

MILLARD SCHOOL DISTRICT
DELTA, UTAH

Following are the **DRAFT** minutes of the Board of Education meeting held Wednesday, April 9, 2025, at the District Office, Delta, Utah.
Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 2:00 pm

The President of the Board called the meeting to order at 2:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto.
Exhibit #27.

Call to Order

Members in attendance:

Members in
Attendance

Tiffany T. Nelson, President – Absent
Sarah A. Richins, Vice President
Ian E. Adams, Member
James W. Stephenson, Member – Absent
Diane F. George, Member
David V. Styler, Superintendent
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Ian Adams

Pledge of Allegiance: Ian Adams

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of
Education Work
Session

- 1. Review and Discuss Action Items
- 2. Policy Considerations

First Reading
Policy 4240 – Employee Leaves of Absence & Released Time
Policy 4310 – Staff Conduct – Professional Boundaries

Sixth Reading
Policy 4210 – Administrative Internships

- 3. Review of Capital Project Studies
- 4. Classified Employee Coach Discussion
- 5. Monday Evening Activities Discussion
- 6. Other Board Discussion Items
- 7. Snow College Technical Education Program Update

Closed Executive Session

Closed Executive Session

Member Adams made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2024-2025 and 2025-2026 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member George, with the voting as follows:

Member Adams	Aye
Member George	Aye
Member Richins	Aye

Member Adams made a motion to return the meeting to a Regular Session, seconded by Member George, with the voting as follows:

Regular Session

Member Adams	Aye
Member George	Aye
Member Richins	Aye

Time of the Closed Executive Session was from 2:10 pm to 2:40 pm.

Time

I, Sarah A. Richins, Vice President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2024-2025 and 2025-2026 school years) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Sarah A. Richins, Vice President

Corey S. Holyoak, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meetings held March 13, 2025 and March 20, 2025, were approved, by a motion from Member Adams, seconded by Member George, and carried unanimously by the Members of the Board.

Board President’s Report

Board President’s Report

None

Superintendent Styler’s Report

Superintendent Styler’s Report

None

Business Administrator Report

BA Report

None

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Consent Items

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval of
Financial Reports

Payment of bills from check #27647 to check #27768, inclusive, and ACH #2417 through #2491 inclusive, Zions First National Bank, along with the financial reports from General Accounts.
Exhibit #28.

Adult High School Diplomas

Adult High
School

Luis Brandon Gonzalez

Recommended for approval.

2024-2025 School Year Compulsory Attendance Compliance

Compulsory
Attendance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Anna Henderson	Eedee Henderson	DNES/3rd Grade
Veronica Mancinas	Daniel Cereceres	DHS/10th Grade
Sonnit Allen	Malisha Murillo	DHS/10th Grade

Recommended for approval.

Early Graduation Requests

Early Graduation
Requests

Delta High School

Ty Dent	Millie Pruitt	Jayden Forsyth
Laci Walker	Aaric Tolbert	Hyrum Stinson

Personnel Items

Personnel Items

Letters of Resignation

Letters of
Resignation

Melanie Bassett – MHS Girls Head Basketball Coach

Recommendation for Various Positions

Recommendation
for Various
Positions

Jackson Thomas – DHS Social Science Teacher
Corbin Markward – DHS Social Science Teacher
Austin Fowles – DHS Special Education Teacher
Jaren Jeffery – DHS Boys Head Basketball Coach
Analili Burrows – Migrant Recruiter
Toni Walker – DNES Keyboarding Specialist

Recommended for approval.

Member George made a motion to approve and accept the Consent Items, as listed above, seconded by Member Adams, and carried unanimously by the Members of the Board.

Honoring
Excellence

Honoring Excellence

Honoring
Personnel
Excellence

Honoring Personnel Excellence

Erika Nickle – DMS Math Teacher

Erika Nickle

Erika Nickle was honored for being named the Utah Mathematics Teacher of the Month for April. The Board Members shared their appreciation for the good work Mrs. Nickle does and presented her with a Certificate of Excellence.

DNES Musical Theatre

DNES Musical
Theatre

Christina Rawlinson, Braden Johnson, Atalie Day, and Jaylie Taylor were all honored for their work in producing the DNES Musical Theatre performance. The Board Members shared their appreciation and presented each of them with a Certificate of Excellence.

<u>Action Items</u>	Action Items
<u>Approval of Policies</u>	Policy Approvals
<p>Policy 4240 – Employee Leaves of Absence & Released Time Policy 4210 – Administrative Internships</p> <p>Member Adams made a motion to approve the policies listed above, seconded by Member George, and carried unanimously by the Members of the Board.</p>	
<u>Out-of-State Travel Request – Millard High School Wrestling Team</u>	Out-of-State Travel Request – MHS Wrestling
<p>Jerome Wrestling Camp Jerome, Idaho June 11-14, 2025</p> <p>Member Adams made a motion to approve the request, seconded by Member George, and carried unanimously by the Members of the Board.</p>	
<u>Out-of-State Travel Request for Karlee Bliss, Kaitlynn Anderson, and Megan Anderson of DSES</u>	Out-of-State Travel Request – DSES Teachers
<p>Get Your Teach On National Professional Development Conference for Teachers and Administrators Gaylord Texan Resort - Dallas, Texas June 29 – July 2, 2025</p> <p>Member Adams made a motion to approve the request, at the cost of the District, seconded by Member George, and carried unanimously by the Members of the Board.</p>	
<u>Request for Fee Increase for DHS Girls Basketball</u>	DHS Fee Increase
<p>Increase Team Camp Fee from \$100 to \$400 Increase Hotel Fee from \$30 to \$50</p> <p>Member Adams made a motion to approve the request, seconded by Member George, and carried unanimously by the Members of the Board.</p>	
<u>Employee Leave Request</u>	Employee Leave Request
<p>No motion was made on this request, as the item has been resolved through a policy change.</p>	
<u>Fillmore Elementary School Land Trust and Teacher and Student Success Plan for 2025-26</u>	FES Land Trust and TSSP
<p>Principal Sheila Sheriff presented Fillmore Elementary School’s Land Trust Plan, as well as its Teacher and Student Success Plan for the 2025-26 school year, to the Members of the Board.</p> <p>These plans are supported and recommended by the Fillmore Elementary School Community Council and are on file at the school.</p> <p>Member Adams made a motion to approve and accept the plans presented, seconded by Member George, and carried unanimously by the Members of the Board.</p>	

<u>Delta North Elementary School Land Trust and Teacher and Student Success Plan for 2025-26</u>	DNES Land Trust and TSSP
<p>Principal Carolee Ferris presented Delta North Elementary School’s Land Trust Plan, as well as its Teacher and Student Success Plan for the 2025-26 school year, to the Members of the Board.</p> <p>These plans are supported and recommended by the Delta North Elementary School Community Council and are on file at the school.</p> <p>Member Adams made a motion to approve and accept the plans presented, seconded by Member George, and carried unanimously by the Members of the Board.</p>	
<u>Employee Maternity Leave Request - Ratification</u>	Maternity Leave Request
<p>Member Adams made a motion to ratify the leave request of MeLyssa Stewart, previously authorized by the Board, seconded by Member George, and carried unanimously by the Members of the Board.</p>	
<u>Communications for Board Members</u>	Communications for Board Members
<p>Thank You:</p> <p>LynnDell Watson – Thank you for support of Sterling Scholars</p>	
<p>School Newsletters:</p> <p>Delta North Elementary School’s “Bulldog Bulletin” – April 2025 Delta South Elementary School’s “Bunny Bulletin” – April 2025 Delta Middle School’s April 2025 Newsletter Fillmore Elementary School’s “Chipmunk Chat” – April 2025 Fillmore Middle School’s April 2025 Newsletter</p>	
<u>Public Comment</u>	Public Comment
<p>Eric Kartchner, owner of Delta Flyers, and Nate Taylor, manager of Delta Flyers, presented information related to the process of initiating a high school club gymnastics program.</p> <p>Jody Lawhorn, the Millard Education Association president, notified the Board of her desire to have an agreement in place indicating that District administration will continue to meet with Association representatives for yearly contract negotiations. This agreement will have to be in place by May 7, 2025.</p>	
<u>Board Member Comments</u>	Board Member Comments
<p>Member Adams mentioned his appreciation for the school community council members and the work they put into helping our schools.</p> <p>Member George thanked the teachers in the District for all the time and effort they put into teaching the children of Millard County and for making a difference in their lives.</p> <p>Member Richins wished good luck to all of those administering and taking the RISE tests. She added her thanks to those involved in the DNES Musical, and she also thanked the teachers for the work they do to help our students.</p> <p>Superintendent Styler thanked all of those in the District for a great year and is looking forward to finishing strong.</p> <p>Corey Holyoak agreed with all prior comments and expressed his appreciation for all those who work in the District.</p>	

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, May 8, 2025, at 2:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 4:00 pm.

Meeting
Adjourned

Attest:

Signed: _____ Signed: _____
Vice President Business Administrator