

JENSEN WATER IMPROVEMENT DISTRICT

MEETING APPROVED MINUTES

MARCH 20, 2025 6:00 P.M.

JWID OFFICE

5950 S. 8500 E.
JENSEN, UT 84035

MEETING CALLED BY	Randan Vincent
TYPE OF MEETING	Regular Scheduled Board Meeting
FACILITATOR	Randan Vincent
NOTE TAKER	Trudy Wheeler
ATTENDEES	Board Members: Randan Vincent, Russell Tomlinson, Monty Pratt, Jake Wilkins Absent: Lucky Wall Employees: Trudy Wheeler, Travis Ruppe Community Participants: Bryan Meier (Sunrise Engineering) James Israelson (Sunrise Engineering), Brooks Jones (Jones & Demille Engineering, Craig Nebeker (CRS Engineering) Lorn Ruppe, Rick Buist

Agenda topics

TOPIC: REVIEW BOARD MEETING MINUTES 2-20-2025

DISCUSSION			
CONCLUSIONS	Monty Pratt made a motion to approve the meeting minutes, Jake Wilkins 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For. Absent: Lucky Wall. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: HORROCKS ENGINEERING – WATER STUDY

DISCUSSION	Craig provided the water study, he has added the 44 acft that we acquired from Uintah County. Now we have 705 acft from Red Fleet and that projects us out to 2071 of M&I water. Discussed the 88 acft we have of irrigation shares and discussed leasing options to be used for ag use so we can show beneficial use. Burns bench is 40 acft and we could provide a notice to burns bench shareholders who own primary shares and lease for 3-5 years at assessment value. Ashley Valley Reservoir we get credit from John as they use those from Oaks Park in Ashley Springs. Central irrigation isn't being used. Monty will look into leasing water from Ashley Water Users. Also discussed the Jensen Pumping Plant.		
CONCLUSIONS	Monty made a motion to accept the water study as is. But allow us to understand the irrigation water under Jensen Water, the 88acft needs to be addressed. Russell Tomlinson 2 nd the motion. Randan added accept the water study as presented with further clarifications on irrigation the district owns. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For. Absent: Lucky Wall. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: SUNRISE ENGINEERING – MASTER PLAN

DISCUSSION	Bryan provided a preliminary master plan. If we want to look at the impact fees we need to do a public notice first before we do a study. Discussed ERC's and growth, currently Craigs numbers and Sunrises don't match will need to look at it again. Discussed in depth the Source Capacity of water that can be delivered currently it shows a deficiency. Asked to confirm that both treatment plants are in the study. Storage capacity is good. Went over the 50 year plan with projects that will need to be done.		
CONCLUSIONS	The board agreed to hold the moratorium until we can confirm we have the capacity to sell more connections.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: JONES & DEMILLE ENGINEERING

DISCUSSION	Brooks provided an update the fish and wildlife have finished with the bird. BLM offered a package with limitations; they are going through its there are holes that need to be answered.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: WATERSMART GRANT – NOTICE OF AWARD

DISCUSSION	Jensen Water received a notice of award for the WaterSMART grant for our meters. \$100,000 from BOR and \$138,000 match from Jensen Water. Discussed where we would start working on meters and how many days a week to install. Discussed if gets too hard we may hire temporary help for the day to day tasks.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: BY-LAWS/ARTICLES OF ASSOCIATION

DISCUSSION	The By-Laws and Articles of Association are now replaced with the Administrative Code. Read through all the changes Monty made and discussed future modifications. Will talk with Matt at the county on subdivisions.		
CONCLUSIONS	Russell made a motion to approve the Administrative Code as presented with an additional meeting with planning and zoning on permits. Jake 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Absent: Lucky Wall. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: WATER CONNECTION APPLICATION

DISCUSSION	Trudy presented the water connection application, added a few things 60 day water availability letter, meter size and classification type. Changed applicant to property owner. Also added \$165 deposit for new accounts once turned on.		
CONCLUSIONS	Russell Tomlinson made a motion to approve the water connection application with changes and amendments. Monty Pratt 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Absent: Lucky Wall. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: PEHP RENEWAL

DISCUSSION	The new rates for PEHP are out, medical rose 4.6% and dental went up 7.4%.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: JENSEN WATER SEAL

DISCUSSION	Trudy suggested we update our seal as it currently states corporate. Suggested to change it to say: Jensen Water Improvement District, Jensen, Utah and Seal in the center.		
CONCLUSIONS	Russell Tomlinson made a motion to change the seal with Jensen water improvement district Jensen Utah and remove the word corporate. Jake Wilkins 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Absent: Lucky Wall. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: OFFICE REPORT:

DISCUSSION	Asked if there is a limit to purchase tools before we need to address it with the board. They said over \$1000 ask anything under we can purchase. Attended RWAU and met with Brandon Mellor with Department of Water Rights. Provided dates for the CIB mandatory meeting coming up April 17 th and UBAOG government in the basin May 15 th at Uintah Conference Center.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: MAINTENANCE REPORT:

DISCUSSION	Travis provided an update on what has been going on, TriCounty water samples passed. Moon Lake is replacing poles, scheduling a meter install and bore to come next month, fixed leak on brush creek where a bell gasket is leaking.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: FINANCIAL REPORT – MONTY PRATT

DISCUSSION	Review current budget <ul style="list-style-type: none">• Bank Statement - Board Review and Initial• A/P Register - Board Review and Initial• PTIF Accounts - Board Review and Initial• Past Due and Shut off Notice List - Board Review and Initial• 2025 Budget Worksheet Report - Board Review and Initial• 2025 Ashley Valley Water Statement of Water Used Report - Board Review and Initial• G/L Account – Board Review and Initial		
CONCLUSIONS	Rich Mahoney will be here next month.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: OPERATION DISCUSSIONS

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ADJOURN

Russell Tomlinson made a motion to close the meeting.
Jake Wilkins 2nd the motion.