



HISTORIC COMMITTEE AGENDA

Notice is hereby given that the Cottonwood Heights Historic Committee will hold a meeting beginning at 5:30 p.m. on May 14, 2025 at 2277 E. Bengal Boulevard, Cottonwood Heights, UT.

Public comments may be submitted to the Culture Manager by email at aeatchel@ch.utah.gov on or before the start of the meeting.

5:30 p.m.	Welcome and New Member Introductions
5:40 p.m.	City Staff/Council Updates • Matt Holton, City Councilmember (District 1) • Ann Eatchal, Cottonwood Heights Culture Manager
5:45 p.m.	Committee Business • Public Comment • Approval of April 2025 Meeting Minutes • Discussion of Current Committee Planning & Priorities ◦ Newsletter Entries / Sign Replacement / BVD • May Work Session Prep - BVD Prep • Working Group Updates (Archives/Oral History) • Other Updates or Items for Committee Discussion ◦ Parks and Trails Colabs / Butlerville Monument
6:20 p.m.	Review Action Items
6:30 p.m.	Adjourn: Next Meeting - June 11, 2025

ATTACHMENT 01



NEWSLETTER TOPICS FOR 2025

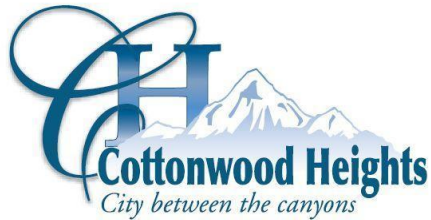
MONTH:	TOPIC(S):	ASSIGNMENT:
January	20th Anniversary of Cottonwood Heights Announcement	Jim
February	Oral History Interviews with Former Mayors	Jim
March	Becoming the City of Cottonwood Heights	Ken
April	History of Union Pioneer Cemetery	Ken
May	History of Whitmore Library	Ken
June	History of City Parks and Recreation Center	Jim
July	Historic Signs in Cottonwood Heights + Butlerville Days Announcement	Ken/Jim/Bruce/Mark
August	History of “Lost” Schools in Cottonwood Heights	Mark?
September	History of Existing Schools in Cottonwood Heights	Mark?
October	History of Hillside Plaza/The Heights + Fall Exhibit Announcement	
November	History of Quarries and the Gravel Pit	
December	History of Subdivisions in Cottonwood Heights	

COMPLETED

DRAFTED/IN PROGRESS

NOT DRAFTED

ATTACHMENT 02:



Historic Committee History Signs Replacement: Phase 01 Recommendation

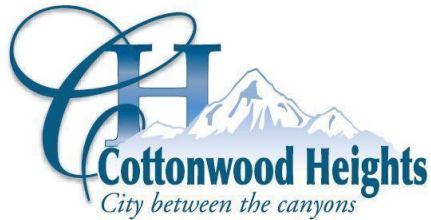
Updated: February 11, 2025

PHASE:	SIGN:	LOCATION:	IN PLACE:	CONDITION:	POST:	ONLINE LANDIN G PAGE:
1	Danish Town	Northbound Old Wasatch at the Bend in Danish Road	Yes	Bad	Good	
1	Butler Bench	On Eastbound Ft. Union at 2700 East	Yes	Bad	Good	
1	Butler Bench	On Westbound Ft. Union at 2650 East	Yes	Bad	Good	
1	Butler Bench	Northwest Corner of Ft. Union and Wasatch Blvd.	Yes	Bad	Good	
1	Pepper's Hill	Eastbound on Creek Road at Roadway Bridge	Yes	Bad	Good	

		at Water Vista Way (2700 East)				
1	W. Dyer's Road	On Eastbound Bengal at Danish Road	Yes	Poor	Needs Reset	
1	Union Fort Road	On Westbound Creek Road One Block East of Highland Drive	Yes	Bad	Good	
1	Historic Union	On Union Parkway Southbound One Block North of Ft. Union	NEW	NEW	NEW	
1	Butler	On Northbound Highland Drive at the City Easement; Intersection of Highland and Bengal	NEW	NEW	NEW	
1	Butler	On Northbound Wasatch Blvd at Gold Hill Park	NEW	NEW	NEW	
1	Union Pioneer Cemetery	On Westbound Creek Road at 1475 East (Sign Facing South)	NEW	NEW	NEW	
1	Greenfield Village Subdivision	On Northbound Greenfield Way at 6900 South	NEW	NEW	NEW	

1	Cottonwood Ridge Subdivision	On the Northeast Corner of 2715 East and Ft. Union Blvd	NEW	NEW	NEW	
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ATTACHMENT 03:



Historic Committee 2025 Exhibit Planning

Updated: April 28, 2025

BUTLERVILLE DAYS PLANNING AND ACTION ITEMS (MAY 2025)

- Exhibit Hours and Staffing

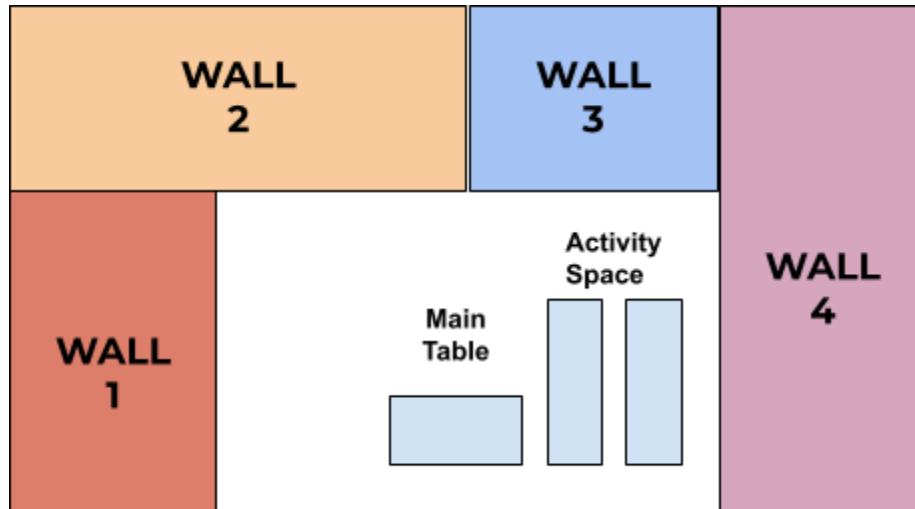
DATE:	TIME:	COMMITTEE MEMBERS ASSIGNED:
Thursday, July 24th	Setup (~10:00 AM)	
Thursday, July 24th	4:00 to 6:30 PM	
Thursday, July 24th	6:30 to 9:30 PM	
Friday, July 25th	4:00 to 6:30 PM	
Friday, July 25th	6:30 to 9:30 PM	
Saturday, July 26th	12:00 to 2:30 PM	
Saturday, July 26th	2:30 to 4:30 PM	
Saturday, July 26th	4:30 to 7:00 PM	
Saturday, July 26th	7:00 to 9:30 PM	

- Exhibit Panels
 - Creation of new Digital Archives Exhibit Panels (Jim)
 - Creation and tagging of new aerial maps ()
 - Creation of 20th Anniversary Panels highlighting community growth
- Historic Walk
 - Gayle is willing to conduct one final walk with Ronna from Parks and Trails
- Other Items To Gather/Create for the Booth:

- History book for sale
 - Walking tour guides
 - Form for oral history volunteering
 - Committee membership forms
 - Donation/info forms for materials for the Committee Archives
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BUTLERVILLE DAYS EXHIBIT PLANNING (JANUARY/FEBRUARY 2025):

- Theme: 20th Anniversary of Cottonwood Heights City
 - Repurpose newsletter content for exhibit panels. Panels should include brief narrative and relevant historic photographs for each topic. Specific topics to include:
 - Parks and Rec Center
 - Whitmore Library
 - Hillside Plaza
 - City Hall
 - Rebuilt Schools
- Other exhibit panels:
 - Digital Archives Info (refreshed panels)
 - Aerial Maps (refreshed maps with landmarks identified)
- Booth Layout:



- Wall 1: Digital Archives Panels
 - Wall 2: History of Cottonwood Heights Panels
 - Wall 3: Aerial Maps of Cottonwood Heights Panels
 - Wall 4: Historic Committee Signage and Activity Space
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- Materials to have available at the booth:
 - History book for sale
 - Walking tour guides
 - Information/solicitation form for time capsule?
 - Form for oral history volunteering
 - Committee membership forms
 - Donation/info forms for materials for the Committee Archives

 - Historic walk
 - If we offer a walk it should be scripted to be clear, concise, and deliverable by anyone on the committee (with sufficient prep time)

CITY HALL EXHIBIT IN OCTOBER/NOVEMBER:

- Theme: The History of Hillside Plaza and the Future of the Heights. Sections to include:
 - Pre-development

- Hillside Plaza development/history
 - The Future of the Heights
- Places to begin searching for exhibit content:
 - Salt Lake County Archives
 - UDOT/Utah State Archives
 - Valley Journals
 - Homestead records
 - City records/designs of the Heights
- Other items to include:
 - Wall featuring our Digital Archives information panels
 - Possible form about a time capsule if one is approved for the Heights