



## **CLINTON CITY COUNCIL AGENDA**

2267 N 1500 W Clinton, UT 84015

*This meeting may be attended electronically by one or more members.*

**May 13, 2025**

[Click Here for ZOOM Meeting Link](#)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 891 7487 5476 Pass Code: 012738

**Mayor**

**Brandon Stanger**

**Councilmember's**

**Spencer Arave**

**Marie Dougherty**

**Dane Searle**

**Austin Gray**

**Gary Tyler**

### **I. 6:00 P.M. REGULAR CITY MEETING**

1. Call to Order
2. Pledge of Allegiance and Invocation or Thought – Austin Gray
3. Roll Call

### **II. PUBLIC INPUT**

*Any public member who wishes to address the Council shall, prior to the meeting, sign the "list to present" with the Clerk of the Council. They will be allowed up to three minutes to make their presentation. The public comment portion of the meeting will not exceed 30 minutes. Please send requests to [ltitensor@clintoncity.com](mailto:ltitensor@clintoncity.com) or call 801-614-0700. According to the Utah State Code, the Council cannot act on items not advertised on the agenda.*

### **III. CONSENT AGENDA**

- a. Approval of Minutes: April 22, 2025 City Council Meeting, April 22, 2025 City Council Work Session
- b. Approval of Accounts Payable: April 2025
- c. Planning Commission Appointments
- d. Award Bid for Well Project

*("Councilmember [Name] moved to approve the Consent Agenda as presented. Councilmember [Name] seconded the motion. Vote: All in favor, motion carried.")*

### **IV. BUSINESS**

- A. Review and Action on the Fiscal Year 2025-26 Tentative Budget
- B. Discussion on Amendments to the Clinton City Zoning Code PRD

### **OTHER BUSINESS**

- a. Planning Commission Report
- b. City Manager's Report
- c. Staff Reports
- d. Council Reports on Areas of Responsibility
- e. Mayor's Report
- f. Action Item Review

### **V. ADJOURN**

**Dated 8<sup>th</sup> day of May 2025**

**/s/Lisa Titensor, Clinton City Recorder**

*A link to the meeting can be found either at the top of the agenda OR on the Clinton City Website, or Facebook at <https://www.facebook.com/ClintonCityUT/>*

- *Supporting documentation for this agenda is posted on the Clinton City website at [www.clintoncity.com](http://www.clintoncity.com) and on the Utah Public Notice Website [www.utah.gov/pmn](http://www.utah.gov/pmn)*
- *In compliance with the American with Disabilities Act, individuals needing special accommodation (including auxiliary communicative aids and service) during the meeting should notify Lisa Titensor, City Recorder, at (801) 614-0700 at least 24 hours prior to the meeting.*
- *This meeting may involve electronic communications for some members of this public body. The anchor location for the meeting shall be the Clinton City Council Chambers at 2267 N 1500 W Clinton UT 84015. Elected Officials at remote locations may be connected to the meeting electronically to participate.*
- *Notice is hereby given that by motion of the Clinton City Council, pursuant to Utah State Code Title 52, Chapter 4 sections 204 & 205, the City Council may vote to hold a closed session for any of the purposes identified in that Chapter.*
- *The order of agenda items may change to accommodate the needs of the city council, staff and/or public.*

# CLINTON CITY COUNCIL AGENDA ITEM

<b>SUBJECT:</b> Well #2 Drilling Project Bid	<b>AGENDA ITEM:</b> CA - D
<b>PETITIONER:</b> David Williams, Bryce Wilcox	<b>MEETING DATE:</b> 5/13/2025
<b>RECOMMENDATION:</b> That the Council Award the Well #2 Drilling Project to KP Ventures for \$1,696,365.	<b>ROLL CALL VOTE</b>
<b>FISCAL IMPACT:</b> \$1,696,365; \$848,182.50 from Water Impact Fees and \$848,182.50 from Bureau of Reclamation Grant	
<p><b>BACKGROUND:</b></p> <p>For several years we have been working on a new well for the City. The well will be located on City owned property at approximately 730 West 2000 North. The process has been a lengthy one. We have purchased the water rights, purchased the property for the well, received approval from the Division of Water Rights to move the purchased water right to the City owned property, completed the Preliminary Evaluation Report for the well for the Division of Water Rights, completed the design of the well, and received approval from the State to drill the well.</p> <p>The well and tank on the site will be designed and constructed in three phases.</p> <ol style="list-style-type: none"> <li><b>Drilling the well:</b> This phase will drill and install the well casing and verify the quality and quantity of water available.</li> <li><b>Well equipping and booster station:</b> This phase will install the pump, motor, booster pumps, chlorination, and construct the pump house building. This design is based on the finding from phase 1.</li> <li><b>New water tank:</b> This phase will construct a new water storage tank on the site. Prior to the construction of the new tank, the water will be pumped into the system to the existing tanks.</li> </ol> <p>Phase 1 for drilling the well was sent out to public bid. The bid opening was on April 29, 2025 and we received 3 bids for the Well #2 Drilling Project.</p> <p>Two alternatives were included in the bid: A-1 for seamless casing; A-2 for High Strength Low Alloy (HSLA) casing. None of the bidders submitted a unit price for A-1 stating it was unavailable from</p>	

domestic sources to meet the requirements of the project funding. The bids are as follows.

	Engineer's Estimate	KP Ventures	Hydro Resources	Lang Equipment
Total Bid	\$1,766,030	\$1,642,185	\$1,737,750	\$1,738,175
A-2 HSLA well casing Total Bid		\$1,696,365	\$1,841,595	\$1,805,900

Many well drillers come from out of state. KP Ventures' is from Arizona with much of their experience in Arizona. They have drilled wells in UT. We have no prior well drilling experience with KP Ventures and called some hydrogeologists who do have experience with KP on Utah wells. Both references referred to KP having proper equipment and an overall successful experience and that they would use KP again

The Alternative A-2 HSLA is for High Strength Low Alloy steel casing. The HSLA casing minimizes corrosion potential for the steel casing. About 30% of new wells use a steel that is more corrosion resistant. The additional cost for the HSLA is \$54,180. We want this well to last for decades. We believe the \$54,180 is a good investment to protect the steel casing.

The project will be funded by a 50% grant from the Bureau of Reclamation and 50% from culinary water impact fees.

We recommend awarding the Well# 2 Drilling project, including Alternate 2, to KP Ventures for \$1,696,365.

**ATTACHMENTS:** Well#2 Drilling Project Bid Tabulation and Notice of Award

## Bid Tabulation

Client: Clinton City Corporation  
 Project: Well #2  
 Project No.: 55-24-035  
 Date: April 29, 2025



J-U-B ENGINEERS, INC.



OTHER J-U-B COMPANIES

### Well Drilling

Item #	Description	Unit	Estimated Quantity	Engineer's OPC		KP Ventures		Hydro Resources		Lang Equipment	
				OPC - Unit Price	OPC - Total Price	Bid Unit Price 1	Bid Total Price 1	Bid Unit Price 2	Bid Total Price 2	Bid Unit Price 3	Bid Total Price 3
General									\$ -		\$ -
1	Mobilization and Demobilization	Lump Sum	1	\$ 150,000.00	\$ 150,000.00	\$ 165,000.00	\$ 165,000.00	\$ 197,700.00	\$ 197,700.00	\$ 145,000.00	\$ 145,000.00
2	Sound control	Lump Sum	1	\$ 60,000.00	\$ 60,000.00	\$ 258,000.00	\$ 258,000.00	\$ 130,000.00	\$ 130,000.00	\$ 160,000.00	\$ 160,000.00
3	Drilling - conductor borehole (42" min. dia.), optional	Feet	60	\$ -	\$ -	\$ 600.00	\$ 36,000.00		\$ -		\$ -
4	Furnish and install 36" conductor casing, optional	Feet	60	\$ -	\$ -	\$ 400.00	\$ 24,000.00		\$ -		\$ -
5	Conductor casing seal, optional	Cubic Foot	230	\$ -	\$ -	\$ 75.00	\$ 17,250.00		\$ -		\$ -
6	Replace drilling fluid utilized to drill 0 to 100 feet	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 28,000.00	\$ 28,000.00	\$ 6,700.00	\$ 6,700.00	\$ 12,000.00	\$ 12,000.00
7	Drilling - surface seal borehole (34" min dia.)	Feet	100	\$ 900.00	\$ 90,000.00	\$ 480.00	\$ 48,000.00	\$ 520.00	\$ 52,000.00	\$ 600.00	\$ 60,000.00
8	Furnish and install 28" surface casing	Feet	102	\$ 800.00	\$ 81,600.00	\$ 160.00	\$ 16,320.00	\$ 300.00	\$ 30,600.00	\$ 220.00	\$ 22,440.00
9	Surface seal	Cubic Foot	305	\$ 175.00	\$ 53,375.00	\$ 75.00	\$ 22,875.00	\$ 35.00	\$ 10,675.00	\$ 70.00	\$ 21,350.00
10	Drilling - pilot borehole (17.5" min dia.)	Feet	850	\$ 350.00	\$ 297,500.00	\$ 280.00	\$ 238,000.00	\$ 320.00	\$ 272,000.00	\$ 350.00	\$ 297,500.00
11	Formation samples	Lump Sum	1	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 500.00	\$ 500.00
12	Geophysical logging	Lump Sum	1	\$ 10,000.00	\$ 10,000.00	\$ 14,000.00	\$ 14,000.00	\$ 17,000.00	\$ 17,000.00	\$ 12,000.00	\$ 12,000.00
13	Backfill unused portion of pilot hole w/pea gravel	Cubic Foot	250	\$ 25.00	\$ 6,250.00	\$ 60.00	\$ 15,000.00	\$ 45.00	\$ 11,250.00	\$ 70.00	\$ 17,500.00
14	Drilling - borehole reaming (24" min dia.)	Feet	850	\$ 300.00	\$ 255,000.00	\$ 280.00	\$ 238,000.00	\$ 510.00	\$ 433,500.00	\$ 500.00	\$ 425,000.00
15	Caliper survey	Lump Sum	1	\$ 7,500.00	\$ 7,500.00	\$ 8,200.00	\$ 8,200.00	\$ 6,500.00	\$ 6,500.00	\$ 6,000.00	\$ 6,000.00
16	Furnish and install 16" ss screen cap	Lump Sum	1	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00
17	Furnish and install 16" well screen, (80 slot, 304-SS wire wrap)	Feet	40	\$ 650.00	\$ 26,000.00	\$ 185.00	\$ 7,400.00	\$ 360.00	\$ 14,400.00	\$ 200.00	\$ 8,000.00
18	Furnish and install 5 ft section of 0.5" wall 16" well casing	Lump Sum	2	\$ 3,500.00	\$ 7,000.00	\$ 1,500.00	\$ 3,000.00	\$ 900.00	\$ 1,800.00	\$ 750.00	\$ 1,500.00
19	Furnish and install 16" well casing	Feet	903	\$ 250.00	\$ 225,750.00	\$ 120.00	\$ 108,360.00	\$ 160.00	\$ 144,480.00	\$ 160.00	\$ 144,480.00
20	Furnish and install 2" gravel feed tube	Feet	113	\$ 10.00	\$ 1,130.00	\$ 10.00	\$ 1,130.00	\$ 40.00	\$ 4,520.00	\$ 30.00	\$ 3,390.00
21	Furnish and install gravel pack (PW Gillibrand 8/16)	Cubic Foot	2,225	\$ 65.00	\$ 144,625.00	\$ 50.00	\$ 111,250.00	\$ 65.00	\$ 144,625.00	\$ 80.00	\$ 178,000.00
22	Inner casing seal and transition plug	Cubic Foot	400	\$ 175.00	\$ 70,000.00	\$ 75.00	\$ 30,000.00	\$ 90.00	\$ 36,000.00	\$ 80.00	\$ 32,000.00
23	Well development with rotary rig, dual swab, dual tube airlifting	Hour	100	\$ 1,000.00	\$ 100,000.00	\$ 850.00	\$ 85,000.00	\$ 750.00	\$ 75,000.00	\$ 700.00	\$ 70,000.00
24	Installation and removal of pump for development and testing	Lump Sum	1	\$ 60,000.00	\$ 60,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 40,000.00	\$ 40,000.00
25	Well development pumping	Hour	60	\$ 650.00	\$ 39,000.00	\$ 550.00	\$ 33,000.00	\$ 550.00	\$ 33,000.00	\$ 580.00	\$ 34,800.00
26	Step-Rate Drawdown Test	Hour	12	\$ 650.00	\$ 7,800.00	\$ 550.00	\$ 6,600.00	\$ 550.00	\$ 6,600.00	\$ 580.00	\$ 6,960.00
27	Constant-Rate Discharge Test	Hour	36	\$ 650.00	\$ 23,400.00	\$ 550.00	\$ 19,800.00	\$ 550.00	\$ 19,800.00	\$ 580.00	\$ 20,880.00
28	Water Quality Sampling and Analysis	Lump Sum	1	\$ 5,000.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	\$ 4,500.00	\$ 4,500.00	\$ 5,300.00	\$ 5,300.00
29	Well Recovery Monitoring	Hour	8	\$ 450.00	\$ 3,600.00	\$ 600.00	\$ 4,800.00	\$ 300.00	\$ 2,400.00	\$ 275.00	\$ 2,200.00
30	Video Camera Survey	Lump Sum	1	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 2,100.00	\$ 2,100.00
31	Plumbness and Alignment Testing	Lump Sum	1	\$ 4,500.00	\$ 4,500.00	\$ 9,200.00	\$ 9,200.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00
32	Well Disinfecting	Lump Sum	1	\$ 6,500.00	\$ 6,500.00	\$ 12,000.00	\$ 12,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,000.00	\$ 4,000.00
33	Well Capping	Lump Sum	1	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 400.00	\$ 400.00	\$ 275.00	\$ 275.00
<b>Total Bid Price</b>				\$ 1,766,030.00		\$ 1,642,185.00		\$ 1,737,750.00		\$ 1,738,175.00	

A-1 Furnish and install 16" seamless well casing Feet 903  
 A-2 Furnish and install 16" HSLA well casing Feet 903

No bid  
 \$ 180.00 \$ 162,540.00 \$ 275.00 \$ 248,325.00 \$ 235.00 \$ 212,205.00



**CLINTON CITY COUNCIL MEETING MINUTES**  
**CITY HALL**  
**2267 North 1500 W Clinton UT 84015**

**MAYOR**  
***Brandon Stanger***

**CITY COUNCIL MEMBERS**  
***Marie Dougherty***  
***Gary Tyler***  
***Dane Searle***  
***Spencer Arave***  
***Austin Gray***

Date of Meeting	April 22, 2025	Call to Order: 6:00 PM
City Council & Staff Present	City Manager Trevor Cahoon, Finance Director Aaron Price, Police Chief Shawn Stoker, Fire Chief Jason Poulsen, Community Development Director Peter Matson, Public Works Director David Williams, Court Administrator/Deputy Recorder Amy Durrans, and Lisa Titensor recorded the minutes.	
Attendees	Dereck Bauer, Hannah Carter, Carol Carter, Rebecca Davis, Brady Davis, Bailey Porter, David Sottosanti, Shawnette Sottosanti, Tyler Boswell, Adam Larsen	
Invocation or Thought & Pledge of Allegiance	Councilmember Marie Dougherty	
Roll Call & Attendance Of City Council	Mayor Stanger, Councilmember Arave, Councilmember Dougherty, Councilmember Gray, Councilmember Tyler was excused and Councilmember Searle attended electronically.	
Public Input	There was none.	
Mayor Stanger directed the Council to Agenda Item G.		
A. RECOGNITION OF NEW CERT MEMBERS		
Petitioner	Connie Valentine – Cert Coordinator	
Discussion	Ms. Valentine thanked the Council, Fire Department and Police Department for their support. She reported the CERT has completed their spring training and welcomed the following individuals as the newest members: <ul style="list-style-type: none"><li>• Scott Doutre</li><li>• Carter Dennis</li><li>• Courtney Kendricks</li></ul>	
B. APPOINTMENTS TO THE CLINTON CITY PLANNING COMMISSION		
Petitioner	Mayor Brandon Stanger	
Discussion	Mayor Stanger stated he is recommending Jennavie Miller to fill one of the vacant planning commission positions for a three-year term.  The Council expressed their support.	
CONCLUSION	Councilmember Gray moved ratify the appointments of Jennavie Miller as recommended by Mayor Stanger to the Planning Commission for a three-year term(s). Councilmember Arave seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Searle aye; Councilmember Tyler, aye.	
C. RESOLUTION 05-25, INTERLOCAL AGREEMENT WITH DAVIS COUNTY FOR ELECTION SERVICES		

<b>Petitioner</b>	<b>Lisa Titensor, City Recorder</b>
<b>Discussion</b>	Clinton City has contracted with Davis County Election Services for the past several elections. They have provided excellent service. The County has the personnel, equipment, and knowledge to provide for the election needs of the Davis County cities effectively and efficiently. With this agreement, the County will run all the election functions except the initial candidate filing and the canvassing of the vote (required to be performed by the City Council). This will be a great saving of time on the part of the City Recorder. Most of the Davis County cities sign up with the County for this service. If both a Primary and General election are held, the anticipated cost will be \$40,000, which is in the new proposed FY25 draft budget.
<b>CONCLUSION</b>	<b><i>Councilmember Arave moved to adopt Resolution 05-25 approving the Interlocal Cooperation Agreement with Davis County for Election Services for the 2025 election. Councilmember Searle seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Searle aye.</i></b>
<b>D. APPROVAL OF THE 2025 CLINTON CITY ELECTION POLLING LOCATION AND COUNTY VOTE CENTERS</b>	
<b>Petitioner</b>	Lisa Titensor, Recorder
<b>Discussion</b>	Due to the vote by mail process utilized by Davis County, Clinton City will need one polling/voting center for the 2025 municipal elections. The Recreation Center has been the main voting center and is known as such by many of the City residents. By State law residents can vote at any of the approved County voting centers. These vote center locations are included as Attachment A. This designation by the Council is required as part of the upcoming election process.
<b>CONCLUSION</b>	<b><i>Councilmember Dougherty moved approve the City Recreation Rental Room as the Clinton Polling Location and the other County Vote Centers for the 2025 Primary and General Elections. Councilmember Arave seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray</i></b>
<b>E. RESOLUTION 06-25, SEWER LINE OWNERSHIP TRANSFER AND AGREEMENT</b>	
<b>Petitioner</b>	David Williams, Public Works Director
<b>Discussion</b>	Staff is requesting the City Council approve an Interlocal Agreement between Clinton City and Roy City regarding the transfer of ownership and maintenance responsibilities for approximately 615 feet of 8" sewer line located on 1500 West, from the Davis and Weber County line to the 6000 South intersection.  Under the terms of the agreement, Roy City will assume full ownership and maintenance obligations for the sewer line, including installation and maintenance of a new manhole at the county line. Clinton City will retain the right to continue utilizing the line for sewer conveyance without incurring any fees or reduction in flow capacity. This agreement clarifies operational responsibilities and enhances infrastructure coordination between the two cities.
<b>CONCLUSION</b>	<b><i>Councilmember Gray moved adopt Resolution No. 05-25, approving the agreement between Clinton City and Roy City for the transfer of ownership and maintenance responsibilities for the 8-inch sewer line from the County Line to 6000 South, and authorize the Mayor to execute the agreement on behalf of Clinton City. ". Councilmember Arave seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Searle aye; Councilmember Tyler, aye.</i></b>
<b>F. RESOLUTION 7-25, MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR 2024</b>	
<b>Petitioner</b>	David Williams, Public Works Director

<b>Discussion</b>	Each year the City Council is required to review and approve the Municipal Wastewater Planning Program (MWPP) report. This report is sent to the State. It is another State oversight function which is supposed to help identify any problems with the wastewater system. This report shows that the City has reviewed the City's Municipal Wastewater Planning Program and has taken all appropriate actions needed to maintain effluent requirements contained in the UPDES permit. In summary this report shows the funding we contribute to capital improvement projects compared to the overall cost of the sewer system, audits our sanitary sewer maintenance plan and reviews the condition of our sewer system. The findings of this report show that our sewer system overall is in good condition but also shows the need for a rate study to be sure funds will be sufficient for the future needs of our sewer system.												
<b>CONCLUSION</b>	<i>Councilmember Dougherty moved to adopt Resolution 7-25 approving the City's Municipal Wastewater Planning Program (MWPP) report for 2024. Councilmember Gray seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Searle aye.</i>												
<b>G. NEW OFFICER OATH OF OFFICE &amp; BADGE PINNING</b>													
<b>Petitioner</b>	Police Chief Shawn Stoker												
<b>Discussion</b>	<p>Police Chief Stoker explained that the police department is honored to present the following officers for their Oath of Office and Badge Pinning:</p> <ul style="list-style-type: none"> <li>• Colby Sotosanti</li> <li>• Chad Carter</li> <li>• Tawney Graham</li> </ul> <p>Police Chief Stoker conducted the badge pinning ceremony. He explained the officers will graduate from the Police Academy at Weber State University on May 2, 2025. They performed admirably in the academy and with our department. We are happy to have them join us in serving our community.</p>												
<b>H. 2025 STREET RECONSTRUCTION</b>													
<b>Petitioner</b>	David Williams, Bryce Wilcox												
<b>Discussion</b>	<p>The purpose of the 2025 Street Reconstruction project is to repair the asphalt pavement, curb/gutter, and sidewalk along 2225 West from 1450 North to 1800 North. The project was publicly bid, with the city receiving a total of six bids. The bid tabulation is included in the staff report, and the bid amounts are as follows:</p> <p><u>Bid Summary:</u></p> <table> <tr> <td>Granite Construction:</td> <td>\$511,441.10</td> </tr> <tr> <td>Staker Parson:</td> <td>\$522,010.75</td> </tr> <tr> <td>Black Forest:</td> <td>\$529,516.70</td> </tr> <tr> <td>Post Construction:</td> <td>\$574,301.50</td> </tr> <tr> <td>Geneva Rock:</td> <td>\$630,932.05</td> </tr> <tr> <td>ACME:</td> <td>\$710,102.50</td> </tr> </table> <p>The project will be paid for using money budgeted from the street account #37.</p> <p>Granite Construction, the low bidder on the project, has completed other projects for the city and is the contractor doing the 2000 West project. Granite Construction is a very reputable contractor, and staff recommends awarding the 2025 Street Reconstruction Project to them for \$511,441.10.</p>	Granite Construction:	\$511,441.10	Staker Parson:	\$522,010.75	Black Forest:	\$529,516.70	Post Construction:	\$574,301.50	Geneva Rock:	\$630,932.05	ACME:	\$710,102.50
Granite Construction:	\$511,441.10												
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Post Construction:	\$574,301.50												
Geneva Rock:	\$630,932.05												
ACME:	\$710,102.50												
<b>CONCLUSION</b>	<i>Councilmember Gray moved award the Street Reconstruction bid to Granite Construction for \$511,441.10. Councilmember Arave seconded the motion. Voting</i>												



	<i>by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Searle aye.</i>
<b>I. SURPLUS VEHICLES AND EQUIPMENT</b>	
<b>Petitioner</b>	Trevor Cahoon, Dave Williams
<b>Discussion</b>	<p>Clinton City has used JJ Kane Auction for many years to sell surplus equipment and have done well using their services. The following vehicle has been replaced, and staff would like to have it sold at auction.</p> <p>Fire Department..... 2008 F350 Ambulance. State Contract # AR3466</p>
<b>CONCLUSION</b>	<i>Councilmember Arave moved to declare the 2008 Ambulance as surplus and authorize the City Manager to offer them for sale using the JJ Kane Auction in SLC. Councilmember Dougherty seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Searle aye.</i>
<b>Accounts Payable</b>	<i>Councilmember Gray moved to authorize the payments for March 2025. Councilmember Arave seconded the motion. Voting by roll call is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Searle aye.</i>
<b>Approval of Minutes</b>	<i>Councilmember Arave moved to approve the minutes of March 25, 2025, City Council Meeting, March 26, 2025, City Council Work Session and the April 8, 2025, City Council Work Session. Councilmember Gray seconded the motion. The voting is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Searle, aye.</i>
<b>Planning Commission Report</b>	<ul style="list-style-type: none"> <li>The Planning Commission will meet next on May 1, 2025.</li> </ul>
<b>City Manager Reports</b>	<ul style="list-style-type: none"> <li>He and Finance Director Price have been working hard to prepare the FY 25 budget.</li> </ul>
<b>Staff Reports</b>	<ul style="list-style-type: none"> <li>None currently.</li> </ul>
<b>Councilmember Arave</b>	<ul style="list-style-type: none"> <li>Will need a replacement on the RAP Tax Committee.</li> </ul>
<b>Councilmember Dougherty</b>	<ul style="list-style-type: none"> <li>The Mosquito Abatement District is getting ready for summer.</li> </ul>
<b>Councilmember Gray</b>	<ul style="list-style-type: none"> <li>Expressed appreciation for the Youth Council helping with the Easter Event.</li> </ul>
<b>Councilmember Searle</b>	<ul style="list-style-type: none"> <li>Nothing currently.</li> </ul>
<b>Councilmember Tyler</b>	<ul style="list-style-type: none"> <li>Excused.</li> </ul>
<b>Mayor Stanger</b>	<ul style="list-style-type: none"> <li>I appreciate the Recreation Department for the excellent job they did at the Easter Event.</li> <li>Wasatch Integrated Waste Management has selected a new director.</li> </ul>
<b>ADJOURNMENT</b>	<i>Councilmember Arave moved to adjourn. Councilmember Gray seconded the motion. Council members Arave, Dougherty, Gray and Searle voted in favor of the motion. The meeting adjourned at 6:37 pm.</i>

*Dated this 13<sup>th</sup> day of May 2025  
/s/Lisa Titensor, Clinton City Recorder*

## Approval of 2025 Polling Location and Vote Centers

In accordance with 20A-5-403 the following has been designated a polling place for the 2025 Municipal Primary and General Elections for Clinton City and is established as a common polling place for all voting precincts within this city in accordance with 20A-5-303.

(List your polling location here)

In addition, and in accordance with 20A-3a-703, the following are designated as Election Day voting centers, so long as the cities in which these buildings are located, are required to hold an election.

Bountiful Library	725 South Main Street, Bountiful
Centerville Library	45 South 400 West, Centerville
Clearfield City Hall	55 South State Street, Clearfield
Clinton Recreation Center	1651 West 2300 North, Clinton
Farmington Community Center	120 South Main Street, Farmington
Fruit Heights City Hall	910 South Mountain Road, Fruit Heights
Kaysville Library	215 North Fairfield Road, Kaysville
Davis Conference Center	1651 North 700 West, Layton
City of North Salt Lake City Hall	10 East Center Street, North Salt Lake
South Weber Family Activity Center	1181 Lester Drive, South Weber
Sunset City Hall	200 West 1300 North, Sunset
Syracuse Library	1875 South 2000 West, Syracuse
West Bountiful City Hall	550 North 800 West, West Bountiful
West Point City Hall	3200 West 300 North, West Point
Woods Cross City Hall	1555 South 800 West, Woods Cross



**CLINTON CITY COUNCIL MEETING MINUTES**  
**CITY HALL**  
**2267 North 1500 W Clinton UT 84015**

**MAYOR**  
***Brandon Stanger***

**CITY COUNCIL MEMBERS**  
***Spencer Arave***  
***Marie Dougherty***  
***Austin Gray***  
***Dane Searle***  
***Gary Tyler***

Date of Meeting	City Council Work Session 04/22/2025	Call to Order: 6:50 PM
City Council & Staff Present	City Council: Mayor Stanger, Councilmember Dougherty, Councilmember Arave, Councilmember Searle and Councilmember Gray were excused.	
	Staff: City Manager Trevor Cahoon, Community Development Director Peter Matson, Fire Chief Jason Poulsen, Public Works Director David Williams, JUB Engineer Bryce Wilcox, Recreation Director Brooke Mitchell, Police Chief Shawn Stoker, Deputy Recorder Amy Durrans and Lisa Titensor recorded the minutes.	
A. PRESENTATION ON FISCAL YEAR 2025-26 BUDGET		
Petitioner	City Manager Trevor Cahoon, Finance Director Aaron Price	
Discussion	Mr. Cahoon and Mr. Price reviewed the proposed budget attached to the staff report with the City Council and staff.	
	The Council discussed the following regarding the budget:	
	<ul style="list-style-type: none"><li>• Health benefits</li><li>• Training</li><li>• Capital Projects</li><li>• Motor pool</li><li>• Roads</li><li>• Enterprise funds</li></ul>	
	Mr. Cahoon explained that the business model is transitioning from growth to maintenance.	
	Mayor Stanger was excused at 8:33 pm.	
	Councilmember Dougherty stated she is more in favor of managing the enterprise fund increases rather than increasing taxes in the general fund.	
	Mr. Cahoon explained the city will be foregoing purchasing vehicles other than in recreation in this upcoming budget to save costs.	
	Councilmember Arave made a motion to adjourn. Councilmember Dougherty seconded the motion. Councilmember Arave, Dougherty and Gray voted in favor of the motion. The meeting adjourned at 9:34 pm.	

Approved by the Clinton City Council  
Dated this 13<sup>th</sup> day of May 2025  
/s/Lisa Titensor, Clinton City Recorder

# CLINTON CITY

## Council Agenda Item

<b>SUBJECT:</b> Fiscal Year 2025-26 Tentative Budget	<b>AGENDA ITEM:</b> A
<b>PETITIONER:</b> Trevor Cahoon	<b>MEETING DATE:</b> 05/13/2025
<b>RECOMMENDATION:</b> That the Council adopt the Tentative Budget for FY 2024-25 and set a Public Hearing for the Final City Budget on June 24, 2025 and also the RDA Final Budget and the SSSSD Final Budget ; or, enter truth in taxation and hold a public hearing in August for consideration of a tax increase and adoption of the Final Budget.	<b>ROLL CALL VOTE:</b> YES
<b>FISCAL IMPACT:</b>	
<p><b>BACKGROUND:</b> In Utah, municipalities are required to prepare and adopt a tentative budget in accordance with Utah Code § 10-6-111 which mandates that the budget officer must file a tentative budget with the governing body on or before the first regularly scheduled meeting in May. This tentative budget must be made available for public inspection at least 10 days prior to its final adoption. The final budget must be adopted before June 30. However, if the municipality intends to adopt a tax rate exceeding the certified tax rate, the final budget must be adopted before September 1.</p> <p>Separate meetings are required to adopt the RDA and SSSSD budgets as they are separate Districts.</p>	
<b>ATTACHMENTS:</b> 2025-26 Tentative Budget	

# DRAFT Budget

Fiscal Year 2024-2025

GENERAL FUND REVENUE

ACCOUNT #: 10

ACCOUNT	ACCOUNT	FY 22-23	FY 23-24	FY 24-25
NUMBER	NAME	2023	2024	2025
		ACTUAL	ESTIMATED	BUDGETED

## TAXES:

3110	Current Property Tax	2,891,432	2,987,506	4,000,000
3115	Vehicle Fee	168,989	180,650	210,000
3120	Prior Property Taxes	(621)	4,230	5,000
3130	Sales Tax	5,335,139	5,395,354	5,400,000
3140	Franchise Taxes	1,219,665	1,093,780	1,100,000
3199	Total Taxes	9,614,605	9,661,520	10,715,000

## LICENSES AND PERMITS:

3210	Business Licenses	65,440	65,660	60,000
3219	Bldg Constr Permits	284,024	334,300	300,000
3221	State Fees	423	530	600
3222	Plan Check Fees	103,098	106,840	105,000
3224	Tech Fees	3,043	3,260	3,250
3299	Total Licenses & Permits	456,028	510,590	468,850

## INTERGOVERNMENTAL REVENUES:

3355	Gas Sales Tax (Prop 1)	479,252	423,560	460,000
3356	Class "C" Roads	998,474	970,780	1,000,000
3358	State Liquor Allotment	18,782	18,670	18,000
3362	Law Enforce Grant	3,182	4,850	2,000
3363	EMS/Fire Grants	-	123,934	3,000
3366	Youth Council	1,353	1,420	1,400
3368	CDBG funds	-	-	-
3370	Youth Council grant \$	-	-	-
3371	County-wide Fire Grant	-	-	-
3390	Misc Govt Grants	-	-	-
3399	Total Intergovern.	1,501,042	1,543,214	1,484,400

## SERVICE CHARGES:

3410	Administrative services	837,589	853,433	964,996
3411	Admin fees-secondary wtr	81,988	80,750	80,000
3414	Ambulance/EMT fees	369,097	378,920	350,000
3415	Annexation fees	-	-	-
3416	Cond use permit/variance	-	180	180
3417	Zoning and subdiv fees	4,505	11,340	11,500

3418 Inspection fees		140	100
3419 Excavation Admin Fee		60	-
3420 Sealcoat Revenues	201	-	-
3422 Fire Protection Services	32,494	29,600	29,600
3423 Weed Control Reimburse	434	680	680
3424 Haz/Mat Review Fee		60	60
3425 Public Works Inspections	2,841	3,790	2,000
3426 Materials-proj provisions		140	140
3428 Solicitor Permit	480	360	360
3434 Bldg Re-inspect fee	5,137	1,880	3,000
3460 Land Rent- Com Towr	6,056	6,180	6,180
3465 Community center rentals	15,455	9,640	10,000
3467 Pickleball	265		
3471 Recreation concessions	500	500	1,000
3473 Park Facilities Rental	2,184	6,780	7,000
3474 Youth Rec programs	135,307	195,980	200,000
3475 Adult Rec programs	70,668	113,835	115,000
3476 Misc recreation revenue	(498)	1,400	1,400
3478 Instructional Classes	14,130	20,750	20,000
3479 Seniors Program	3,862	2,760	2,500
3480 Special Events	795	540	540
3481 Sale of Cemetery Lots	23,450	22,960	22,000
3482 Misc Cemetery Fees	130		
3483 Burial Fees	34,650	23,740	22,000
3484 Niche Fee	900	1,800	2,000
3485 Ossuary Fee	-	600	600
3486 Inscription	675	1,200	1,200
3499 Total Service Charges	1,643,294	1,769,998	1,854,036

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
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FINES AND FORFEITURES:

3510 Criminal/Traffic	137,413	126,450	115,000
3599 Total Fines/Forfeitures	137,413	126,450	115,000

MISCELLANEOUS:

3610 Interest Earned	104,340	56,780	60,000
3624 GRAMMA fees	-	-	-
3640 Sale of Assets	3,738	1,600	2,000
3648 Parking Violations	10,942	7,240	7,500
3650 Police-misc revenues	9,087	8,760	8,760
3664 Co.Dispatch Fees	88,003	109,200	109,200
3666 Co. Animal Control Fees	52,216	-	-

3690 Sundry	65,358	24,780	25,000
3698 Total Miscellaneous	337,518	208,390	212,460

TRANS/CONTRIBUTIONS/SURPLUS REVENUE

3810 Trans to other funds	-	-	47
3816 Trans fr perpetual care fund			
3817 Trans frm RDA-power \$	4,750	-	115,000
3819 Trans from #37-st proj			
3820 Park Impact Fee Balance	-	-	-
3822 State Liquor Balance			
3824 Police facilities fee			
3830 Fire/EMS facilities fee surplus			
3832 Trans frm PARCS	5,259	-	-
3845 Transport Impact Balance		104,220	104,220
3848 Gas Sales Tax carryover		12,600	13,675
3850 Class "C" roads Balance		72,890	171,891
3870 General Fund Balance		413,204	123,492
3899 Total Transfer/Contribution/Surplus	10,009	602,914	528,278

SPECIAL REVENUE:

3910 Park Impact Fees	90,739	178,640	168,000
3913 Fire/EMS facilities fee	19,224	10,200	14,000
3916 Police facilities fee	12,079	5,640	7,700
3920 Storm Impact Fees			
3922 Transport Impact Fees	24,827	32,730	47,740
3925 Street Dev. Fee			
3930 Heritage Days-fees-donations	25,835	-	-
3943 Street Sign Fees		400	-
3998 Total Special Revenue	172,703	227,610	237,440
3999 GRAND TOTAL	13,872,612	14,650,686	15,615,464

FUND: #10 - GENERAL

Department: CITY COUNCIL

Account #: 41

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	52,111	56,208	58,587
13	Employee Benefits	14,199	16,312	17,002

19 Total Personnel	66,310	72,520	75,589
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OTHER OPERATING

21 Book, Sbscrptns, & Mmbrships	14,963	16,869	17,000
22 Public Notices	195	1,960	1,800
23 Meetings/Training	6,040	4,600	7,200
24 Office Supplies/Postage	6,863	7,170	7,000
25 Equip Supplies/Maint		340	500
43 Youth Council	8,070	9,000	9,000
46 Council projects/sundry	5,378	5,400	5,400
47 Special supplies/activity	14,088	14,760	12,100
49 Total Other Operating	55,598	60,099	60,000
59 Total Operating	121,907	132,619	135,589

CAPITAL

73 Improvement Project	-	-	
74 Equipment	-	-	
79 Total Capital	-	-	
99 DEPT TOTAL	121,907	132,619	135,589

**Fund: #10 - GENERAL**

**Department: JUDICIAL ADMINISTRATION**

**Account #: 42**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	162,952	181,070	82,028
12	Temporary Employees	223	300	300
13	Employee Benefits	91,783	98,010	40,503
15	Overtime	-	-	-
19	Total Personnel	254,958	279,380	122,831

OTHER OPERATING:

23	Meetings/Training	2,144	2,425	2,500
24	Office Supplies/Postage	799	1,400	1,000
25	Equipment/Maint	266	900	900
31	Warrant Services	2,734	5,000	-
34	Witness Fees	781	1,800	4,800
37	Professional Service	11,256	24,810	26,000
49	Total Other Operating	17,979	36,335	35,200



59 Total Operating	272,938	315,715	158,031
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CAPITAL:

74 Equipment	1,000	-	
79 Total Capital	1,000	-	
99 DEPT TOTAL	273,938	315,715	158,031

**FUND: #10 - GENERAL**

**DEPARTMENT: CITY TREASURER**

**ACCOUNT #: 46**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
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PERSONNEL:

11 Salaries	293,051	316,435	353,520
13 Employee Benefits	154,057	156,820	172,681
15 Overtime		200	-
19 Total Personnel	447,108	473,455	526,201

OTHER OPERATING:

21 Book, Sbscrptns, & Mmbrship	-	200	200
23 Meeting/Training	471	1,400	1,575
24 Office Supplies/Postage	59,001	61,920	61,300
25 Equip, Supplies, & Maint	17,636	20,660	26,400
26 Bldg & Grounds	-	400	400
30 Credit Card Trans Fees	70,413	64,200	83,000
33 Bank analysis/interest	3,682	3,960	4,200
49 Total Other Operating	151,204	152,740	177,075
59 Total Operating	598,312	626,195	703,276

CAPITAL:

74 Equipment	1,495	-	-
79 Total Capital	1,495	-	-
99 DEPT TOTAL	599,807	626,195	703,276

**FUND: #10-GENERAL**

**DEPARTMENT: CITY MANAGER**

**ACCOUNT #: 48**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	235,683	243,250	322,947
13	Employee Benefits	118,477	125,210	168,972
16	Car Allowance	6,000	6,300	-
19	Total Personnel	360,160	374,760	491,919
-	-	-	-	-
OTHER OPERATING:				
21	Books, Sub & Mmbrship	1,633	2,000	3,200
22	Public Notices	-	480	480
23	Meetings/Training	3,365	4,080	10,080
24	Office Supplies/Postage	403	480	480
25	Equipment Supplies/Maint	-	680	680
37	Professional/Tech	-	2,600	2,600
46	City Manager Sundry	-	-	11,600
49	Total Other Operating	5,402	10,320	29,120
59	Total Operating	365,562	385,080	521,039
CAPITAL:				
74	Equipment	-	2,800	-
79	Total Capital	-	2,800	-
99	DEPT TOTAL	365,562	387,880	521,038

**FUND: #10-GENERAL**

**DEPT: PROFESSIONAL /TECHNICAL/OTHER**

**ACCT #: 49**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
32	Engineering Services	25,199	46,330	47,000
33	Legal Services	3,480	6,000	25,000
34	Audit Services	48,950	32,500	32,500
35	Court Legal Services	30,740	35,440	36,000
37	Professional Services	98,284	127,488	100,500
38	Dispatch Service	184,787	104,000	110,000
41	INS (liabltty/property)	99,987	102,000	110,000
43	Surviving Spouse Ins Fund	3,900	3,800	3,800
47	Street light (pwr/maint)	56,231	70,400	70,400
48	Unemployment	101	2,850	2,850

50 Testing (drug/alcohol)	2,683	3,400	4,000
53 Yard Clean-up	1,280	3,500	3,500
54 Emerg mgt Services	-	39,100	41,500
57 Retire payout-sick/vac	-	50,000	-
58 Education Assistance	6,262	3,600	10,000
59 Spec Prescription reimburs	-	600	600
99 DEPT TOTAL	626,029	631,008	597,650

**FUND: #10-GENERAL**  
**DEPARTMENT: ELECTIONS**  
**ACCOUNT #: 50**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	-	-	-
13	Employee Benefits	-	-	-
19	Total Personnel	-	-	-
OTHER OPERATING:				
22	Public Notices	-	600	-
24	Office Supplies/Postage	-	-	-
37	Professional Services	-	38,500	-
59	Total Other Operating	-	39,100	-
=	=	=	=	=
CAPITAL:				
74	Equipment	-	-	-
-	-	-	-	-
79	Total Capital	-	-	-
99 DEPT TOTAL		-	39,100	-

**FUND: #10-GENERAL**  
**DEPARTMENT: CITY BUILDING**  
**ACCOUNT #: 51**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
OTHER OPERATING:				
11	Salaries	-	-	38,629
13	Benefits	-	-	11,790

25 Equip Supplies/Maint	26,011	37,490	37,890
26 Bldg & Grnds Supplies	2,124	6,135	6,135
27 Electric Utility	61,255	63,300	64,000
28 Gas Utility	34,999	21,600	22,000
32 Telephone	64,251	54,780	55,000
37 Professional Services	21,128	19,400	20,000
72 Building	-	-	-
74 Equipment	-	-	-
49 Total Other Operating	209,768	202,705	255,444
99 DEPT TOTAL	209,768	202,705	255,444

**FUND: #10-GENERAL**

**DEPARTMENT: COMMUNITY DEVELOPMENT**

**ACCOUNT #: 52**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	301,456	328,100	391,384
12	Temporary Employees	-	-	-
13	Employee Benefits	174,715	158,350	182,779
15	Overtime	-	1,000	1,000
19	Total Personnel	476,170	487,450	575,163

**OTHER OPERATING:**

21	Book, Sbsrptn, & Mmbrship	4,652	4,660	4,700
22	Public Notices	-	1,000	1,000
23	Meeting/Training	6,312	22,420	22,500
24	Office Supplies/Postage	2,002	2,700	1,500
25	Equip Supplies/Maint	4,413	8,000	8,000
35	Motor Pool (operating)	5,968	6,717	6,986
36	Motor Pool (replacement)	9,768	4,568	-
37	Professional Service	14,832	19,300	20,300
49	Total Other Operating	47,947	69,365	64,986
59	Total Operating	524,117	556,815	640,148

**CAPITAL:**

74	Equipment	-	-	2,500
79	Total Capital	-	-	2,500
99	DEPT TOTAL	524,117	556,815	642,648

**FUND: #10-GENERAL**  
**DEPARTMENT: POLICE**  
**ACCOUNT#: 54**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	1,784,549	1,928,190	2,175,514
12	Temporary Employees	403	-	
13	Employee Benefits	1,204,064	1,222,620	1,385,887
14	Uniform Allowance	32,099	38,640	38,000
15	Overtime	76,708	84,650	95,000
16	Differential Pay			20,800
19	Total Personnel	3,097,823	3,274,100	3,715,200

**OTHER OPERATING:**

21	Books,sbscrptn&mbrship	32,562	43,000	63,500
23	Meetings/Training	28,952	33,250	38,750
24	Office supplies/postage	17,724	13,700	13,000
25	Equip/Supplies	20,380	35,560	14,100
26	Bldg/grnds serv/supply	22,327	15,000	17,500
35	Motor Pool (oper.)	135,988	135,988	151,921
36	Motor Pool (replacement)	157,691	171,191	192,311
43	Neighborhood Programs	4,648	3,950	6,000
45	Spec Dept. Supplies	47,525	52,600	64,600
49	Total Other Operating	467,796	504,239	561,682
59	Total Operating	3,565,619	3,778,339	4,276,882

**CAPITAL EXPENSES:**

74	Equipment	84,568	80,635	63,200
79	Total Capital	84,568	80,635	63,200
99	DEPT TOTAL	3,650,187	3,858,974	4,340,083

**FUND: #10-GENERAL**  
**DEPARTMENT: FIRE**  
**ACCOUNT #: 55**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				

11 Salaries	562,251	674,720	732,697
12 Temporary Employees	184,492	160,000	160,000
13 Employee Benefits	399,141	413,630	409,925
14 Uniform Allowance	12,144	18,200	18,200
15 Overtime	110,438	86,870	100,000
19 Total Personnel	1,268,465	1,353,420	1,420,823

OTHER OPERATING:

21 Books,sbscrptn&mbrship	2,647	4,995	5,000
23 Meetings/Training	6,512	11,350	22,300
24 Office supplies/postage	1,268	1,690	2,100
25 Equip Supplies/Maint	44,022	55,484	60,000
26 Bldg&grnds supply/maint	14,277	15,099	17,750
35 Motor Pool (operating)	30,088	33,864	35,213
36 Motor Pool (replacement)	57,615	57,615	57,615
37 Professional/Tech	-	38,150	31,375
48 Spec Dept. Supplies	6,666	9,100	21,300
49 Total Other Operating	163,095	227,347	252,653
59 Total Operating	1,431,560	1,580,767	1,673,476

CAPITAL:

71 County-wide fire project	-	-	
72 Building	-	-	
74 Equip	225,633	157,894	98,791
79 Total Capital	225,633	157,894	98,791
99 DEPT TOTAL	1,657,193	1,738,661	1,772,266

FUND: #10-GENERAL

DEPARTMENT: AMBULANCE

ACCOUNT #: 56

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11 Salaries		140,208	168,680	193,174
12 Temporary Employees		45,323	40,000	40,000
13 Employee Benefits		98,976	103,400	102,481
14 Uniform Allowance		3,025	4,550	4,550
15 Overtime		25,866	20,740	24,061
19 Total Personnel		313,398	337,370	364,266

## OTHER OPERATING:

21 Books,sbscrptn&mbrship	-	550	300
23 Meetings/Training	6,063	10,075	14,100
24 Office supplies/postage	820	800	800
25 Equip Supplies/Maint	4,261	8,921	11,921
26 Bldg&grnds supply/maint	1,355	1,850	1,850
30 Collection Fees to Iris	27,350	24,680	24,680
31 Prof service (paramedic)	3,048	3,000	3,000
32 Medicaid Payback	19,837	17,200	25,000
33 Zion's Lockbox bank fees	3,509	3,300	3,300
35 Motor Pool (operating)	35,799	40,291	41,897
36 Motor Pool (replacement)	-	12,894	12,894
37 Control Physician	10,000	10,000	10,000
39 Medical Supp/Equip	21,329	32,650	32,650
48 Spec Dept. Supplies	1,600	1,600	1,600
49 Total Other Operating	134,971	167,811	183,993
59 Total Operating	448,369	505,181	548,259

## CAPITAL:

74 Equipment	1,037	-	11,400
79 Total Capital	1,037	-	11,400
DEPT TOTAL	449,406	505,181	559,659

## FUND: #10-GENERAL

## DEPARTMENT: PARAMEDICS

## ACCOUNT #: 57

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11 Salaries		368,053	412,520	461,230
12 Temporary Employees		37,407	21,155	21,155
13 Employee Benefits		204,065	242,340	224,729
14 Uniform Allowance		4,250	5,500	5,500
15 Overtime		63,390	10,300	11,175
16 Cert Bonus		1	-	
19 Total Personnel		677,165	691,815	723,789

## OTHER OPERATING:

21 Books,sbscrptn&mbrship	265	1,865	1,865
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23 Meetings/Training	528	16,021	18,975
25 Equip Supplies/Maint	1,253	1,269	1,275
35 Motor Pool (operating)	21,492	24,189	25,154
36 Motor Pool (replacement)	13,225	13,225	13,225
39 Medical Supp/Equip	9,951	10,000	10,000
49 Total Other Operating	46,714	66,569	70,494
59 Total Operating	723,878	758,384	794,282

CAPITAL:

74 Equipment	7,397	24,096	-
79 Total Capital	7,397	24,096	-
DEPT TOTAL	731,275	782,480	794,281

**FUND: #10-GENERAL**

**DEPARTMENT: CROSSING GUARDS**

**ACCOUNT #: 58**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	55,560	55,400	58,281
13	Benefits	5,104	5,600	5,900
19	Total Personnel	60,664	61,000	64,181

OTHER OPERATING:

27	Electric Utility	-	1,100	1,100
48	Spec Public Safety Supl	853	1,000	1,000
49	Total Other Operating	853	2,100	2,100
59	Total Operating	61,517	63,100	66,281
99	DEPT TOTAL	61,517	63,100	66,281

**FUND: GENERAL**

**DEPARTMENT: DUI PATROL**

**ACCOUNT #: 59**

ACCOUNT	ACCOUNT	FY 22-23	FY 23-24	FY 24-25
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NUMBER	NAME	ACTUAL	ESTIMATED	BUDGETED
PERSONNEL:				
11	Salaries	-	-	-
13	Benefits	-	-	-
15	Overtime	-	-	-
19	Total Personnel	-	-	

OTHER OPERATING:

21	Books/Memberships	-	7,020	6,000
45	Spec Public Safety Supl			
49	Total Other Operating	-	7,020	6,000
59	Total Operating	-	7,020	6,000

CAPITAL

74	Equipment	15,472	11,650	12,000
79	Total Capital	15,472	11,650	12,000
99	DEPT TOTAL	15,472	18,670	18,000

FUND:#10-GENERAL

DEPARTMENT: PUBLIC WORKS

ACCOUNT#: 60

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	98,297	95,540	98,471
12	Temporary Employees	13,687	20,000	20,000
13	Employee Benefits	62,933	63,810	64,045
14	Uniforms	5,125	9,000	9,000
15	Overtime	1,932	2,400	2,400
16	St.Light Temp/OT	3,772	3,000	3,000
19	Total Personnel	185,747	193,750	196,916

OTHER OPERATING:

21	Books, Sbsrptns & Mmbrship	-	-	
22	Public Notices	-	-	
23	Meeting/Training	2,237	3,250	4,600
24	Office Supplies/Postage	2,934	4,000	4,100
25	Equip Supplies/Maint	50,618	48,600	48,800
26	Bldg & Grnds Spply/Maint	7,407	20,800	16,800
35	Motor Pool (oper)	23,763	26,746	27,811

36 Motor Pool (replacement)	18,586	10,786	10,566
46 PPE	2,595	3,000	3,450
55 St.Light Maint Supplies	54,878	48,500	48,500
49 Total Other Operating	163,113	165,682	164,628
59 Total Operating	348,860	359,432	361,544

**CAPITAL:**

74 Equipment	6,387	-	115,000
79 Total Capital	6,387	-	115,000
99 DEPT TOTAL	355,247	359,432	476,543

**FUND: #10-GENERAL**

**DEPARTMENT: STREETS AND ROADS**

**ACCOUNT #: 61**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
<b>PERSONNEL:</b>				
11	Salaries & wages	248,548	292,385	301,271
12	Temporary employees	10,644	24,000	24,000
13	Employee Benefits	158,566	166,630	166,210
15	Overtime	17,271	16,800	16,800
19	Total Personnel	435,028	499,815	508,281

**OTHER OPERATING:**

23	Training/meetings	2,477	3,805	4,800
25	Equipment Maint	9,433	9,800	9,800
35	Motor Pool (oper)	82,711	93,091	96,801
36	Motor Pool (replacement)	40,409	40,409	45,699
41	Street Signs	13,230	17,500	17,500
43	Slurry Seal/Crack seal	63,043	100,000	350,000
45	Street Materials/Maint	182,850	191,000	224,600
49	Total Other Operating	394,153	455,605	749,200
59	Total Operating	829,181	955,420	1,257,481

**CAPITAL:**

72	Impact Fee Improv	172,424	137,000	50,000
73	Improvements	-	-	20,000
74	Equipment	122,680	20,000	-
79	Total Capital	295,104	157,000	70,000

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TRANSFERS:

80 To new pub wks bldg	-	-	
81 To Special Streets #38	-	100,000	-
82 To CDBG #36	-	-	
89 Total Transfers	-	100,000	-
99 DEPT TOTAL	1,124,286	1,212,420	1,327,481

FUND: GENERAL

DEPARTMENT: PARKS

ACCOUNT #: 64

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
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PERSONNEL:

11 Salaries	181,036	223,440	212,607
12 Temporary Employees	72,535	71,000	71,000
13 Employee Benefits	110,647	96,425	94,557
15 Overtime	7,230	9,800	15,000
19 Total Personnel	371,448	400,665	393,164

OTHER OPERATING:

21 Books, subscrip & member	414	800	800
23 Meetings & training	4,063	3,860	5,500
24 Office spply/postage	343	280	280
25 Equipment Maintenance	5,491	5,428	12,000
26 Bldg & grnds spply/maint	143,130	146,259	162,709
27 Elec Utility-shed/restrm	6,812	9,000	9,000
29 Secondary/Park Water	12,300	28,700	28,700
35 Motor Pool (oper)	52,193	58,744	61,084
36 Motor Pool (replacement)	34,161	36,111	48,071
51 Culinary Water Use	7,900	7,900	7,900
59 Total Other Operating	266,806	297,082	336,044
69 Total Operating	638,255	697,747	729,208

CAPITAL:

73 Improvements	17,969	59,000	27,500
74 Equipment	-	-	
76 Engineering			300
79 Total Capital	17,969	59,000	27,800

99 DEPT TOTAL	656,224	756,747	757,008
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**FUND: #10-GENERAL**  
**DEPARTMENT: CEMETERY**  
**ACCOUNT #: 66**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	27,053	39,330	37,591
12	Temporary employees	-	6,400	6,400
13	Employee Benefits	16,388	18,470	18,313
15	Overtime	2,712	2,000	2,000
19	Total Personnel	46,153	66,200	64,304

**OTHER OPERATING:**

24	Office supply/postage	79	1,200	600
25	Equip supply/maint	5,182	4,450	4,450
26	Bldg & grnds spply/maint	6,989	6,200	6,200
27	Electric Utility	450	340	340
28	Inscriptions	-	120	450
35	Motor Pool (oper)	9,456	10,643	11,068
36	Motor Pool (replacement)	7,911	7,911	9,411
49	Total Other Operating	30,066	30,864	32,519
59	Total Operating	76,219	97,064	96,823

**CAPITAL:**

73	Imprvmt not bldg	10,193	8,000	12,000
79	Total Capital	10,193	8,000	12,000
99	DEPT TOTAL	86,412	105,064	108,822

**FUND:#10 - GENERAL**  
**DEPARTMENT: RECREATION ADMIN.**  
**ACCOUNT #: 68**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
11	Salaries	269,184	321,705	329,663
12	Temporary employees	4,954	13,000	18,000

13 Benefits	118,564	142,225	162,991
14 Uniforms	-	1,000	1,000
15 Overtime	-	1,000	4,000
19 Total Personnel	392,702	478,930	515,654

OTHER OPERATING:

21 Books, sbscrptns, & mmmbrship	3,208	5,625	7,930
22 Public notices	1,257	3,000	6,200
23 Meetings/training	3,360	6,885	13,300
24 Office spply/postage	2,909	5,000	5,600
25 Equip spply/maint	2,633	5,000	6,000
26 Bldg & Grnds spply/maint	21,810	24,900	26,700
30 Credit Card Transaction fees	4,335	3,900	3,900
35 Motor Pool (oper)	6,079	6,842	7,115
36 Motor Pool (replacement)	-	-	-
37 Professional/Tech	1,295	1,075	1,600
40 Community Center	783	34,575	38,275
47 Parks & Facilities	9,099	38,225	32,600
53 Hardship Assistance	-	500	500
49 Total Other Operating	56,768	135,527	149,720
59 Total Operating	449,469	614,457	665,374

CAPITAL:

73 Improvements	-	-	
74 Equipment	-	-	
79 Total Capital	-	-	
99 DEPT TOTAL	449,469	614,457	665,374

**FUND:#10 - GENERAL**

**DEPARTMENT: RECREATION PROGRAMS**

**ACCOUNT #: 69**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
OTHER OPERATING:				
12 Temporary employees				
13 Employee Benefits		8,017	10,840	13,000
27 Electric Utility		31,391	26,780	32,000
28 Gas Utility		2,048	1,200	2,500
61 Concessions		2,628	3,253	3,250
62 Adult Sports		53,766	98,975	102,325

63 Youth Sports	153,976	195,980	180,200
64 Instructional Classes	9,342	20,750	22,150
65 Pickleball	1,169	14,860	6,300
66 Spec. Events/ Activities	28,332	42,300	47,700
69 Total Programs	290,669	414,938	409,425
99 DEPT TOTAL	290,669	414,938	409,425
TOTAL RECREATION	740,138	1,029,395	1,074,799

**FUND:#10 - GENERAL**

**DEPARTMENT: HERITAGE DAYS CELEBRATION**

**ACCOUNT #: 71**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
OTHER OPERATING:				
11 Salary		8,687	5,800	9,188
13 Benefits		4,618	2,400	4,618
41 Advertising		7,151	9,750	8,200
63 Sound System/stage		28,231	15,600	17,300
64 Booths setup/entertain		49,946	47,470	60,970
65 Fireworks		41,000	20,500	20,500
66 Miscellaneous Activities		38,482	33,950	31,150
69 Total Activities		178,115	135,470	151,926
99 DEPT TOTAL		178,115	135,470	151,926

**FUND:#10 - GENERAL**

**DEPARTMENT: CARES ACT/ ARPA FUND PROJECTS**

**ACCOUNT #: 73**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
OTHER OPERATING:				
11 Salary			-	-
12 Temporaries			-	-
13 Benefits			-	-
25 Equip Supply/Maint			-	-
46 Child Care Grants			-	-
47 Utility Payment Grants			-	-
73 Improvements			-	-

80 Transfers	1,331,385	-	-
69 Total Activities	1,331,385	-	-
99 DEPT TOTAL	1,331,385	-	-

**FUND:#10 - GENERAL**  
**DEPARTMENT: TRANSFERS**  
**ACCOUNT #: 80**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
TRANSFERS				
	16 Trans to Fire Stat Add			
	13 Trans to Housing Fund			
	15 Trans to PerpetualCare			
	18 Trans to Motor Pool			
	18 Trans to Motor Pool	-	-	
	20 Trans-Parks Projects \$	65,000	-	
	21 Trans-Parks Prjs-impact \$	90,739	178,640	150,000
	22 Trans to Roadway #37	1,090,253	924,210	1,004,640
	25 Trans to #38 Cap Impr Prjs	-	-	
	99 DEPT TOTAL	1,245,991	1,102,850	1,154,640

GENERAL FUND TOTAL OPERATING	15,003,976	14,560,481	15,615,464
GENERAL FUND REVENUE DIFFERENCE	(1,131,364)	90,205	0

**FUND: INTERNAL SERVICE**  
**MOTOR POOL**  
**ACCT #: 41**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUES:				
	3323 Transfer from Sewer	-	-	
	3357 Trans from Gen Fund	65,000	-	
	3720 Unapprop Surplus	477,834	346,101	545,424
	3490 Motor Pool	2,610	2,972	3,090
	3491 User Fee/Gen Fund	742,902	791,824	854,862

3492 User Fee/Water Fund	143,795	153,578	168,852
3493 User Fee/Sewer Fund	53,450	55,998	64,301
3494 User Fee/Storm Fund	71,949	77,236	85,818
3495 User Fee/Garbge Fund	58,061	64,981	67,458
3496 User Fee/SSSSD	3,132	3,525	3,665
3497 User Fee/RDA	5,514	6,206	6,454
3610 Interest	20,096	2,200	2,500
3640 Sale of Assets	4,845	14,240	15,000
3690 Misc/Reimbursements	-	-	-
3999 Total Revenues	1,649,188	1,518,861	1,817,424

**FUND: INTERNAL SERVICE**  
**MOTOR POOL**  
**ACCT #: 41**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
4011	Salary/Wages	132,896	138,230	143,275
4013	Employee Benefits	78,687	67,405	69,433
4015	Overtime	129	300	500
4019	Total Personnel	211,712	205,935	213,208

**OTHER OPERATING:**

4023	Meetings/Training	435	900	900
4024	Shop/office oper.	5,586	5,500	5,500
4025	Equip supply/maint	116,219	112,000	123,000
4026	Bldg supply/maint	1,589	2,400	5,000
4027	Electric Utility	9,745	8,800	8,800
4028	Gas Utility	14,814	9,200	9,200
4029	Gasoline/Diesel	192,372	214,500	214,500
4033	Bank/interest charges	224	380	380
4035	Motor Pool -Oper/Maint	2,610	2,972	3,090
4036	Motor Pool -replacement	-	-	-
4041	Insurance	89,668	89,000	90,000
4048	Spec. dept supply	-	100	100
4050	Building			
4053	Depreciation	452,979	444,230	503,482
4067	Vehicle lease	16,303	40,000	45,000
4049	Total Other Operating	902,543	929,982	1,008,952
4059	Total Operating	1,114,256	1,135,917	1,222,160



## CAPITAL

4070 Vehicle purchase	489,123	382,944	595,264
4074 Equipment	-	-	-
<b>TOTAL CAPITAL</b>	<b>489,123</b>	<b>382,944</b>	<b>595,264</b>
<b>4099 DEPT TOTAL</b>	<b>1,603,378</b>	<b>1,518,861</b>	<b>1,817,423</b>

**FUND: ENTERPRISE****DEPT: WATER****ACCT #: 51**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>FY 22-23 ACTUAL</b>	<b>FY 23-24 ESTIMATED</b>	<b>FY 24-25 BUDGETED</b>
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## OPERATING REVENUE:

3710 Water metered sales	2,132,545	2,273,550	2,350,000
3718 Sale of materials	10,640	12,640	12,500
3720 Fund Balance Surplus	290,477	120,079	335,427
3723 Park water use-Gen Fund	7,900	7,900	7,900
3770 Cust. Initialization fee	7,240	10,400	10,400
3780 Temporary connect fee	798	860	2,000
3790 Delinquent & shut off fee	95,840	82,860	85,000
<b>3799 Total Operating</b>	<b>2,545,440</b>	<b>2,508,289</b>	<b>2,803,227</b>

## OTHER REVENUE:

3610 Interest	133,997	7,820	8,000
3621 Impact Fee Fund Carryover	-	85,000	-
3622 Water Sys Impact fee	91,880	162,400	147,000
3690 Miscellaneous		740	-
<b>3899 Total Non-Operating</b>	<b>225,877</b>	<b>255,220</b>	<b>155,000</b>
<b>3999 TOTAL REVENUE</b>	<b>2,771,317</b>	<b>2,763,509</b>	<b>2,958,227</b>

**FUND: ENTERPRISE****DEPT: WATER****ACCT #: 51**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>FY 22-23 ACTUAL</b>	<b>FY 23-24 ESTIMATED</b>	<b>FY 24-25 BUDGETED</b>
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## PERSONNEL:

4011 Salaries	271,933	<b>298,750</b>	<b>306,009</b>
4012 Temps	10,458	<b>24,000</b>	<b>24,000</b>
4013 Employee benefits	167,727	<b>167,020</b>	<b>170,938</b>
4015 Overtime	8,163	<b>18,850</b>	<b>18,850</b>
4017 Meter Reader	18,306	-	-
4019 Total Personnel	476,587	<b>508,620</b>	<b>519,797</b>

## OTHER OPERATING:

4021 Administrative Services	354,719	<b>361,429</b>	<b>423,871</b>
4022 Bad Debt	48	<b>1,440</b>	<b>1,440</b>
4023 Meetings/training	3,484	<b>4,800</b>	<b>6,500</b>
4025 Equip spply/maint	88,472	<b>74,800</b>	<b>74,800</b>
4026 Samples & Testing	8,075	<b>11,530</b>	<b>11,530</b>
4027 Electric Utility	27,400	<b>27,000</b>	<b>27,000</b>
4028 Gas Utility	-	<b>400</b>	<b>400</b>
4029 Secondary Water	5,026	<b>5,000</b>	<b>5,000</b>
4033 Bank/interest charges	1,057	<b>630</b>	<b>630</b>
4035 Motor Pool (oper)	99,843	<b>112,373</b>	<b>116,857</b>
4036 Motor Pool (replacement)	43,952	<b>41,205</b>	<b>51,995</b>
4037 Professional/Technical	-	<b>3,250</b>	<b>4,500</b>
4039 Source of supply	458,546	<b>482,222</b>	<b>539,181</b>
4053 Depreciation	322,160	<b>322,160</b>	<b>354,376</b>
4059 Total Other Operating	1,412,782	<b>1,448,239</b>	<b>1,618,081</b>
4069 Total Operating	1,889,369	<b>1,956,859</b>	<b>2,137,878</b>

## CAPITAL:

4071 Meters/hydrants	125,543	<b>126,250</b>	<b>143,100</b>
4072 Improve-impact	22,481	<b>85,000</b>	-
4073 Improvements	34,779	<b>42,600</b>	<b>62,600</b>
4074 Equipment	-	<b>9,000</b>	<b>46,000</b>
4076 Engineering	-	<b>3,000</b>	<b>5,000</b>
4079 Total Capital	182,803	<b>265,850</b>	<b>256,700</b>

## TRANSFERS:

4084 To #49-3372 Imp Fees	50,000	<b>100,000</b>	<b>147,000</b>
4085 To #50-3373 (replacement)	438,648	<b>440,800</b>	<b>440,800</b>
4089 Total Transfers	488,648	<b>540,800</b>	<b>587,800</b>
DEPT TOTAL	2,560,819	<b>2,763,509</b>	<b>2,982,378</b>

## FUND: ENTERPRISE

**DEPT: SEWER****ACCT #: 52**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>FY 22-23 ACTUAL</b>	<b>FY 23-24 ESTIMATED</b>	<b>FY 24-25 BUDGETED</b>
<b>OPERATING REVENUE:</b>				
3720	Fund Balance Surplus	351,752	109,570	365,423
3732	Service fee	2,327,799	2,465,780	2,550,000
3744	Wheeling fee	7,558	3,778	3,778
3790	Misc Temp Conn/Shut	-	-	-
3739	Total Operating Rev	2,687,109	2,579,128	2,919,201
<b>NON-OPERATING REVENUE:</b>				
3610	Interest	27,633	3,200	3,200
3622	Impact fee-payback	4,294	9,310	7,910
3690	Sundry	-	-	-
3749	Total Non-Oper Rev	31,927	12,510	11,110
3799	DEPT TOTAL	2,719,036	2,591,638	2,930,311

**FUND: ENTERPRISE****DEPT: SEWER****ACCT #: 52**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>FY 22-23 ACTUAL</b>	<b>FY 23-24 ESTIMATED</b>	<b>FY 24-25 BUDGETED</b>
<b>PERSONNEL:</b>				
4011	Salaries	119,425	139,470	136,487
4012	Temporary Employees	9,425	12,000	12,000
4013	Employee Benefits	74,992	88,790	87,411
4015	Overtime	1,551	2,400	2,400
4019	Total Personnel	205,393	242,660	238,298
<b>OTHER OPERATING:</b>				
4021	Administrative Services	125,638	128,015	164,358
4023	Meeting & Training	1,551	2,250	4,300
4025	Equip spply/maint	15,763	19,000	19,900
4033	Bank/interest charges	280	560	460
4035	Motor Pool (o & m)	35,921	40,429	42,043
4036	Motor Pool (replacement)	17,529	15,569	22,259
4037	Professional Services	-	500	500
4039	Sewer District	1,857,661	1,867,600	1,906,362

4040 West Point Wheeling	-	4,985	4,985
4053 Depreciation	150,721	145,700	150,000
4059 Total Other Operating	2,205,065	2,224,608	2,315,166
4069 Total Operating	2,410,458	2,467,268	2,553,465

CAPITAL EXPENSES

4072 Improvements-Impact	-	-	-
4073 Improvements	182,709	150,000	205,000
4074 Equipment	68,000	4,000	173,500
4076 Engineering	-	-	-
4079 Total Capital Expenses	250,709	154,000	378,500
4099 DEPT TOTAL	2,661,167	2,621,268	2,931,965

**FUND: ENTERPRISE**  
**DEPT: STORM DRAIN**  
**ACCT #: 53**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
OPERATING REVENUE:				
3370	Carryover SD fund	341,952	187,984	432,813
3732	Service fee	523,308	691,066	750,000
3744	Wheeling Fees-WPC	-	-	-
3790	Misc	-	-	-
3739	Total Operating Rev	865,260	879,050	1,182,813

NON-OPERATING REVENUE:

3610	Interest	44,817	2,180	2,180
3622	Impact Fee (Development)	74,992	80,000	70,000
3623	SWPPP plan checks	2,209	3,000	3,000
3720	Carryover Impact fees	626,000	586,000	586,000
3749	Total Non-Oper Rev	748,018	671,180	661,180
3799	DEPT TOTAL	1,613,278	1,550,230	1,843,994

**FUND: ENTERPRISE**  
**DEPT: STORM DRAIN**  
**ACCT #: 53**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
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PERSONNEL:

4011	Salaries	137,840	154,025	156,804
4012	Temp Employees	2,496	22,000	22,000
4013	Employee Benefits	87,584	101,800	103,927
4015	Overtime	2,652	1,800	1,800
4019	Total Personnel	230,571	279,625	284,531

OPERATING:

4021	Administrative Service	125,638	128,015	127,060
4023	Meeting/Training	2,107	1,700	1,700
4024	Supply Maintenance	1,117	1,500	2,800
4025	Equipment Supply/Maint	24,170	30,150	30,150
4033	Bank/interest charges	97	205	205
4035	Motor Pool (oper)	42,123	47,409	49,301
4036	Motor Pool (replacement)	29,826	29,826	36,516
4040	West Point Wheeling	-	3,080	3,080
4047	Land Drain Maintenance	5,377	7,000	7,000
4053	Depreciation	199,449	180,320	198,352
4058	Coalition Expenses	3,004	3,900	3,900
4059	Total Expenses	432,908	433,105	460,064
4069	Total Operating	663,479	712,730	744,595

CAPITAL EXPENSES:

4072	Improvements (Impact)	341,904	666,000	766,000
4073	Improvements	29,568	165,000	165,000
4074	Equipment	-	4,000	173,500
4076	Engineering	-	2,500	3,500
4079	Total Capital	371,472	837,500	1,108,000
4099	DEPT TOTAL	1,034,952	1,550,230	1,852,596

578,327 - (8,602)

FUND: ENTERPRISE  
DEPT: SOLID WASTE  
ACCT #: 54

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
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## REVENUE:

3610 Interest	17,902	2,080	2,080
3720 Fund Balance	151,896	50,986	16,794
3731 Collection fees	1,855,724	1,914,120	2,000,000
3799 DEPT TOTAL	2,025,522	1,967,186	2,018,874

## FUND: ENTERPRISE

## DEPT: SOLID WASTE

## ACCT #: 54

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
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## PERSONNEL:

4011 Salaries	83,857	85,150	88,179
4012 Temp Employees	-	800	800
4013 Employee Benefits	54,057	50,995	51,276
4015 Overtime	141	800	800
4019 Total Personnel	138,055	137,745	141,055

## OPERATING:

4021 Administrative Service	224,474	228,720	282,581
4025 Equipment Maintenance	297	450	450
4033 Bank/interest charges	221	460	460
4035 Motor Pool (oper)	55,141	62,061	64,537
4036 Motor Pool (replacement)	2,920	2,920	2,920
4039 Dump Charges	884,916	883,450	883,450
4042 Collection Charges	507,754	517,620	514,620
4045 Special Clean-ups	52,026	45,760	50,000
4053 Depreciation	2,454	4,000	4,400
4059 Total Expenses	1,730,203	1,745,441	1,803,419
4069 Total Operating	1,868,258	1,883,186	1,944,474

## CAPITAL EXPENSES:

4073 Improvements	-	-	
4074 Equipment	102,159	84,000	89,000
4079 Total Capital	102,159	84,000	89,000
4099 DEPT TOTAL	1,970,417	1,967,186	2,033,474

## FUND: NON-EXPENDABLE TRUST

## DEPT: CEMETERY PERPETUAL CARE

## ACCT#: 71

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE:				
3482	Perpetual Care Fees	23,025	32,840	32,840
3483	Niche perpetual care fee	900	900	900
3484	Ossuary perpetual care	-	-	
3610	Interest Earned	29,990	2,200	2,200
3671	Trans from Gen Fund	-	-	
3699	DEPT TOTAL	53,915	35,940	35,940

**FUND: NON-EXPENDABLE TRUST**  
**DEPT: CEMETERY PERPETUAL CARE**  
**ACCT#: 71**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
EXPENSES:				
4055	Investment in pool	53,915	35,940	35,940
4091	Transfer to Gen Fund	-	-	
4099	DEPT TOTAL	53,915	35,940	35,940

**FUND: CAPITAL IMPROVEMENT PROJECTS**  
**DEPT: Memorial Rock Project**  
**ACCOUNT # 32**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE:				
3311	Plaque Purchases	220	140	-
3312	Memorial Reserve	-	-	-
3610	Interest	-	-	-
3670	Trans fr Gen Fund			
3699	Total Revenue	220	140	-

**FUND: CAPITAL IMPROVEMENT PROJECTS**  
**DEPT: Memorial Rock Project**  
**ACCOUNT # 32**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
EXPENSES:				
	4011 Salaries			
	4012 Temporaries			
	4013 Benefits	-	-	
	4015 Overtime	-	-	
	4025 Equip Maint /Supplies	-	-	-
	4027 Electric Utility	-	-	-
	4048 Special Dept Supplies	-	-	-
	4073 Purchase of Plaques	220	140	-
	4069 Total Expenditures	220	140	-
	4099 Total	220	140	-

**FUND: CAPITAL IMPROVEMENT PROJECTS**  
**DEPT: Park Construction Projects**  
**ACCOUNT # 34**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
	3610 Interest	43,135	12,750	12,750
	3670 Trans fr Gen Fund	-	-	-
	3671 Trans fr Gen Fd(impact)	90,739	178,640	168,000
	3720 #34 Fund Bal (Imp fees)	620,500	1,103,798	1,103,000
	3699 Total Revenue	754,374	1,295,188	1,283,750

**FUND: CAPITAL IMPROVEMENT PROJECTS**  
**DEPT: Park Construction Projects**  
**ACCOUNT # 34**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
EXPENDITURES				
	4011 Salaries			
	4012 Temporaries			
	4013 Benefits	201	-	-
	4015 Overtime	449	-	-
	4073 Improvement projects	187,259	1,295,188	1,283,750
	4069 Total Expenditures	187,909	1,295,188	1,283,750



**FUND: CAPITAL PROJECT - GENERAL**  
**DEPT: SPECIAL ROADWAY/STREET PROJECTS**  
**ACCOUNT #:37 -REVENUE**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3320	Trans from Gen Fund	-	-	-
3390	Safe school route grant	-	-	-
3610	Interest	11,256	1,800	1,800
3670	Trans fr GF(property tax)	490,870	500,650	544,640
3671	Trans from GF(Class C)	-	100,000	
3673	Trans from GF(gas sales tax)	599,383	423,560	460,000
3675	Tran frm #38 Cap projects	-		-
3676	County Prop 1 grant	-		-
3678	CDBG County grant	-	100,000	
3720	Fund Balance Surplus	694,000	242,128	
3790	Reimbursements	-	-	
3699	Total Revenue	1,795,508	1,368,138	1,006,440

**FUND: CAPITAL PROJECT - GENERAL**  
**DEPT: SPECIAL ROADWAY/STREET PROJECTS**  
**ACCOUNT #:37 -EXPENSES**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
EXPENDITURES				
4073	Improvements	1,391,574	1,169,810	680,796
4076	Engineering	176,960	91,200	100,644
4084	Trans to #45 - 1300 N	-	-	
4085	Trans to #43 - 800 N	150,000	-	225,000
4069	Total Expenditures	1,718,534	1,261,010	1,006,440

**FUND: CAPITAL PROJECT - GENERAL**  
**DEPT: CAPITAL IMPROVEMENT PROJECTS FUND**  
**ACCOUNT # 38 (Expenditure)**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3610	Interest Earned	205,817	24,620	20,000
3720	Fund Balance	6,026,364	2,656,049	1,392,084
3399	Total Revenue	6,232,181	2,680,669	1,412,084

**FUND: CAPITAL PROJECT - GENERAL**  
**DEPT: CAPITAL IMPROVEMENT PROJECTS FUND**  
**ACCOUNT # 38 (Expenditure)**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
CAPITAL EXPENSE				
4073	Improvements	2,656,049	1,250,669	923,814
4079	Total Capital	2,656,049	1,250,669	923,814

**TRANSFERS:**

4083	To #46-3375 Police/Fire bldg	1,600,000	1,400,000	100,000
4084	To #47-3375 2000 W water main	238,729	-	388,270
4085	To #37-3375 Street project	-	-	-
4086	To #50-3375 Water pipes	-	-	-
4087	To #48-3375 1800 N prjct	214,000	30,000	-
4088	To #49-3375 Well site prj	-	-	-
4089	Total Transfers	2,052,729	1,430,000	488,270
4099	DEPT TOTAL	4,708,778	2,680,669	1,412,084

**FUND: SPECIAL REVENUE**  
**DEPT: REDEVELOPMENT AGENCY (RDA)**  
**ACCOUNT #:40**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3310	Tax Increment Receipts	-	-	-
3610	Interest	10,458	620	4,000
3720	Fund Balance	298,900	271,970	266,000
3699	Total Revenue	309,358	272,590	270,000

**FUND: SPECIAL REVENUE**  
**DEPT: REDEVELOPMENT AGENCY (RDA)**  
**ACCOUNT #:40**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
EXPENDITURES				
4011	Salary	-	-	-
4012	Temporaries	1,230	6,680	
4013	Benefits	888	1,400	
4021	Admin Services	-	-	-
4035	Motor Pool (o & m)	5,514	6,206	6,454
4036	Motor Pool (replacement)	-	-	
4073	Improvements	13,181	258,304	148,546

TRANSFERS

4081	St Light \$ to Gen Fund	4,750	-	115,000
4099	Total Expenses	25,563	272,590	270,000

**FUND: SPECIAL REVENUE**  
**DEPT: SANITARY SEWER SPECIAL SERVICE DISTRICT**  
**ACCOUNT #:42**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3358	System Fee	160,903	162,000	193,000
3610	Interest	20,239	2,060	2,060
3720	Fund Balance	9,280	-	
3743	Initialization fee	16,563	21,300	20,000
3699	Total Revenue	206,985	185,360	215,060

**FUND: SPECIAL REVENUE**  
**DEPT: SANITARY SEWER SPECIAL SERVICE DISTRICT**  
**ACCOUNT #:42**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
PERSONNEL:				
4011	Salaries	5,444	9,895	19,090
4012	Temporary Employees	-	-	

4013 Employee Benefits	3,294	6,045	11,262
4015 Overtime	9	160	160
4019 Total Personnel	8,747	16,100	30,512

OPERATING:

4021 Administrative Services	7,120	7,127	15,538
4025 Equip spply/maint	10,992	14,000	15,763
4027 Power for Pumping	4,753	4,350	3,619
4035 Motor Pool (o & m)	3,132	3,525	3,665
4036 Motor Pool (replacement)	-	-	-
4039 N. Davis Sewer Dist	80,131	80,760	87,210
4053 Depreciation	22,237	27,048	29,753
4059 Total Operating	128,365	136,810	155,548
4069 Total Operating & Personnel	128,365	136,810	186,061

CAPITAL EXPENSES

4073 Improvements	-	-	-
4076 Engineering	-	-	-
4079 Total Capital Expenses	-	-	-

TRANSFERS:

4082 to Sewer Fund-payback	-	30,000	30,000
4089 Total Transfers	-	30,000	30,000
4099 DEPT TOTAL	128,365	166,810	216,061

**FUND: SPECIAL REVENUE**

**DEPT: 800 N (1000 W to 450 W) Project Fund**

**ACCOUNT #:43**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3374	Trans from #37 fund	150,000	-	225,000
3610	Interest	-	-	-
3690	Trans from State/County	-	1,516,000	1,216,000
3691	Trans from Clearfield	-	175,000	370,000
3691	Trans from Sunset	-	-	15,100
3720	Fund Balance	-	150,000	90,000
3699	Total Revenue	150,000	1,841,000	1,916,100

**FUND: SPECIAL REVENUE****DEPT: 800 N (1000 W to 450 W) Project Fund****ACCOUNT #:43**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
CAPITAL EXPENSES				
4073	Improvements	150,000	1,661,000	1,916,100
4074	Equipment	-	-	
4076	Engineering	-	180,000	
4079	Total Capital Expenses	150,000	1,841,000	1,916,100
4099	DEPT TOTAL	150,000	1,841,000	1,916,100

**FUND: SPECIAL REVENUE****DEPT: 800 N (2000 W to 3000 W) Project Fund****ACCOUNT #:44**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3372	Tran-Water- Impact fees	-	-	
3373	Trans frm Water- fees	-	-	
3375	Trans frm #38 Cap project	-	-	
3610	Interest	-	-	
3690	Trans from State/County	-	-	
3691	Trans from West Point	-	-	
3720	Fund Balance	152,136	26,000	
3699	Total Revenue	152,136	26,000	

**FUND: SPECIAL REVENUE****DEPT: 800 N (2000 W to 3000 W) Project Fund****ACCOUNT #:44**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
CAPITAL EXPENSES				
4072	Improvements-Impact fees	-	-	-
4073	Improvements	152,136	26,000	-
4074	Equipment	-	-	-
4076	Engineering	-	-	-
4079	Total Capital Expenses	152,136	26,000	-

4099 DEPT TOTAL	152,136	26,000	-

**FUND: SPECIAL REVENUE**

**DEPT: 800 N (2000 W to 3000 W) Project Fund**

**ACCOUNT #:44**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3369	County Grant	1,500,000	1,346,898	-
3374	Transfer from Fund #37	-	-	-
3376	Transfer from Fund #50	-	-	-
3610	Interest	230	230	-
3691	Trans from Sunset City	375,000	375,000	-
3720	Fund Balance	767,220	210,611	-
3699	Total Revenue	2,642,450	1,932,739	-

**FUND: SPECIAL REVENUE**

**DEPT: 800 N (2000 W to 3000 W) Project Fund**

**ACCOUNT #:44**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
CAPITAL EXPENSES				
4073	Improvements	2,454,930	1,873,739	-
4074	Equipment	-	-	-
4076	Engineer/Testing	187,520	59,000	-
4079	Total Capital Expenses	2,642,450	1,932,739	-
4099 DEPT TOTAL		2,642,450	1,932,739	-

**FUND: SPECIAL REVENUE**

**DEPT: Police/Fire Bldg Expansion Project**

**ACCOUNT #:46**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3375	Transfer from Fund #38	1,600,000	1,400,000	100,000
3610	Interest	230	480	

3720 Fund Balance	-	1,440,230	100,000
3699 Total Revenue	1,600,230	2,840,710	200,000

**FUND: SPECIAL REVENUE**

**DEPT: Police/Fire Bldg Expansion Project**

**ACCOUNT #:46**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
CAPITAL EXPENSES				
4073	Improvements	1,440,230	2,496,710	140,000
4074	Equipment	-	60,000	60,000
4076	Engineer/Testing	111,865	284,000	-
4079	Total Capital Expenses	1,552,095	2,840,710	200,000
4099	DEPT TOTAL	1,552,095	2,840,710	200,000

**FUND: SPECIAL REVENUE**

**DEPT: 2000 West Water Main Project Fund**

**ACCOUNT #:47**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3369	County Grant	348,430	1,000,000	
3375	Transfer from Fund #48		-	
	Transfer from Fund #38	2,901,500		388,270
	Transfer from Fund #51			
3610	Interest	230	470	
3720	Fund Balance	-	2,761,730	1,381,100
3699	Total Revenue	2,901,730	3,762,200	1,769,370

**FUND: SPECIAL REVENUE**

**DEPT: 2000 West Water Main Project Fund**

**ACCOUNT #:47**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
CAPITAL EXPENSES				
4073	Improvements	2,901,730	3,700,000	1,619,370
4074	Equipment	-	-	

4076 Engineer/Testing		62,200	150,000
4079 Total Capital Expenses	2,901,730	3,762,200	1,769,370
4099 DEPT TOTAL	2,901,730	3,762,200	1,769,370

**FUND: SPECIAL REVENUE**

**DEPT: 1800 N Water Line Replacement Project Fund**

**ACCOUNT #:48**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3372	Transfer from other funds	-	-	
3375	Trans frm #38 Cap project	214,000	30,000	
3610	Interest	-	-	
3720	Fund Balance	-	214,000	
3699	Total Revenue	214,000	244,000	

**FUND: SPECIAL REVENUE**

**DEPT: 1800 N Water Line Replacement Project Fund**

**ACCOUNT #:48**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
OPERATING:				
4025	Equip spply/maint			
4059	Total Operating	-	-	

**CAPITAL EXPENSES**

4073	Improvements	-	30,000	
4074	Equipment	-	-	
4076	Engineering	214,000	214,000	
4079	Total Capital Expenses	214,000	244,000	
4099	DEPT TOTAL	214,000	244,000	-

**FUND: SPECIAL REVENUE**

**DEPT: New Water Well and Reservoir Project Fund**

**ACCOUNT #:49**



ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3372	Trans from Water-imp fees	50,000	100,000	147,000
3375	Trans frm #38 Cap project	-	-	
3390	Bureau Reclam Grant	-	2,000,000	720,000
3610	Interest	-	2,640	
3720	Fund Balance	684,500	734,500	720,000
3699	Total Revenue	734,500	2,837,140	1,587,000

**FUND: SPECIAL REVENUE**

**DEPT: New Water Well and Reservoir Project Fund**

**ACCOUNT #:49**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
CAPITAL EXPENSES				
4072	Improvements-impact fees	734,500	734,500	867,000
4073	Improvements	-	1,865,500	620,000
4074	Equipment	-	-	
4076	Engineering	-	237,140	100,000
4079	Total Capital Expenses	734,500	2,837,140	1,587,000
4099	DEPT TOTAL	734,500	2,837,140	1,587,000

**FUND: SPECIAL REVENUE**

**DEPT: Ductile Iron Water Line Replacement Project Fund**

**ACCOUNT #:50**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3372	Tran-Water- Impact fees	-	-	
3373	Trans frm Water- fees	438,648	440,800	440,800
3375	Trans frm #38 Cap project	-	-	
3610	Interest	-	-	
3720	Fund Balance	29,560	444,108	
3699	Total Revenue	468,208	884,908	440,800

**FUND: SPECIAL REVENUE**

**DEPT: Ductile Iron Water Line Replacement Project Fund**  
**ACCOUNT #:50**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
CAPITAL EXPENSES				
4072	Improvements-Impact fees			
4073	Improvements	437,209	838,108	396,720
4074	Equipment	-	-	
4076	Engineering	30,999	46,800	44,080
4079	Total Capital Expenses	468,208	884,908	440,800
TRANSFERS:				
4082	to #45 fund, 1300 N	-	-	
4089	Total Transfers	-	-	
4099	DEPT TOTAL	468,208	884,908	440,800

**FUND: SPECIAL REVENUE**  
**DEPT: CLINTON COMMUNITY ARTS BOARD**  
**ACCOUNT # 24**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3311	Donations-Fees	-	-	
3610	Interest	-	-	
3670	Trans from PARCS	-	-	
3671	Trans fr Gen Fund	-	-	
3720	Fund Bal-carryover	12,700	13,127	11,733
3699	Total Revenue	12,700	13,127	11,733

**FUND: SPECIAL REVENUE**  
**DEPT: CLINTON COMMUNITY ARTS BOARD**  
**ACCOUNT # 24**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
EXPENDITURES				
4024	Office Supply/Maint	-	-	
4044	Fund Raiser Expenses	-	-	
4045	Special Dept Supply	400	400	

4046 Misc. Services	12,300	12,727	11,733
4069 Total Expenditures	12,700	13,127	11,733

**FUND: SPECIAL REVENUE**

**DEPT: PARCS-501(C.3)**

**ACCOUNT # 25**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3720	Unappropriated Surplus	-	-	2,403
3311	Donations-Arts Board	-	-	
3312	Donations-Recreation	-	-	
3313	Donations-Heritage Days	-	-	
3314	Donations-Park Construc	-	-	
3315	Donations-RDA Flowers	-	-	
3316	Donations-Police	-	-	
3317	Donations-Fire	-	-	
3318	Donations-Public Works	-	-	
3610	Interest	-	-	
3671	Trans fr Gen Fund	-	-	
3699	Total Revenue	-	-	2,403

**FUND: SPECIAL REVENUE**

**DEPT: PARCS-501(C.3)**

**ACCOUNT # 25**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
EXPENDITURES				
4024	Office Supply/Maint	-	-	
4044	Fund Raiser Expenses	-	-	
4045	Special Dept Supply	-	-	
4046	Misc. Services	-	-	
=	=	=	=	
TRANSFERS:				
8011	#24 Arts Board	-	-	
8012	Gen Fund-Recreation	900	-	
8013	Gen Fund-Heritage Days	1,000	1,750	2,403
8014	#34 Park Construction	-	-	

8015 #40 RDA-Flowers	-	-	
8016 Gen Fund-Police	1,679	-	
8017 Gen Fund-Fire	1,680	1,552	-
8018 Gen Fund-Public Works	-	-	
4099 Total Expenditures	5,259	3,302	2,403

**FUND: SPECIAL REVENUE**  
**DEPT: CLINTON CITIZENS CORP**  
**ACCOUNT # 26**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
REVENUE				
3311	Donations	-	-	
3347	Grant	-	-	
3358	Fees	-	-	
3610	Interest	-	-	
3671	Trans fr Gen Fund	-	-	
3720	Fund Bal-carryover	516	516	
3699	Total Revenue	516	516	

**FUND: SPECIAL REVENUE**  
**DEPT: CLINTON CITIZENS CORP**  
**ACCOUNT # 26**

ACCOUNT NUMBER	ACCOUNT NAME	FY 22-23 ACTUAL	FY 23-24 ESTIMATED	FY 24-25 BUDGETED
EXPENDITURES				
4021	Books,subs & member			
4023	Meetings/Training	-	-	
4024	Office Supply/Maint	-	-	
4044	Fund Raiser Expenses	-	-	
4045	Special Dept Supply	300	300	
4046	Misc. Services	216	216	
4069	Total Expenditures	516	516	

Total of non General Funds	20,670,304	21,831,649	17,884,046
Grand Total of ALLCITY FUNDS	35,674,281	36,392,130	33,639,762

# CLINTON CITY COUNCIL

## AGENDA ITEM

<b>SUBJECT: <u>Discussion Item:</u></b> Review and possible action on text amendments to Title 28, Clinton City Zoning Ordinance, Chapter 28-7 Planned Residential Development (PRD) Overlay Zone regarding modifications to setback and garage requirements for single-family and townhome structures – Ordinance 25-04Z	<b>AGENDA ITEM: B</b>
<b>PETITIONER:</b> Peter Matson, Community Development	<b>MEETING DATE:</b> May 13, 2025
<b>RECOMMENDED MOTION:</b> This is a discussion item only – no motion is required. The Planning Commission reviewed the ordinance amendment proposal as outlined in Ordinance 25-04Z and recommends the Council consider its adoption.	<b>ROLL CALL VOTE:</b>  <b>N/A</b>
<b>ORDINANCE REFERENCES:</b> Title 28 (Zoning), Chapter 19-7 Planned Residential Development Overlay Zone	
<p><b>BACKGROUND:</b> The PRD Overlay zone has been in place since February 2024. This is the portion of the Zoning Ordinance that regulates townhomes and small-lot single-family developments over three acres in size. While the PRD regulations have proven to result in more “attainable” housing options, developments reviewed and approved since the code was adopted have not yielded any “affordable” housing units.</p> <p>The Governor recently signed S.B. 181 into law which prevents municipalities from requiring garages for affordable, single-family houses. Garageless homes, which used to be more common, cost much less to build. Though simple in its changes, this bill would have a substantial impact on helping reduce construction costs and home prices. The attached draft addresses the provisions of S.B. 181 by clarifying parking and garage standards for single-family homes that meet the definition of affordable housing. “<i>Affordable housing</i>” as defined by S.B. 181, <i>means housing occupied or reserved for occupancy that is priced at 80% of the county median home price</i>. Recent data from the Kem Gardner Policy Institute at the University of Utah indicate that the 2024 median home price in Davis County was \$510,000, which translates to an affordable single-family home price of \$408,000. Additional changes in the draft ordinance are proposed to improve clarity of regulatory language.</p> <p>Below is a more specific description of the proposed text amendments to Chapter 19-7:</p> <ul style="list-style-type: none"> <li>▪ <u>Subsection 28-7-5(4)</u> – The proposed text changes the wording of the different setbacks making it easier to understand for the different housing types and site layouts.</li> <li>▪ <u>Subsections 28-7-5(6) and (7)</u> – These subsections include a slight decrease in the minimum dimensions of a two-car garage. Additionally, a waiver is proposed from the standard two-car garage requirement for owner-occupied units priced at 80% or less of the median county home price with standards for uncovered parking spaces and carports.</li> <li>▪ <u>Subsection 28-7-5(12)</u> – Text changes are proposed to improve clarity for the density transition in PRDs from existing single-family residential.</li> <li>▪ <u>Subsection 28-7-6(2)(ii)</u> – In the case of a reduced width public right of way, a slight reduction is proposed in the guest parking requirement.</li> </ul>	
<b>ATTACHMENTS:</b> <ul style="list-style-type: none"> <li>▪ Ordinance 25-03Z <ul style="list-style-type: none"> <li>• Exhibit A</li> </ul> </li> </ul>	

# ORDINANCE NO. 25-04Z

## ZONING TEXT CHANGE

AN ORDINANCE AMENDING CHAPTER 7, PLANNED RESIDENTIAL DEVELOPMENT OVERLAY ZONE, OF TITLE 28, CLINTON CITY ZONING ORDINANCE, PROVIDING CLARIFICATION OF SIDE AND REAR YARD SETBACKS FOR RESIDENTIAL STRUCTURES, AND A GARAGE REQUIREMENT WAIVER FOR OWNER-OCCUPIED UNITS PRICED AT THE MEDIAN COUNTY HOME PRICE.

- WHEREAS,** Clinton City has established an ordinance regulating zoning within the City; and
- WHEREAS,** Clinton City desires to update the zoning ordinance to clarify certain side and rear yard setbacks; and
- WHEREAS,** Clinton City desires to provide a waiver for the garage requirement for owner occupied units priced at 80% of the median county home price; and
- WHEREAS,** The Clinton City Planning Commission and City Council have convened public hearings and have determined that changes are needed in this ordinance to promote the health, safety, and general welfare of the citizens.
- NOW  
THEREFORE,** BE IT ORDAINED BY THE CITY COUNCIL OF CLINTON CITY, DAVIS COUNTY, STATE OF UTAH:
- SECTION 1.** The Clinton City Council voted to adopt Ordinance 25-03Z and Exhibit A, attached hereto.
- SECTION 2.** Severability. In the event that any provision of this Ordinance is declared invalid for any reason, the remaining provisions shall remain in effect.
- SECTION 3.** Effective date. This ordinance shall be recorded and become effective upon the date of posting indicated below.

PASSED AND ORDERED RECORDED AND POSTED by the Council of Clinton City, Utah, this \_\_\_\_ day of \_\_\_\_\_ 2025.

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BRANDON STANGER  
MAYOR

ATTEST:

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LISA TITENSOR  
CITY RECORDER

Posted: \_\_\_\_\_

## **28-7 Planned Residential Development (PRD) Overlay Zone**

### **28-7-1 Purpose and Intent**

The purpose of the Planned Residential Development (PRD) overlay zone is to encourage creative and efficient utilization of land by providing greater flexibility in the placement of buildings on the land, the consolidation of open spaces, and the clustering of dwelling units. These provisions are intended to create more attractive and desirable design of residential neighborhoods and housing projects in Clinton City.

### **28-7-2 PRD Definition and Use**

A PRD is a master planned, architecturally-designed development in which the regulations of the underlying zone, in which the development is situated, may be modified to allow flexibility and creativity in site and building design and location, in accordance with an approved PRD plan and requirements of this Chapter.

- 1) The PRD Overlay Zone shall be used in combination with the R-M (Multi-Family Residential) zoning district. The PRD overlay zone shall not be applied to a land area as an independent zoning district. Property to which the PRD overlay zone has been applied shall be developed only in conformance with an approved PRD plan.

### **28-7-3 Classification of Land to PRD Overlay Zone**

- 1) Land shall be classified as being in the PRD overlay zone pursuant to an amendment to the zoning ordinance adopted pursuant to the provisions of Chapter 28-1 of the Clinton Municipal Code provided, however, in order to classify any land as being in the PRD overlay zone the following conditions shall be considered by the Land Use Authority:
  - a. The land has features which are comparable with clustering or other nonstandard development; and
  - b. The land has features which are compatible with the coordination and design of open spaces and with the proposed housing development; and
  - c. The classification is not in conflict with any applicable element of the Clinton City General Plan.
- 2) Land included in the PRD overlay zone shall be designated on the Official Zoning Map of Clinton City with the symbol (PRD) following the underlying zoning district designation of such land.

### **28-7-4 Permitted Uses**

- 1) Single and multiple family residential developments containing any type or mixture of housing units are permitted, including, but not limited to clustered development, townhouses, patio houses, detached houses, and duplexes. Such units may have no more than two walls in common, with no residential units above other residential units.
- 2) Open space uses in a PRD may incorporate public or private recreational facilities, including, but not limited to playgrounds, exercise fitness stations, swimming pools, sports courts or fields, and pavilions/picnicking areas, when approved as part of the final PRD plan.

**28-7-5 Application of PRD to Underlying Zoning District**

- 1) The underlying zone still applies. Variations from the development standards of the underlying zone may be permitted and approved by the Land Use Authority only as outlined in this ordinance. Variations, however, shall not include changes in the uses allowed by the zoning district with which the PRD zone has been combined.
- 2) A PRD as an overlay on the R-M zone shall include a minimum acreage of three acres. The Land Use Authority may consider a PRD proposal with less acreage only if it can be demonstrated that a contiguous open space area can be provided to meet the recreational needs of the residents and integrated storm water standards of this ordinance.
- 3) The Land Use Authority may, in the process of approving preliminary PRD plats, approve variations from the minimum standards of the underlying zone where there is sufficient evidence that the variations will not adversely impact neighboring property and that the standards of this Chapter are met.
- 4) The following development spacing requirements shall apply to residential structures within the PRD:
  - a. The minimum front yard setback for a rear-loaded building along a street shall be 15 feet;
  - b. The minimum corner side yard setback for a rear-loaded building shall be 15 feet along a local street, and 20 feet along a collector or arterial street;
  - c. The minimum rear yard setback for single-family residential lots or attached dwellings with front-accessed garages- a building that is not rear-loaded shall be 15 feet;
  - d. The minimum side to side separation- side yard setback between- for single-family structures shall be 10-five feet, and the minimum side to side separation between attached-unit structures shall be 15 feet with a five-foot maximum porch encroachment allowed into the separation;
  - e. Where structures are separated by common landscaping or walking paths, The-the minimum side to front and side to rear separation between residential structures shall be 22 feet, with a five foot maximum porch encroachment allowed into the side to front separation;
  - f. Where structures are separated by common landscaping or walking paths, Tthe minimum front to front separation between residential structures shall be 30 feet with a five foot maximum porch encroachment allowed into the separation;
  - g. The minimum setback with a front-facing or side-facing garage-drive approach shall be 22 feet from the ~~front~~ property line on a public street or back of curb on a private access;
  - h. The minimum single-family lot size shall be 3,500 square feet. Lot sizes of 6,000 square feet or greater shall employ a minimum side to side separation of 18 feet; and
  - i. All development shall comply with other applicable design guidelines and standards as adopted by the Land Use Authority.
- 5) **Building Height, Design and Massing.** Single-family residential and attached-unit buildings shall be limited to 2 1/2 stories and 35 feet.
  - a. Each attached-unit building shall include variation in color or shade of color and incorporate front



façade articulation through the differentiation of individual units with placement of dormers, window variations and entry features. Additional articulation shall be achieved by:

- i. Variations in the setback of the façade of the building by at least two feet between adjoining units; or
- ii. Horizontal or vertical shift in roofline of at least two feet at intervals not greater than two attached units with variations in roof pitch, overhangs and projections.
- b. Buildings with attached units that back or front along the perimeter of the development visible to an outside street or trail shall avoid the appearance of a flat wall through two-foot shifts in wall of alternating units and minimum four-inch stucco or cement board wrap of all rear wall corners.
- c. Buildings with four or more attached units shall provide:
  - i. A mixture of four-, five or six-unit buildings that alternate in color or shade of color; or
  - ii. Include articulation in roofline.
- d. Buildings with five or six units may be used back-to-back in the interior of the development.

**6) Parking.** Single-family and attached units shall include a minimum two-car attached enclosed garage with a minimum dimension of 20 feet wide by ~~22-20~~ feet deep.

**7) Garage requirement is waived for owner-occupied units priced at 80% or less of the median county home price. Units must include a minimum of three on-site parking spaces. Uncovered spaces require minimum dimensions of nine by 20 feet, and covered spaces require 10 feet by 20 feet. Building setbacks still apply. Carports shall have an enclosed storage area at least 150 square feet in size, with minimum eight-foot interior height, at grade level.**

**~~6~~a. Additional parking stalls are required for developments applying a reduced public right of way in accordance with 28-7-6(2)(b)(ii). All rear-loading units with four-foot driveway approaches must follow the requirements for additional guest parking, whether or not the reduced right of way is applied.**

**~~7~~8) Shared Private Access.** Shared private access shall have a minimum of 20 feet of asphalt, or 26 feet of asphalt where buildings surpass 30 feet in height and have no other fire apparatus lane. The homeowners association must own and maintain all shared private access, including snow removal, and must enforce a strict no-parking policy.

- a. To provide vehicular access to any rear-loaded garage, the development may use a private alley with individual four-foot approaches into each garage. Where alleys dead-end, they must be less than 150 feet in length. Where alleys pass through to public streets, they shall include open space breaks for snow storage. Buildings shall not include cantilevers that protrude into the alley.
- b. For scenarios that necessitate small groupings of front-loaded units, the development may use a private drive leading to individual 22-foot driveways. Drives must be less than 150 feet and include space for snow storage. A two-foot mountable curb and gutter may separate individual driveways from the private drive.

**~~8~~9) Traffic Study.** If required by the City Engineer, a traffic impact study shall be submitted as part of the

preliminary PRD plan, to determine vehicle traffic generated by the proposed PRD. The traffic impact study shall be prepared by a licensed Utah traffic engineer and at a minimum follow the equivalent of a UDOT Level II study, or if a UDOT road is impacted, the specific study level required by UDOT.

9)10) **Materials.** New buildings shall be compatible with the construction materials of surrounding and historic buildings by meeting the design requirements in this chapter and by complying with other applicable design standards and guidelines as adopted by the Land Use Authority.

10)11) **Front Entrance Feature.** All residential units shall have an open-air front porch, stoop or other front entrance feature. Front entrance feature dimensions shall be, or shall include a portion with a minimum depth and width of five feet. These front entrance features may encroach no more than five feet into the front yard setback. Residential units shall comply with other applicable design standards and guidelines as adopted by the Land Use Authority.

11)12) **Transition from Existing Single-Family Residential.** Only detached single-family homes may be built next to off-site, existing dwellings in R-1-8, R-1-9, R-1-10, ~~and R-1-15~~, and A-E zones, where there is no significant existing geographical or infrastructural buffer (e.g. highway, canal, waterway). Fencing alone does not apply as a buffer. In such cases, the following shall apply:

a. Single-family lots must comprise 50% of the R-M development area.

b. The first layer of lots immediately abutting the existing ~~R-1 single-family~~ zone must be sized at no less than 50% of the minimum average square footage required by the ~~R-1 abutting~~ zone (not required to exceed 7,500 square feet).

c. Developer may ~~use~~ employ usable, landscaped open space to replace the first layer of lots, if the open space depth is at least ~~one-half the minimum required lot depth~~ equal to the average depth of the back yards of the adjacent ~~R-1 zone~~ existing lots. Open space depth is not required to exceed 45 feet.

12)13) **Base and Bonus Density.** The base density of a PRD shall be based on the density of the underlying zoning district. The base residential density and the maximum 50% density bonus shall be based on the following:

Zoning District	Base Density	Potential Density with 50% Bonus
R-M	8 units per acre	12 units per acre

13)14) **Minimum Base Open Space.** PRDs shall provide a minimum open space area for use-in-common of residents and/or occupants of such development. The open space provided shall be integrated into the PRD project and accessible to all residents of the PRD community via pedestrian pathway system or street sidewalks. The base open space requirement shall apply to the proposed PRD site as follows:

Zoning District	Density	Base Open Space
R-M	8 to 12 units/acre	7.50%*

\*Calculated based on gross site area.

14)15) **Density Bonus and Incentives.** The inclusion of certain amenities or design options may result

in an allowed increase in density, or a density bonus. The total density bonus shall not exceed 50%. The Land Use Authority may grant a density bonus upon inclusion and acceptance of additional design options from the following categories, as set forth below:

Recreation and Site Amenities	Maximum fifty percent (50%) bonus
Exterior Building Materials	Maximum twenty percent (20%) bonus
Fencing	Maximum ten percent (10%) bonus
Open Space (above the minimum base requirement)	Maximum twenty percent (20%) bonus

- a. **Minimum Base Open Space Requirement:** The minimum base open space requirement in the R-M zoning district is 7.50% as noted in Subsection (13) of this Chapter. The purpose of this open space is to provide for recreational activity and integrated storm water quality and/or detention throughout the development.
  - i. Required base open space shall not include areas that are occupied by buildings, lots, structures, parking areas or streets. Additionally, required open space shall not include:
    1. Area between buildings and outside of platted lots and building pads unless part of the approved pedestrian circulation plan and at least 20 feet in width;
    2. Front, rear, and side yard setbacks; and
    3. Paved areas such as driveways, streets, and private sidewalks.
  - ii. At least one recreational open space area shall be accessible to all residents and provided within 1,000 feet, measured along a walking route from each residential unit.
    1. The open space network shall include an area large enough to encourage gathering for social and recreational activity for residents of the development and their guests, with at least one edge fronting a public street.
    2. Depending on the size and location of the PRD, a pathway system is encouraged to provide pedestrian or cycling access to community open space areas, including on-site amenities and nearby off-site parks and trails. The pathway system should connect along or through open space areas, and connect to sidewalks. The minimum width of a pathway shall be five feet.
    3. Stormwater detention may be provided in combination with open space areas if pedestrian access is provided from two edges of an open space area that does not exceed a 5:1 (20%) slope ratio. The sloped access into the detention area shall be at least 20 feet wide along such edges.
      - a. At least half of the open space areas used for detention shall provide a usable recreation area of 30 feet between the bottom of slopes.
      - b. Based on findings of the geo-technical study of water table depth and soil type, a perforated perimeter drain may be required to promote dewatering and to prevent saturation of the detention basin area for recreational use.

- iii. Programmed open space amenities such as playground equipment, exercise equipment, sport court(s), picnic/seating areas and/or covered pavilion(s) shall be provided with a variety of options to serve all ages and abilities, and to be accessible to the residents and their guests. The applicant shall provide an estimate of how the proposed open space and facilities are appropriately sized and how they meet the needs of residents and guests of the project.
- b. **Provision of Recreation and Site Amenities:** All areas of a developed site not occupied by buildings, required parking, driveways, walkways, or service areas shall be landscaped according to an approved landscaping plan. These areas may also incorporate hardscape for patios, plazas, and courtyards.
  - i. The base open space area shall be planted with a minimum of two-inch caliper trees and six-foot evergreen trees based on an approved landscape plan consistent with the approved preliminary plat.
    - a. All residential buildings shall provide planting beds with shrubs and plant materials along the front of the building. In yards with a front setback of less than 20 feet, planting beds shall be included in all street-fronting setback areas based on the water efficient landscape standards found in Section 28-3-21 of this Title.
- c. **Recreation and Site Amenities – Density Bonus:** Up to a 20% density bonus may be awarded for the provision of major recreation facilities and site amenities such as swimming pools, tennis courts, playgrounds, or similar facilities. Up to a 30% density bonus may be awarded for dedication to the City of property and associated improvements and amenities for parks, trails or recreational facilities identified on the Parks Master Plan.
- d. **Exterior Building Materials:** The applicant shall provide a material and color board for review and recommendation by the Design Review Committee (DRC). Twenty percent of all street-facing sides of primary and accessory buildings shall be finished with masonry. For the purposes of this section, masonry shall include brick stone or fiber cement board (or similar material) but shall not include stucco or similar products. Calculation of minimum percentage shall not include entry feature columns.
  - i. **Exterior Building Materials – Density Bonus:** An increase of masonry materials (applied to street-facing building sides) from 20% to 50% may receive a 10% density bonus, and an increase to 75% may receive a 20% density bonus.
  - ii. **Application of Exterior Brick or Rock Materials:** To achieve the appearance of masonry as a structural component of the architecture, exterior masonry materials shall extend beyond any exterior wall corner by a depth of at least 24 inches onto the adjoining (perpendicular) wall elevation. This requirement shall also apply to non-masonry exterior materials, such that transitions of materials do not occur at building corners. The uniform application of buildings materials at corners shall extend vertically up to the roof eaves.
- e. **Fencing Materials:** Perimeter fencing around the proposed PRD development shall be required, except along boundaries where buildings are proposed to front onto streets. All perimeter

fencing shall be uniform in design.

- i. **Fencing Materials – Density Bonus:** A density bonus of up to 10% may be granted for the use of upgraded fencing materials such as architecturally designed brick or masonry, vinyl with wood texture in color and appearance, vinyl with brick or stone columns, composite, and open fencing such as vinyl rail or wrought iron used in conjunction with landscaping, or comparable materials (as approved by the Land Use Authority).
  - f. **Open Space – Density Bonus:** The following criteria are required to be met when granting a density bonus for additional open space beyond the required base open space:
    - i. The open space shall be held in common via public ownership or by a homeowner's association with a permanent open space easement;
    - ii. The open space shall be large enough for the use of all residents of the project and their guests, or the general public. Such spaces shall include improvements such as playgrounds, pathways, pavilions, play courts, ball fields, as well as informal spaces which encourage the use and enjoyment of the open space;
    - iii. The specific amenities shall be identified with the Concept Plan at the time of rezone application as the standard for preliminary and final plat landscape plan submittals. Amenities and other improvements shall be described in a development agreement for the site, or based on the approval of public meeting minutes showing the proposed amenities; and
    - iv. A density bonus of up to 20% may be granted for the provision of additional open space beyond the required minimum as outlined in Section 28-7-5(13) of this Chapter. A one percent density bonus may be granted for each additional one percent of open space provided above the minimum required open space for the development.
- 15) The Land Use Authority shall require the preservation, maintenance, and ownership of all open space through one, or a combination of the following:
- a. Dedication of the land as a public park or parkway system;
  - b. Dedication of the land as permanent open space on the recorded plat;
  - c. Granting the City a permanent open space easement on the private open spaces to guarantee that the open space remain perpetually in recreation use, with ownership and maintenance being the responsibility of a homeowner's association.
  - d. Following the approval of the Final Subdivision Plat, and prior to the bond release, a homeowners association or community association shall be formed by the recordation and declarations providing for the collection of fees to maintain the common area(s). The association shall establish Codes, Covenants and Restrictions (CC&R's). The CC&R's shall include a no-sunset clause for the permanent obligation to irrigate and maintain the common area(s); or
  - e. Through compliance with the provisions of the Condominium Ownership Act and the Community Association Act as outlined in Title 57 of the Utah Code (as amended), which provides for the payment of common expenses for the upkeep of common areas and facilities.

- f. In the event the common open space and other facilities are not maintained in a manner consistent with the approved final PRD plan, the City may at its option cause such maintenance to be performed and assess the costs to the affected property owners or responsible association.
- 16) Following final plat PRD approval, any substantial changes in use, or arrangement of lots, blocks, and building tracts, or any changes in the provision or type of common open spaces must be resubmitted for final plat review and approval by the Land Use Authority.

#### **28-7-6 Streets, Circulation, and Parking**

- 1) Streets must be public. The design of public streets within a PRD shall follow City standards for width of right-of-way and construction as outlined in Title 25 and Title 26 of this Code and the Development Guidelines and Design Standards.
- 2) The Land Use Authority may approve alternative street designs. Locations of private ROWs will be negotiated with the city during the development review and approval process.
  - a. Shared private access may be approved according to 28-7-5(7).
  - b. The Land Use Authority may allow a reduced width public right-of-way with no less than 26 feet of asphalt and a street cross section approved by the City Engineer, including minimum three-foot park strips and four-foot sidewalks as outlined in the City's Engineering Standards. The following items are stipulated for this type of street:
    - i. No on-street parking is allowed and must be strictly enforced by the HOA.
    - ii. Guest parking stalls, owned and maintained by the HOA, shall be dispersed throughout the development at a ratio of one stall for every ~~five-three~~ front-loaded units with a two-car driveway and one stall for every ~~two-one and one half~~ rear-loaded units. All rear-loading units with four-foot approaches must follow the requirement for additional guest stalls, whether or not the reduced right of way is applied; and
    - iii. Sidewalk and park strip are required along both sides of all public streets. Sidewalk is not required along rear-loading garages and therefore may be limited to one side of the street in unusual scenarios that necessitate an unavoidable configuration of units front-to-rear, only as approved by the City Engineer.
- 3) Points of primary vehicular access to a PRD shall be designed to provide smooth traffic flow with controlled turning movements and minimum hazards to vehicular, pedestrian, and bicycle traffic. Points of intersection between internal and external circulation systems shall be so arranged that both systems function in a safe and efficient manner.
- 4) The required off-street parking shall be distributed throughout the PRD and provide reasonable access to all residential structures within the project.

#### **28-7-7 PRD Review Process**

A PRD is reviewed in a three-step process - conceptual plan review and overlay zoning, preliminary plan review, and final plan review.

- 1) Subdivision approval may be considered concurrent with the PRD review and approval process.

Subdivision review shall follow all subdivision standards as outlined in Title 26 of this Code and the development standards and design guidelines.

**28-7-8 Conceptual PRD Plan Approval and PRD Overlay**

- 1) Conceptual PRD plan review examines the PRD concept plan with respect to such items as density, including the number, type, and location of dwelling units; parking and circulation; adequacy of services; and the impact of the proposed PRD on surrounding areas.
- 2) Concurrent with any request to rezone property to the PRD overlay zone, a conceptual PRD plan shall be submitted to, and reviewed by, the Land Use Authority. The Land Use Authority shall hold a public hearing to review the proposed rezone and conceptual PRD plan in accordance with Section 28-1-4 of this Code.
- 3) Conceptual approval and PRD overlay zoning will only be granted when there is a reasonable certainty that the PRD will fulfill the requirements of the General Plan, City Code, and the City Development Guidelines and Design Standards.
- 4) The conceptual plan shall be reviewed by the Land Use Authority and considered for approval as outlined above, and shall contain the following information:
  - a. A legal description;
  - b. Lot configuration;
  - c. Concept landscape plan with proposed open space amenities;
  - d. Concept building type elevations or perspectives;
  - e. Street configuration;
  - f. Existing utilities; and
  - g. Proposed storm drain, water, and sewer systems.
- 5) Approval of a conceptual PRD plan shall require the following findings:
  - a. That the proposed development is consistent with the density standards of the General Plan;
  - b. That the proposed development will provide a more pleasant and attractive living environment than a conventional residential development established under the provisions of the underlying residential zoning district;
  - c. That the proposed development creates no detriment to adjacent properties nor to the general area in which it is located; and that it will be in substantial harmony with the character of existing development in the area;
  - d. That the PRD project will provide more efficient use of the land and more usable open space than a conventional development permitted by the underlying zoning district;
  - e. That any variations allowed from the development standards of the underlying zoning district will not create increased hazards to the health, safety, or general welfare of the residents of the proposed PRD or adjacent areas; and



- f. That the application of a density bonus of up to 50% will be compensated by better site design and by increased amenities.

**28-7-9 PRD Design Review Committee**

- 1) A PRD Design Review Committee shall be established by Clinton City if needed for projects over 10 units to the acre. The Committee shall be responsible for providing support and recommendations to the staff regarding basic design elements as presented in a preliminary PRD plan. The PRD Design Review Committee may also make recommendations regarding density bonuses based on the design options outlined in Subsection 28-7-5(13)(a) of this Chapter.
- 2) The Development Staff shall select a group of up to five members who are professionals from among the fields of: architectural design, landscape architecture, urban design, architectural history, planning, and engineering.
  - a. There will be no regular meeting times of the PRD Design Review Committee. The Committee shall meet at such times and places and as often as necessary to review PRD applications with staff.
  - b. The PRD Design Review Committee, together with staff, shall review all design aspects of the preliminary PRD plan, landscaping plans, and building elevations.
  - c. If a density bonus is proposed, the PRD Design Review Committee, together with staff, shall determine an acceptable density bonus for the PRD project; the density bonus recommendation shall be forwarded to the Land Use Authority as for consideration.

**28-7-10 Preliminary PRD Plat Approval**

- 1) The preliminary PRD plat shall be reviewed and approved by the Land Use Authority as defined in Section 26-3-3 of this Code. Said preliminary PRD Plat shall contain the following information:
  - a. A complete and accurate legal description of the property which is the subject of the PRD. A preliminary title search showing legal ownership of the property. If the developer is not the property owner, written proof that said developer has sufficient legal claim on the property, and each parcel therein, or authority to represent its owners, must be provided to proceed with development plans;
  - b. Topographic maps of the entire site, including contour intervals no greater than two feet;
  - c. A tabulation of the total acreage of the site and the percentages thereof to be designated for various uses, i.e. parking, residential units, open space, streets, etc.;
  - d. Proposed circulation pattern including private driveways, public and private streets, and pedestrian and bicycle paths;
  - e. Parks, common open spaces, playgrounds, school sites, and other public or private recreation facilities and improvements proposed within the PRD;
  - f. General locations of all dwellings and other structures in the PRD, and an indication of proposed population densities and building densities (units per acre), including tables or



graphs showing the percentages of each dwelling type proposed;

- g. Proposed location of parking, ingress and egress;
  - h. A general landscaping plan showing what areas are to be landscaped and what types of plants and materials are contemplated;
  - i. Preliminary elevations or perspectives of all building types proposed within the development;
  - j. Preliminary subdivision plat, if the site is being divided, showing a general layout of all proposed lots as outlined in Title 26 of this Code;
  - k. A preliminary utility plan showing the manner in which adequate sewage disposal, storm drainage, and water services are to be provided, including the point from which said services are to be extended or connected; and
- 2) The Land Use Authority may impose such conditions on a preliminary PRD plan, as it may deem appropriate to meet the goals and objectives of this Chapter and the General Plan.

**28-7-11 Homeowner's Association.** A homeowner's association (HOA) shall be established for every PRD. The HOA shall be established for the general maintenance, upkeep and enforcement of those areas held in common ownership.

- 1) The HOA must maintain common areas and facilities in accordance with the approved final PRD plan and development agreement. The HOA must enforce any no-parking requirements. No deviation by the HOA from the approved final PRD plan shall be made without prior approval from the City Council.
- 2) Codes, covenants, and restrictions (CCRs) for the development must be approved by the city as part of the final PRD plan. Future members of the HOA or its governing board may not alter provisions of the CCRs in a way that would conflict with these ordinances or their intent.
- 3) CCRs shall specify and provide for enforcement that ~~the majority 50%~~ of the units in a PRD are owner-occupied with specific provisions that no more than 50% of the units in a PRD shall be rental units.
- 4) Amendment Procedure: In the event the governing board of the development proposes an amendment to the CC&Rs, such amendment shall not be effective until it has been reviewed and formally approved by the City Council. This requirement is instituted to ensure that any modifications to the rental unit limitations or other substantive provisions of the CC&Rs are in congruence with the approved final PRD plan.
- 5) Submission for Approval: Proposed amendments to the CC&Rs must be submitted to the City Council in accordance with the procedure outlined within the CC&Rs, and shall be subject to the City Council's review and discretion for approval.

#### **28-7-12 Final PRD Plan Approval**

- 1) After the approval of the preliminary PRD plat and prior to the construction of any building or structure in the PRD overlay zone, a final PRD plat shall be submitted and approved by the Land Use

Authority as defined in Section 26-3-5. Said plans may be submitted in phases, provided each phase can exist as a separate project capable of independently meeting all of the requirements of this Chapter and of the underlying zoning district with which the PRD zone has been combined. The separate development of said phases shall not be detrimental to the PRD nor to the adjacent properties in the event that the remainder of the project is not completed. Said final PRD plan shall be drawn to scale and shall contain the following information:

- a. All of those requirements designated for submission with preliminary PRD plans;
  - b. A certified survey of the property showing any survey conflicts with adjoining properties, any discrepancies between the survey descriptions and existing fence lines, and overlaps with adjoining property descriptions;
  - c. Tabulations of all dwelling units to be constructed by types and number of bedrooms per unit;
  - d. Detailed development plan with completed dimensions showing precise locations of all buildings and structures, lot or parcel sizes and locations, designations of common open spaces and special use areas, detailed circulation pattern including proposed ownership and typical cross section of streets;
  - e. Final exterior design for all building types, presented as exterior perspectives or exterior elevations;
  - f. Detailed landscaping plans showing the types and sizes of all plant materials and their locations, decorative materials, recreation equipment, special effects, and sprinkler irrigation systems;
  - g. Dimensioned parking layout showing location of individual parking stalls and all areas of ingress or egress;
  - h. Detailed engineering plans showing site grading, street improvements, drainage, and public and private utility locations, and submission of engineering feasibility studies, stamped by a licensed professional engineer, if required by the City Engineer;
  - i. Fully executed declaration of covenants, conditions, and restrictions, together with open space easements and other bonds, guarantees, or agreements as required herein or, as approved by the Land Use Authority to meet the objectives of this Chapter. The bond will be 110% of all improvements both public and private. Including, but not limited to, all landscaping, playgrounds, pathways, fencing, and any other recreational amenity;
  - j. A time schedule for the completion of landscaping, parking, street improvements, and other improvements and amenities which are guaranteed by bonds or other securities; and
  - k. Any additional information required by the Development Guidelines and Design Standards.
- 2) Any failure to receive final PRD plat approval from the Land Use Authority within two years of the approval of the preliminary PRD plat shall terminate all proceedings and render the preliminary PRD plat unapproved.