

**WEILENMANN SCHOOL OF DISCOVERY BOARD MEETING
MINUTES**

March 25, 2025

4199 Kilby Road

Park City, UT 84098

5:30 PM to 7:30 PM (MST)

1. Opening Business: Mark Maziarz - Board Chair, 5:30 PM to 5:35 PM

1.1 Call to Order

Meeting Call to order 5:32

M1.2 Roll Call

Board Members Present: Gina Cox, Doug Rolley, Jason Glidden, Mark Maziarz, David Darmstandler, Summer Patterson, Jody Taylor online,

1.3 Pledge of Allegiance

2. Consent Agenda: Board of Directors, 5:35 PM to 5:40 PM

2.1 Approval of [February 25, 2025](#) and [March 4, 2025](#) Board Meeting Minutes.

2.2 Acknowledgement of receipt of Executive Report.

Motion to approve Jason

Jason Glidden, yes

Jodi Taylor, yes

Mark Maziarz, yes

Gina Cox, yes

Douglas Rolley, yes

David Darmstandler, yes

Summer Patterson, yes

3. Achieving the School's Mission and Vision, David Darmstandler, 5:40 PM to 5:45 PM

The Weilenmann School of Discovery is dedicated to helping students discover the power of their own potential — to learn, to innovate, and to change the world. We promote engaged, authentic, and effective learning that prepares students to excel in the 21st century by:

- Providing a Liberal Arts education that integrates art, music, science, PE, media, and technology into the core curriculum
- Hiring and developing Effective Teachers
- Delivering instruction to meet individual needs
- Promoting project-based learning with real world applications
- Utilizing nature and the outdoors to inspire and enrich the educational experience

Discussion of actively considering how technology balance, stress reduction, and meaningful relationships connect to the organization's core mission.

- 4. Public Comment: Members of the Public, 5:45 PM to 5:55 PM.** The public is welcome to send written comments to publiccomment@wsdpc.org.

No public online,

- 5. Finance Committee Report: Jodi Taylor - Finance Committee Chair, Steve Finley - Red Apple, 5:55 PM to 6:05 PM**

5.1 FY25 Monthly Budget Update

5.2 General Finance Report

Steve Finley - Provided details of where the school stands financially -

Discussed state safety grant

Discussed enrollment as of March 1, 2025 at 411

Discussed state increase in teacher pay and \$28500 to be used at schools discretion to support staff. Not clear on when those funds will be dispersed to the school Online

School safety - Not going to be what was originally planned

House bill 40 Glazing on Windows around doors.

Question about charging for AD PE under new legislation. Discussion to clarify field trip vs curriculum. Questions on how AD PE will function - donations for venue, donations for students not able to pay. Will require Cam to create a program that uses the outdoors as intended and find venues with lower cost.

Discussion of where school is with 910 Ranch - Cam working with that group. Possibly

Jodi reported

Finance Committee had Finance meeting was good with good ideas

Talked about breaking down some categories

6. Board Committees Updates, 6:25 PM to 6:40 PM

8.1 Academic Excellence: Douglas Rolley

Doug- Nothing to report

8.2 Governance Committee: Jason Glidden

Jason - Nothing to report

8.3 Building/Facilities Committee: Mark Maziarz

Talked with Jason Lindsey Getting a shorter list.

Work on roof of two pods

Carpeting to replace in K and 1st. Both areas original carpet Kindergarten worse condition of the two

HVAC - hopefully a few more years. Jodi and finance committee creating a schedule to complete these tasks

Scott-fence in the parking lot. Company went under and was not able to complete the retaining wall. Scott will contact the county to determine steps to get the retaining wall in the area of the new fence with development.. Amir is the contact person

8.4 School Land Trust Committee: Jason Glidden

Video sent out and will discuss later - Scott needs members to watch and complete the form to acknowledge participation.

8.5 Lottery/Enrollment Committee: Gina Cox

Gina - 403 next lottery Apr 6, 2025

Some discussion about having Kindergarten only open houses with many preschoolers moving up. Family events 10 families committed. Keep as many families as we can

Discussion around enrollment

98% first-round seat acceptance; 30% lower for second round

Four tours conducted last week building family relationships

Tours are set standard to Tue/Thu 10am while maintaining flexibility as needed

Suggestion of include existing parents/students on tours with proper training

Enhanced follow-up recommended: Connect newly enrolled or accepted seats with "Ambassador Families"

Enrollment critical as revenue generator; must establish and maintain waiting list quality

8.6 Audit Committee: Jason Glidden

Nothing yet expect something in the next month or two

8.7 Legal Affairs Committee: Jason Glidden

Nothing to report

8.8 Recruitment and Training Committee: Gina Cox

UPACS does board training for free reached out to Shannon Greer

Ale cart and pick her brain

8.9 Development and Public Relations Committee: Susannah Barnes

Susannah - Goodnews 170000 and change awarded \$5000 scholarship Montage, \$3500

Developing with the Family Association talent show, teacher appreciation, sing along

Going forward with the back to school bash idea, develop ambassador families co-partner with Woodward, food trucks, tickets to jump. Woodward was very excited requesting deliverables. Musical guests. Speakers from Woodward and WSD. Possible Lindsey Vonn

Marking dollars we spend would be passive. Beth Rossi in negotiation with Woodward today.

Grant opportunity to the restaurant community to connect with tourism funds. invited to come back this week as the event is open to the public. Big bash gets money, a high profile, a sense of community and a fun event to be at WSD and back to school. Looking forward to friday. Due this Friday

7. Executive Report: Scott Stewart - Interim Executive Director, 6:40 PM to 6:50 PM

Refer to the report.

One family leaving in April

Enrollment for next year 403 numbers are higher than Scott anticipated. Set numbers with Red Apple at 410 for budget. Intent to return 20 families have not responded in the past half typically. Goal 450- 500+. Covid year of 580 is too many. There are many things that are needed for building to hold that capacity.

With the grant Challenge Success should see an uptick in enrollment. The School Success Website reports a 20% increase after working with them through the grant. Will start working with Challenge Success until August.

Safety and Support grant - extra funds offered and applied for a significant amount of \$18,800 lock for all doors and firearm storage. In compliance HB84 submitted an alternative proposal for Guardian in Every School . Todd Davis at Sheriffs worked with the plan and approved. Can not discuss plans for safety reasons.

David raised shooter response plans available in Utah that integrate with camera systems to give first responders real-time interior visibility

Scott reported a state walkthrough occurred but no follow-up; confirmed the school is in compliance

Summer mentioned a "My Buddy" at the Day school program involving trained dogs

Gina noted previous concerns with the program as well as not being in compliance with Guardian standards

David asked if camera feeds go to the county; Scott confirmed they do not

David emphasized preventative monitoring and offered to connect Scott with Chris (who has national active shooter response experience)

Elizabeth praised "I Love You Guys" nationwide training program

Program establishes uniform language across schools and departments statewide

Critical safety feature: recognizing visual indicators

Resource officer conducted walkthrough assessment

Emphasized statistic: 99% of school shootings preventable if all students behind locked doors

Peter completed two days of "I Love You Guys" training

8. Board Consideration of Land Trust Plan 25-26 - Scott Stewart, 6:50-6:55 PM

Final report for last year due in September of 2024. Found out it had not been done. Must vote on Land Trust Grant proposal tonight so Scott can submit by due date

8.1.1. Focus on K-3 reading to increase proficiency

Discussion focused on adjusting growth goals for Land Trust grant funding:

- Implementation at 95% has shown improvements not reflected in RISE scores
- Grant will focus on programs, paras, and training
- Current goal of 5% questioned as too low (would increase proficiency from 65% to 70%)
- Elizabeth highlighted existing growth data showing 18% improvement in literacy and math
- Acadience testing (one-on-one) provides more actionable data than RISE (standardized snapshot)
- Teachers prefer Acadience for instructional guidance but recognize RISE matters for external metrics
- Regular progress monitoring occurs weekly for at-risk students, monthly for all students
- Middle school RTI program supports struggling ELA/Math students

Jason makes a motion requested to approve with amendment changing growth goal from 5% to 10% to approve with amended of goal to 10%

Doug second

Jason Glidden, yes

Jodi Taylor, yes

Mark Maziarz, yes

Gina Cox, yes

Douglas Rolley, yes

David Darmstandler, yes

Summer Patterson, yes

Motion approved.

9. Board Policy Review - Scott Stewart, 6:55-7:00 PM

Parent/Guardian Rights Policy

9.1.1. Links updated, readability condensed, limitations rewritten. Excused absences rewritten

- Official excused Must be in written form provided in advance - written record.
- Students who do not currently meet attendance requirement are meeting with admin

9.1.2. Process for special class or program

- An agreement with family and admin. To create a plan that is signed and kept on file.

9.1.3. Added assessment opt out process

Jason- Do a quick blurb after meeting to inform parents there are changes to Parent/Guardian Rights Policy

Bullying, Cyberbullying, and Harassment Policy

9.1.4. Updated link for all codes. Longer. Employee and Parent expanded. Cyber Bullying new code linked with updated definitions

9.1.5. Distinction between staff vs staff and student vs student clarified

9.1.6. Prohibition

Jason - abuse of conduct - works both ways. Make sure that employee can be identified abuse to parent and or student as well as parent/student towards employee - found below definitions.

Discussion in regards to how to make sure parents and students read and understand this policy.

Teach students how to handle text threads that violate policies.

Add links to policies

Computer use agreement that parents must read to add the negative speech or commentary on text threads

Make it student friendly language

Add to the Honor Code

Add to employees

Make the message concise to post on walls

Pin the Bullying, Cyberbullying, and Harassment Policy until language to include the above are added.

Vote on the Parent/Guardian Rights Policy

Motion to approve Parent/Guardian Rights Policy

Gina motions with changes indicated

Doug Second.

Jason Glidden, yes

Jodi Taylor, yes

Mark Maziarz, yes

Gina Cox, yes

Douglas Rolley, yes

David Darmstandler, yes

Summer Patterson, yes

Motion approved.

Bullying policy to be revised and presented next meeting

10. Update on Student Life: Elizabeth Phillips, Lower School Principal, 7:00 PM to 7:10 PM

March Activities Summary Focus on making March more enjoyable during a long stretch without breaks

- Friendship: Mariani class presenting with class involvement through videos/posters
- Academics: Deep data dive to identify students lacking growth and provide interventions
- Events:
 - Penny Wars (includes K Miller bridge-building activity) Toni suggested including "Wapiti Wahoos" in Penny Wars for inclusivity
 - Staff Pancake Breakfast
 - Week of Field trips across all grades with parent participation
 - EllaMental Theatre Performance theatrical performances addressing anxiety and peer pressure
 - American Heart Challenge (K pizza party)
 - 4th Grade Spirit Week with Root Beer Floats
 - Talent Show (March 27, 2025) featuring unique acts
 - Wicked Sing-along upcoming
- Professional Development:
 - Odle and J Miller Math training
 - State literacy and math programs
 - Change management led by Elizabeth to align school initiatives with literacy goals

BCBA Grant Implementation Summary

- Data-based approach establishing teacher baseline to identify school-wide blind spots
- Requires administrative team commitment for successful implementation

- Revising positive behavior system to balance intrinsic/extrinsic rewards meaningful to students
- Developing standardized responses rather than improvised approaches to behavior issues
- Considers developmental appropriateness, context, and antecedents
- Addresses gaps identified by teachers and parents with universal language
- Survey distributed to determine effective incentives
- Implementation includes tiered response system:
 - Teachers handle steps 1-3 (Tier 1-2)
 - Administration supports steps 4-5 (Tier 3)
- Accountability process involves team calls with teacher, student, and parent
- Focuses on reflection and behavior change rather than punitive reporting
- Visual displays and posters to be installed after school break

Elizabeth clarified major behaviors bypass lower intervention steps and go directly to admin

Assessment considers student age, intent, and individual context

Parents encouraged to reach out with questions or concerns to feel "seen and heard"

David noted parent concerns about recurring behavioral incidents:

- Some families withdrawing students due to others' behaviors
- Community perception that "Weilenmann does nothing" needs addressing
- Misconception that WSD accepts students with problematic behaviors

Communication improvements suggested:

- Share BCBA consultation and findings with parent community
- Better communicate non-negotiables and response protocols
- Consider parent orientation covering policies and expectations
- Consistently reinforce behavior standards throughout the year

Implementation notes:

- Incidents tracked in PowerSchool (significant behaviors only)
- BCBA consultant continuing through next year
- Start-of-year teacher training planned with Success grant support
- "Take care of self, space, us" framework with classroom autonomy

David -Final thoughts David: "Meet parents where they are" - consider multiple communication channels:

- ParentSquare notifications
- Paper handouts sent home with students

Jason: Encourage parents to ask their children about behavior systems and

expectations

Family Association Update

Elizabeth - April is easy and parents can jump in. Create a framework based on 3 pillars. April meetings will allow parents to jump in and create leadership events. Creating a calendar for next year. With a busy Summer. Keep momentum going. Snack cart, Talent Show. Plug and Play activities for parents/families to be involved in.

Mark - leadership roles?

Elizabeth - many signed up and feeling good about direction. One parent taking on April May and June and filling out for next year

Scott - April 10 Shakespeare festival coming here Henry the IV part 1 9:30-11:30

11. Executive Session (as needed): Closed in accordance with the Utah Open and Public Meetings Act, time is variable

No need

12. Housekeeping and Adjournment: Mark Maziarz - Board Chair

Next board meeting: April 29th, 2025.

12.1.1. Gina reach out to training

12.1.2. Meeting adjourned 7:43