

MINUTES

BOARD OF NURSING AND CERTIFIED NURSE MIDWIVES MEETING

April 10, 2025

Heber M. Wells Bldg.

ELECTRONIC MEETING – 8:30 a.m.
Salt Lake City, UT 84114

CONVENED: 8:37 A.M.

ADJOURNED: 12:09 P.M.

DOPL STAFF PRESENT:

Bureau Manager: Jeff Busjahn
Board Secretary: Kelli Arriola
Compliance Specialist: Sharon Bennett

CONDUCTING:

Ralph Pittman, LPN - Chair

BOARD MEMBERS PRESENT:

Sheryl Steadman, Ph.D., RN
Ralph Pittman, LPN
Wendy Rusin, APRN
Shane Yardley, Ph.D., RN

Curtis Nielsen, APRN-CRNA
Emily Hart-Hayes, DNP, CNM
Erica Nelson, DNP, APRN, CNM

BOARD MEMBERS EXCUSED:

Gavin Hutchinson, Public

Christopher Scott, Public

GUESTS:

Kristen Shumway – DOPL, Legal
Analyst Alexander Bybee – ITAC
Jesler Molina – DOC
Shelmira Moret La Rosa – ITAC
Brent Erickson – DOPL, Investigations
Russell Godfrey – DOPL, Investigations
Janae Schimbeck
Austin Smith
Benjamin Vincent

ADMINISTRATIVE BUSINESS:

CALL MEETING TO ORDER:

Mr. Pittman called the meeting to order at 8:37 a.m.

REVIEW AND APPROVAL OF MARCH 13, 2025, MINUTES WITH CORRECTIONS:

Dr. Steadman motioned to approve the minutes.

Mr. Pitman seconded the motion.

The vote passes with two abstentions.

LEGISLATIVE AND ENVIRONMENTAL SCAN:

NA

UPDATES FROM THE ITAC TEAM:

(Refer to audio for specifics. Audio_Part1_10:00 – 24:45)

Mr. Bybee presented an update on the Internationally Trained Applicant Credentialing (ITAC) team's work in facilitating licensure for qualified professionals trained outside the U.S.

- Implement key pieces of legislation.
 - SB 43 (2022) – Allows the Division of Professional Licensing to issue licenses to applicants with substantial similar qualifications in some professions.
 - SB 35 (2023) – Expands authority to other regulatory agencies.
 - HB 58 (2024) – Expands DOPL's authority to issue licenses (and limited supervised training permits.) in all professions.
- Priorities: professions with labor shortages and high numbers of qualified talent that are already in the state of Utah.
- New Pathways to Licensure: A Closer Look

| Pathway | Explanation |
|-----------------------|---|
| 1. 58-1-302(3)(a)(i) | applicant who has previously held a license for 1+ years, demonstrates competency through exam, education, experience |
| 2. 58-1-302(3)(a)(ii) | applicant demonstrates requirements for licensure in home jurisdiction are substantially similar to Utah's requirements |
| 3. 58-1-302(3)(b) | applicant demonstrates substantially similar education, experience, skills, and exams |
| 4. 58-1-302(6)(a)(i) | applicant who has previously held a license, board evaluates individual applicant, and assesses substantial similarity |
| 5. 58-1-302(6)(a)(ii) | applicant who has previously held a license, board evaluates individual applicant, recommends remedial education, and issues Limited Supervised Training Permit |

- 58-31b-303 – Requirements for ATT
 - Registered Nurses: Pass the Commission on Graduates of Foreign Nursing Schools (CGFNS) Examination (a Program Verification Letter)
 - Licensed Practical Nurses: A CGFNS Credentials Evaluation Service Professional Report. (CGFNS is now TruMerit).
- 58-1-302(3)(a)(i) – Requirements for ATT
 - Hold a license for at least one year in a country outside the U.S.
 - Have your education professionally evaluated by DOPL approved member organizations of the National Association of Credential Evaluation Services (NACES).

- The Evaluation Company – TEC
 - Josef Silny & Associates – JS&A
 - International Education Evaluations -IEE
 - Institute of Foreign Credential Services – IFCS
 - Education Records Evaluations Services – ERES
 - Education Perspectives – EP
- Minimum scores through one of the following English exam providers:
 - TOEFL
 - IETS
 - Cambridge
 - TOEIC
 - MET
 - OET
 - Pearson PTE
 - Academic
- 58-1-302(3)(a)(i) – Explained
 - The education evaluation must use primary sources to certify authenticity of supporting documents, and include the following information:
 - Applicant's legal name and date of birth.
 - An equivalency summary that indicates the analogous academic degrees in the U.S. you hold.
 - The name of the country
 - Verification of a high school diploma or its equivalent. This may be waived if the graduation of high school is included in the nursing program eligibility statement or if the verification is provided in addition to the credential's evaluation.
 - The degree awarded.
 - The year the degree was awarded.
 - The language of instruction.
 - A course-by-course listing, including clinical hours.
 - A course credit analysis including total credits earned toward degree as stated on transcripts submitted.
 - Official verification from the regulatory body of the license.
 - TruMerit Services including the CES Professional Report, Program Verification Letter, and VisaScreen will still be accepted.

BOARD BUSINESS:

PROBATIONER WRITTEN REQUESTS AND REVIEW OF DOCUMENTS:

(Refer to audio for specifics. Audio_Part1_06:33 – 17:40)

Ms. Bennett provided the Board with a brief update on their probationer reports.

PROBATIONER INTERVIEWS:

Bambi Bodenhofer Ben Simon – Interview conducted by Mr. Pittman.

Ms. Bodenhofer Ben Simon is not working as a Nurse.

Ms. Bodenhofer Ben Simon has no missed check-ins.

Ms. Bodenhofer Ben Simon submitted a request for access to controlled substances and pharmacy.

Mr. Pittman motioned to amend Ms. Bodenhofer Ben Simon's supervision from indirect to general.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

Mr. Pittman motioned to amend Ms. Bodenhofer Ben Simon's stipulation & order to allow access to controlled substances and contact pharmacy.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

Ezra Falatea – Interview conducted by Dr. Steadman.

Mr. Falatea is working as a Nurse.

Mr. Falatea has one out-of-range UA.

Mr. Falatea attends group meetings.

Dr. Steadman motioned to amend Mr. Falatea's stipulation & order to allow access to controlled substances and contact pharmacy.

Mr. Nielsen seconded the motion.

The vote in favor was unanimously approved.

Dr. Steadman motioned to amend Mr. Falatea's supervision from indirect to general.

Dr. Nelson seconded the motion.

The vote in favor was unanimously approved.

Dr. Steadman motioned to extend Mr. Falatea's extend due date on continued education and essay to May 10th, 2025.

Dr. Nelson seconded the motion.

The vote in favor was unanimously approved.

Heather Carlson – Interview conducted by Mr. Nielsen.

Ms. Carlson is working as a Nurse.

Ms. Carlson has one out-of-range UA.

Ms. Carlson has good family support.

Whitney Carter – Interview conducted by Dr. Nelson.

Ms. Carter has no missed check-ins.

Ms. Carter is working as a Nurse.

Ms. Carter has great family support.

Dr. Nelsen motioned to amend Ms. Carter's stipulation & order to allow access to controlled substances and contact pharmacy.

Dr. Hart-Hayes seconded the motion.

The vote in favor was unanimously approved.

Dr. Nelsen motioned to amend Ms. Carter's supervision from indirect to general.
Dr. Hart-Hayes seconded the motion.
The vote in favor was unanimously approved.

Wayne Binks – Interview conducted by Dr. Hart-Hayes.

Mr. Binks has no missed check-ins.
Mr. Binks is working as a Nurse.
Mr. Binks attends 12-step group meetings regularly.

Meagan McCullough – Interview conducted by Dr. Hart-Hayes.

Ms. McCullough has no missed check-ins.
Ms. McCullough is not working as a Nurse.
Ms. McCullough has good family support

Dr. Hart-Hayes motioned to allow Ms. McCullough's to work in home health setting and facilities in the state of Utah and would need to provide signed mou's from each facility administrator.

Dr. Steadman seconded the motion.
The vote in favor was unanimously approved.

Dr. Hart-Hayes motioned to allow Ms. McCullough's to work as a travel nurse position in the state of Utah and would need to provide signed mou's from each facility administrator.

Dr. Steadman seconded the motion.
The vote in favor was unanimously approved.

Dr. Hart-Hayes motioned to extend Ms. McCullough's license suspension for six months to allow for employment opportunities.

Dr. Steadman seconded the motion.
The vote in favor was unanimously approved.

Traci Lujan – Interview conducted by Mr. Nielson.

Ms. Lujan no-showed February & March's board meetings.
Ms. Lujan is working as a Nurse.
Ms. Lujan attends therapy regularly.

Carmelle Regis – Interview conducted by Mr. Pittman.

Ms. Regis not working as a Nurse.
Ms. Regis has no missed check-ins.
Ms. Regis attends therapy regularly.

Mr. Pittman motioned to approve Ms. Regis's self essay.
Mr. Nielsen seconded the motion.
The vote in favor was unanimously approved.

David Creasey – Interviewed conducted by Dr. Steadman.

Mr. Creasey has no missed check-ins.

Mr. Creasey is not working as a Nurse.

Mr. Creasey has a job offer with Lone Peak Hospital as nightshift RN in the ER.

Alexandria Lightning – Interview conducted by Mr. Nielsen.

Ms. Lightning has no missed check-ins.

Ms. Lightning is working as a Nurse.

Katherine Kirkham – Interviewed conducted by Mr. Pittman.

Ms. Kirkham is working as a Nurse.

Ms. Kirkham has no missed check-ins.

Ms. Kirkham attends group meetings regularly.

Bryan Pratt – Interview conducted by Dr. Yardley.

Mr. Pratt no showed last board meeting.

Mr. Pratt not working as a Nurse.

Annette Howard – Interviewed conducted by Dr. Steadman.

Ms. Howard not working as a Nurse.

Ms. Howard no-showed last meeting.

Ms. Howard submitted a request to lift license suspension to obtain employment.

Dr. Steadman motioned to lift Ms. Howard's license suspension for three months for employment opportunities.

Ms. Rusin seconded the motion.

The vote in favor was unanimously approved.

Brian Harmer – Interview conducted by Dr. Hart-Hayes.

Mr. Harmer is working as a Nurse.

Mr. Harmer has completed a refresher course.

Dr. Hart-Hayes motioned for Mr. Harmer's instructor and coordinator to submit a report on the completed refresher course and any areas that need more attention.

Mr. Nielsen seconded the motion.

The vote in favor was unanimously approved.

Jennifer Menlove – Interview conducted by Dr. Yardley.

Ms. Menlove has no missed check-ins.

Ms. Menlove is working as a nurse.

Ms. Menlove attends group meetings regularly.

Dr. Yardley motioned to move Ms. Menlove's supervision from indirect to general.

Mr. Nielsen seconded the motion.

The vote in favor was unanimously approved.

Dr. Yardley motioned to amend Ms. Menlove's stipulation & order to allow access to controlled substances and contact pharmacy.

Mr. Nielsen seconded the motion.

The vote in favor was unanimously approved.

Larry Keith Hansen – Interview conducted by Dr. Yardley.

Mr. Hansen is working as a Nurse.

Mr. Hansen has no missed check-ins.

Mr. Hansen attends online group meetings for AA.

Dr. Yardley motioned to accept Mr. Hansen's essay.

Mr. Nielsen seconded the motion.

The vote in favor was unanimously approved.

REQUEST AND APPROVALS:

Nikka Bona – Reviewed by Mr. Pittman.

Ms. Bona submitted a summary from reading the book Attached and essay for review and approval.

Mr. Pittman recommended to have Ms. Bona come before the board in June and will review the summary of the book Attached.

Mr. Pittman motioned to accept Ms. Bona's essay for review and approval.

Ms. Rusin seconded the motion.

The vote in favor was unanimously approved.

PROBATIONER INTERVIEWS:

Alyssa Eddington – Interview conducted by Dr. Nelson.

Ms. Eddington is not working as a Nurse.

Ms. Eddington has no missed check-ins.

Ms. Eddington attends group meetings.

Dr. Nelson motioned to amend Ms. Eddington's stipulation & order to allow access to controlled substances and contact pharmacy.

Mr. Nielsen seconded the motion.

The vote in favor was unanimously approved.

Dr. Nelson motioned to amend Ms. Eddington's supervision from indirect to general.

Dr. Yardley seconded the motion.

The vote in favor was unanimously approved.

REQUEST AND APPROVALS:

Carolina Smith – Reviewed by Mr. Pittman.

Ms. Smith submitted the state of California's physical evaluation, mental health and substance abuse disorder evaluation for Utah's approval.

Mr. Pittman motioned to approve Ms. Smith's mental health and substance abuse disorder evaluation and with any recommendations from the evaluator.

Mr. Nielsen seconded the motion.

The vote in favor was unanimously approved.

Mr. Pittman motioned to approve Ms. Smith's physical evaluation with fit to practice.

Mr. Nielsen seconded the motion.

The vote in favor was unanimously approved.

Mr. Pittman motioned to amend Ms. Smith's supervision from indirect to general.

Dr. Hart-Hayes seconded the motion.

The vote in favor was unanimously approved.

Mr. Pittman motioned to amend Ms. Smith's stipulation & order to allow access to controlled substances and contact pharmacy.

Dr. Hart-Hayes seconded the motion.

The vote in favor was unanimously approved.

Mr. Pittman motioned for Ms. Smith's requirements for checking in and testing for the state of Utah, according to the current stipulation and order with the California Board of Nursing. Ms. Smith is exempt from section 7J of Utah's Disciplinary Agreement. Ms. Smith will only test and check in with the state of California Nursing Board, who must be in compliance and in good standing with the California Nursing Board and will need to submit compliance reports and actual testing results to the Utah Board of Nursing on a quarterly basis. If Ms. Smith becomes non-compliant in the state of California or begins working in the state of Utah, Ms. Smith will need to follow all requirements in section 7J for testing and checking in with the state of Utah.

Dr. Steadman seconded the motion.

The vote in favor was unanimously approved.

NEXT SCHEDULED MEETING: MAY 8, 2025

ADJOURN: 12:09 P.M.

The meeting was adjourned at 12:09 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred. For specific details, refer to the audio recording.

5/8/2025

Ralph Pittman

Date Approved

Ralph Pittman - Board of Nursing & Certified Nurse Midwives

5/8/2025

Jeff Busjahn

Jeff Busjahn - Bureau Manager, DOPL