

**Request for Proposals (RFP)**

**West Valley City**

**Maverik Center Renovation Cost Estimate**

## **I. Summary**

West Valley City is seeking proposals from qualified architectural firms to produce a renovation cost estimate for repairs and updates to the Maverik Center.

Responders to this request for renovation cost estimate proposals are to review the criteria described in this request and submit a proposal that matches those criteria as closely as possible. All responders must follow the requirements listed herein, have a valid business license, and submit proof of insurance if required. Failure to follow any requirement of this request may result in the rejection of a proposal.

Any questions should be directed to Hagop Arslanian Sr. West Valley City Director of Facilities and Construction Management at [hagop.arslanian@wvc-ut.gov](mailto:hagop.arslanian@wvc-ut.gov)

## **II. Submission Requirements**

Proposals must be returned no later than **2:00 P.M** local prevailing time, as conclusively established by the clock on <https://utah.bonfirehub.com> , on **June 23<sup>rd</sup>, 2025**.

**All proposals must be signed by an authorized representative of the responder. The signature on the proposal signifies the responder's intent to comply with the terms, specifications, and conditions set forth in this request, unless specific exceptions are explicitly noted on the face of the proposal.**

**West Valley City reserves the right to reject any or all proposals, to waive any informality or technicality in the City's sole discretion, or to accept any proposal deemed to be in the best interests of the City.**

**To be considered, responders must attend the pre-response meeting on **May 22<sup>nd</sup>, 2025, at 10:00 A.M.** on site at the Maverik Center Offices 3200 South Decker Lake Dr.**

**It is recommended to bring any team members and partners of your firm to attend these meetings. It is critical to understand the City's objectives and the total scope of work. Failure to attend this meeting shall disqualify the responder.**

## **III. Intent of Request for Proposal**

The intent of West Valley City is to obtain a renovation cost estimate for the repairs and updates to the Maverik Center. This Request for Proposal is to generally set forth the minimum acceptable requirements for the proposals to be submitted herein. It is the intent of West Valley City to choose a proposal based on compliance with the terms of this request. West Valley City may choose all, part, or none of the proposals. The successful responder shall enter into a contract with the City.

#### **IV. Description of Services and/or Products Required**

The ultimate deliverable for the successful responder shall be to produce a renovation cost estimate for repairs and updates to the Maverik Center. A complete list of repairs and renovations will be provided by West Valley City at the mandatory pre-response meeting including a comprehensive walk through of the facility on **May 22, 2025, at 10:00 A.M.**

The repairs and renovations list will include some of the following:

- A new roof
- Design and build-out of an “Ultra-Lounge” on 4<sup>th</sup> floor – combining the restaurant and Centennial room
- Renovation and upgrade of all arena suites and furnishings
- Remodel and update of the arena lavatories and add additional women’s lavatories
- Complete reimagining, redesign, and renovation of all arena concession stands
- Elevator refurbishment and addition of a new elevator with exterior elevator idea
- Entire arena seat replacements

The remaining list will be provided at the mandatory pre-response meeting.

The response shall be submitted after the pre-response meeting, but no later than **June 23<sup>rd</sup>, 2025, at 2:00 P.M from Section II above**. The response shall include a description of the project team and their qualifications, previous experience with similar projects, references, and proposed compensation. Compensation shall be a “not to exceed” guaranteed maximum price. The response shall also include a narrative description of the responder’s vision for the entire reconstruction project. Preliminary renderings to illustrate the responder’s concept are not required but are encouraged and will be considered if submitted.

The work must be completed by **October 11, 2025**. The responder shall provide a proposed project schedule to show how the responder will meet this requirement.

#### **V. Criteria for Proposal Evaluation**

Only proposals submitted by responsible responders as defined by the City Code will be considered. Proposals will be evaluated according to the following criteria. Proposals will be scored in each area, with the score given the weight indicated below.

- **Experience with similar projects (40%)**
- **Price (25%)**
- **Project vision (20%)**
- **Technical Resources (15%)**

The West Valley City Maverik Center renovation team may conduct in-person interviews with all successful top scoring finalists during the week of June 23<sup>rd</sup>, 2025. The exact date and time for this interview will be forthcoming.

#### **VI. Other Important Information**

The City reserves the right to, in its sole discretion, reject any and all responses to this Request for Renovation Cost Estimate Proposals. The City reserves the right to, in its sole discretion, waive any requirement set forth in this Request for Proposals. The City reserves the right to, in its sole discretion, cancel this Request for Renovation Cost Estimate Proposals. The City reserves the right to, in its sole discretion, negotiate with responders prior to final award.

**Responders should anticipate that the city will negotiate with responders prior to a final award.**

**Response to this Request for Renovation Cost Estimate Proposals is at the responder's sole risk and expense. The city anticipates selecting one of the responders, but there is no guarantee that any responding proposal will be selected.**

It is the City's policy to encourage equal opportunity in the award of contracts. The City endeavors to do business with responders that share the City's commitment to equal opportunity and will not do business with anybody who discriminates on the basis of race, religion, color, ancestry, age, gender, sexual orientation, disability, medical condition, or place of birth. The City appreciates in advance the efforts that responders will make and looks forward to participating with responders in the selection process.

All responses to this Request for Proposals are subject to the Governmental Records Access Management Act ("GRAMA").