

April 2, 2024
Un-Approved Meeting Minutes
Fairfield Town
Cemetery Board Meeting

Minutes

DATE: Tuesday, April, 2024

LOCATION: Fairfield Town Office, Fairfield, Utah

TIME: 7: 00 p.m.

MINUTES BY: Holly Panek

AGENDA ITEM #1

OPEN THE CEMETERY WORK SESSION MEETING

Holly Panek opened the Cemetery Board Meeting at 7:05 p.m.

AGENDA ITEM #2

ROLL CALL

Cemetery Board Members Present:

Holly Panek, Chans Carson, Vern Carson, Brad Gurney, David Hansen

AGENDA ITEM #3

APPROVE MARCH 12, 2024 MEETING MINUTES

Tabled.

AGENDA ITEM #4

DISCUSSION ON FINALIZING BURIAL SALE OPEN HOUSE

The Board could not review programs as we lost access to Hey.gov & Peloris.

The Town Recorder could not make the April meeting as she was attending a training. The Town Recorder was asked to attend the May meeting instead.

It was discussed that Michael Webber had gotten a promotion at his place of employment, and subsequently could not attend Cemetery Board meetings but would still be involved in the Peloris end. The Board discussed perhaps changing the meeting day to include Michael.

The Board discussed the cemetery cleanup scheduled for May 15th. Board Member Vern Carson will contact the Bishop to make sure the youth can come.

The Board also discussed an initial clean up, using Whitney Dansie's goats. The decision was unanimous to have Board Member Vern Carson reach out to Whitney.

The Board also agreed that the mower should be purchased before the budget year-end. Board Member Vern Carson will confirm pricing so we can purchase the mower.

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AGENDA ITEM #5

REVIEW OPEN ASSIGNMENTS

Assignments updated as follows:

BRAD:

Contact Koefords about land.

CONTACT POLARIS - Regarding certificate printing,

APPLICATION - create a bubble to contact Sexton before they start the interment application. Add "this is not a guarantee that plans are finalized."

CONTACT HARMONY WITHERS - about reducing the map size for upload.

UPDATE WEBSITE: Upload map and database spreadsheet to town website.
Fix \$ the amounts on the application to match current fees.

CERTIFICATE: Add a signature line for Sexton and "notary not needed" under Fairfield Town Signature. Also, see if we get Transfer Information on the back of the certificate.

RULES SIGN: Research so we can post the Cemetery Rules by Memorial Day.

HOLLY:

AGENDA ITEM #6

ADJOURN CEMETERY BOARD MEETING

Board Member Vern Carson made a motion to adjourn the Cemetery Board Meeting.

Board Member Chans Carson seconded the motion. The motion passed unanimously.

The Fairfield Town Cemetery Board Meeting adjourned at 7:22 pm.

May 7, 2024

Stephanie Shelley

Minutes Approval Date

Town Recorder Stephanie Shelley