NORTH OGDEN CITY

SETTLE D 1851

REQUEST FOR PROPOSAL
Installation and Repairs to the North Ogden City Storage Building

DUE: May 6, 2025, at 2:00 p.m.

ONSITE MEETING: April 29, 2025, at 1:00 p.m.

North Ogden City
505 E 2600 N
North Ogden UT 84414

Request for Proposal (RFP) Installation and Repairs –North Ogden City Storage Building

Issued by: North Ogden City
Date Issued: 4/25/2025

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1. Introduction

North Ogden City is soliciting proposals from qualified contractors for installation and repair services at the West Building. This project will involve specific construction services, including but not limited to demolition, construction, installation of materials, and damage remediation.

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2. Project Overview

Location: Upper West Building, 332e Pleasant View Dr, North Ogden, UT 84414
Estimated Budget: $125,000
Anticipated Start Date: May 12, 2025
Anticipated Completion Date: June 30, 2025

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3. Scope of Work

The scope of work includes, but is not limited to:

- Demolition of designated existing materials
- Installation of new materials
- New overhead doors and personnel door installations
- Water damage remediation and sealing
- Finish Work
- Site cleanup and disposal of debris

Contractors must ensure compliance with all local building codes and safety regulations.

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4. Proposal Requirements

Each proposal must include the following components:

- Executive Summary
- Company Background and Relevant Experience
- Detailed Scope of Services
- Project Timeline with Milestones
- Cost of Services (broken down by Demo, Construction, and Competitiveness)
- Key Personnel Assigned to Project
- License and Insurance Documentation
- Bonding Capability and Type (e.g., Bid Bond, Performance Bond)

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5. Evaluation Criteria

Proposals will be evaluated based on the following weighted criteria:

- **Demolition & Construction Plan** (20 points)
- **Cost Competitiveness** (50 points)
- **Experience & Qualifications** (15 points)
- **Compliance with Bonding and Licensing Requirements** (5 points)
- **Timeline and Project Approach** (10 points)

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6. Mandatory Pre-Bid Site Visit

A **mandatory pre-bid site visit** will be held to ensure that all prospective bidders receive equal information and an opportunity to ask questions on-site. Material Specifications will be provided at this time.

Date: Tuesday, April 29, 2025
Time: 1:00 pm
Location: West Building, 332e Pleasant View Dr., North Ogden, UT 84414

Attendance at this walkthrough is **required** in order to be eligible to submit a proposal. Responses from non-attending contractors will not be considered. All Q&A from the walkthrough will be documented and issued in an addendum.

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7. Submission Instructions

All proposals must be submitted electronically in PDF format to Rian Santoro, North Ogden City Recorder: recorder@northogdencity.gov

Deadline: Tuesday, May 6, 2025, by no later than 2:00 pm

Late submissions will not be accepted. Questions may be submitted in writing until 5/1/2025.

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8. Required Attachments

- Plan Set and Architectural Drawings
- Detailed Scope of Work
- Insulation and Color Specifications
- Bonding Requirements (type and timing)
- Contractor Pre-Qualification Checklist

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9. Point of Contact

Name: Jason Reney
Email: jreney@northogdencity.gov
Phone: 801-782-7211

We appreciate your interest in working with North Ogden City. We look forward to reviewing your proposal.