

# **BOATING ADVISORY COUNCIL BY-LAWS**

## **AUTHORITY**

The Boating Advisory Council is formed by the Board of Parks and Recreation, hereinafter referred to as "BOARD." as authorized by state statute 73-18-3.5 UCA.

The BOARD may appoint an advisory council representing various boating interests to seek recommendations on state boating policies.

R651-202-1. A Boating Advisory Council, consisting of nine members, has been appointed by the BOARD to represent boaters and others in boating matters. There is one member from each of the following interests: boating safety and education organizations, sailing users, boating anglers, marine dealers, personal watercraft users, outfitting companies, paddle craft users, watersports users and motorboat users.

## **MEMBER QUALIFICATIONS**

Members must be an active boaters. Members representing a particular user group must be active users of that type of vessel and have a record of networking with other boaters. Must also be an active advocate of the sport with a demonstrated passion for furthering the goals of the sport. An application for membership shall have at least one letter of recommendation from the boating group they wish to represent if applicable.

## **TENURE**

Council members shall be appointed by the BOARD for a **four-year term** which would expire on June 30<sup>th</sup> of the expiration year. A member may serve one additional term by making application and securing approval of the BOARD. No member shall serve more than two terms (eight years). If acceptable by the member and approved by the council, a member may serve on a temporary basis beyond the end of their second term only until a replacement is appointed by the BOARD. Boating program staff shall start recruiting for scheduled vacancies at least two meetings prior to the vacancy date.

Members may be released by the BOARD during a four-year term for any of the following:

1. **Missing two scheduled meetings in a row or a total of four during one four-year term without an excuse accepted by a majority of the other council members.**
2. Failure to continue active boating use.
3. Failure to effectively communicate the interest of represented group to the council.
4. Failure to effectively communicate council issues and activities to their represented group.
5. Failure to actively contribute to the work of the council.

Members may voluntarily step down at any time.

### **DUTIES OF THE COUNCIL**

1. Periodically review the Division of Parks and Recreation, herein after referred to as “DIVISION” boating program’s strategic plan and make suggestions for changes to maximize effectiveness in carrying out the letter and intent of the boating laws and rules.
2. Prepare position papers for consideration by the BOARD, and other issues affecting the use of boats in Utah.
3. Periodically review the boating law and BOARD rules and make recommendation for change to the DIVISION and BOARD.
4. Represent the BOARD and/or the DIVISION, with their concurrence, in planning processes affecting boating interests.
5. Council members may be advocates for the DIVISION and boating program as private citizens and representatives of the groups they serve and may not represent or speak for the DIVISION or boating program without prior approval of the BOARD or DIVISION.

### **COUNCIL OPERATIONS**

1. The chairperson and vice-chairperson shall be elected by the members of the council. Their terms shall be determined by the council.
2. The chair shall preside at all council meetings and call special meetings when necessary in their judgment.
3. The vice-chair shall act as chair in the chair’s absence. If the chair’s membership term expires, the vice-chair shall serve as chair until a new chairperson is elected by the council. If neither the chair nor the vice-chair is present and able to serve at any conference or meeting, the quorum present may select a temporary presiding member to conduct the business of the council.
4. A quorum (simple majority of filled positions) of council members is necessary to conduct council business.
5. If a council member is unable to attend council meeting, the council member can assign a written proxy vote to the chairperson for voting purposes.
6. The secretary shall keep a record of each meeting’s proceedings and arrange meeting places and prepare meeting agendas. Meeting notices, agendas and previous meeting proceedings will be sent to each member of the council and DIVISION staff at least two weeks prior to each scheduled meeting.
7. Meetings will be open to the public. The chair will determine when and if members of the public will be permitted to speak in council meetings.
8. The secretary will insure that council meetings are announced and posted as required by policy.

## **ROLE OF DIVISION STAFF**

Subject to the availability of funds, the DIVISION will:

1. Provide a secretary for the council.
2. Provide meeting places, copying and mailing services and other office support.
3. Provide information, analysis and other staff support.
4. Provide orientation for all new council members.