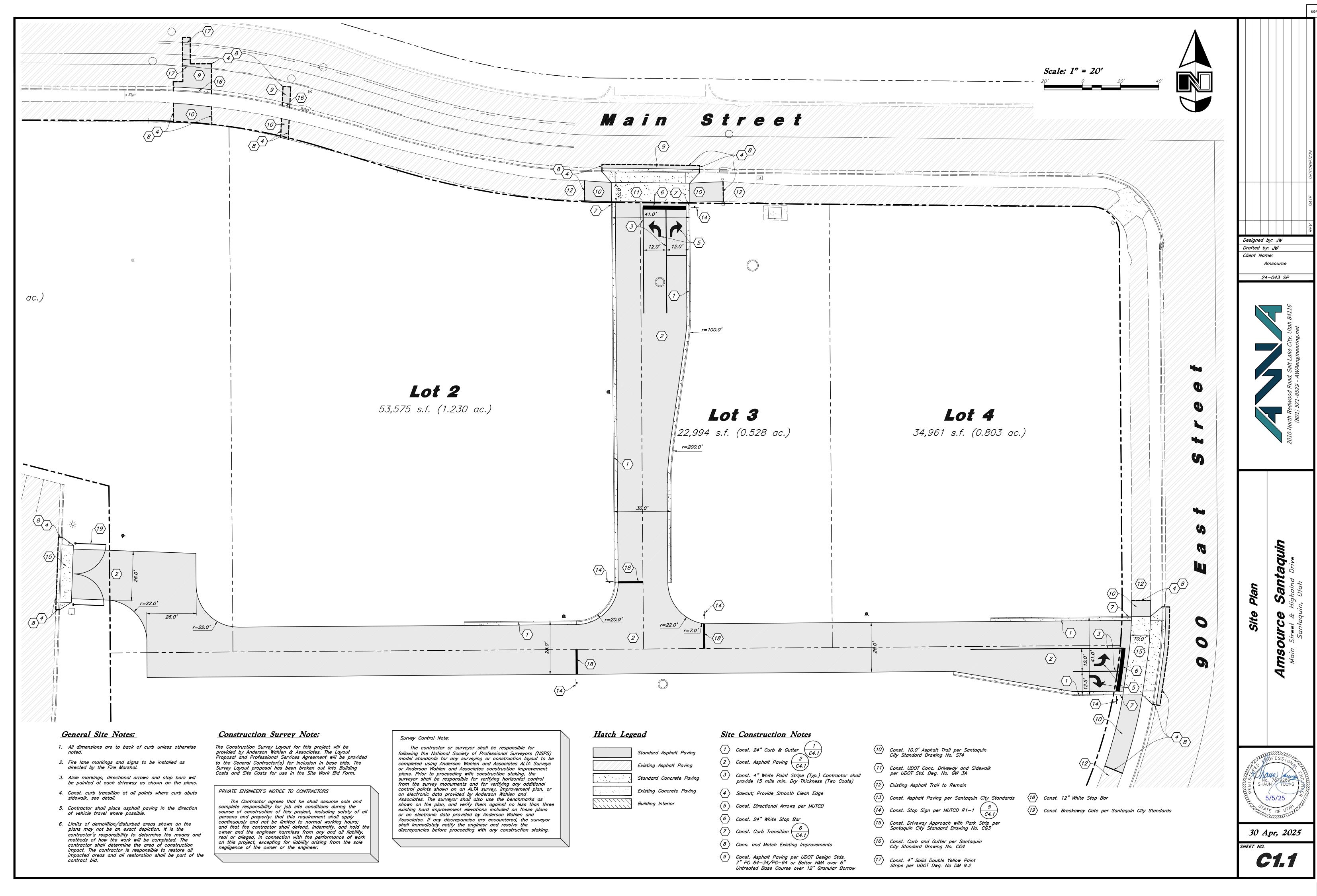


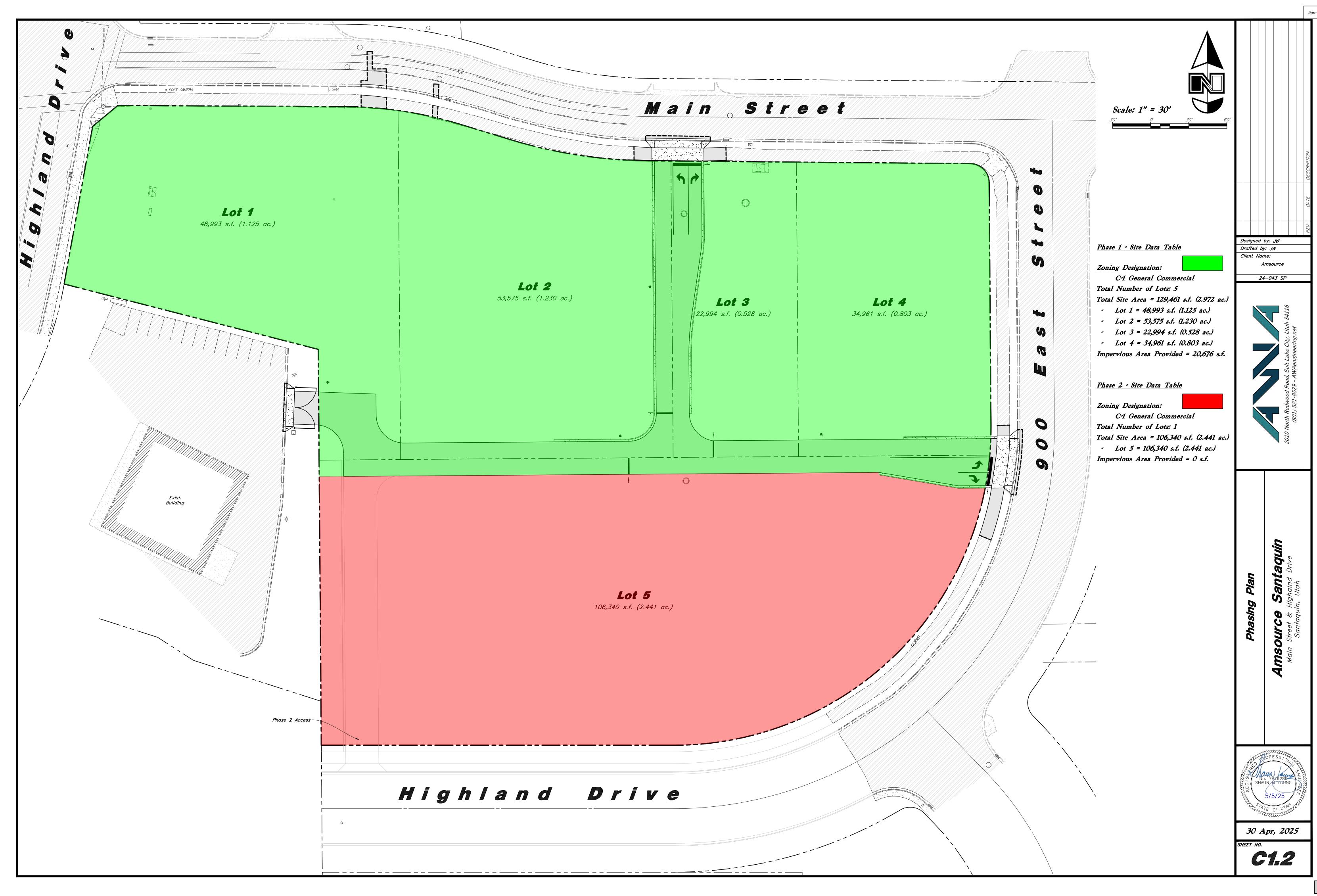
30 Apr, 2025

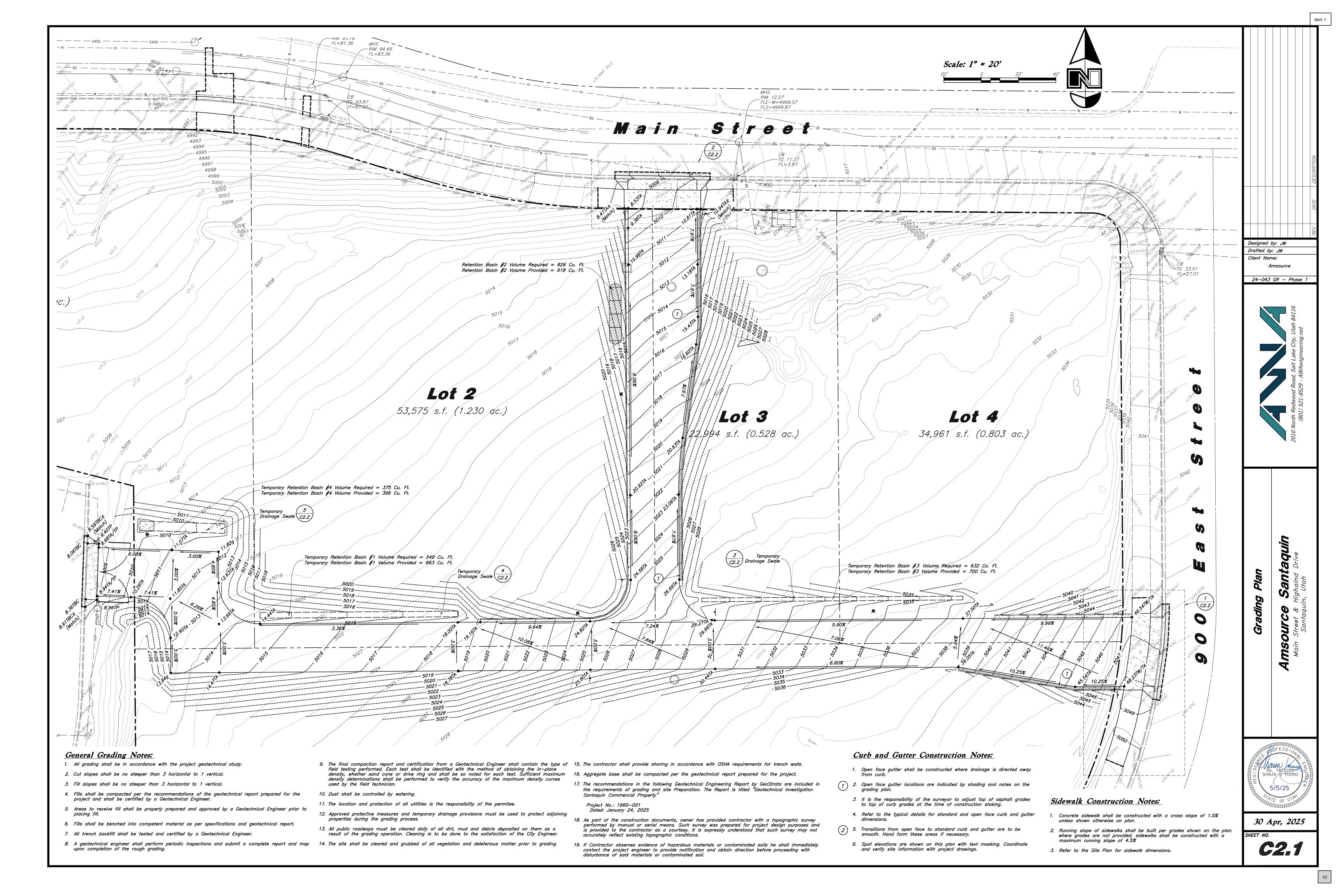


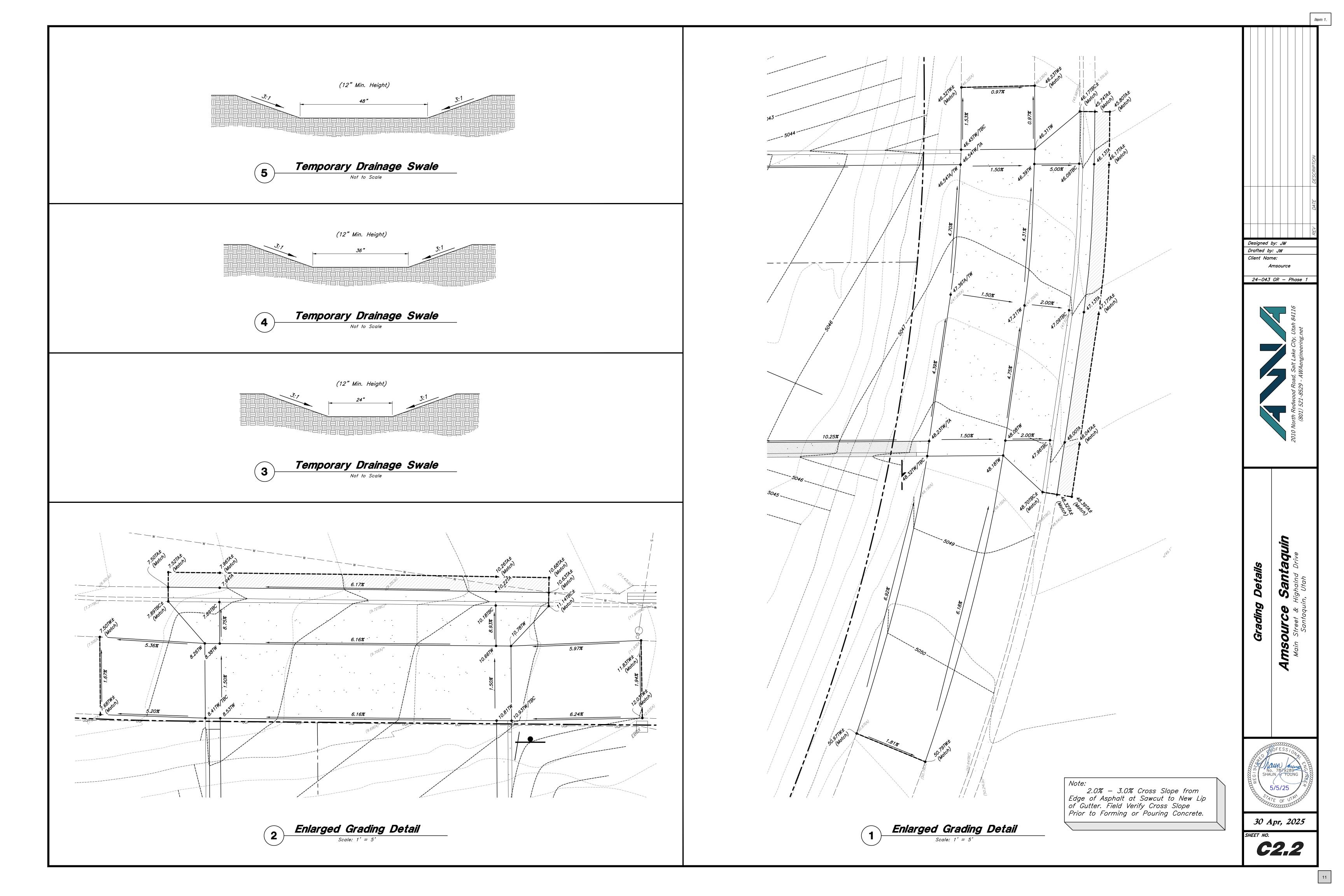


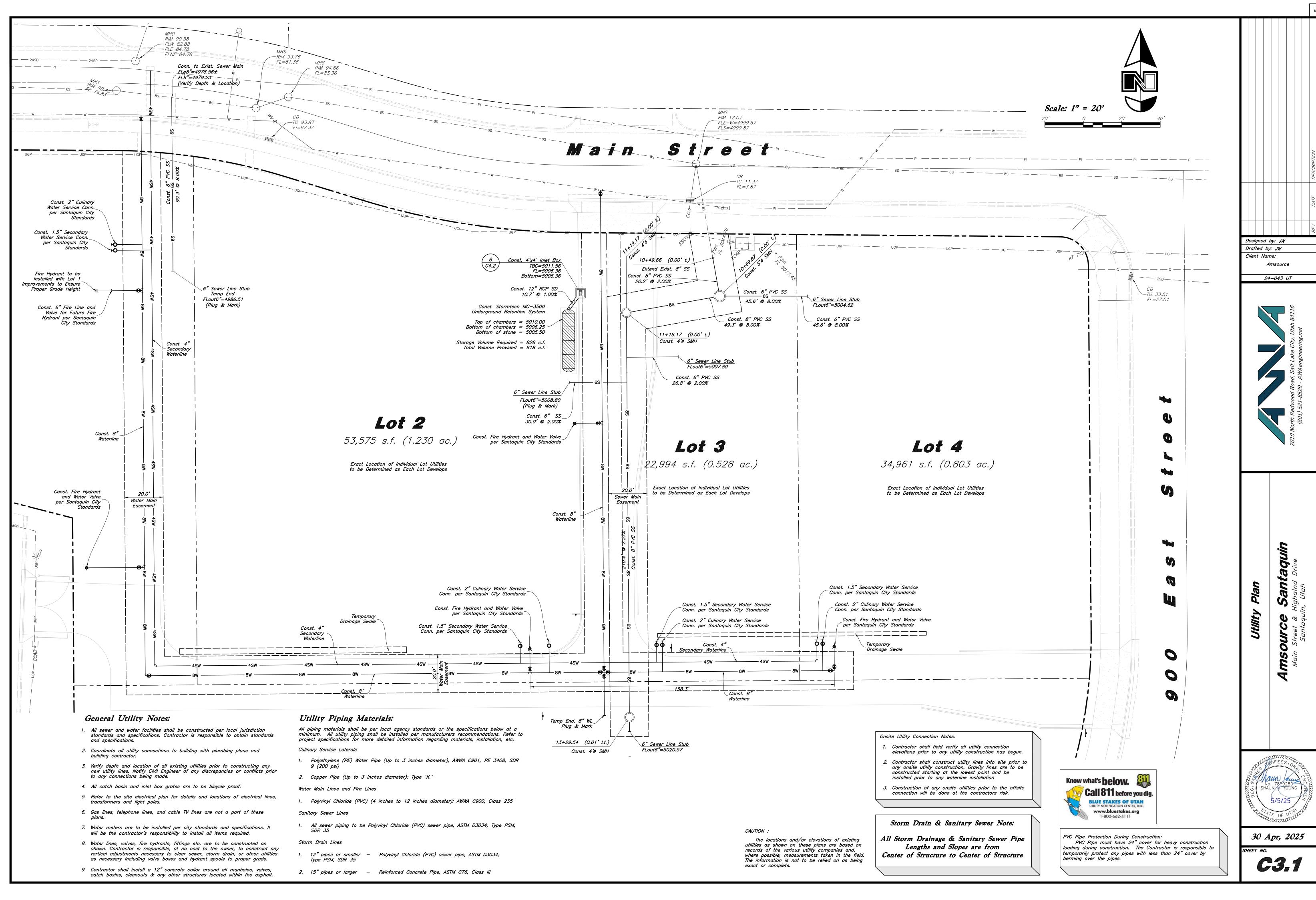


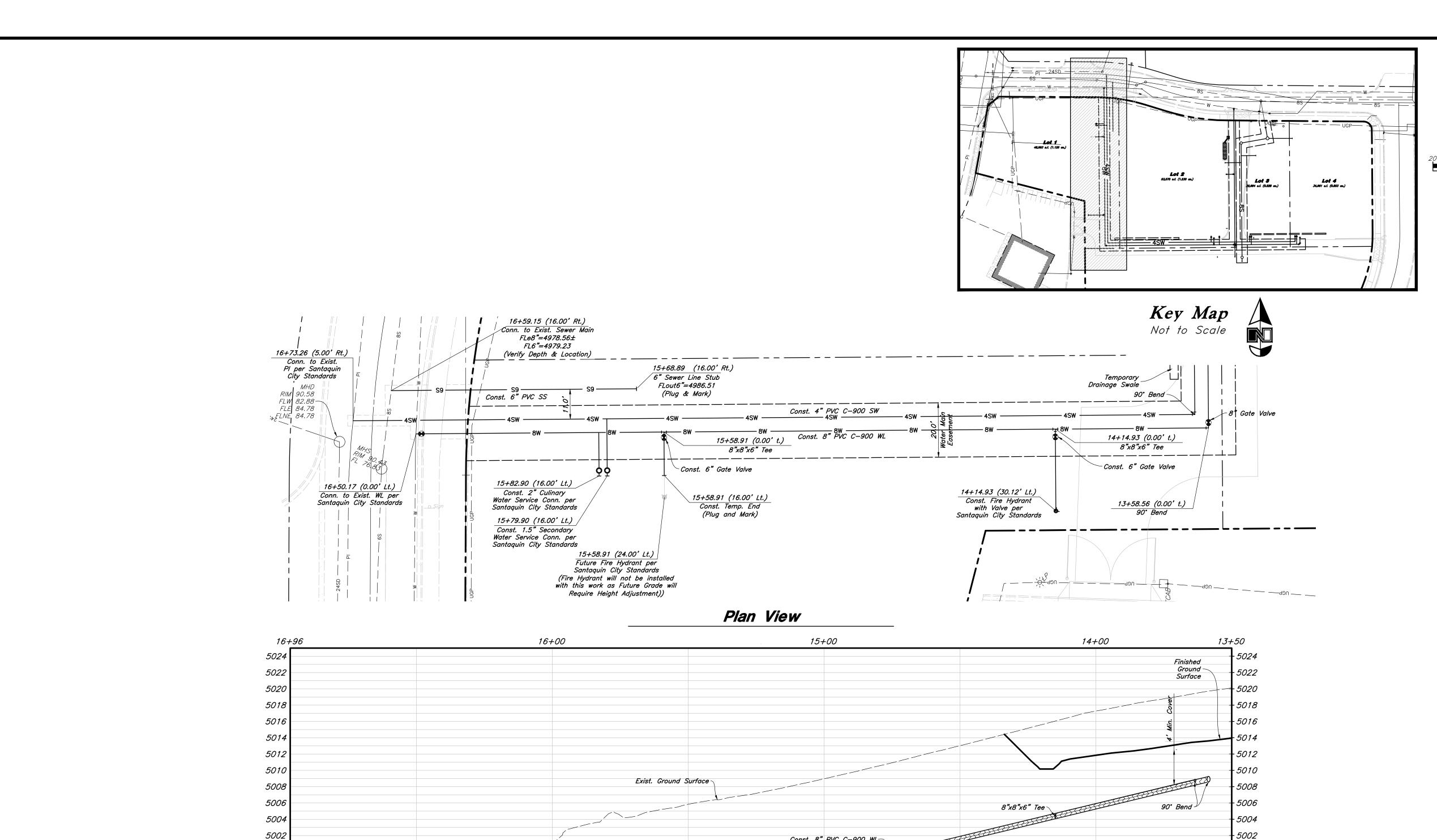












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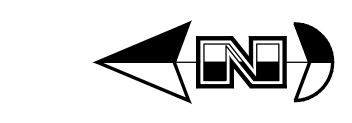
4970 L 16+96

Conn. to Exist.
PI per Santaquin
City Standards

Conn. to Exist. WL per Santaquin – City Standards

Const. 4" PVC C-900 SW

1 ½" Service Tap



Horizontal Scale: 1" = 20' Vertical Scale: 1" = 2'

Designed by: JW Drafted by: JW Client Name:

24-043 UT

Item 1.

Santaquin Highalnd Drive Amsource Main Street &

The locations and/or elevations of existing utilities as shown on these plans are based on

records of the various utility companies and, where possible, measurements taken in the field. The information is not to be relied on as being

Know what's **below.**

Call 811 before you dig.

BLUE STAKES OF UTAH UTILITY NOTIFICATION CENTER, INC.

www.bluestakes.org 1-800-662-4111

exact or complete.

30 Apr, 2025

C3.2

Profile View

PVC Pipe Protection During Construction:

PVC Pipe must have 24" cover for heavy construction loading during construction. The Contractor is responsible to temporarily protect any pipes with less than 24" cover by berming over the pipes.

Onsite Utility Connection Notes:

Contractor shall field verify all utility connection elevations prior to any utility construction has begun.

14+00

Contractor shall construct utility lines into site prior to any onsite utility construction. Gravity lines are to be constructed starting at the lowest point and be installed prior to any waterline installation

3. Construction of any onsite utilities prior to the offsite connection will be done at the contractors risk.

Storm Drain & Sanitary Sewer Note:

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- *4992*

- 4990

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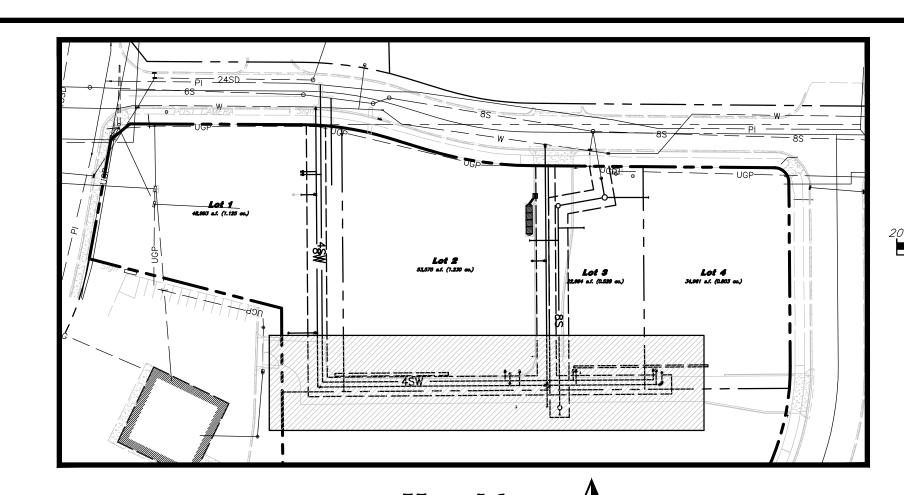
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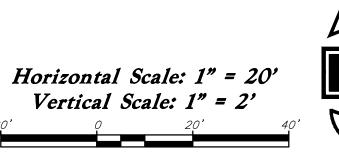
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-*4972*

All Storm Drainage & Sanitary Sewer Pipe Lengths and Slopes are from Center of Structure to Center of Structure







Designed by: JW Drafted by: JW Client Name:

Item 1.

24-043 UT

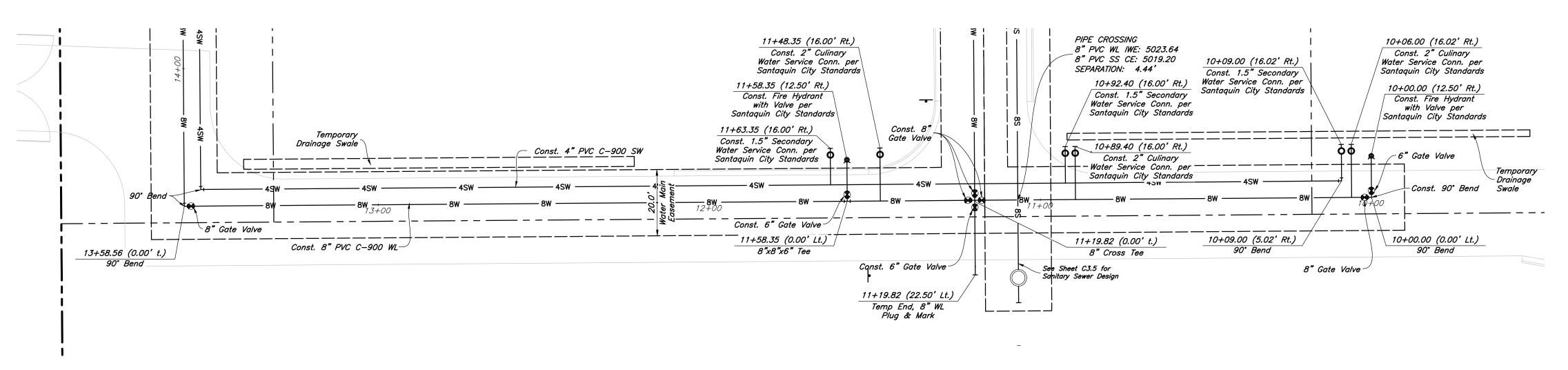
Santaquin Highalnd Drive Amsource Main Street &

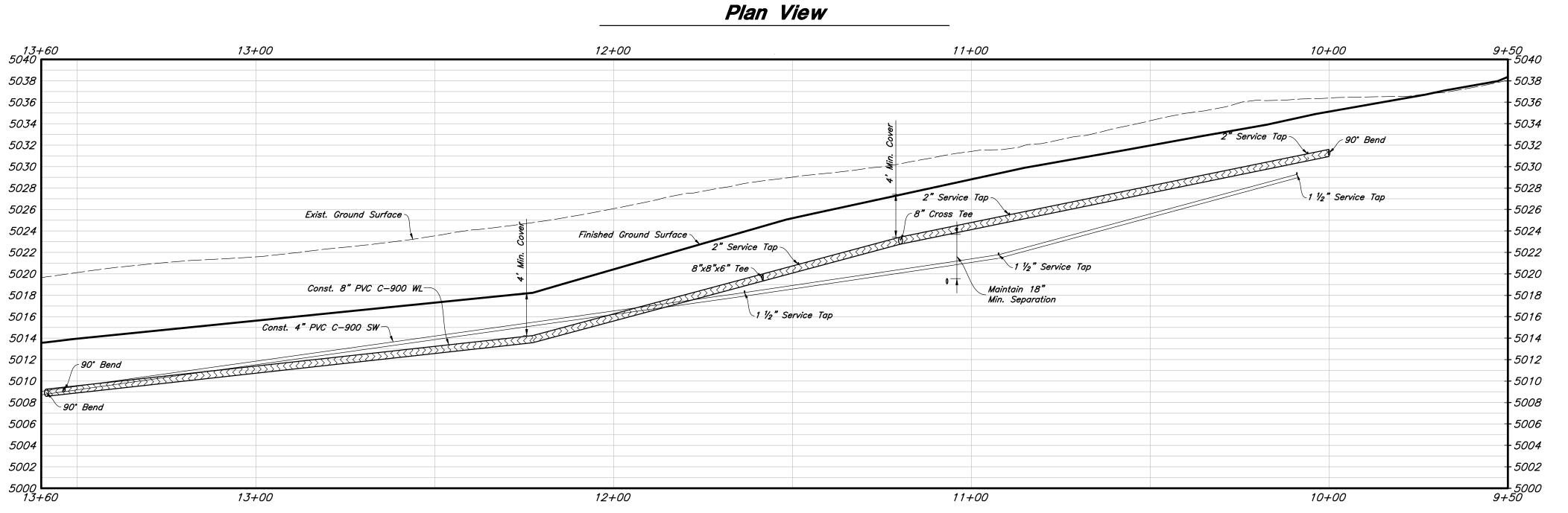
5/5/25

30 Apr, 2025

C3.3

Key Map Not to Scale





Profile View

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Storm Drain & Sanitary Sewer Note:

All Storm Drainage & Sanitary Sewer Pipe Lengths and Slopes are from Center of Structure to Center of Structure

Know what's **below.** Call 811 before you dig. BLUE STAKES OF UTAH UTILITY NOTIFICATION CENTER, INC. www.bluestakes.org 1-800-662-4111

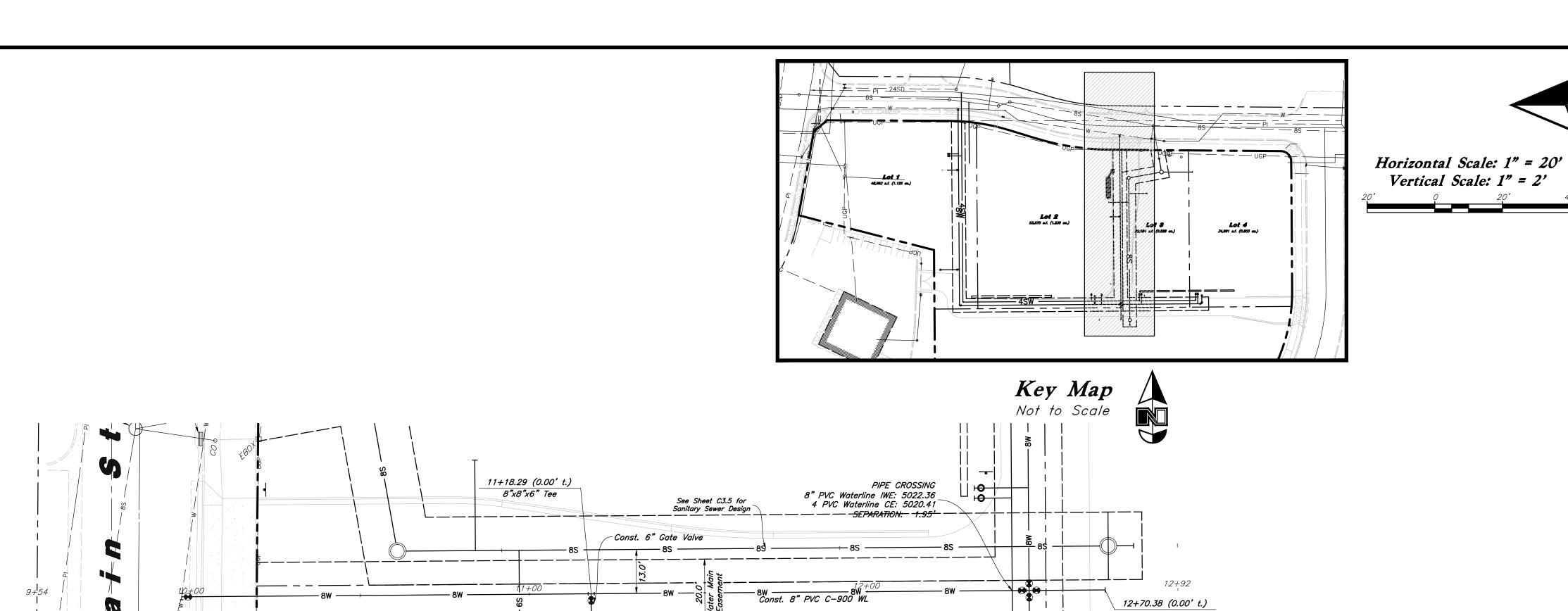
The locations and/or elevations of existing utilities as shown on these plans are based on

records of the various utility companies and, where possible, measurements taken in the field. The information is not to be relied on as being exact or complete.

CAUTION :

PVC Pipe Protection During Construction:

PVC Pipe must have 24" cover for heavy construction loading during construction. The Contractor is responsible to temporarily protect any pipes with less than 24" cover by herming over the pipes. berming over the pipes.



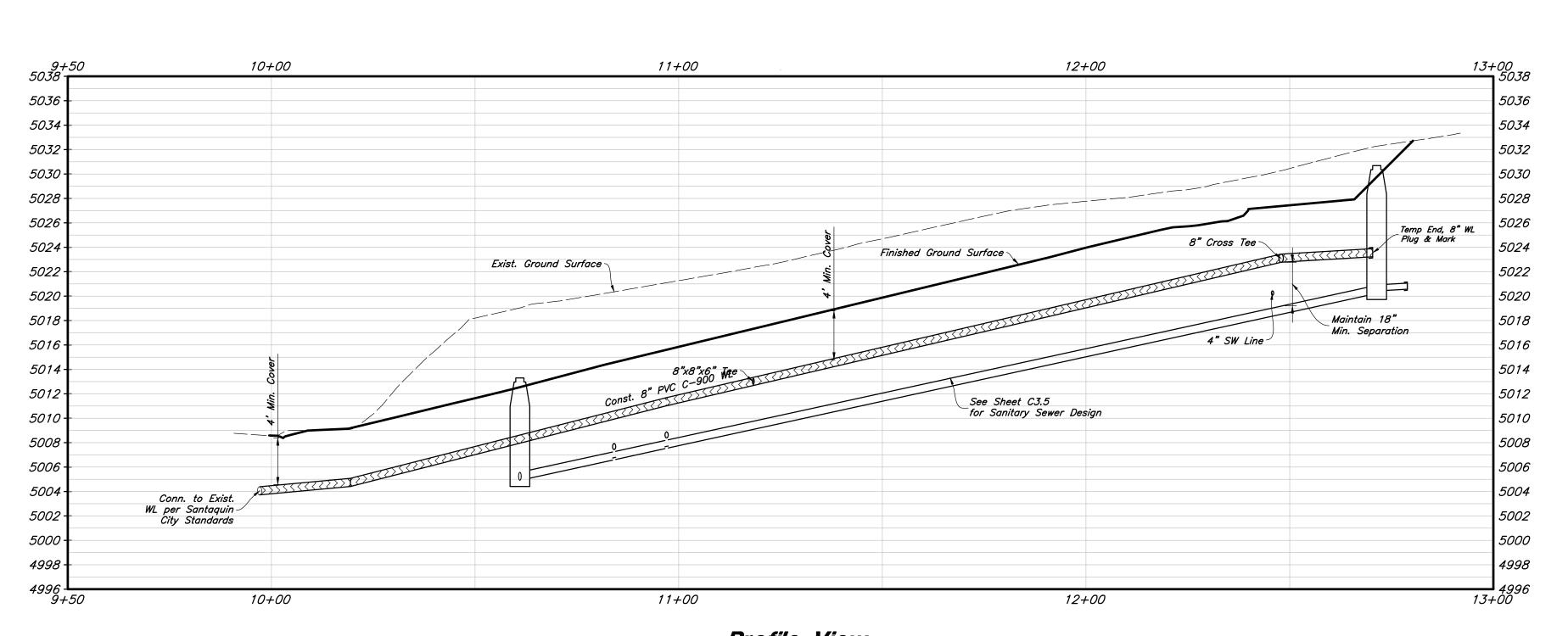
Plan View

─ Const 6" PVC Sewer Lateral

11+18.29 (14.45' Rt.)

Const. Fire Hydrant
with Valve per
Santaquin City Standards

9+97.09 (0.00' t.) Conn. to Exist. WL per Santaquin City Standards



Profile View

PVC Pipe Protection During Construction:

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Storm Drain & Sanitary Sewer Note:

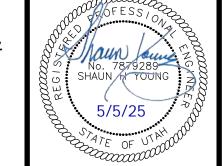
Temp End, 8" WL Plug & Mark

> All Storm Drainage & Sanitary Sewer Pipe Lengths and Slopes are from Center of Structure to Center of Structure

CAUTION :

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Santaquin Highalnd Drive

Amsource Main Street &

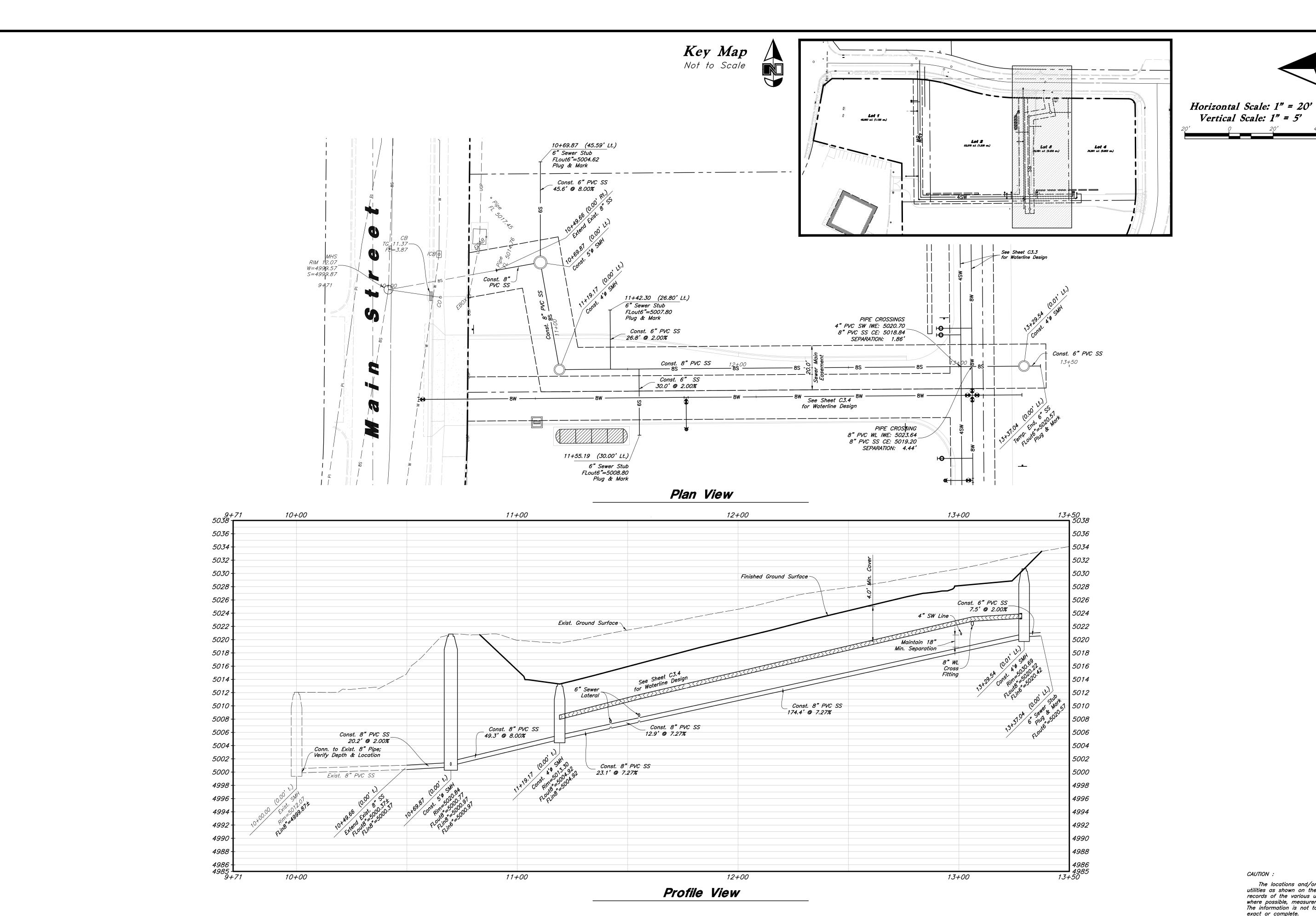
30 Apr, 2025

C3.4

Item 1.

Designed by: JW
Drafted by: JW
Client Name:

24-043 UT



PVC Pipe Protection During Construction:

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CAUTION :

Storm Drain & Sanitary Sewer Note:

All Storm Drainage & Sanitary Sewer Pipe

Lengths and Slopes are from

Center of Structure to Center of Structure

The locations and/or elevations of existing utilities as shown on these plans are based on records of the various utility companies and, where possible, measurements taken in the field. The information is not to be relied on as being exact or complete.

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30 Apr, 2025

C3.5

Santaqui, Highalnd Drive

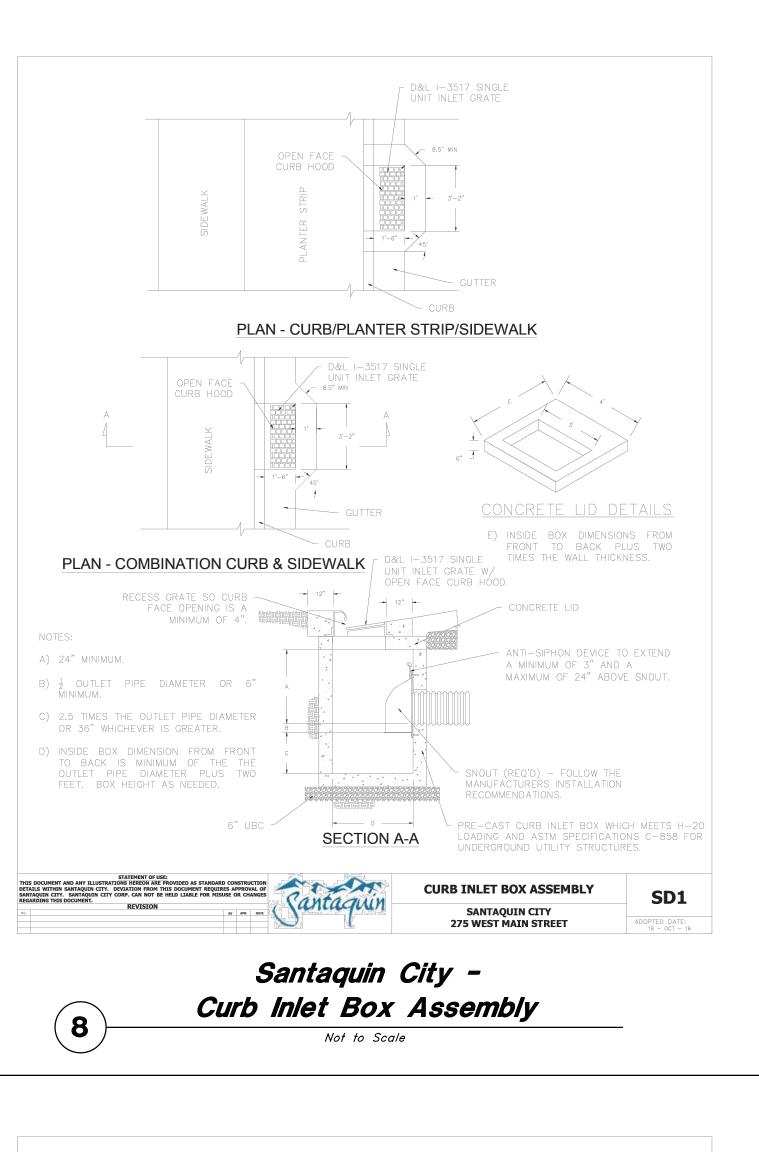
Amsource
Main Street & Street

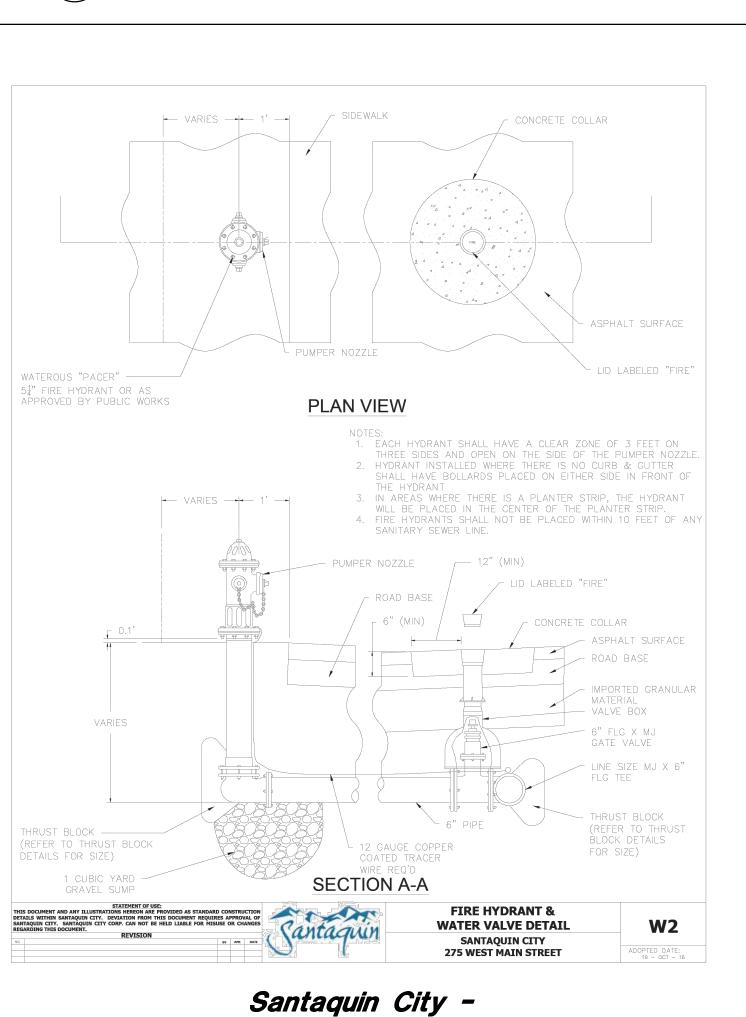
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Designed by: JW Drafted by: JW

Client Name:

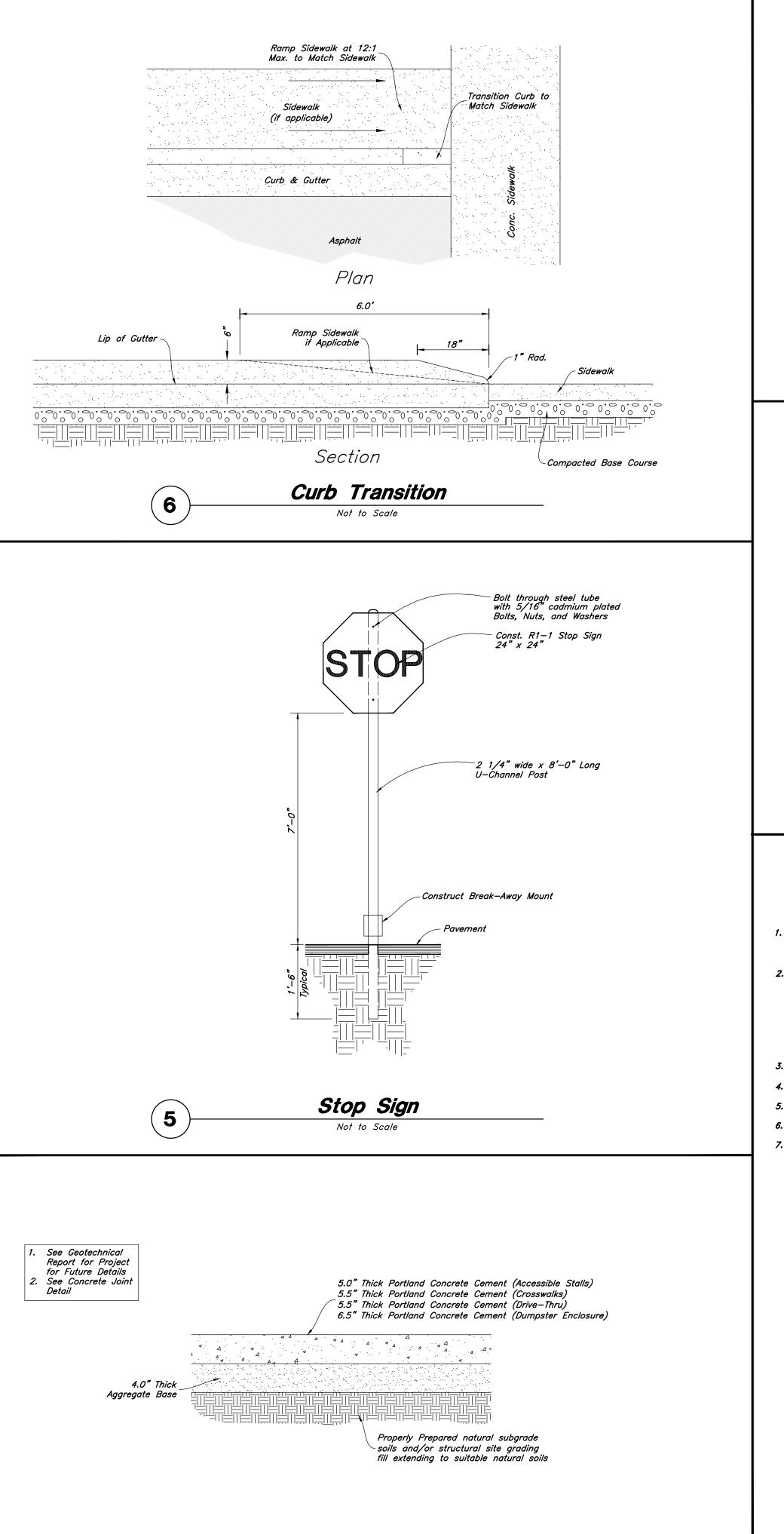
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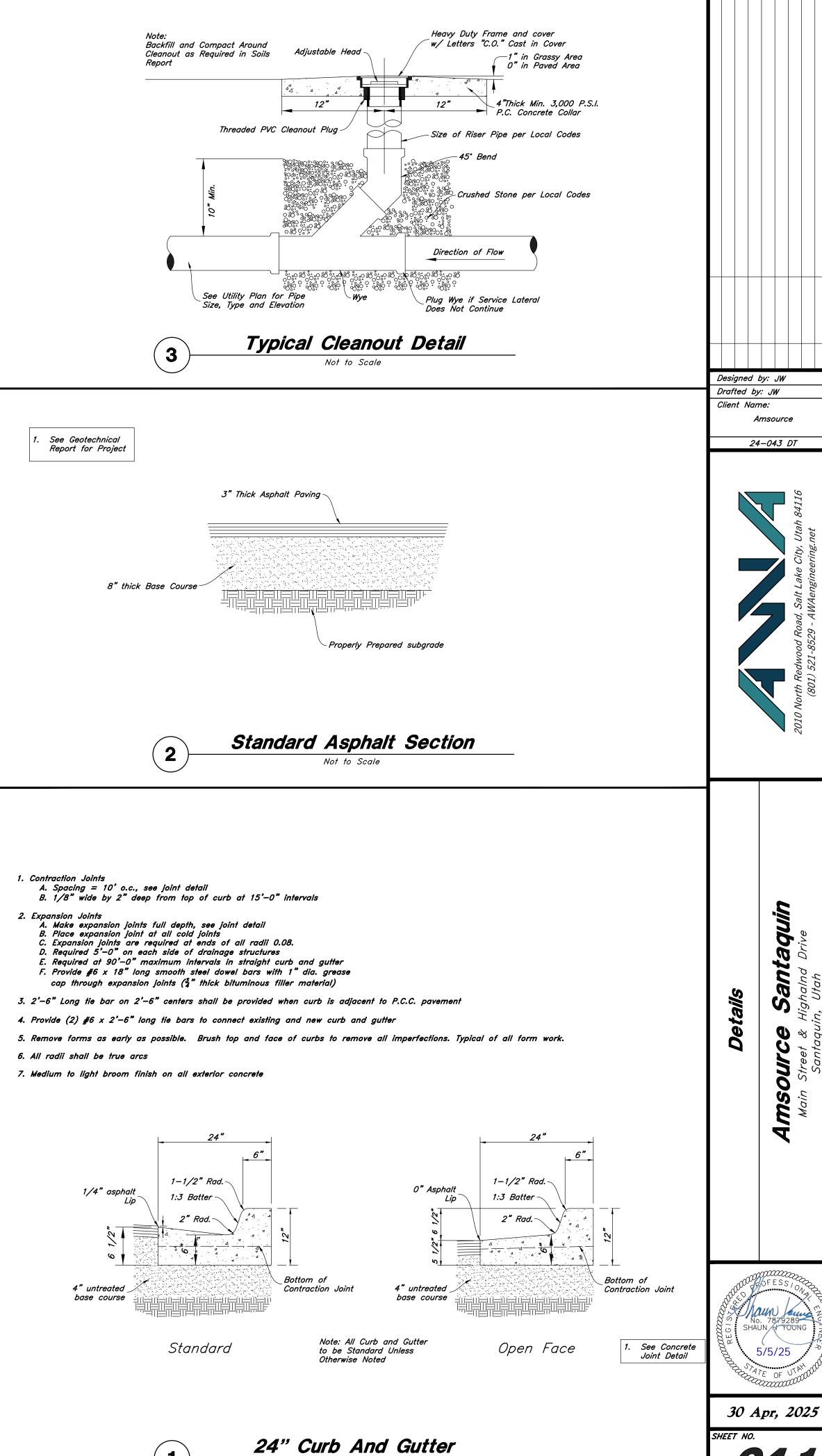
Typical Trench Section

Not to Scale



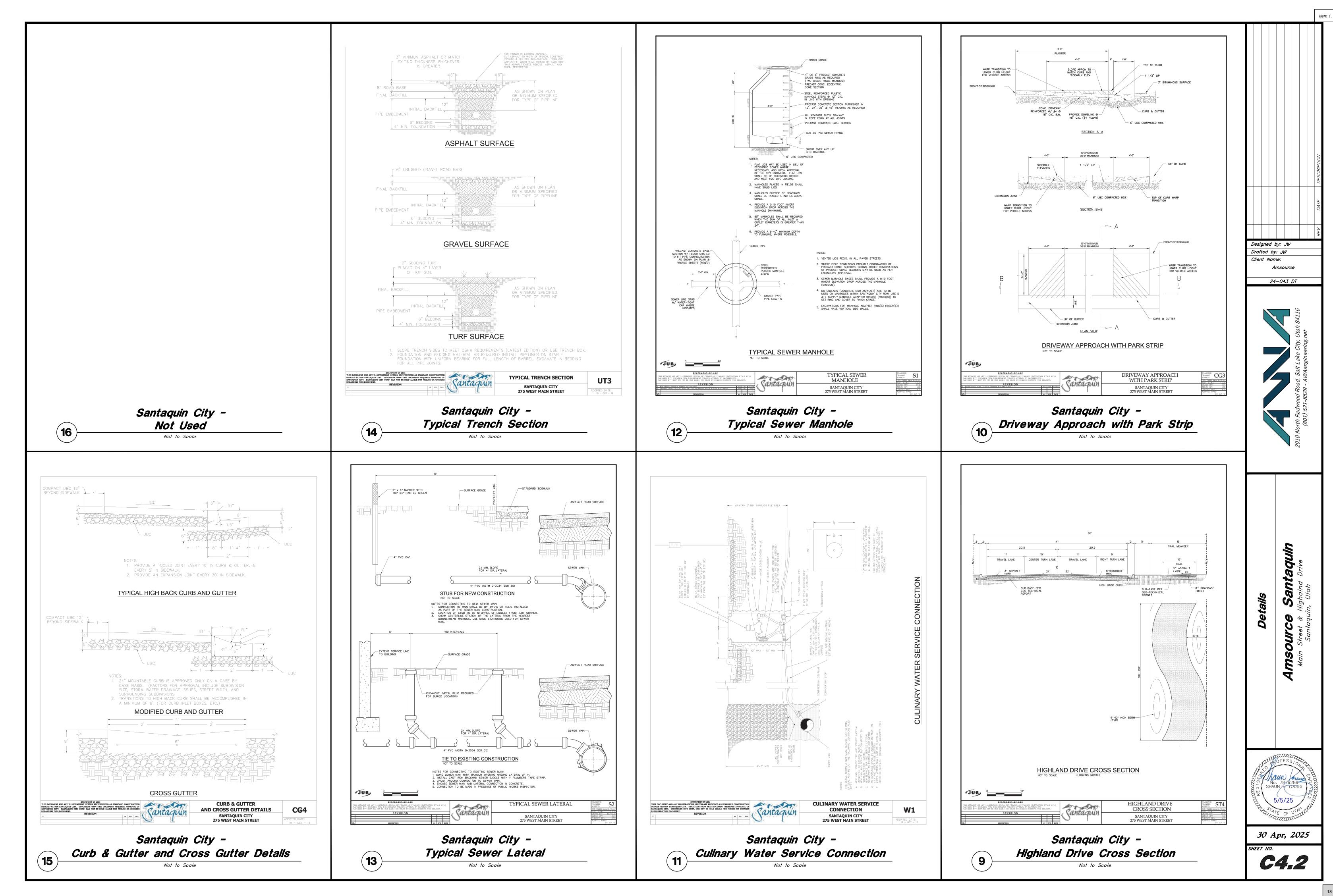
Concrete Paving Section

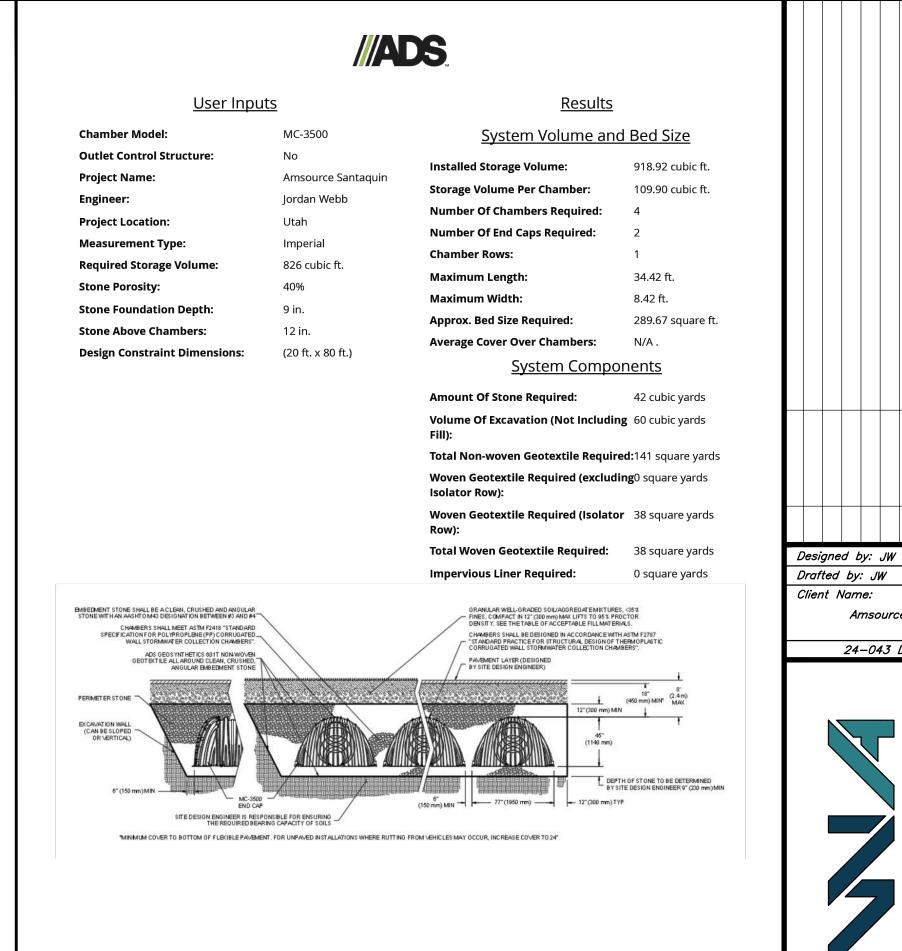
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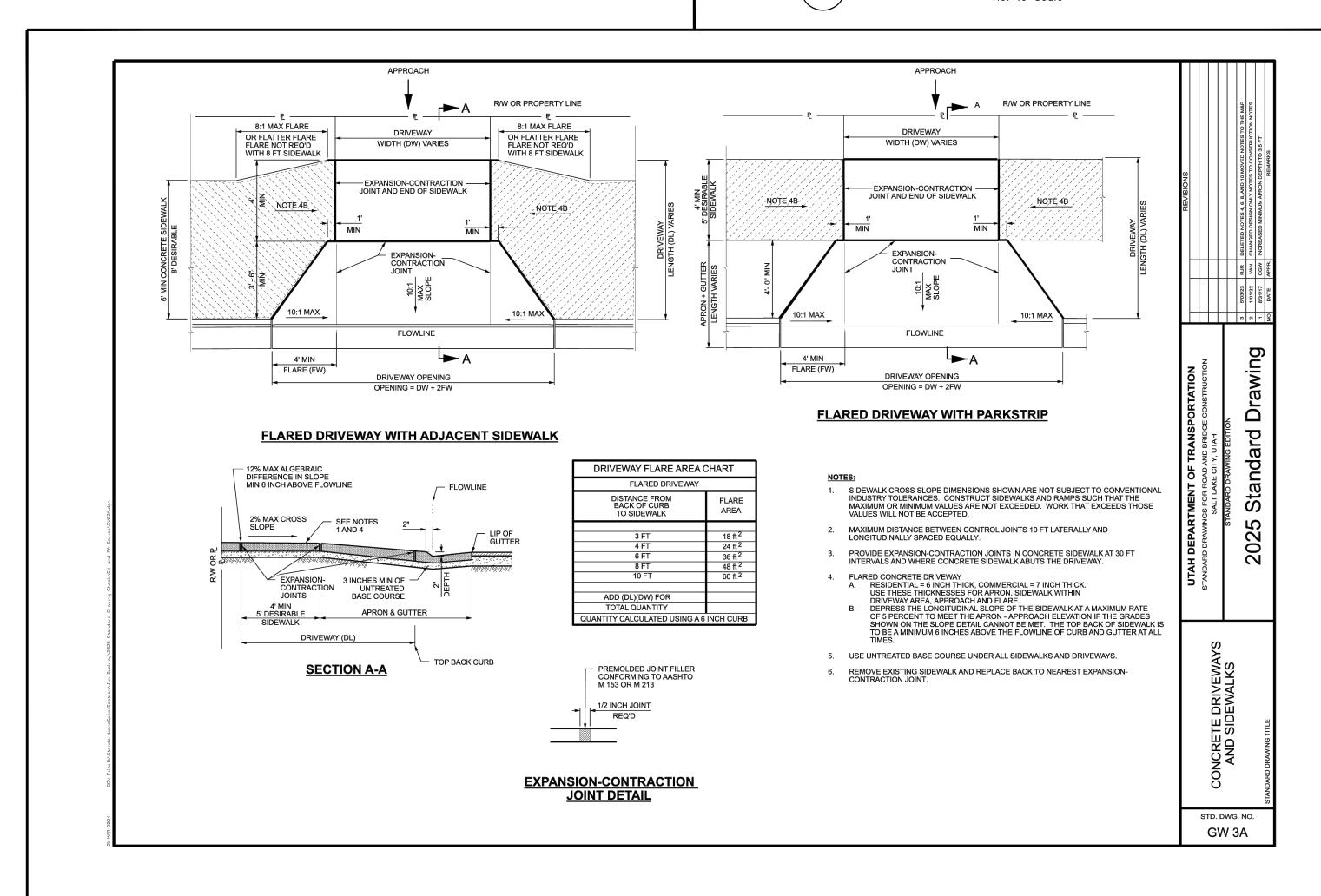
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Item 1.





ADS Stormtech MC-3500 System Specifications Not to Scale



Not to Scale



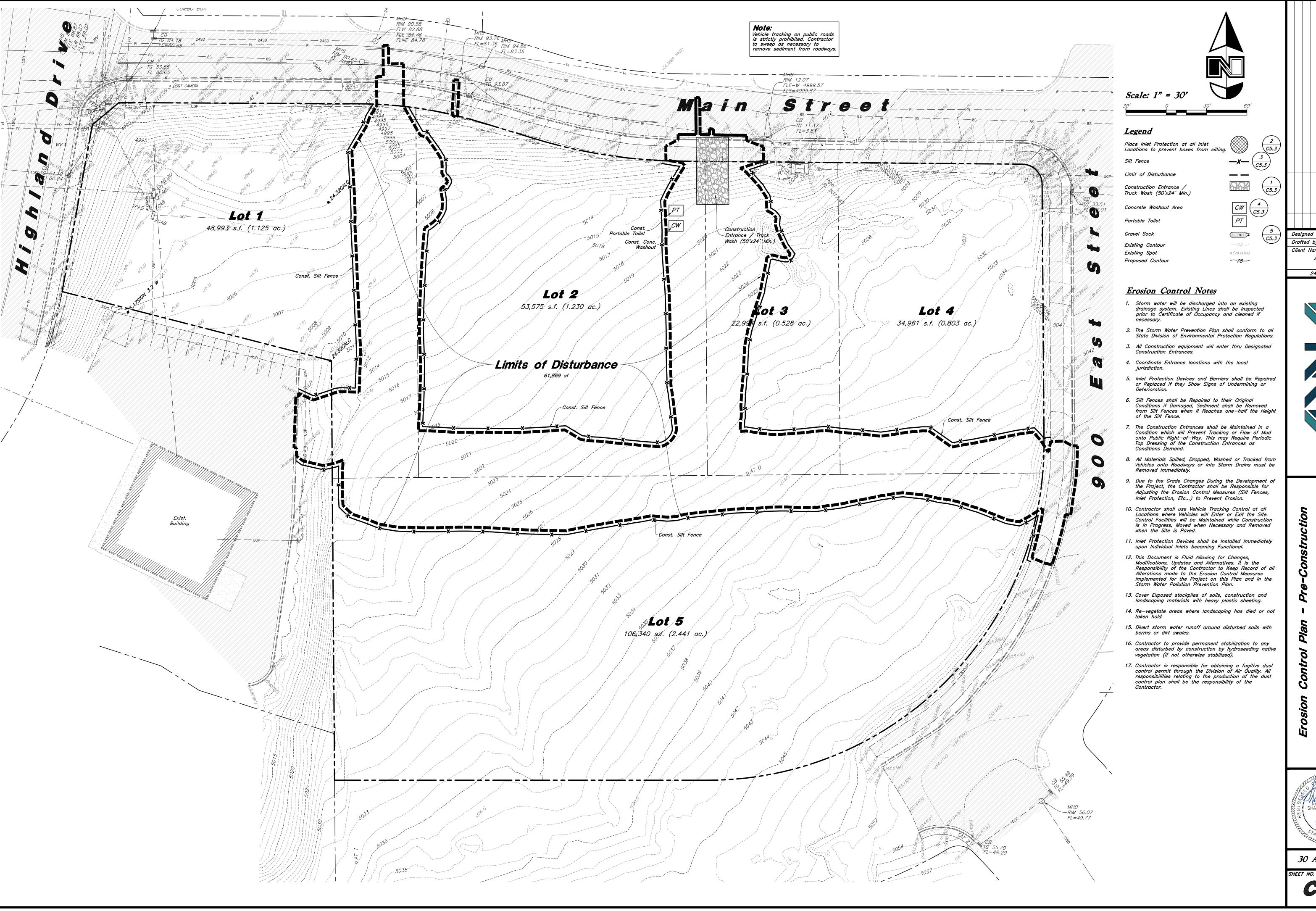
Santaquin Highalnd Drive

Amsource Main Street &

Item 1.

24-043 DT

30 Apr, 2025





Designed by: JW

Drafted by: JW

Client Name:

24-043 EC1

2010 North Redwood Road, Salt Lake City, Utah 84116 (801) 521-8529 - AWAengineering.net

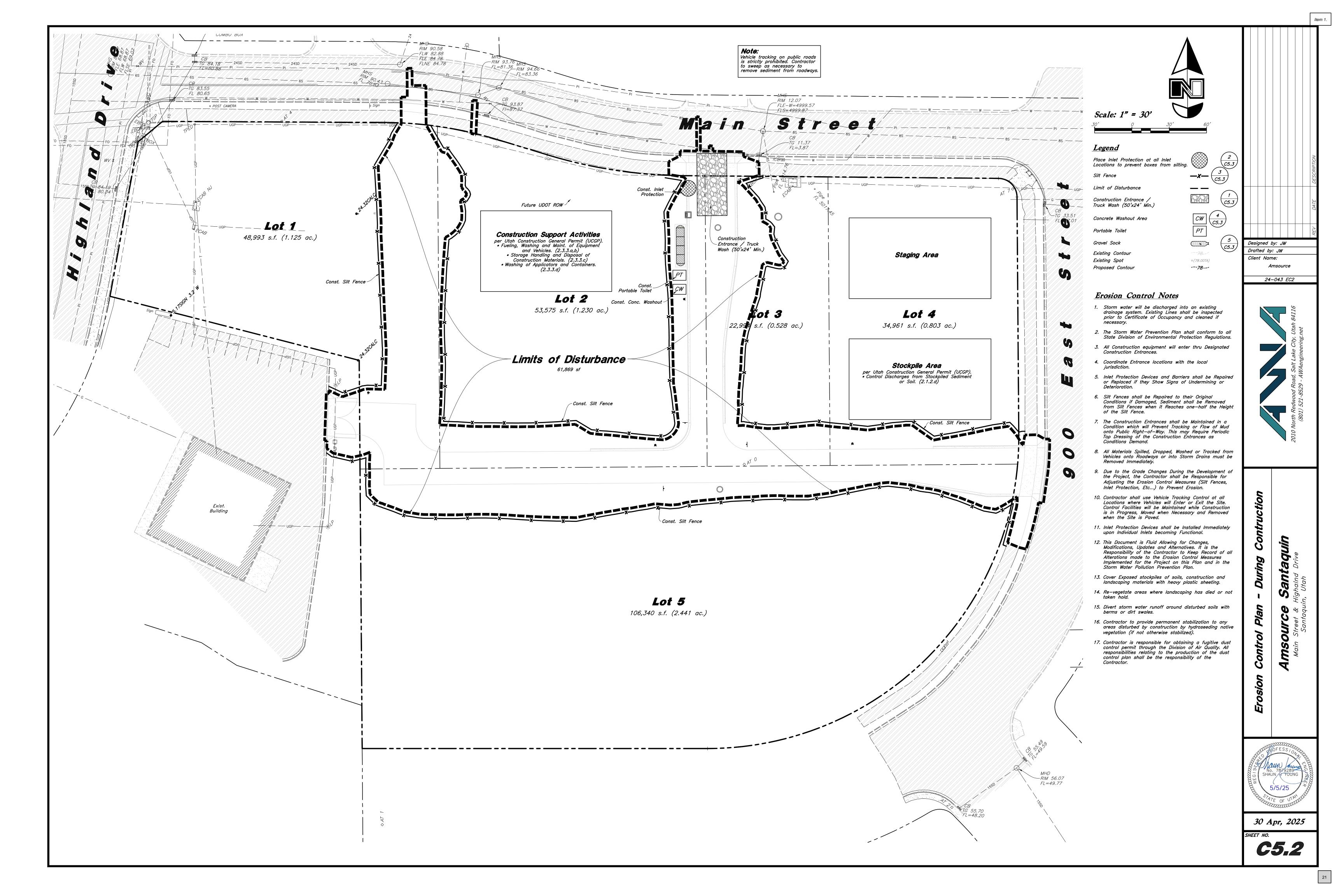
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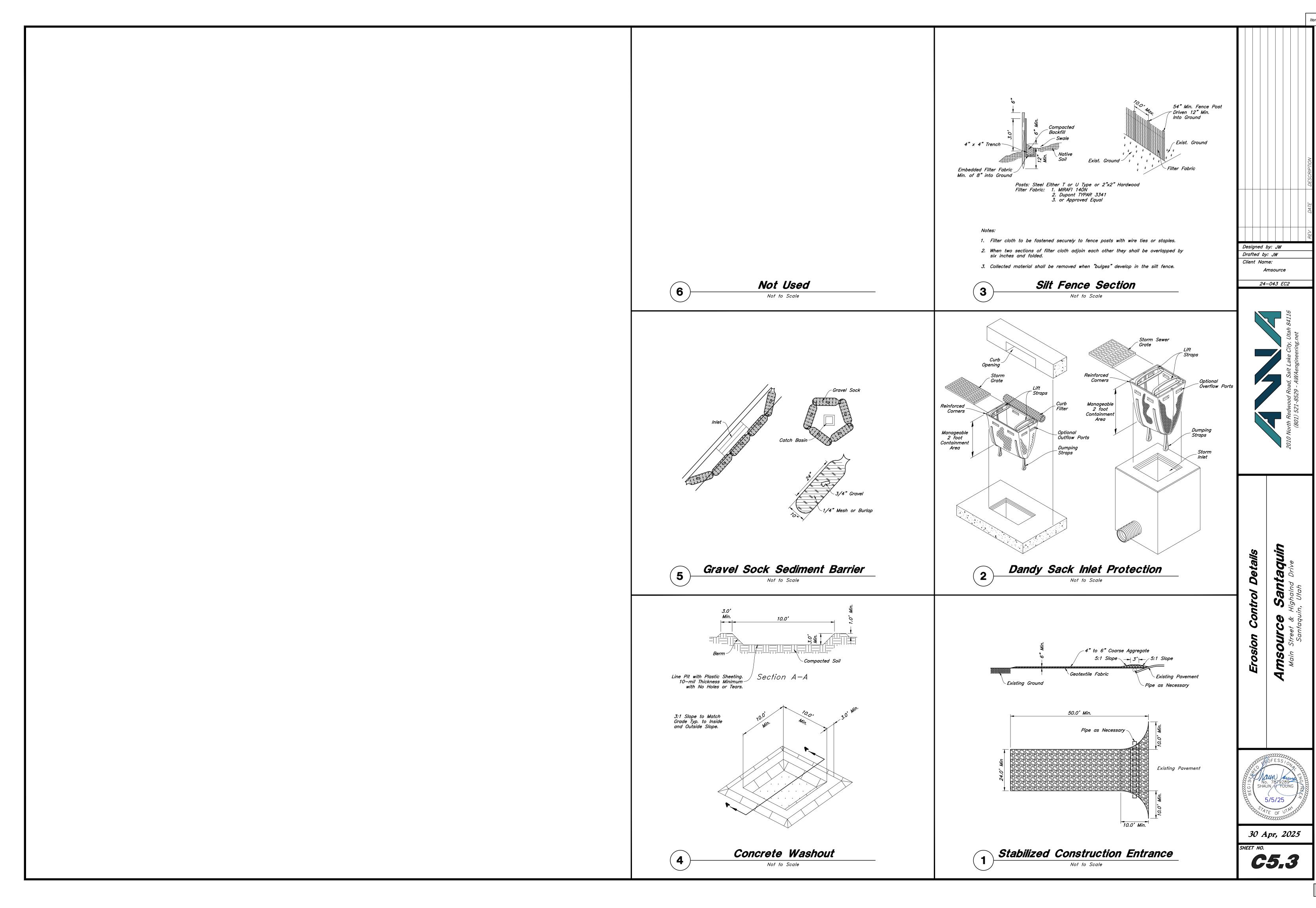
msource Main Street & H

Mo. 7879289
SHAUN A YOUNG
5/5/25

30 Apr, 2025

C5_1









Santaquin City Planning Commission April 22, 2025

Planning Commission Members in Attendance: Commissioners Trevor Wood, BreAnna Nixon, Drew Hoffman, Jessica Tolman, and LaDawn Moak

Commissioners Mike Weight and Michael Romero were excused from the meeting.

Others in Attendance: Planner Aspen Stevenson, Senior Planner Ryan Harris, Assistant City Manager Jason Bond, City Council Member Jeff Siddoway, and Recorder Amalie Ottley.

No members of the public attended the meeting.

Commission Chair Wood called the meeting to order at 7:09 p.m.

INVOCATION/INSPIRATIONAL THOUGHT

Commissioner Nixon offered an inspirational thought.

PLEDGE OF ALLEGIANCE

Commissioner Hoffman led the Pledge of Allegiance.

PUBLIC FORUM

Commission Chair Wood opened the Public Forum at 7:01 p.m.

No members of the public wished to address the Planning Commission in the Public Forum.

Commission Chair Wood closed the Public Forum at 7:01 p.m.

DISCUSSION & POSSIBLE ACTION ITEMS:

1. PUBLIC HEARING: Modifications to Affordable Housing Requirements in Planned Unit Developments

Planner Stevenson introduced the proposed code amendment which updates Santaquin City Code Title 10 Chapter 20 Section 170 to include a six percent (6%) density increase for developments that build ten percent (10%) of total units to the minimum unit size. The proposed code amendment will satisfy Strategy 5 of the Moderate Incoming Housing plan which is to implement zoning incentives for moderate income units in new developments.

Commission Chair Wood opened the Public Hearing at 7:02 p.m.

No members of the public wished to address the Planning Commission in the Public Hearing.

Commission Chair Wood closed the Public Hearing at 7:02 p.m.

Commissioner Nixon made a motion to recommend approval of the proposed code amendment, which modifies moderate income housing density bonuses within the planned unit development (PUD) to meet a moderate income housing strategy. Commissioner Moak seconded the motion.

Commissioner Hoffman Yes
Commissioner Moak Yes
Commissioner Nixon Yes

Santaquin City Planning Commission April 22, 2025

Commissioner Romero Absent
Commissioner Tolman Yes
Commissioner Weight Absent
Commissioner Wood Yes

The motion passed.

2. PUBLIC HEARING: Amendments to Site Plans and Annexations Processes

Planner Stevenson introduced a proposed code amendment which modifies Santaquin City Code 10.68.040, 10.68.060, 10.68.070. 10.68.080, 10.68.120, and 10.68.130 to remove flow charts and update site plan process language to match current operations and meet state code.

Commission Chair Wood opened the Public Hearing at 7:05 p.m.

No members of the public wished to address the Planning Commission in the Public Hearing.

Commission Chair Wood closed the Public Hearing at 7:05 p.m.

Planner Stevenson explained that removing the flow charts from the City Code and having them on the website for viewing makes it easier for staff to update the flow charts.

Commissioner Tolman made a motion to recommend approval of the proposed code amendment, which removes flow charts and modifies site plan process language. Commissioner Nixon seconded the motion.

Commissioner Hoffman Yes
Commissioner Moak Yes
Commissioner Nixon Yes
Commissioner Romero Absent
Commissioner Tolman Yes
Commissioner Weight Absent
Commissioner Wood Yes

The motion passed.

3. PUBLIC HEARING: Property Line Code Amendment

Planner Stevenson introduced a proposed code amendment to Santaquin City Code 11.08.20, 11.20.110 and 11.20.120 to meet requirements in Senate Bill 104. The proposed ordinance will create definitions for boundary adjustments and boundary establishment simple and full. In addition to updating the process of how property lines can be moved. Lot line adjustments will be replaced with boundary establishments and parcel boundary adjustments will be split between simple and full with different requirements for each. Simple boundary adjustments do not affect public property, public right of way or the public utility easement.

Commission Chair Wood opened the Public Hearing at 7:10 p.m.

No members of the public wished to address the Planning Commission in the Public Hearing.

Santaquin City Planning Commission April 22, 2025

Commission Chair Wood closed the Public Hearing at 7:10 p.m.

Commissioner Moak made a motion to recommend approval of the proposed code amendment, which modifies how property lines can be moved to meet state code. Commissioner Tolman seconded the motion.

Commissioner Hoffman Yes
Commissioner Moak Yes
Commissioner Nixon Yes
Commissioner Romero Absent
Commissioner Tolman Yes
Commissioner Weight Absent
Commissioner Wood Yes

The motion passed.

4. PUBLIC HEARING: Multi-Family Development Dumpster Requirement Amendment

Planner Stevenson introduced a proposed code amendment which modifies Santaquin City Code (SCC) 10.16.60 to include a requirement that multi-family developments with three or more units use dumpsters instead of individual trash receptacles. This code amendment comes as a request from Police and Fire who are concerned about accessing these developments in an emergency when there are individual receptacles. The utilities department has also requested that when a master meter is used, which is three units or more, dumpsters be required so utility accounts don't have to be created for trash only.

Commission Chair Wood opened the Public Hearing at 7:13 p.m.

No members of the public wished to address the Planning Commission in the Public Hearing.

Commission Chair Wood closed the Public Hearing at 7:13 p.m.

Commissioner Hoffman made a motion to recommend approval of the proposed code amendment to require dumpsters in multiple-family developments with three units or more. Commissioner Moak seconded the motion.

Commissioner Hoffman Yes
Commissioner Moak Yes
Commissioner Nixon Yes
Commissioner Romero Absent
Commissioner Tolman Yes
Commissioner Weight Absent
Commissioner Wood Yes

The motion passed.

OTHER BUSINESS
Meeting Minutes Approval

Item 2.

Santaquin City Planning Commission April 22, 2025

Commissioner Moak made a motion to approve the March 25, 2025 Meeting Minutes. Commissioner Romero seconded the motion.

Commissioner Hoffman Yes
Commissioner Moak Yes
Commissioner Nixon Yes
Commissioner Romero Absent
Commissioner Tolman Yes
Commissioner Weight Absent
Commissioner Wood Yes

The motion passed.

Senior Planner Harris went over items for upcoming Planning Commission meetings.

ADJOURNMENT

Commissioner Nixon made a motion to adjourn the meeting.

The meeting was adjourned at 7:18 p.m.

City Recorder – Amalie R. Ottley Planning Commission Chair – Trevor Wood