BOARD OF DIRECTORS
Meeting Minutes
Thursday, April 10, 2025
Central Utah 911 Dispatch
3047 N 400 W
Spanish Fork, UT

Members in Attendance:
Shane Sorensen, Alpine City, via Zoom
Ernie John, American Fork City, Vice-Chairman
Bob Morgan, Town of Cedar Hills, via Zoom
William McMullin, Town of Genola, via Zoom
Jeff Weber, Eagle Mountain City, via Zoom
Scott DaBell, Lehi City, via Zoom
Seth Atkinson, Nephi City
Todd Williams, Pleasant Grove, via Zoom
Brad James, Salem City, alternate
Tyler Jacobson, Spanish Fork City
Mark Christensen, City of Saratoga Springs, via Zoom
Dorel Kynaston, Woodland Hills, via Zoom
Eric Ellis, Vineyard City, via Zoom
Julie Fullmer, Vineyard City, via Zoom
Mike Smith, Utah County

Absent Members:
David Gustin, Town of Cedar Fort
Jared Peterson, Elk Ridge City
Hollie McKinney, Town of Fairfield
JC Reynolds, Town of Goshen
Brittney Bills, Highland City
Marvin Kenison, Juab County
Scott Spencer, Payson City
Terry Ficklin, Salem City, Chairman
Norm Beagley, Santaquin City

Others in Attendance:
Vaughn Pickell, Central Utah 911, Legal Representative
Chief Matt Johnson, Central Utah 911 Operations Board Chairman
Heidi Healy, Central Utah 911, Executive Director
Noreen Stone, Central Utah 911, Operations Manager
Tricia Breinholt, Central Utah 911, Operations Manager
Micah Clark, Central Utah 911, IT Manager
Suzee Anderson, Central Utah 911, Business Manager
Rachel Glassford, Central Utah 911, Performance Development Manager
Marci Legerski, Central Utah 911, Performance Development Supervisor - Fire
Logan Durrans, Central Utah 911, IT Specialist

Call to Order
Ernie John called the meeting to order at 9:00 a.m.

Shane Sorensen and Mike Smith joined the meeting at 9:02 a.m.

Consent Calendar
Ernie John requested a motion on the consent calendar.

> **Shane Sorensen made a motion to approve the consent calendar**
> **Todd Williams seconded the motion, and the motion passed unanimously.**

Bob Morgan joined the meeting at 9:04 a.m.

Business and Action Items
FY26 Tentative Draft
Ernie John questioned if the budget allowed enough budget to cover security issues and raises. **Director Heidi Healy** explained an error in the wage computation for FY26, which led to a decrease in fees. The budget for FY24 and FY25 was discussed noting a small increase between the two years. **Seth Atkinson** requested a total to be put on page 24.

Jeff Weber and Scott Spencer joined the meeting at 9:07 a.m.

It was clarified the budget could be adjusted prior to the hearing next month. Funding for events like Little Sahara was discussed. **Suzee Anderson** clarified the budget represents the maximum amount billed if fully staffed, which is unlikely. **Mark Christensen** suggested exploring the possibility of receiving Federal funding for events on public land.

> **Mark Christensen made a motion to approve the FY26 Tentative Draft.**
> **Tyler Jacobson seconded the motion, and the motion passed unanimously.**

Security Incident
Micah Clark discussed an ongoing security incident which Beazley Insurance is finalizing documentation and providing recommendations for moving forward. The recommendations are relatively low cost and will be covered by the budget. A SOC will be procured along with software that will do active directory audits. Recently, the State of Utah purchased Action1 software which Micah hopes to procure. The board discussed multi factor authentication, geo-fencing and IP blocking measures. While the system cannot be 100% foolproof, steps have been taken to enhance security. Some upcoming policy updates were discussed.

Policy Approval
15.11 Little Sahara Communications
Noreen Stone explained changes were made to refer to an SOP, so this policy does not need to be changed every year.

> **Seth Atkinson made a motion to approve the FY26 Tentative Draft.**
> **Scott Spencer seconded the motion, and the motion passed unanimously.**

Operations Report

Chief Matt Johnson explained the Operations Board Meeting was cancelled due to Spring Break. The meeting will be held after the Board of Director's Meeting on April 10, 2025.

Director's Report

Director Heidi Healy reported on telecommunications week. She updated the board on the current hiring process and the status of previous hires. UCA is reporting that the antennae repairs are winding down. Noreen's upcoming retirement was announced. Director Healy reported on meetings with North End Fire Agencies. She plans to introduce Tricia to all agencies and discuss ways to improve relations.

Open Forum

Adjourn

Next Meeting: May 8, 2025.

> **Brad James made a motion to adjourn.**
> **Jeff Weber seconded the motion, and the meeting adjourned at 9:49 a.m.**

Terry Ficklin
Terry Ficklin (May 8, 2025 11:03 MDT) May 8, 2025

Approval Signature – Chairman Terry Ficklin Date

Unapproved Meeting Minutes 04.10.2025

Final Audit Report 2025-05-08

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