

**MINUTES OF THE
SOUTH OGDEN CITY COUNCIL MEETING
Tuesday, October 21, 2014 – 6:00 p.m.
Council Chambers, City Hall**

COUNCIL MEMBERS PRESENT

Mayor James F. Minster, Council Members Sallee Orr, Wayne Smith, Brent Strate and Russ Porter

COUNCIL MEMBERS EXCUSED

Council Member Bryan Benard

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Parks and Public Works Director Jon Andersen, Chief of Police Darin Parke, Deputy Fire Chief Rick Rasmussen, Special Events Coordinator Jill McCullough, Good Landlord Coordinator Andrew Hyder and Recorder Leesa Kapetanov

CITIZENS PRESENT

Kylee Strate, Brenton Strate, Katelyn Panter, Rey Dea, Brevan Benard, Victor Dea, Conlin Harwood, Jim Pearce, Walt Bausman, Scott Amos, Glen Bruell, Jerry Cottrell, Brian Hyde, BSA Troop 259

I. OPENING CEREMONY

A. Call to Order

Mayor James F. Minster called the meeting to order at 6:03 pm and called for a motion to convene.

Council Member Smith moved to convene as the South Ogden City Council, with a second from Council Member Porter. In a voice vote Council Members Strate, Orr, Porter and Smith all voted aye.

B. Prayer/Moment of Silence

The mayor led those present in a moment of silence.

C. Pledge of Allegiance

Council Member Orr then directed everyone in the Pledge of Allegiance.

The mayor excused City Attorney Ken Bradshaw and Council Member Benard who were unable to attend the meeting that evening. Mayor Minster then indicated it was time for public comments. He told the council they were welcome to answer questions that may be put forth by those making public comment, but asked them to not take too much time. The mayor then informed the public that no action would be discussed or taken

on comments made that evening and those speaking should limit their comments to three minutes.

II. PUBLIC COMMENTS

Scott Amos, 955 E 4400 S – had lived at this address for two weeks and since that time he had issues with employees from McKay-Dee Hospital parking in front of his house. There was a gate to the hospital nearby, and the cars parked near his house blocked his mailbox and city services. He had contacted the hospital about the problem, and they had made up fliers to put on the cars asking them not to park there. However, Mr. Amos thought it would be beneficial to him and his neighbors if the city would put some signage up. The mayor indicated he had asked the police department to visit with Mr. Amos.

Douglas Williams, Boy Scout – said the time allotted to cross Highway 89 using the crosswalk at Crestwood Drive was not enough; he had to run fast to make it across. He asked if it could be made longer.

Glenn Bruell, 4250 S 950 E – indicated he was there to speak about the boundary change. The mayor informed Mr. Bruell he could discuss the boundary change later during the public hearing.

There were no more comments from the public.

III. RECOGNITION OF SCOUTS/STUDENTS PRESENT

The mayor invited any scouts or students to come forward. Members of Troop 259, who were there to work on their Citizenship in the Community Merit Badge, stepped to the podium to introduce themselves. Council Member Smith presented each person with a South Ogden City pin. Those present were Scout Master Matt Pearson, Scouts Douglas Williams, Seth Jimenez, Mason Johnson, Josh Beckwith, Nate Williams, Ian Allred, and Assistant Scout Masters Michael Eddy and Brian Hyde.

IV. CONSENT AGENDA

A. Approval of October 7, 2014 Council Minutes

B. Declaring Certain Items as Surplus to the City's Needs and Providing For Their Disposition

Mayor Minster read through the consent agenda and asked if there were any questions. There were no questions or comments, so the mayor called for a motion.

Council Member Porter moved to approve the consent agenda, items A and B as listed. The motion was seconded by Council Member Orr. There was no further discussion on the motion. The voice vote was unanimous in favor of the motion.

The consent agenda was approved.

The Mayor then indicated it was time to enter a public hearing and entertained a motion to do so.

Council Member Orr moved to leave the council meeting and enter into a public hearing to discuss the boundary change. Council Member Porter seconded the motion. All present voted aye.

V. PUBLIC HEARING

A. To Receive and Consider Comments on the Intent of South Ogden to Adjust Its Boundary With Ogden City

The mayor invited anyone who wished to comment on this item to come forward.

Glenn Bruell, 4250 S 950 E – Mr. Bruell said when the hospital was built, they put their fence up leaving a strip of land approximately 18' wide that belonged to them next to his property but not within their fence line. At that time the hospital decided to quit claim the property to the adjoining landowners, of which he was one. South Ogden had talked about making the properties part of the city at that time, but had never done it. He was very much in favor of having the boundary changed and hoped for approval.

Scott Amos, 955 E 4400 S – he also was in favor of the boundary adjustment. He had applied for a building permit and the fact that his property was made up of two parcels had made the process very difficult. He hoped the city would move forward with the adjustment.

There were no more comments from the public. Mayor Minster called for a motion to close the public hearing.

Council Member Orr moved to close the public hearing and reconvene as the South Ogden City Council. The motion was seconded by Council Member Porter. All present voted aye.

VI. ACTION ON PUBLIC HEARING

A. Consideration of Ordinance 14-14 – Approving the Adjustment of a Common Boundary With Ogden City

City Manager Dixon informed the council some other steps would still need to be taken to finalize the boundary adjustment, but said the adoption of this ordinance would move it closer.

Council Member Orr asked if the boundary would now go to the fence. City Recorder Leesa Kapetanov replied it would go to the property line as the city did not know exactly where the fence lay.

There were no more questions or discussion. Mayor Minster called for a motion.

Council Member Smith moved to approve Ordinance 14-14, re-aligning South Ogden's boundary with Ogden City. Council Member Orr seconded the motion. The mayor asked if there were further discussion. There was no discussion so the mayor called the vote:

Council Member Smith-	Yes
Council Member Orr-	Yes
Council Member Porter-	Yes
Council Member Strate-	Yes

Ordinance 14-14 was approved.

VII. DISCUSSION / ACTION ITEMS

A. Consideration of Resolution 14-27 – Approving an Agreement with Language Line Solutions for Court Interpreter Services

City Manager Dixon explained one of the challenges of operating a municipal court was to provide translation services for uncommon languages. The courts had recently found that the State of Utah was currently under contract with Language Line Solutions, and because the city was a subsidiary of the state, we were able to “piggy back” on the state contract. This service would not take the place of the current interpreters who came on a regular basis to interpret for commonly spoken languages. Staff recommended approval of the contract.

Council Member Smith asked if the contract was “pay as you go”. Mr. Dixon confirmed it was. There were no more questions. The mayor entertained a motion for Resolution 14-27.

Council Member Porter moved to approve Resolution 14-27, approving an agreement with Language Line Solutions for court interpreter services, followed by a second from Council Member Smith. Mayor Minster asked if there were further discussion, and seeing none, he made a roll call vote:

Council Member Porter-	Yes
Council Member Smith-	Yes
Council Member Strate-	Yes
Council Member Orr-	Yes

The agreement with Language Line Solutions was approved.

B. Consideration of Resolution 14-28 – Approving an Agreement with Jibe Media for Rebranding Services

City Manager Dixon explained that as part of the council’s directive to make South Ogden stand out and develop a new community brand, a request for proposals for rebranding was sent out. The city had received quite a few proposals and staff had narrowed the number to the top four. Those four had then made presentations to a selection committee consisting of staff and some members of the council. The committee recommended that Jibe Media be approved based on the services they would provide and the cost for the services. The mayor asked if there were further questions for Mr. Dixon. There were no questions, so the mayor called for a motion.

Council Member Smith moved to approve Resolution 14-28, an agreement with Jibe Media for rebranding services. The motion was seconded by Council Member Porter. The mayor asked if there were further discussion. Council Member Strate asked if Council Member Porter could take a few minutes to report on the selection, since he had been a member of the selection committee. Mr. Porter said all four of those presenting had done a good job, but this company seemed to have some very good ideas about using signage, landscaping and developing a new logo as well as other ways to let someone know they were in South Ogden. There was no more discussion. The mayor called the vote.

Council Member Smith-	Yes
Council Member Porter-	Yes
Council Member Orr-	Yes
Council Member Strate-	Yes

Resolution 14-28 was approved.

C. Consideration of Resolution 14-29 – Ratifying the Approval of an Agreement with Insituform for Sewer Line Repair

City Manager Dixon said that during the annual video inspection of the sewer lines, a problem area in the sewer line on 1300 East had been detected. The video inspections had been invaluable in finding potential problems before they happened, saving the city a lot of money. Since the sewer line needing repair was large, there were very few companies that could do the needed repairs. Insituform was based out of Colorado, and charged a fee to mobilize and come out to do repairs; however, they were scheduled to come out to do work in other cities in Utah, but needed to contract with South Ogden right away in order to put them on the list. Entering the contract immediately made it so the city could share the mobilization fee with the other cities, saving quite a bit of money, but then required that the agreement be ratified later by the council.

Parks and Public Works Director Jon Andersen indicated the area to be repaired was on 1300 East at approximately 5375 South and would be the length of about one block. The cost would be around \$56,000. Mr. Andersen described the process, saying that no part of the roads would be dug up. The process was done from man hole to man hole. There was no more discussion. Mayor Minster entertained a motion concerning Resolution 14-29.

Council Member Strate moved to adopt Resolution 14-29, approving and authorizing the prior execution of an agreement between South Ogden City and Insituform Technologies. Council Member Smith seconded the motion. The mayor asked if there was further discussion, and seeing none, he made a roll call vote:

Council Member Strate-	Yes
Council Member Smith-	Yes
Council Member Porter-	Yes
Council Member Orr-	Yes

Resolution 14-29 was approved.

D. Strategic Plan Review

City Manager Dixon explained, for the benefit of the public, how the strategic plan was created. This review was to ensure that staff was still in line with what the goals and objectives of the plan were. He turned the time to the council for questions or comments. Council Member Orr said she had a list of questions, beginning with goal 2.3.1. She asked what the form based code kick-off entailed. Mr. Dixon reminded the council the city had received a grant to create a form based code for commercial zones. IBI was selected as the company to create the code, and the kick-off meeting would review the scope of the project and identify who in the city would be liaison between IBI, Wasatch Front Regional Council and the city.

Ms. Orr then asked about goal 3.3.2.2. She had read in the paper about a preparedness fair that said it was in conjunction with the city. She thought it would be a great time to recruit for CERT. She also thought it would be good to put it in the newsletter.

Next, Council Member Orr discussed 4.1 and 5.1. These goals had to do with increasing understanding of what citizens want from their local government and improving the city's public image. She said there had been comments from residents that the city had been dishonest, and went on to say even the appearance of dishonesty shouldn't be tolerated. She thought the city needed to work on these goals.

Ms. Orr then went to goals 5.2, 5.2.1 and 5.2.2, stating that the Burch Creek Mercantile had done so much to beautify Washington Boulevard and exemplify what everyone wanted the city to be like, that they should receive some acknowledgement from the city.

She then talked about 5.3.2, which was to meet with schools to understand the SNAP Plan. Council Member Orr had met with UDOT concerning paperwork for grants for safe sidewalks; she wanted staff to be aware they would be receiving the paperwork in the next few weeks and should make sure that it was returned in a timely manner so the city could get money for the sidewalks.

Council Member Porter then pointed out that 5.3.1 was to identify sidewalk needs and funding, and the city needed to look into the sidewalks around Mar Lon Hills as per the comments from residents at the previous meeting. Staff was directed to identify the corridors where sidewalks would make the most sense, and determine what it would take to add sidewalks to those corridors, i.e. create right-of-ways if needed, and make sure they completed paperwork for any funding available.

Council Member Porter then discussed goal 5.5.2, saying the committee for the Nature Park should get started to fulfill that goal.

Council Member Strate brought up goal 2.3.2, which discussed development. Mr. Strate said he would like to participate in any way he could in moving this goal forward. He also asked if the Planning Commission was working on some rezoning issues and if there would be public hearings concerning them. Mr. Dixon reported the Planning Commission was reviewing all the uses in residential zones, determining what changes needed to be made, as well as looking at other areas of the ordinance that needed adjustments. He said the decision needed to be made whether to do all the changes at once, or bring it in increments. He felt it was better to address the items that were of most importance now, and then go back and look at other issues. Mr. Strate then concluded his comments by saying he agreed with Council Member Orr about people's perception of the city and its public image; he felt it was important to make sure the public felt good about the city.

Council Member Smith then brought up two goals to discuss. The first was 5.2.3; he really hoped that the city could receive RAMP funding for the facilities at South Junior High and complete this project. The second goal was 5.1.3 concerning the 40th Street Project. Mr. Smith assumed this project was on hold pending transportation concerns. City Manager Dixon gave a report on the project, saying it was delayed while the engineering firm hired to do the environmental study looked at the implications of widening the street further than the original 84 feet. UTA had approached the city about the possibility to make the street wider to accommodate a dedicated bus lane for regional transportation needs. Meetings had been scheduled to discuss making the street wider and where the funding for the extra costs would come from.

There was no more discussion on the strategic plan.

VIII. DEPARTMENT REPORTS

A. Jill McCullough – Community Events Report

Ms. McCullough gave the council a handout (see Attachment A), showing an overview of the special events from the quarter. She reviewed the events and moved on to upcoming events shown on the last page of the handout.

Ms. McCullough then presented some ideas about the SOFI Awards as outlined in the strategic plan. She thought the awards could be given quarterly, in March, June, September and December; this would coincide with all four seasons as well as the four major events the city put on. She suggested organizing a small committee (four or five people) involving all age groups. This committee would decide who the awards would be given to and for what. The person receiving the award would be recognized at a city council meeting and perhaps with a trophy.

Council Member Smith gave Ms. McCullough some information about dog docking, saying it was becoming more popular. He requested that Ms. McCullough look into it for South Ogden Days.

Council Member Strate then asked Ms. McCullough if there was a way to use a South Ogden location for the employee appreciation dinner, though he realized there was not a large

enough venue. There was quite a bit of discussion by the council on different ways to have the event in South Ogden. It was determined that the department directors should ask the employees if they would prefer having the employee appreciation dinner at the Timbermine Restaurant or come to an awards ceremony in the city and receive a gift card to a South Ogden Restaurant.

B. Parks and Public Works Director Jon Andersen – Project Updates

Mr. Andersen said construction season was beginning to wind down. Many projects had been completed, but a few were still being worked on.

1075 East Road Project – 50% of the concrete work was completed after which they would begin putting asphalt down. It would take a few weeks to complete.

Overlay Projects – all roads except 5700 South had been completed. The contractor had run into some bad subsoil on 5700 South which had to be replaced. Weather permitting, this would be completed in a week.

Willow Wood Road Project – the water project had been completed, and it had been determined they would simply make sure the road would be okay for the winter and then complete the road project when weather allowed it in the spring.

40th Street Storm Sewer Project – this project would be completed within the week.

Road Striping – this project was complete, however the company would have to come back in to do some touch-ups.

The council then discussed several issues with Mr. Andersen, including address issues along 6100 South and parking at the Nature Park.

C. Fire Chief Cameron West – Table Top Exercise Report

Deputy Chief Rick Rasmussen took the place of Chief West for the report. Mr. Rasmussen congratulated Council Member Orr for completing the NIMS 700 test. He then said a tabletop exercise had been scheduled for Thursday, November 13, 2014 at 2 pm. He said the exercise would be a severe winter storm and he hoped to meet 14 objectives. Mr. Rasmussen said the emergency plan had been updated and this would be a good test for the new plan.

City Manager Dixon pointed out to Chief Rasmussen that if he wanted to test the policy group (council) at the exercise, he would need to change the time for the exercise so more could attend. If the goal was to test staff, the time could remain the same.

D. Police Chief Darin Parke - Quarterly Code Enforcement Report

Chief Parke reviewed the statistics from the quarter, comparing them to last year's numbers, and noting that there had been a 55% decrease in ordinance cases compared to last year. He said the numbers indicated the progress in ordinance enforcement during the past year.

Council Member Smith asked if there had been any progress made with 4030 Madison; he had received quite a few calls about it. Chief Parke said steps had been taken to have the structure demolished and he would follow up on it.

E. Patti Randolph – Quarterly Employee Recognition Report

Ms. Randolph reported that only one employee had been recognized during the quarter. City Recorder Leesa Kapetanov had been recognized for assuming the day to day responsibilities for planning and zoning. She had also had an increase to her work load due to the implementation of the Good Landlord Program.

Ms. Randolph hoped more recognitions could be given out during the next quarter.

F. Good Landlord Program Coordinator Andrew Hyder – Good Landlord Program Quarterly Report

Mr. Hyder said he had some statistics to give to the council, but they would probably change very soon, as a third letter had recently been mailed out. He reviewed the statistics with the council, noting that the goal to achieve 75% compliance could become a reality in the next quarter.

Police Chief Darin Parke then reported that the police department responded to quite a few calls at rental units, but most of the time they were non-violation in nature. However, there had been a handful of evictions because of the Good Landlord Ordinance. The chief said one of the benefits of the program was that all landlords were now educated as to what their rights and the rights of their tenants were, as well as what the eviction process was.

IX. REPORTS

A. Mayor – reminded everyone that early voting had begun and encouraged people to get out and vote.

B. City Council Members

Council Member Orr – had participated in the Ghost and Goblins Contest by entering her car. She also said she would be attending the Wasatch 2040 meeting on Thursday.

Council Member Porter – asked if the council would be meeting on Election Day. Mayor Minster said they would meet.

Council Member Strate – recognized Council Member Porter for his work with the rebranding selection committee and Council Member Orr for her work with the “Walk to School Day”.

Council Member Smith – nothing to report.

C. City Manager – nothing to report.

D. City Attorney Ken Bradshaw – not present.

X. RECESS INTO EXECUTIVE SESSION

A. Pursuant to UCA §52-4-205 1(d) to discuss the purchase, exchange, or lease of real property

Mayor Minster indicated it was time to recess into an executive session, and called for a motion to do so.

At 7:45 pm, Council Member Porter moved to recess into executive session, followed by a second from Council Member Strate. The vote was unanimous to move into executive session.

Note: The council moved to the conference room adjacent to the council room for the executive session.

XI. ADJOURN EXECUTIVE SESSION, RECONVENE CITY COUNCIL MEETING AND ADJOURN

The council returned to the council room at 8:07. The mayor called for a motion to close the executive session.

Council Member Porter moved to adjourn the executive session, reconvene city council meeting and adjourn. The motion was seconded by Council Member Strate. All present voted aye.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Council Meeting held Tuesday, October 21, 2014.


Leesa Kapetanov, City Recorder

Date Approved by the City Council _____ November 4, 2014 _____

Attachment A
Handout from Jill McCullough

Event	Date	Data	Notes
Weber County Fair			
	8/6 to 8/9	<ul style="list-style-type: none"> Received 2nd place by judges choice Received 2nd place by people's choice 	<p>The city created a display as part of the community section of the Weber County Fair. We supported their theme while involving all facets of our city from the fire department to the water tower. Unfortunately the mayor was eaten by a shark!</p>
August 2014-Open Mic Night			
	8/13/2014	<ul style="list-style-type: none"> 1 performer 6 volunteers 7 audience members Lemonades donated by Beans and Brews 	<p>Monies to support the "Open Mic Nights" were received from RAMP. Needless to say we had lots of left over treats from this event! We felt that initially the poor turnout was due to a thunderstorm weather forecast (that never actually took place). Go figure!</p>
Annual Employee Picnic			

	<p>8/22/2014</p>	<ul style="list-style-type: none"> • Approx. 50 staff members attended the event • The grand prize was partially donated to the city from The Lifetime Store in Riverdale • 1 council member attended • Mayor attended • Majority of attendance was from fire department 	<p>The annual picnic this year was enjoyed by those in attendance. All contests were participated in and feedback regarding the event was overwhelmingly positive. Its just tricky at times to pull off an event for a bunch of men! 😊</p>
<p>September 2014 -Open Mic Night</p>			
	<p>9/10/2014</p>	<ul style="list-style-type: none"> • 3 performers • 2 volunteers • 6 numbers performed for the audience • 12 audience members 	<p>Once again a small turnout. There were additional efforts made to market this event, but we feel that possibly the name may be not descriptive enough for all to understand the event.</p>
<p>Fiesta Fiesta – Community Celebration of Hispanic Heritage Month</p>			

	<p>9/19/2014</p>	<ul style="list-style-type: none"> • 13 Sa'sa's Participated in the "Best of Weber County" sa'sa competition with "Costa Vida" taking 1st place! • 29 Businesses joined together in support the event! • 12 Dogs raced in the Chihuahua Dog Races with Max taking 1st place, Titan in 2nd and Penny in 3rd! • 39 great volunteers gave up their evening to produce the event for our community! • 1,235 sa'sa samples were tasted then voted upon by the community! • Over \$600 in prizes were given away at the event (a... donated by local businesses!) • Just over \$800 was raised for our local schools! • 90 children participated in creating a traditional Latin American craft! • Three local students participated in the community art competition and won \$175 in cash prizes! 1st place, Jaime Contreras, 2nd Place, Jennifer Barker & 3rd Place Byron Huerta! 	<p>Overall great event for the community! We were not sure how the community would respond to this, but we were very happy with the turnout and received many positive comments from those in attendance. Plan to do this again next year if possible!</p>
<p>October 2014 – Open Mic Night</p>			
	<p>10/9/2014</p>	<ul style="list-style-type: none"> • 4 performers • 1 volunteer • 12 numbers performed • 10 audience members • Lemonades donated by Beans and Brews 	<p>We rented out the Ziegfeld Theater for the evening in hopes that more individuals would be interested in playing at an indoor venue but the turnout was still small. One community member commented that it may be better to call this event a "talent night" to help people better understand the premise of the event. If we get this grant again in the future we plan to make this change.</p>
<p>2nd Annual Community Scarecrow Contest</p>			

	<p>10/14 to 10/17</p>	<ul style="list-style-type: none"> • 10 registered scarecrows • 210 voters • 6 prize winning categories including: <ol style="list-style-type: none"> 1. Best of the Best 2. Funniest 3. Most Creative 4. Most Original 5. Best Theme 6. Most Human-like • \$100 gift card donated from Burch Creek Mercantile for "Best of the Best" category 	<p>Fun activity for the community but we received less participation in this activity in comparison to last year. I believe this reason we had less participation is due to the fact that last year there was a personal invitation to all businesses in the area. We plan to send this invitation out next year. I would like to see more departments within the city become more involved in this activity as well.</p>
<p>Annual Pooch Parade-Costume Contest for Dogs</p>			
	<p>10/17/2014</p>	<ul style="list-style-type: none"> • 3 volunteers supported the event • 8 dogs participated in the event • Approx. 40 spectators gathered for the event • 5 prize categories were awarded <ol style="list-style-type: none"> 1. People's Choice 2. Cutest 3. Funniest 4. Scariest 5. Most Creative 	<p>The event supported the community event going on that evening where nearly 500 community members were in attendance. This is a great community event and we would love to continue to host this event in support of the annual Ghouls and Goblins Festival.</p>

Upcoming Events for next Quarter:

11/12/2014: Veterans Memorial Event at City Hall (5pm-6pm)

12/12/2014: Old Fashioned Family Holiday at 40th Street Park (6pm-8pm)

12/13/2014: Share the Love Pet Adoption at Young Subaru (12noon-4pm)

1/16/2015: Annual Employee Appreciation Dinner at the Timbermine (6pm-8pm)

1/19/2015: MLK Day of Service with Breakfast Kicking off service projects around Weber County (9am-12noon)

2/27/2015: Taste the Local Love – Sampling of Local Cuisine (5pm-8pm)