



**AGENDA
COUNTY COUNCIL
Wednesday, April 30, 2025**

NOTICE is hereby given that the Summit County Council will meet, on Wednesday, April 30, 2025, electronically, via Zoom, and at the anchor location of the Summit County Courthouse, 60 N. Main Street, Coalville, UT 84017

(All times listed are general in nature, and are subject to change by the Board Chair)

To view Council meeting, live, visit the "Summit County, Utah" Facebook page.

OR

To participate in Council meeting: Join Zoom webinar: <https://zoom.us/j/772302472>

OR

To listen by phone only: Dial 1-301-715-8592, Webinar ID: 772 302 472

3:30 PM Work Session

1. 3:30 PM - Pledge of Allegiance (5 min)
2. 3:35 PM - Interview applicant for vacancy on the Park City Fire Service District Administrative Control Board (15 min)
[Interview Schedule-PC Fire.pdf](#)
3. 3:50 PM - Discussion regarding 2025 Summit County Fair events; Tyler Orgill (15 min)
[2025 Council Fair Presentation.pptx](#)
4. 4:05 PM - Tour of Coalville Bikeshare station, introduction of new Summit Bike Share logo, and photo session; Senta Beyer and Josh Stewart (15 min)

4:20 PM - Move to conference room (5 min)

4:25 PM Closed Session - Personnel (30 min)

4:55 PM - Move to Council chambers (5 min)

5:00 PM Convene as the Behavioral Health Authority

1. 5:00 PM - Discussion and training on role as the Behavioral Health Local Authority; Aaron Newman (15 min)
[2025 LA Training.pdf](#)

Dismiss as the Behavioral Health Local Authority

5:10 PM Consideration of Approval

1. 5:10 PM - Discussion and possible adoption of Proclamation 2025-02, a Proclamation Declaring May, 2025, Mental Health Awareness Month; Aaron Newman and Anna Frachou (10 min)
[Proclamation 2025-02 Mental Health Month.docx](#)
2. 5:20 PM - Public comment may be taken regarding the proposed appointment, and possible adoption of Resolution 2025-11, a Resolution Appointing a Member to Serve on Park City

- Fire Service District Administrative Control Board (5 min)
[Resolution 2025-11-Appointment to Park City Fire ACB.docx](#)
3. 5:25 PM - Discussion and possible approval of Resolution No. 2025-07A, a Resolution Amending the Bylaws for the Summit County Housing Authority; Madlyn McDonough (10 min)
[Staff Report_4.30.25.pdf](#)
[Amended Bylaws_4.30.24.pdf](#)
[Presentation_4.30.25.pptx](#)
 4. 5:35 PM - Discussion and possible appointment of members to serve on the Summit County Housing Authority Board of Commissioners (5 min)
[Appointments to Summit County Housing Authority Board of Commissioners.docx](#)
[Current Members 042425.doc](#)
 5. 5:40 PM - Discussion and possible approval of a road dedication of a section of Woodenshoe Lane; Brandon Brady (5 min)
[Woodenshoe Lane Ded Plat Staff Report 043025.pdf](#)
 6. 5:45 PM - Council Minutes dated February 5, 2025, February 12, 2025, and February 19, 2025 (5 min)
[SCC Draft Minutes 02-05-25](#)
[SCC Draft Minutes 02-12-25](#)
[SCC Draft Minutes 02-19-25](#)
 7. 5:50 PM - Council and Manager comments (10 min)

6:00 PM Public Input

Public comment is for any matter not on the Agenda and not the subject of a pending land use application. If you would like to submit comments to Council, please email publiccomments@summitcountyutah.gov by 12:00 p.m. on Wednesday, April 30, 2025. If you wish to interact with Council, for public input, please appear in person, or use the “Raise Hand” button at the bottom of the chat window in Zoom.

6:00 PM Public Hearings

1. Public Hearing and possible approval of a Plat Amendment for Silver Creek Estates Unit I Block 3 Lot 1 Amended, which will adjust the northern property boundary and modify a portion of a public road involving parcels SL-I-3-1, 0.94 acres, and SL-I-3-SC-X, 0.04 acres, 7300 North Greenfield Drive. Applicant: Michael Kendell, Summit County Project Engineer. Owner(s): Kurt F. and Tracy A. Swenson and Summit County. Project #25-10. Tiffanie N. Robinson, Senior Planner
[SL-I-3-1 Plat Amendment SCC PH 4.30.2025 #25-010](#)
2. Public hearing and possible action regarding options for changing the name of Tech Center Drive, in Park City, Utah; Brandon Brady
[Tech Center Drive Name Change Staff Report 043025.pdf](#)

Council Communications

Adjourn

Interview Schedule
Park City Fire Service District Administrative Control Board
Wednesday, April 30, 2025

At the anchor location of the Summit County Courthouse
60 N Main Street, Coalville, UT 84017

OR

Zoom webinar: <https://zoom.us/j/772302472>

Phone: 1-301-715-8592, Webinar ID 772 302 472

(1 vacancy; 1 applicant)

3:35 PM Christina Miller In-person

The vacancy is a result of Steven Briley's resignation. His term was set to expire 12/31/2026.

Interview Instructions (Zoom)

For your interview with Council, please use one of the two following options:

1. By phone only: Dial 1-301-715-8592, Meeting ID: 772 302 472
2. By video chat: Join Zoom meeting: <https://zoom.us/j/772302472> When you join the meeting, set up your audio preferences. You will be muted upon entering the meeting.

When Council finishes the interview prior to yours, the moderator will unmute your microphone so you can interview with Council.

SUMMIT
COUNTY
FAIR
Utah



Schedule



August 2 -9, 2025



PRCA Rodeo



Family Activities



Sustainability



Council Involvement

Events and Times



Miss Summit County Pageant

Sunday June 14 at 7:00 P.M.



Derby Drivers

3 - Saturday August 2 at 7:00 P.M.



Serve Lunch to Seniors

Friday August 8 at 12:00 P.M.



Art Selection

Friday August 8 following Senior luncheon



Parade

Saturday August 9 at 10:00 A.M.



PRCA Rodeo Drivers 8PM

2 - Thursday August 7
2 - Friday August 8
2 - Saturday August 9

Local Behavioral Authority Training

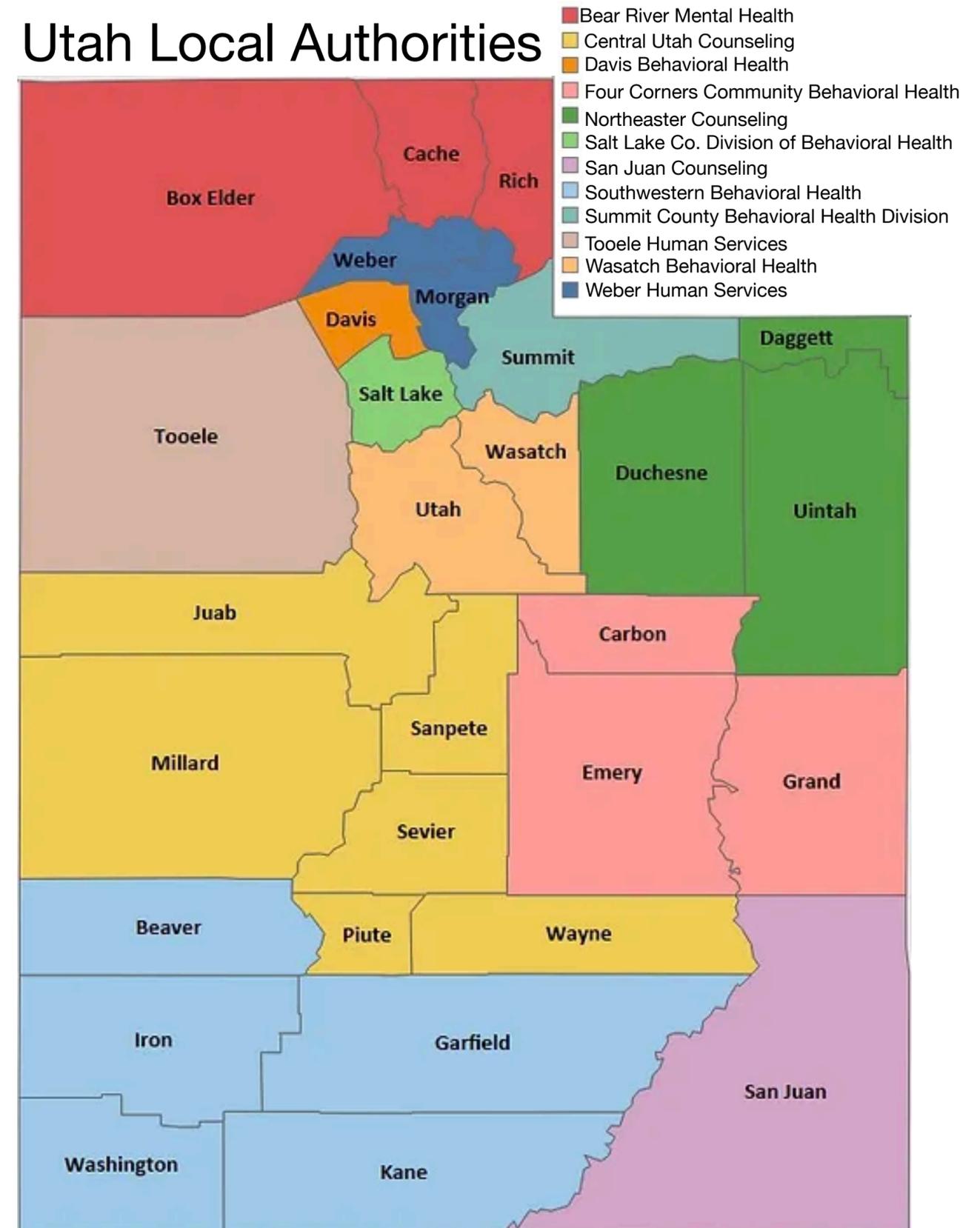
Helping Counties Improve Behavioral Health Services



What is a Local Authority

- Outlined in Utah Code 17-43-Parts 2 and 3.
- Local Behavioral Health Authorities (LAs) provide, manage, and monitor a full range of treatment and rehabilitation services for persons with mental health and substance use disorders through a publicly funded system of care.
- Utah is divided into 13 local mental health and substance use authorities.
- Authorities are either independent districts, special service districts, or inter-local districts.

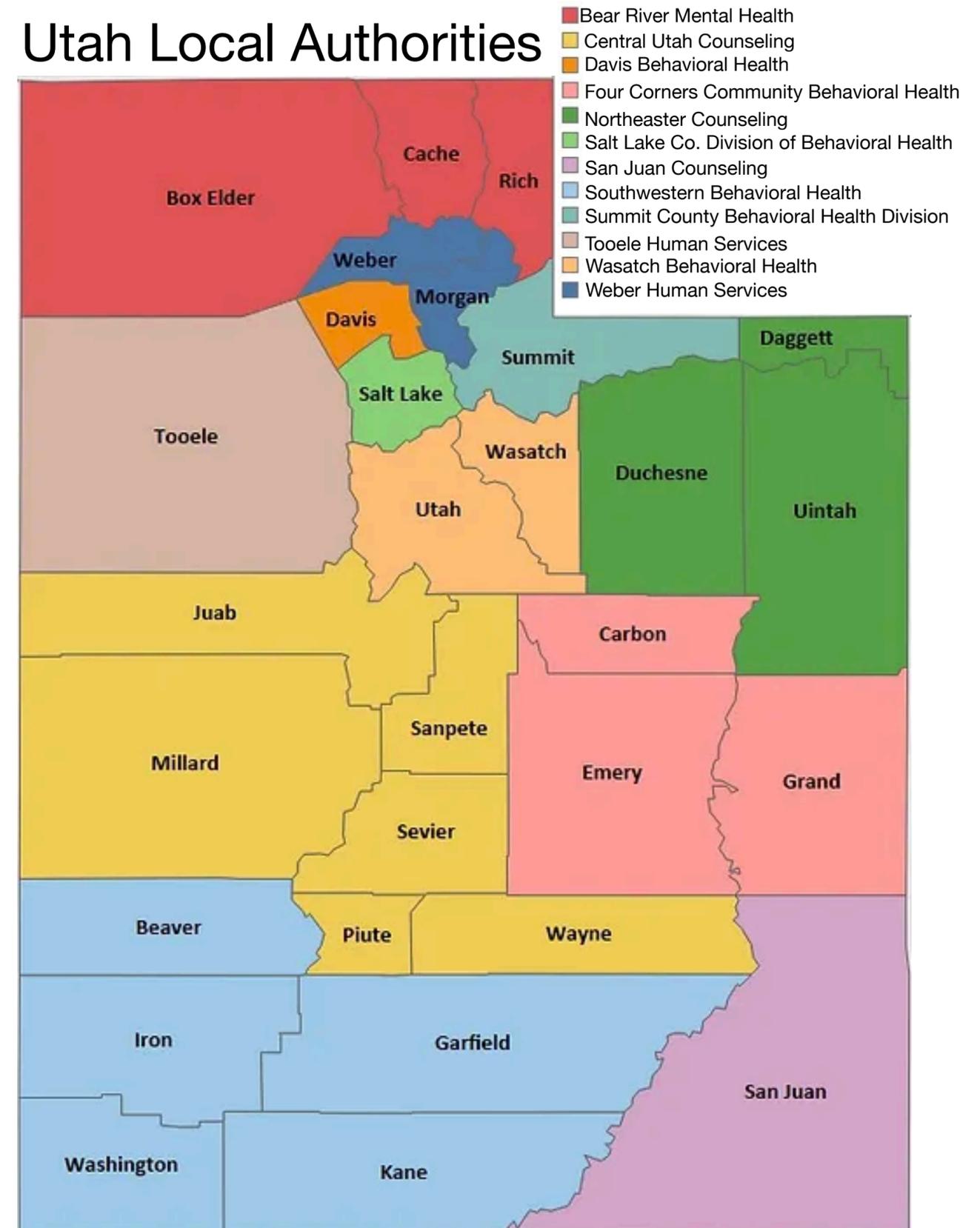
Utah Local Authorities



What is a Local Authority

- Local Authorities are accountable to the Utah Office of Substance Use and Mental Health (OSUMH) and coordinated as a state system through the Utah Behavioral Healthcare Committee (UBHC).
- The Local Authority system aims to ensure services are available to all county residents and serve as the safety net of services for those most at risk.

Utah Local Authorities



The logo features the number '988' in a large, white, sans-serif font at the top. Below it, the words 'SUICIDE & CRISIS LIFELINE' are stacked in a smaller, white, sans-serif font. The entire text is set against a dark blue background with a white border.

988

SUICIDE
& CRISIS
LIFELINE

Primary Roles

- Ensure mandated services are provided and accessible to all residents, regardless of ability or pay.
- Oversee public funds (State & Federal) expenditure for behavioral healthcare as allocated by the Office of Substance Use and Mental Health.
- Serve as the crisis coordinator for mental health and substance use disorder intervention.

Governance

- Local Authorities operate under the direct leadership of an inter-local board of directors or, in cases of a single county authority, the direction of county commissioners or council members, serving as the legislative body of the Local Authority.
- Each Local Authority will appoint, directly or by contract, a full or part-time director to oversee the delivery and operations of services.
- Each Local Authority will have an executive or advisory council to recommend items related to the Local Authorities' delivery of services and policies.
- Additional aspects of governance can be found in the Annual Division Directives.

Executive & Advisory Councils

17-43-309. Local mental health advisory councils -- Powers and responsibilities.

1. A county legislative body may, separately or in conjunction with one or more other counties, establish a local mental health advisory council.
2. Mental health advisory council members shall be appointed by their respective county legislative bodies. Initially one-fourth of the members shall be appointed for one year, one-fourth for two years, one-fourth for three years, and one-fourth for four years. After the initial appointment, the term of each member shall be for four years. Vacancies shall be filled in the same manner as for unexpired terms. Council members may be removed for cause.
3. Each mental health advisory council shall be responsible and advisory to local mental health authorities in planning, organizing, and operating community mental health programs.
4. Council members shall be selected from persons representative of interested groups in the community, including, if possible:
 - A. an officer or employee of the school district within the city or county;
 - B. one or more persons familiar with problems in mental health, as these are involved in proceedings in criminal, domestic, or juvenile courts;
 - C. one or more members of voluntary health, welfare, or mental health associations or agencies;
 - D. a member of the legislative body of each participating county; and
 - E. at least one person licensed in this state to practice medicine and surgery in all their branches and engaged in the private practice of medicine.
5. Council members may be reimbursed for actual and necessary expenses incurred in the performance of official duties, from funds made available to local mental health authorities.
6. Each mental health advisory council shall be an agent of the local mental health authority, and is subject to laws and requirements relating to the local mental health authority.

Summit County Behavioral Health Executive Council

Current Membership

Voting Members

- **Roger Armstrong**, *Summit County Council*
- **Megan McKenna**, *Summit County Council*
- **Nann Worel**, *Park City Council*
- **Margaret Olson**, *Summit County Attorney*
- **Kacy Bates**, *Summit County Sheriff's Office*
- **Phil Bondurant**, *Summit County Health Department*
- **Lori Weston**, *Intermountain & Park City Hospital*
- **Melissa Zimmerman**, *Jewish Family Services*
- **Joel Zarrow**, *Park City Community Foundation*
- **Javier Alegre**, *Latino Behavioral Health*
- **Dr. Jed Thomas**, *Park City School District*
- **Dr. Jason Hunziker**, *University of Utah Medical*

Ex Officio Members

- **Aaron Newman**, *Behavioral Health Division*
- **Pamella Bello**, *Behavioral Health Division*
- **Michelle Pace**, *Huntsman Mental Health Institute*
- **Cristie Frey**, *Huntsman Mental Health Institute*
- **Nelson Clayton**, *Healthy Utah Behavioral*
- **Anna Frachou**, *Mental Wellness Alliance*

Mandated Services

Utah Code 17-43-201



Substance Use & Prevention Services:

- Promote or establish programs for the prevention of substance use within the community setting through community-based prevention programs;
- Residential care and services;
- Outpatient care and services;
- 24-hour crisis care and services;
- Psychotropic medication management;
- Psychosocial rehabilitation, including vocational training and skills development;
- Case management;
- Community supports, including in-home services, housing, family support services, and respite services;
- Consultation and education services, including case consultation, collaboration with other county service agencies, public education, and public information; and
- Services to persons incarcerated in a county jail or other county correctional facility.

Mandated Services

Utah Code 17-43-301



Mental Health Services:

- Adult and Youth Inpatient Care,
- Adult and Youth Residential Care,
- Adult and Youth Outpatient Care,
- Children/Youth Outpatient Care
- 24-Hour Crisis Care,
 - Warm handoff during business hours
- Adult and Youth Psychotropic Medication Management
- Adult and Youth Psychoeducation Services & Psychosocial Rehabilitation
- Adult and Youth Case-Management
- Adult Community Support Services (In-Home Care, Family Support Services, Respite, and Housing Services)
- Adult and Youth Peer Support Service,
 - Adult and Youth Consultation & Education Services
- Services to Incarcerated Persons
- Adult and Youth Outplacement
- Adult and Youth Unfunded Services
- Youth Mental Health Early Intervention
 - Family Resource Facilitation
 - School-Based Mental Health Services
- Suicide Prevention, Intervention, and Postvention
- Justice Reinvestment Institutive Services

NEW Mandated Services, FY26

2025 Legislature



- 1. Local Authorities will coordinate, along with the Department of Corrections, the behavioral healthcare of all individuals in jail or prison and individuals on parole.**
 - 1. Develop a plan for increased assessment and engagement with inmates.**
 - 2. Implement behavioral health assessments for felons on parole.**

- 2. Chronic Offenders (five felony cases) will require an evaluation by the Local Authority, prior to release, to determine, on behavioral health grounds:**
 - 1. They are safe for release.**
 - 2. Their sentence should be extended.**
 - 3. Upon release, they will be placed under civil or forensic commitment at the Utah State Hospital.**

- 3. Coordination of all behavioral health resources within a Local Authority's jurisdiction. Establish a means to provide access to these resources to law enforcement and first responders.**

- 4. In Local Authority jurisdictions where a homeless council is not currently operating, it falls to Local Authorities to take on this role. The purpose is to coordinate human services within the Local Authorities' boundaries, including integrating physical health needs and basic necessities of living.**

Service Delivery



- Services may be delivered either directly (or by a contracted provider).
- Delivery of mandated services will be outlined and approved by the Local Authorities' governing body in the annual Area Plan by May 15th of each year.

Additional Roles, 17-43-201 & 301

Each Local Authority shall:

- Review and evaluate substance use prevention and treatment needs and services, including substance use needs and services for individuals incarcerated in a county jail or other county correctional facility;
- Annually prepare and submit to the division a plan approved by the county legislative body for funding and service delivery that includes:
 - (i) provisions for services, either directly by the substance abuse authority or by contract, for adults, youth, and children, including those incarcerated in a county jail or other county correctional facility; and
 - (ii) primary prevention, targeted prevention, early intervention, and treatment services;
- Develop, approve, and submit to the State an annual Area Plan and budget;
- Provide input and comment on new and revised rules established by the division for the next fiscal year;
- Establish and require contract providers to establish administrative, clinical, procurement, personnel, financial, and management policies regarding substance use services and facilities in accordance with the rules of the division and state and federal law;
- Establish mechanisms allowing for direct citizen input;
- Promote or establish programs for the prevention of substance use within the community setting through community-based prevention programs;
- Provide funding equal to at least 20% of the state funds that it receives to fund services described in the plan.

Local Authority Directors

Bear River Mental Health

Bear River Substance Use

Central Utah Counseling

Davis Behavioral Health

Four Corners Community Behavioral Health

Northeastern Counseling Center

Salt Lake County Division of Behavioral Health Services

San Juan Counseling

Southwest Behavioral Health

Summit County Behavioral Health Division

Tooele County Department of Human Services

Wasatch Behavioral Health

Weber Human Services

Beth Smith

Jared Bohman

Nate Strait

Brandon Hatch

Melissa Huntington

Kyle Snow

Tim Whalen

Tammy Squires

Mike Deal

Aaron Newman

Gary Dalton

Juergen Korbanka

Kevin Eastman



UBHC

Utah Behavioral Healthcare Committee



PROCLAMATION DECLARING
May, 2025
AS MENTAL HEALTH AWARENESS MONTH
SUMMIT COUNTY, UTAH

Whereas, an estimated 16,000 Summit County adults live with a mental health diagnosis; and

Whereas, one out of every seven children live with a mental illness severe enough to impair daily functions at home, at school, and with peers; and

Whereas, 48% of Summit County residents report having three or more days in the past month in which their mental health impacted their ability to interact with family members, neighbors, peers, and colleagues; and

Whereas, Summit County has remained committed to improving the behavioral health of its residents through expansion of services and prevention efforts; and

Whereas, the Summit County Mental Wellness Alliance and the Summit County Behavioral Health Division, with the support of community organizations, is educating the public about mental health, providing peer support services, directing people to local support groups, providing financial assistance to access therapy, and delivering mental health tool kits with life-saving and altering resources for all residents; and

Whereas, May has been recognized as National Mental Health Awareness Month since 1949.

Now, therefore, be it resolved that the County Council, Summit County, Utah, does hereby recognize May 2025 as Mental Health Awareness Month in Summit County. The people of Summit County are encouraged to come together to recognize that mental health is universal and applies to everyone, and we encourage individuals to take care of their mental health by recognizing when they need help and seeking treatment.

APPROVED AND ADOPTED this 30th day of April 2025.
SUMMIT COUNTY COUNCIL

Tonja B. Hanson, Chair

Canice Harte, Vice-Chair

Christopher F. Robinson

Roger Armstrong

Megan McKenna

Evelyn Furse, Clerk

Summit County Council Resolution No. 2025-11
A Resolution Appoint a Member to Serve on the
Park City Fire Service District Administrative Control Board

WHEREAS, the County lawfully created the Park City Fire Service District (the “District”) codified in Summit County Code Title 2, Chapter 24 (the “Code”), which created an Administrative Control Board (the “ACB”) and delegated certain powers thereto to administer the responsibilities of the District; and

WHEREAS, the Code requires the ACB be comprised of 5-7 members with one member appointed from the Park City Council, each of whom shall be a registered voter within the District; and

WHEREAS, current member Steve Briley has resigned from the ACB; and

WHEREAS, pursuant to Utah Code Annotated §17B-1-304(2), the County prepared a notice of vacancy for this ACB position, posted the notice, and otherwise complied with all requirements of law for filling vacancies; and

WHEREAS, the Council has conducted interviews with interested applicants who responded to the notice of vacancy; and

WHEREAS, the Council has complied with Utah’s Open and Public Meetings Act in making this appointment and has allowed interested persons an opportunity to speak with respect to this proposed appointment; and

WHEREAS, pursuant to Utah Code Annotated §17B-1-304 et. seq., the County now desires to appoint a member to the ACB of the District.

NOW, THEREFORE, the SUMMIT COUNTY COUNCIL resolves as follows:

The following registered voter of the Park City Fire Service District are hereby appointed to serve on the Park City Fire Service District’s Administrative Control Board for the term specified herein.

**Appoint _____ to serve the unexpired term of Steven Briley; term of service to expire
December 31, 2026**

APPROVED, ADOPTED AND PASSED by the Summit County Council on 22th day of January 2025.

SUMMIT COUNTY COUNCIL

Council Chair

ATTEST:

County Clerk

APPROVED AS TO FORM:

Deputy County Attorney



Staff Report

MEETING DATE: April 30, 2025

TO: Summit County Council

SUBJECT: Resolution NO. 2025-07A, Resolution Amending Bylaws for the Summit County Housing Authority

ISSUING DEPARTMENT: Economic Development and Housing

STAFF: Madlyn McDonough
Economic Development & Housing Manager
mmcdonough@summitcountyutah.gov

FISCAL IMPACT: N/A

ITEM: Potential Summit County Housing Authority

_____	DIRECTION
_____	INFORMATION
_____	ORDINANCE
_____ X _____	MOTION
_____ X _____	BYLAWS
_____	AGREEMENT

BACKGROUND INFORMATION

1. On December 11, 2024, the Summit County Council established the Summit County Housing Authority.
2. At the December 11, 2024, meeting, the Summit County Council directed staff to return in January 2025 with draft Bylaws to be considered by the County Council for adoption for the newly created housing authority.

3. At the January 29, 2025, County Council meeting, the Summit County Council reviewed the draft bylaws and offered a number of amendments relating to the number of commissioners, commissioner term limits, and requiring that future bylaw amendments be approved by resolution of the Summit County Council.
4. On February 12, 2025, the County Council furloughed action on the proposed resolution until after the County Council had an opportunity to discuss the County's current housing situation at a special housing meeting scheduled for March 12, 2025.
5. On March 12, 2025, the County Council offered amendments relating to the number of commissioners and the need to adopt a Strategic Housing Plan that would be implemented by the Summit County Housing Authority.
6. On April 9, 2025, the County Council approved Resolution No. 2025-07 which contains the bylaws for the Summit County Housing Authority.
7. On April 23, 2025, the County Council requested a change to the bylaws for the Summit County Housing Authority to change the composition of the commission.

Number of Commissioners

The Commission shall be composed seven (7) persons ("Commissioner" or "Commissioners"). Commissioners shall be appointed by the County Council.

Five (5) Person Commission

- Three (3) commissioners shall be from the elected Summit County Council.
- Four (4) commissioners shall be a member at large.

RECOMMENDATION/MOTION

The Summit County Council is requested to adopt Resolution No. 2025-07A, a resolution amending bylaws for the Summit County Housing Authority.

ATTACHMENT

1. **Resolution 2025-07A & Amended Bylaws for the Summit County Housing Authority**

SUMMIT COUNTY COUNCIL RESOLUTION NO. 2025-07A
A RESOLUTION AMENDING THE BYLAWS FOR THE
SUMMIT COUNTY HOUSING AUTHORITY

WHEREAS, on December 11, 2024, the Summit County Council adopted Resolution 2024-30, a Resolution Declaring the Need for and Creating a Housing Authority pursuant to Utah Code §35A-8-401 et. seq.;

WHEREAS, on April 9, 2025, the Summit County Council adopted Resolution 2025-07, a Resolution Creating Bylaws for the Summit County Housing Authority; and

WHEREAS, the Bylaws allow for the Summit County Council to amend the Bylaws through future resolution, which the Summit County Council desires to do to change the number of members making up the Board of Commissioners for the Summit County Housing Authority.

NOW, THEREFORE, the SUMMIT COUNTY COUNCIL resolves as follows:

The Summit County Council adopts the amended bylaws for the Summit County Housing Authority as outlined in Exhibit A.

APPROVED, ADOPTED AND PASSED by the Summit County Council on ____ day of _____, 2025.

SUMMIT COUNTY COUNCIL

Council Chair

ATTEST:

APPROVED AS TO FORM:

County Clerk

Deputy County Attorney

EXHIBIT A

BYLAWS OF THE HOUSING AUTHORITY OF SUMMIT COUNTY, UTAH

ARTICLE I THE AUTHORITY

- 1.1 Name of Authority:** The name of the Authority shall be the Summit County Housing Authority (the “Authority”).
- 1.2 Boundaries of the Authority:** The boundaries of the Authority shall be coterminous with the boundaries of Summit County less and excepting its incorporated cities and towns.
- 1.3 Office of the Authority:** The principal office of the Authority shall be located at 60 North Main Coalville, Utah 84017. The Authority may have such other offices within the State of Utah or elsewhere as the Authority’s Board of Commissioners may designate or as the business of the Authority may from time to time require.

ARTICLE II CONTROLLING LAW

The Authority shall be governed by and shall have all the powers, duties, and responsibilities as set forth in Utah Code, Title 35A, Chapter 8, Part 4, as amended (the “Act”). These Bylaws are subject to the Act and in the event of any conflict between the Act and these Bylaws or any resolution of the Authority, the Act shall prevail.

ARTICLE III PURPOSE

There is a shortage of housing available to persons of medium and low income at rentals or prices that people can afford in Summit County. The Authority is established for the purpose of effecting the planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, and operation of housing projects or programs to provide dwelling accommodations at rental prices or purchase prices within the means of families of medium and low income, and to provide affordable housing projects or programs for employees of employers located within the jurisdiction of the Authority.

ARTICLE IV
THE AUTHORITY'S BOARD OF COMMISSIONERS

- 4.1 **Number and Term of Commissioners:** The powers of the Authority shall be vested in its Board of Commissioners (the "Commission"), who may exercise all the powers of the Authority, whether derived from the Act, or from other law. The Commission shall be composed of seven (7) persons ("Commissioner" or "Commissioners"). Commissioners shall be appointed by the County Council of Summit County, Utah (the "County Council") in accordance with the Act. The exact number comprising the Commission at any particular time shall be determined by the County Council. Commissioners shall be selected from within Summit County as follows: i) Three (3) members shall be three of the five (5) elected County Council members and ii) Four (4) members shall be members at large. Each Commissioner shall reside within the boundaries of Summit County during the term of their appointment. In addition, the Commission may, in its discretion, appoint individuals to serve as non-voting members of the Commission, to serve for such terms as the Commission shall designate. Three (3) of the Commissioners first appointed shall serve for terms of one (1) year and the remaining four (4) Commissioners first appointed shall serve for terms of two (2), three (3), four (4), and five (5) years, respectively, from the date of their appointment. After the first Commissioners are appointed, Commissioners are appointed for a term of office of four (4) years, however, each Commissioner shall hold office until his/her successor has been appointed. No Commissioner shall serve more than three (3) consecutive terms, including portions of unexpired terms. Each Commissioner shall qualify by taking the official oath of office as prescribed by the Act. A certificate of appointment or reappointment of a Commissioner shall be filed with the Secretary of the Authority and considered conclusive evidence of the appointment of the Commissioner.

4.2 Removal of Commissioners: Commissioners may be removed from office for inefficiency, neglect of duty, or misconduct in office, by the County Council. A Commissioner may be removed only after a hearing and after having been given a copy of the charges at least ten (10) days prior to the hearing and having an opportunity to be heard in person or by counsel. If a Commissioner is removed, a record of the proceedings, together with the charges and findings, shall be filed in the office of the Summit County Clerk.

4.3 Vacancies: Vacancies in the Board shall be filled by appointment by the County Council. Each person so appointed to fill a vacancy shall remain a Commissioner until removed or his/her successor has been appointed by the County Council.

4.4 Resignation: Any Commissioner may resign at any time by giving written notice of his/her resignation to the Authority. Any such resignation shall take effect at the time specified therein, or if the time it shall become effective is not specified therein, it shall take effect immediately upon its receipt by the Commission's Secretary, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

4.5 General Powers and Duties: The Commission shall have the complete and exclusive care, custody, and control of the Authority's properties and shall exercise all of the corporate powers subject to the provisions of the Act, other controlling laws of the State of Utah, and these Bylaws, The entire management of the Authority, its affairs and its properties and assets, is vested in the Commissioners, subject only to the provisions of the Act. The Commission shall have the power to decide finally and to effectuate and perform decisions of the Commission regarding to whom, and in what amounts, and at what times, and under what conditions, payments and distributions shall be made in furtherance of the pursuits and objects of the Authority; accordingly, the Commission shall make such contributions, payments and distributions of the Authority's properties, assets, and income as may be decided upon from time to time by a decision of the majority of the Commission as contained in its minutes.

4.6 Power to Elect Officers: The Commission shall select, as it deems necessary or advisable, a chair, vice chair, and secretary from among its members.

4.7 Power to Appoint Other Officers and Agents: The Commission may employ an executive director, legal and technical experts, and other officers, agents, and employees, permanent and temporary, as it may require, and shall determine their qualifications, duties, and compensation.

4.8 Delegation of Powers: The Commission may delegate to one or more of its agents or employees any powers or duties the Authority considers proper.

4.9 Compensation: A Commissioner may not receive compensation except necessary expenses, including but not limited to travel expenses incurred in the discharge of the Commissioner's duties. By resolution of the Commission, the Authority may designate the expenses to be paid to Commissioners.

4.10 Disclosure of Interest in Project:

4.10.1 Any Commissioner, officer, or employee of the Authority, who has voluntarily acquired any of the following interests, shall disclose to the Commission, as soon as he/she has knowledge of the interest, the nature and extent of the interest:

4.10.1.1 any present or future interest, direct or indirect, in any project;

4.10.1.2 any present or future interest, direct or indirect, in any property included in or planned to be included in any project;

4.10.1.3 any contract or proposed contract relating to any project; or

4.10.1.4 any other transaction or agreement with the Authority.

4.10.2 The Commission shall enter the particulars of the disclosure into the minutes of the Authority. After a disclosure of interest, the Commissioner, officer, or employee may participate in any discussions concerning proposed Authority action on the property, contract, transaction, or agreement in which he/she has an interest, but the Commissioner, officer, or employee may not vote on any such action proposed by the Authority regarding that property, contract, transaction, or agreement. In addition to the above restrictions, no member of a participating household in an Authority project may be a member of the Commission. A Commissioner may not be employed by the Authority in any capacity until at least one (1) year following such Commissioner's term expiration date. Commissioners, officers, and employees of the Authority are not "public officers" for purposes of Utah Code, Title 67, Chapter 16, "Utah Public Officers' and Employees' Ethics Act."

ARTICLE V OFFICERS

5.1 **Commission Officers:** The Officers of the Authority shall be a Chair, a Vice Chair and a Secretary, each of whom shall be elected by the Commission. Such other Officers and Assistant Officers as may be deemed necessary may be elected or appointed by the Commission. The Commission may delegate to any officer of the Authority or any committee of the Commission the power to appoint, remove and prescribe the duties of other officers, assistant officers, agents and employees.

5.2 **Election and Term of Office:** The Officers of the Authority to be elected by the Commission shall be elected annually by the Commission at the Annual Meeting of the Commission described in Article VI. If the election of Officers is not held at such meeting, such election shall be held as soon thereafter as convenient. Each Officer shall hold office until his/her successor has been duly elected or until his/her death, or until he/she shall resign or shall have been removed in the manner provided above.

5.3 **Vacancies:** A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, may be filled by the Commission for the unexpired portion of the term.

5.4 **The Chair:** The Chair shall serve as the Chair for a term not to exceed two (2) years and shall serve for the duration of the appointment. The Chair shall, unless otherwise specified by the Commission, in general supervise and control all the business and affairs of the Authority, including the hiring of staff personnel. The Chair shall preside at all meetings of the Authority. Except as otherwise authorized by resolution of the Authority, the Chair shall sign all contracts, deeds, and other instruments made by the Authority. The Chair shall, in general, perform all duties incident to his/her office and such other duties as may be prescribed by the Commission from time to time.

5.5 **The Vice Chair:** The Vice Chair shall automatically become the Chair at the expiration of the Chair's term or if the Chair position becomes vacant at any time. The Vice-Chair shall serve as the Vice-Chair for a term not to exceed two (2) years and shall serve for the duration of the appointment. In the absence of the Chair, or in the event of his/her death, inability, or refusal to act, the Vice Chair shall perform the duties of the Chair, and when so acting, shall have the powers of, and be subject to all the restrictions upon the Chair. The Vice-Chair shall perform such other duties as from time to time may be assigned to him/her by the Chair.

5.6 **Temporary Chair:** If a quorum is present at any meeting, but both the Chair and the Vice-Chair are absent, the Commissioners present shall select one of the present Commissioners as temporary Chair for the meeting. The temporary Chair shall have all powers and duties of the Chair with respect to the meeting.

5.7 **The Secretary:** The Secretary shall keep the minutes of the meetings of the Commission; see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; be custodian of the records of the Authority and of the seal of the Authority and see that the seal of the Authority is affixed to all documents, the execution of which on behalf of the Authority under its seal is duly authorized; keep a register of the mailing address of each Commissioner; and in general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the Chair or by the Commission.

5.8 **Executive Director:** The Commission may employ an Executive Director to act as chief operating officer, and to manage ongoing operations of the Authority, subject to the supervision of the Commission. The Commission may delegate such duties to the Executive Director, as it may determine from time to time, whether general or specific.

ARTICLE VI MEETINGS

6.1 **Regular Meetings:** Unless otherwise determined by the Officers, the Commission shall meet at least ten (10) times each year, at a time and place determined by the Chair, upon written notice of the hour, date and place of meetings to each Commissioner not less than seven (7) days before the meeting date. Public notice shall be given in accordance with the provisions of the Utah Open and Public Meetings Act, Title 52, Chapter 4 (as amended).

6.2 **Annual Meeting:** One of the regular meetings of the Commission described above shall be designated as the Annual Meeting for the purposes of organization, election of officers, and the transaction of other business.

6.3 **Emergency Meetings:** Emergency meetings may be convened as allowed by the Utah Open and Public Meetings Act, Title 52, Chapter 4 (as amended).

- 6.4 **Special Meetings:** Special meetings may be called by the Chair or any three (3) or more Commissioners, upon written notice thereof, signed by the Chair and the Secretary.
- 6.5 **Closed Meetings:** Closed meetings of the Commission shall be authorized in accordance with the provisions of the Utah Open and Public Meetings Act, Title 52, Chapter 4 (as amended).
- 6.6 **Place of Meetings:** Meetings of the Commission may be held anywhere within the area of operation of the Authority or within any area in which the Authority is authorized to undertake a project.
- 6.7 **Open and Public Meetings Law.** Public notice shall be given of all meetings of the Commission in accordance with the provisions of the Utah Open and Public Meetings Act, Title 52, Chapter 4 (as amended) and all provisions of said act shall be complied with by the Commission.
- 6.8 **Quorum of the Commission:** A majority of the Commissioners constitutes a quorum for the purpose of conducting its business and exercising its powers and for all other purposes notwithstanding the existence of any vacancies. Action may be taken by the Authority upon a vote of a majority of the Commissioners present.
- 6.9 **Voting:** At any meeting of the Commission, each voting member present at such meeting shall have one vote on any matter. Voting by proxy shall not be permitted.
- 6.10 **Electronic Meetings:**
- 6.10.1 The Commission may hold electronic meetings upon request by a member of the Commission made up to three (3) days prior to the meeting, to allow for arrangements to be made for the electronic meeting. An electronic meeting is a meeting conducted by means of a conference using electronic communications. An anchor location is the physical location from which an electronic meeting originates, or the participants are connected. An anchor meeting place shall be established for each electronic meeting. A quorum of the Commission must be present in person at an anchor location and/or by separate electronic connections in order to transact business at the meeting. The number of separate connections for members of the Commission at an electronic meeting shall be restricted to available equipment capacity.

6.10.2 Notice of all electronic meetings shall be given as required by the Open and Public Meetings Act, Title 52, Chapter 4 (as amended). In addition, a notice of all electronic meetings must be given to the Commissioners at least twenty-four (24) hours before the electronic meeting so that they may participate in and be counted as present for all purposes, including the determination that a quorum is present. The Commissioners must also be provided with a description of how the Commissioners will be connected to the electronic meeting. At least one anchor location for any public meeting shall be in the building and political subdivision where the public body would normally meet if they were not holding an electronic meeting. Space and facilities must be provided at the anchor location so that interested persons and the public may attend and monitor the open portions of the meeting. If the meeting includes a public hearing, space and facilities must be provided at the anchor location so that interested persons and the public may attend, monitor, and participate in the open portions of the meeting.

ARTICLE VII CONTRACTS, LOANS, CHECKS AND DEPOSITS

7.1 **Contracts:** The Commission may authorize any Officer or Officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of, and on behalf of, the Authority, and such authority may be general or confined to specific instances.

7.2 **Loans:** No loans shall be contracted on behalf of the Authority, and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Commissioners. Such authority may be general or confined to specific instances.

7.3 **Checks:** All checks, drafts, or other orders for payment of money, notes, or other evidence of indebtedness issued in the name of the Authority shall be signed by such Officer or Officers, agent or agents of the Authority and in such manner as shall from time to time be directed and determined by resolution of the Commissioners

7.4 **Deposits:** All funds of the Housing Authority not otherwise employed shall be deposited from time to time to the credit of the Authority in such banks, trust companies, or other depositories as the Commissioners may select.

**ARTICLE VIII
FISCAL YEAR**

The fiscal year for the Authority shall be the year beginning on the first day of January and ending on the last day of December of each year.

**ARTICLE VIV
INDEMNIFICATION AND INSURANCE**

9.1 **Indemnification:** To the extent allowed by law, the Authority shall indemnify any Commissioner, Officer, employee or agent of the Authority against any and all claims and liabilities to which the Commissioner, Officer, employee or agent may become subject by reason of serving or having served as a Commissioner, Officer, employee or agent of the Authority or of any other housing authority at the request of the Authority, or by reason of any action alleged to have been taken, omitted, or neglected as such Commissioner, Officer, employee or agent, and the Authority shall reimburse such person for all attorneys' fees and other expenses incurred in connection with any such claim or liability, except that no such person shall be indemnified against or reimbursed for any expenses incurred in connection with any claim or liability arising out of his/ her own intentional misconduct. Such indemnification shall be in addition to any other rights to which those indemnified may be entitled under any law, bylaw, agreement or otherwise.

9.2 **Advances of Costs and Expenses:** The Authority may pay costs and expenses incurred by a Commissioner, Officer, employee or agent in defending a civil or criminal action, suit or proceeding, in advance of the final disposition of the action, suit or proceeding upon receipt of an undertaking by or on behalf of the person that he/she shall repay the amount advanced if it is ultimately determined that he/she is not entitled to be indemnified by the Authority as authorized by these Bylaws.

9.3 **Insurance:** The Commission may, at its discretion, purchase and maintain insurance on behalf of the Commissioners, Officers, employees and agents, and former Commissioners, Officers, employees and agents, against any liability or settlement based upon asserted liability incurred by them by reason of being or having been Commissioners, Officers, employees or agents of the Authority, whether or not the Authority would have the power to indemnify them against such liability or settlement under the provisions of applicable law.

9.4 Personal Liabilities of Commissioners and Officers: To the extent allowed by law, no Commissioner or Officer of the Authority shall be personally liable to the Authority for civil claims arising from acts or omissions made in the performance of his/ her duties as a Commissioner or Officer, unless the acts or omissions are the result of his/her intentional misconduct.

**ARTICLE X
MISCELLANEOUS**

10.1 Strategic Housing Plan: The County Council, with the assistance of the County's Community Development Department and Economic Development & Housing Director, shall review and approve a Strategic Housing Plan for the Housing Authority, which plan shall be implemented by the Board of the Authority.

10.2 Annual Report: At least once a year, the Commission shall prepare and present to the County Council a report of its activities for the preceding year and make recommendations with reference to additional legislation or other actions considered necessary to carry out its purposes under the Act.

10.3 Interpretation: The captions which precede the various portions of these Bylaws are for convenience only and shall in no way affect the manner in which any provision hereof is construed. Whenever the context so requires, the singular shall include the plural, the plural shall include the singular, the whole shall include any part thereof, and any gender shall include both other genders. The invalidity or unenforceability of any provision contained in these Bylaws shall not affect the validity or enforceability of the remainder hereof.

10.4 **Amendments to Bylaws:** These Bylaws may be amended through future resolution of the County Council.

As of the _____ day of _____ 2025, the County Council of Summit County adopted the foregoing Bylaws for the Summit County Housing Authority.

Chair of the Summit County Council

By: _____

Title: _____

Resolution No. 2025-
07A, amending Summit
County Housing
Authority Bylaws

Changes



Summit County
Housing
Authority

1. Number of commissioners

Seven (7) Person Commission



Summit County
Housing
Authority

- Three (3) members from the elected Summit County Council. And,
- Four (4) members shall be members at large.

Recommendation/Motion

The Summit County Council is requested to adopt Resolution No. 2025-07A, a resolution amending bylaws for the Summit County Housing Authority.



Memorandum:

Date: April 30, 2025

To: Council Members

From: Annette Singleton

Re: Appoint Four Members to Serve on the Summit County Housing Authority Board of Commissioners

Appoint four members to serve on the Summit County Housing Authority Board of Commissioners. Three members to serve until February 28, 2026; one member to serve until February 28, 2030.

Kristen Schulz

Jennifer Lewis

Joan Meixner

Rich Sonntag

SUMMIT COUNTY HOUSING AUTHORITY BOARD OF COMMISSIONERS
4-year terms - Expiring February 28th of each year
Serving no more than three terms

NAME	EMAIL ADDRESS	ADDRESS	CONTACT NUMBERS	TERM EXPIRES	# of Terms	1 st appointed	Reappointed
Canice Harte (initial 2-year term)	charte@summitcountyutah.gov	60 N. Main Street Coalville, UT 84017	435-647-6151	2027	1	4/9/25	
Tonja B. Hanson (initial 3-year term)	tbhanson@summitcountyutah.gov	60 N. Main Street Coalville, UT 84017	435-901-7663	2028	1	4/9/25	
Megan McKenna (initial 4-year term)	mmckenna@summitcountyutah.gov	60 N. Main Street Coalville, UT 84017	435-659-8465	2029	1	4/9/25	
(initial 1-year term)				2026	1	4/30/25	
(initial 1-year term)				2026	1	4/30/25	
(initial 1-year term)				2026	1	4/30/25	
(initial 5-year term)				2030	1	4/30/25	

Last updated 4/24/25

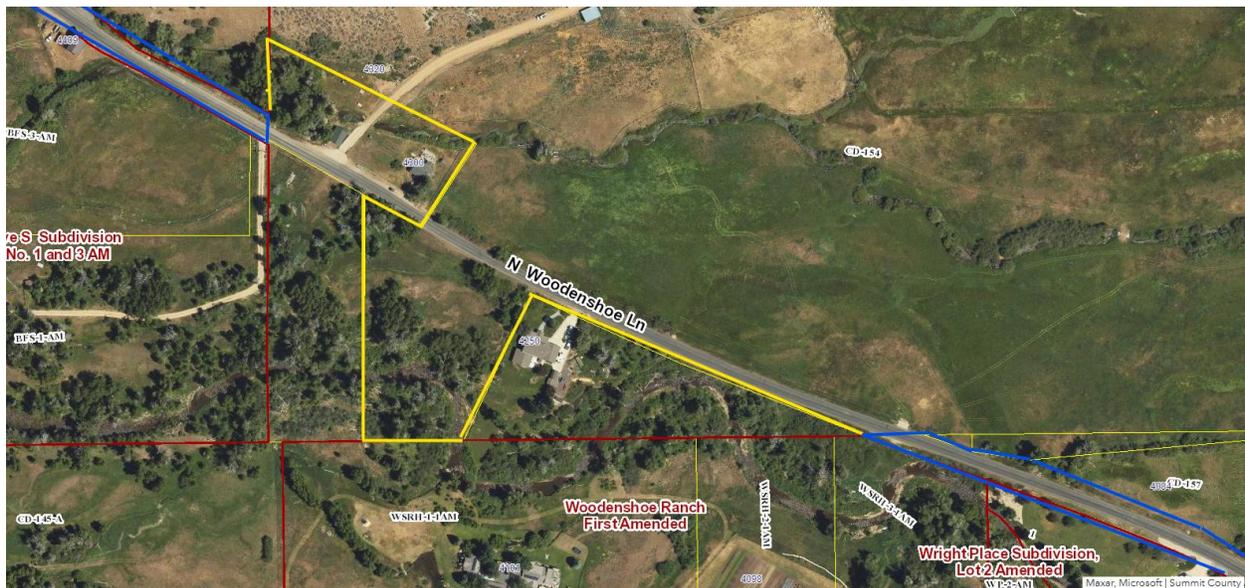


Engineering Department
60 N Main St
Coalville, UT 84017
summitcounty.gov

Date: 4/30/2025
To: County Council
Shayne Scott, County Manager
From: Brandon Brady, County Engineer
Re: Road Dedication for Portions of Woodenshoe Lane

Background:

A preliminary plat was approved by the Eastern Summit County Planning Commission on February 6, 2025 for the Hudson Subdivision. This plat includes dedicating right-of-way (ROW) along Woodenshoe Lane to Summit County. The County currently owns and maintains Woodenshoe Lane as a public Class B road and has a prescriptive ROW. The County Council is the Roadway Authority and will need to approve and sign off on the dedication. Below is a map showing the current parcel boundary in yellow and current ROW in blue. The attached plat displays the ROW that is being dedicated to the County.

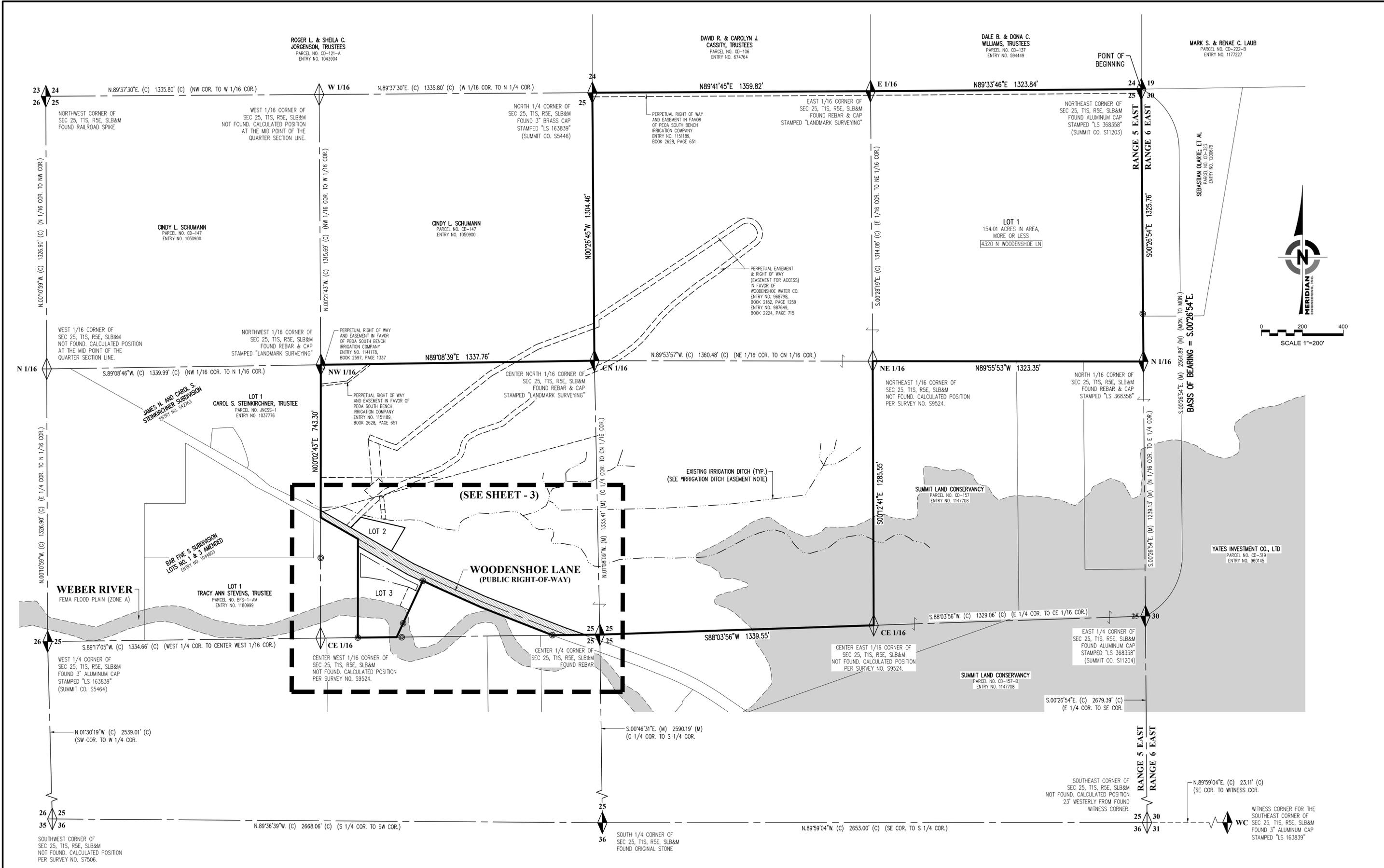


Recommendations:

Staff recommend that the County Council approve the right of way dedication.

Attachments:

Hudson Subdivision Plat



***IRRIGATION DITCH EASEMENT NOTE:**
 PER EASTERN SUMMIT COUNTY CODE 11-6-8: ALL IRRIGATION DITCHES & CANALS SHOWN HEREON HAVE AN UNOBSTRUCTED EASEMENT AT LEAST SIXTEEN FEET (16') IN WIDTH FOR PROPER ACCESS AND MAINTENANCE.

PREPARED BY:



MERIDIAN ENGINEERING, INC.
 1628 WEST 11010 SOUTH, SUITE 102
 SOUTH JORDAN, UTAH 84095
 PHONE (801) 569-1315 FAX (801) 569-1319

HUDSON SUBDIVISION
 LOCATED IN THE NORTH 1/2 OF SECTION 25,
 TOWNSHIP 1 SOUTH, RANGE 5 EAST, SALT LAKE BASE & MERIDIAN
 PEOA, SUMMIT COUNTY, STATE OF UTAH

SUMMIT COUNTY RECORDER
 RECORDED AND FILED AT THE REQUEST OF _____
 RECORDED AS ENTRY NUMBER _____
 DATE: _____ TIME: _____ BOOK: _____ PAGE: _____
 FEE \$ _____ SUMMIT COUNTY RECORDER

COMP. FILE
 24124
 FINAL PLAT
 PROJECT NO.
 24124
 SHEET NO.
 2 OF 3



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 N. MAIN ST., COALVILLE, UT, 84017

WEDNESDAY, FEBRUARY 5, 2025

Meeting also conducted via Zoom.

DRAFT

1. **Closed Session (1:10 PM)**

Megan McKenna made a motion to enter closed session for property acquisition. (1:10 PM). Canice Harte seconded, and all voted in favor, (5-0).

1) ***Property acquisition* (1:10 PM)**

Council Members Hanson, Harte, Robinson, Armstrong, and McKenna along with Manager Shayne Scott, Deputy Manager Janna Young and Executive Assistant Annette Singleton met in a closed session to discuss Property Acquisition. (1:10 PM)

Canice Harte made a motion to leave closed session to discuss property acquisition and enter closed session for litigation. (1:39 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

2) ***Litigation* (1:39 PM)**

Council Members Hanson, Harte, Robinson, Armstrong, and McKenna along with Manager Shayne Scott, Deputy Manager Janna Young, Attorney Margaret Olson, Civil Deputy Attorney Ryan Stack and Executive Assistant Annette Singleton met in closed session to discuss litigation. (2:03 PM)

Canice Harte made a motion to leave closed session . (2:03 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

Move to auditorium (2:03 PM)

2. **Work Session (2:15 PM)**

Roger Armstrong
Tonja B Hanson
Megan McKenna

Shayne Scott
Janna Young

Absent: Christopher Robinson
Canice Harte

Eve Furse
Brian Craven

- 1) ***Pledge of Allegiance*** (2:15 PM)
- 2) ***Interview applicant for vacancy on North Summit Fire Service District Administrative Control Board*** (2:16 PM)

Attachment: Cover Page

Attachment: Interview Schedule-NS Fire.pdf

John Zink was interviewed by Council. (2:16 PM)
- 3) ***Interview applicants for vacancies on the Snyderville Basin Special Recreation District Administrative Control Board*** (2:26 PM)

Attachment: Cover Page

Attachment: Interview Schedule-SB Recreation.pdf

Glen Kutler was interviewed by Council. (2:26 PM)

Alisa Schofield was interviewed by Council. (2:37 PM)
- 4) ***Interview applicants for vacancies on the Snyderville Basin Cemetery District Board of Trustees*** (3:05 PM)

Attachment: Cover Page

Attachment: Interview Schedule-SB Cemetery.pdf

William Oshinsky was interviewed by Council. (3:06 PM)
- 5) ***Interview applicants for vacancies on the Snyderville Basin Special Recreation District Administrative Control Board, continued*** (3:13 PM)

Andrew Choate was interviewed by Council. (3:13 PM)
- 6) ***Interview applicants for vacancies on the Snyderville Basin Cemetery District Board of Trustees, continued*** (3:25 PM)

Max Greenlaugh was interviewed by Council. (3:25 PM)
- 7) ***Legislative update/preview; Janna Young*** (3:34 PM)

Attachment: Cover Page

Attachment: StaffReport_2025LegislativePreviewandWeek3.doc

Deputy Manager Janna Young updated Council on the legislative session. Council asked questions, and Deputy Young answered. (3:34 PM)

County Clerk Eve Furse updated Council on the election related bills. Council asked questions, and Clerk Furse answered. (3:35 PM)

Roger Armstrong made a motion to enter closed session for personnel. (3:53 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Move to Conference Room (3:53 PM)

3. **Closed Session - Personnel (3:53 PM)**

1) ***Personnel*** (3:53 PM)

Attachment: Closed Mtg Affidavit

Council Members Hanson, Armstrong, and McKenna along with Deputy Manager Janna Young, Civil Deputy Attorney Ryan Stack, Personnel Director David Warnock and CEO Megastar HR Executive Becca Mark met in a closed session to discuss personnel. (3:53 PM)

Roger Armstrong made a motion to leave closed session . (5:07 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Move to auditorium (5:07 PM)

4. **Consideration of Approval (5:06 PM)**

1) ***Adoption of Resolution 2025-03, A Resolution Appointing Members to Serve on North Summit Fire Service District Administrative Control Board*** (5:07 PM)

Attachment: Cover Page

Attachment: Resolution 2025-03-Appointments to North Summit Fire.docx

Roger Armstrong made a motion to adopt Resolution 2025-03 appointing Cory Blonquist, Steven Dallin from the Henefer City Council, and Louise Willoughby from the Coalville City Council to serve on North Summit Fire Service District Administrative Control Board with terms ending December 31, 2027. (5:07 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Attachment: Res 2025-03 North Summit Fire District District Administrative Control Board executed

2) ***Adoption of Resolution 2025-04, A Resolution Appointing Members to Serve on Summit County Service Area No. 5 (Lake Rockport Estates)*** (5:11 PM)

Attachment: Cover Page

Attachment: Resolution 2025-04-Appointments to Summit County Service Area No. 5.docx

Roger Armstrong made a motion to approve Resolution 2025-04 appointing Crissy Rasmussen and reappointing Nachi Fairbanks and Susan Jaquie Nielsen to serve on Summit County Service Area No. 5 Board with terms of service to expire December 31, 2028. (5:11 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Attachment: Res 2025-04 Summit County Service Area No.5 executed

3) ***Adoption of Resolution 2025-05, a Resolution Appointing Members to Serve on the Snyderville Basin Special Recreation District Administrative Control Board*** (5:11 PM)

Attachment: Cover Page

Attachment: Resolution 2025-05 Appointments to Snyderville Basin Recreation Service District.docx

Roger Armstrong made a motion to adopt Resolution 2025-05 appointing Alisa Schofield and Andrew Choate to serve on the Snyderville Basin Special Recreation District Administrative Control Board with terms of service to expire December 31, 2028. (5:12 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Attachment: Res 2025-05 Snyderville Basin Special Recreation Service District Administration Control Board executed

- 4) ***Adoption of Resolution 2025-06, A Resolution Appointing Members to Serve on the Snyderville Basin Cemetery District Board of Trustees*** (5:13 PM)

Attachment: Cover Page

Attachment: Resolution 2025-06 Appointments to Snyderville Basin Cemetery District.docx

Megan McKenna made a motion to adopt Resolution 2025-06 reappointing Max Greenhalgh and William Oshinsky to Serve on the Snyderville Basin Cemetery District Board of Trustees with terms of service to expire December 31, 2028. (5:14 PM). Roger Armstrong seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Attachment: Res 2025-06 Snyderville Basin Cemetery District Board of Trustees executed

- 5) ***Council and Manager comments*** (5:14 PM)

Shayne Scott spoke about upcoming activities for the County. (5:15 PM)

Megan McKenna spoke about her activities on behalf of the County in the past week and plans for the upcoming week. (5:16 PM)

Roger Armstrong spoke about his activities on behalf of the County this past week. (5:18 PM)

Tonja B Hanson spoke about her activities on behalf of the County in the past week. (5:22 PM)

5. **Public Input** (5:59 PM)

Attachment: Sign-In Sheet 2.5.25

Council Chair Hanson opened the meeting for public input. (6:00 PM)

John Ziegler spoke to Council about open space. (6:00 PM)

Council Chair Hanson closed the meeting for public input. (6:03 PM)

6. **Adjournment** (6:03 PM)

Roger Armstrong made a motion to adjourn. 0 seconded.

Tonja Hanson

Eve Furse



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 NORTH MAIN STREET, COALVILLE, UT, 84017

WEDNESDAY, FEBRUARY 12, 2025

Meeting also conducted via Zoom.

DRAFT

1. **Closed Session (2:27 PM)**

Roger Armstrong made a motion to enter closed session to discuss litigation. (2:27 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

1) ***Litigation* (2:27 PM)**

Council Members Hanson, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas and Executive Secretary Annette Singleton met in closed session to discuss litigation.

Roger Armstrong made a motion to leave closed session to discuss litigation and enter closed session to discuss property acquisition. (2:58 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Canice Harte.

2) ***Property acquisition* (2:58 PM)**

Council Members Hanson, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas and Executive Secretary Annette Singleton met in closed session to discuss litigation.

Christopher Robinson made a motion to leave closed session to discuss property acquisition and enter into closed session to discuss personnel. (3:32 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

3) ***Personnel* (3:32 PM)**

Attachment: Closed Mtg Affidavit

Council Members Hanson, Robinson, Armstrong, and McKenna, along with Chief Civil Deputy Attorney Dave Thomas, Personnel Director David Warnock, Megastar HR CEO Becca Mark, and Executive Assistant Annette Singleton met in closed session to discuss personnel.

Roger Armstrong made a motion to leave closed session . (4:05 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Canice Harte.

2. **Work Session (4:15 PM)**

Roger Armstrong
Christopher Robinson
Tonja B Hanson
Megan McKenna
Absent: Canice Harte

Janna Young
Dave Thomas
Justin Hemingway
Kacey Bates
Jeff Jones
Brandon Brady
Eve Furse
Brian Craven

1) ***Pledge of Allegiance*** (4:15 PM)

2) ***Legislative update/preview; Janna Young*** (4:15 PM)

Attachment: Cover Page

Attachment: StaffReport_2025LegislativePreviewandWeek4.pdf

Deputy Manager Janna Young discussed bills important to the County that are at issue this week. Chief Deputy Civil Attorney Dave Thomas provided input on several bills. Clerk Eve Furse provided more detail on the election bills. Council members commented and asked questions. The presenters responded. (4:17 PM)

3) ***Interview applicants for vacancies on Timberline Special Service District*** (4:46 PM)

Attachment: Cover Page

Attachment: 021225 Interview Schedule.docx

Nancy Michalko was interviewed by Council. (4:46 PM)

Stevie Meier was interviewed by Council. (4:51 PM)

Council member Christopher Robinson left the meeting. (4:59 PM)

Roger Armstrong
Tonja B Hanson
Megan McKenna
Absent: Christopher Robinson
Canice Harte

Janna Young
Dave Thomas
Justin Hemingway
Kacey Bates
Jeff Jones
Brandon Brady
Eve Furse
Brian Craven

Roger Armstrong made a motion to enter closed session to discuss personnel. (5:00 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

3. **Closed Session (5:00 PM)**

1) **Personnel** (5:00 PM)

Council Members Hanson, Armstrong, and McKenna, along with Deputy Manager Janna Young and Chief Civil Deputy Attorney Dave Thomas met in closed session to discuss personnel.

Roger Armstrong made a motion to leave closed session . (5:18 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

4. **Consideration of Approval** (5:20 PM)

1) ***Advice and consent of County Manager's recommendation to appoint a member to serve on the Summit County Fair Advisory Board*** (5:20 PM)

Attachment: Cover Page

Attachment: 021225 appt Fair Board.docx

County Deputy Manager Janna Young recommended a candidate for the Summit County Fair Advisory Board. (5:20 PM)

Roger Armstrong made a motion to approve the Manager's recommendation to appoint Justin Judd to serve on the Summit County Fair Advisory Board with the term of service to expire December 31, 2027. (5:20 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

2) ***Discussion and approval of request to convert evidence property; Justin Hemingway*** (5:21 PM)

Attachment: Cover Page

Attachment: Evidence Conversion Request.pdf

Lieutenant Justin Hemingway and Chief Deputy Sheriff Kacey Bates presented funds for conversion. Council members asked questions. The Lieutenant responded. (5:21 PM)

Roger Armstrong made a motion to approve conversion of the sum of \$11,619.41 in the Evidence Trust Fund as listed in Council's packet. (5:25 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

3) ***Discussion of Resolution No. 2025-07, a Resolution Creating Bylaws for the Summit County Housing Authority; Jeff Jones*** (5:27 PM)

Attachment: Cover Page

Attachment: Staff Report to County Council February 12, 2025.pdf

Attachment: Resolution No. 2025-07 & Bylaws of the Summit County Housing Authority.pdf

Attachment: Presentation Resolution No. 2025-07 & Bylaws of the Summit County Housing Authority.pptx

Housing and Economic Development Director Jeff Jones presented the Resolution, creating bylaws for the Summit County Housing Authority for approval. He detailed the changes made. (5:27 PM)

Council Members commented and asked questions. Director Jones responded. (5:29 PM)

Council Member Canice Harte joined the meeting. (5:30 PM)

Roger Armstrong
Tonja B Hanson
Canice Harte
Megan McKenna

Absent: Christopher Robinson

Janna Young
Dave Thomas
Justin Hemingway
Kacey Bates
Jeff Jones
Brandon Brady
Eve Furse
Brian Craven

The Council tabled the matter until after the March 13, 2025 housing work session. (6:04 PM)

4) **Council and Manager comments** (6:05 PM)

Council member Megan McKenna spoke about her activities on behalf of the Council in the last week. (6:05 PM)

Council member Canice Harte left the meeting. (6:07 PM)

Roger Armstrong
Tonja B Hanson
Megan McKenna

Absent: Christopher Robinson
Canice Harte

Janna Young
Dave Thomas
Justin Hemingway
Kacey Bates
Jeff Jones
Brandon Brady
Eve Furse
Brian Craven

Deputy Manager Janna Young spoke about activities at the County over the last week. (6:07 PM)

5. **Public Input** (6:09 PM)

Council Chair Hanson opened the meeting for public input. (6:10 PM)

No one appeared for public input.

Council Chair Hanson closed the meeting for public input. (6:10 PM)

6. **Public Hearing** (6:11 PM)

- 1) **Public hearing regarding a Road Vacation Petition. Applicant, Summit Range & Livestock is requesting to vacate portions of the following public roadways: Icy Springs Road, Coal Hollow Road, Spring Creek Road, and Lewis Canyon Road; Brandon Brady** (6:11 PM)

Attachment: Cover Page

Attachment: Lewis Peak Roads Vacation Staff Report 021225.pdf

Engineer Brandon Brady introduced the Petition for a road vacation and explained the history of the request. (6:11 PM)

Council Members asked questions. Chief Civil Deputy Attorney Dave Thomas responded. (6:19 PM)

The Petitioner, Arlin Judd, responded to questions from Council. (6:19 PM)

Engineer Brady also responded to Council's questions. (6:20 PM)

Petitioner Judd provided additional information explaining the context of the request. (6:21 PM)

Council Chair Hanson opened the public hearing. (6:26 PM)

Chris Dawson spoke to the Petition. (6:28 PM)

Doug Moore spoke to the Petition. (6:30 PM)

Julie Crittenden Croft spoke to the Petition. (6:38 PM)

Whitney Croft spoke to the Petition. (6:43 PM)

Steven Hoyt spoke to the Petition. (6:47 PM)

Justin Hobson spoke to the Petition. (6:51 PM)

Mackenzie Curtis spoke to the Petition. (6:55 PM)

Royce Richins spoke to the Petition. (6:57 PM)

Sean Crittenden spoke to the Petition. (6:59 PM)

Tim Rees spoke to the Petition. (7:00 PM)

Thomas Rees spoke to the Petition. (7:04 PM)

Council member Chris Robinson joined the meeting. (6:50 PM)

Roger Armstrong
Christopher Robinson
Tonja B Hanson
Megan McKenna
Absent: Canice Harte

Janna Young
Dave Thomas
Justin Hemingway
Kacey Bates
Jeff Jones
Brandon Brady
Eve Furse
Brian Craven

Council Chair Hanson closed the meeting for public comment. (7:08 PM)

Council Members asked questions and commented. Engineer Brady and Chief Deputy Thomas responded. (7:09 PM)

The Council took no action and explained what would be needed for it to vacate the road. (7:39 PM)

7. **Adjournment** (7:47 PM)

Roger Armstrong made a motion to adjourn. 0 seconded.

Tonja B. Hanson, Chair

Eve Furse, Clerk



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 NORTH MAIN STREET, COALVILLE, UT, 84017

WEDNESDAY, FEBRUARY 19, 2025

Meeting also conducted via Zoom.

DRAFT

1. **Closed Session (3:36 PM)**

Roger Armstrong made a motion to enter closed session to discuss property acquisition. (3:36 PM). Canice Harte seconded, and all voted in favor, (5-0).

1) ***Property acquisition* (3:36 PM)**

Council Members Hanson, Robinson, Armstrong, Harte, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas, Finance Officer Matt Leavitt, Vice President of Zion's Bank Brian Baker and Executive Secretary Annette Singleton met in closed session to discuss property acquisition.

Christopher Robinson made a motion to leave closed session to discuss property acquisition and enter closed session to discuss litigation. (4:42 PM). Megan McKenna seconded, and all voted in favor, (5-0).

2) ***Litigation* (4:42 PM)**

Council Members Hanson, Robinson, Armstrong, Harte and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas, and Executive Secretary Annette Singleton met in closed session to discuss litigation.

Christopher Robinson made a motion to leave closed session and enter open session. (4:52 PM). Megan McKenna seconded, and all voted in favor, (5-0).

Move to Council chambers (4:55 PM)

2. **Work Session (5:03 PM)**

Tonja B Hanson
Roger Armstrong
Christopher Robinson
Canice Harte
Megan McKenna

Shayne Scott
Janna Young
Dave Thomas
Matt Leavitt
Eve Furse
Brian Craven

- 1) ***Pledge of Allegiance*** (5:03 PM)
- 2) ***Interview applicants for vacancies on the Mountain Regional Water Special Service District Administrative Control Board*** (5:03 PM)

Attachment: Cover Page

Attachment: Interview Schedule-Mountain Regional Water SSD.pdf

Joel Fine was interviewed by Council. (5:04 PM) The interview was interrupted by a fire alarm.

Joel Fine's interview reconvened. (5:18 PM)

Ian Schofield was interviewed by Council. (5:27 PM)

- 3) ***Legislative update/preview; Janna Young*** (5:39 PM)

Attachment: Cover Page

Attachment: StaffReport_2025LegislativePreviewandWeek5.pdf

Deputy Manager Janna Young updated Council about the recent developments at the State Legislature. Council Members asked questions. Deputy Young and County Clerk Eve Furse answered questions.

3. **Public Input** (6:00 PM)

Council Chair Hanson opened the meeting for public input.

No one appeared to give public input.

Council Chair Hanson closed the meeting for public input. (6:00 PM)

4. **Work Session cont'd** (6:01 PM)

- 3) ***Legislative update/preview; Janna Young cont'd*** (6:01 PM)

Deputy Manager Janna Young continued the legislative update about recent developments at the State Legislature. Council members asked questions, and Deputy Young, Chief Civil Deputy Attorney Dave Thomas, Clerk Eve Furse, and Financial Officer Matt Leavitt all responded.

5. **Consideration of Approval** (6:24 PM)

- 1) ***Public comment was taken regarding the appointment and adoption of Resolution 2025-08, A Resolution Appointing Members to Serve on Timberline Special Service District*** (6:24 PM)

Attachment: Cover Page

Attachment: Resolution 2025-08 Appointments to Timberline SSD.docx

Council Chair Hanson opened public comment.

No public comment was heard.

Council Chair Hanson closed public comment. (6:24 PM)

Roger Armstrong made a motion to approve Resolution 2025-08 appointing member to Timberline Special Service District Administrative Control Board specifically appointing Nancy Michalko and Stevie Meier with terms to expire December 31, 2028. (6:25 PM). Canice Harte seconded, and all voted in favor, (5-0).

Attachment: Res 2025-08 Timberline Special Services District Administrative Control Board Executed

- 2) ***Public comment was taken regarding the appointment and adoption of Resolution 2025-09, A Resolution Appointing Members to Serve on Mountain Regional Water Special Service District Administrative Control Board (6:25 PM)***

Attachment: Cover Page

Attachment: Resolution 2025-09-Appointments to Mountain Regional Water SSD ACB.docx

Council Chair Hanson opened public input. (6:25 PM)

No public comment was heard.

Council Chair Hanson closed public input. (6:25 PM)

Roger Armstrong made a motion to approve Summit County Council Resolution 2025-09 appointing members to serve on the Mountain Regional Water Special Service District Administrative Control Board specifically to reappoint both Joel Fine and Ian Schofield with each of their terms of service to expire December 31, 2028. (6:27 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

Attachment: Res 2025-09 Mountain Regional Water Special Serves District Administrative Control Board Executed

- 3) ***Council Minutes dated December 4, 2024 (6:27 PM)***

Attachment: Cover Page

Attachment: SCC Draft Min 12-4-24.pdf

Canice Harte made a motion to approve Council Minutes dated December 4, 2024. (6:28 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Abstain: Megan McKenna.

- 4) ***Council and Manager comments (6:28 PM)***

Tonja B Hanson spoke about her activities on behalf of the County last week. (6:29 PM)

Canice Harte spoke about his activities on behalf of the County last week. (6:30 PM)

Megan McKenna spoke about her activities on behalf of the County last week. (6:32 PM)

6. Council Communications

- 1) ***Conflict of Interest Disclosure Statements; Eve Furse***

Attachment: Cover Page

Attachment: Bello, Pamella.pdf

Attachment: Black, Chase.pdf

Attachment: Bondurant, Phil.pdf

Attachment: Donaldson, Dallin.pdf

Attachment: Guardarrama,Chantal.pdf

Attachment: Lewis, Travis.pdf

Attachment: Miller, Carl.pdf

Attachment: Newman, Aaron.pdf

Attachment: Price, Amy.pdf

Attachment: Scott, Shayne.pdf

Attachment: Young, Janna.pdf

Attachment: Bates, Kacey pub.pdf

Attachment: Elledge 2025.pdf

Attachment: Forsling Disclosure 25.pdf

Attachment: Olson Disclosure Statement 2025 Final.pdf

Attachment: McKenna Disclosure Statement 2025 Final.pdf

Attachment: Disclosure Statement 2025 Fina C Keyesl.pdf

Attachment: Disclosure Statement 2025 C Harte.pdf

Attachment: 2025 Declaration of Conflicts of Interest for Stephanie Poll.pdf

Attachment: Smith Disclosure.pdf

Attachment: Wolbach Disclosure.pdf

Attachment: Disclosure Statement 2025 Furse.pdf

Attachment: Summit Co Disclosure Stmt 2025 Signed C F Robinson 1 29 2025 w Exhibit A-redacted.pdf

Attachment: Hanson Disclosure Statement 2025 Final.pdf

Attachment: 2025 Conflict of Interest Disclosure Armstrong_Redacted_1.pdf

Attachment: Fisher, Sandra conflict 2025

7. **Adjournment (6:33 PM)**

Christopher Robinson made a motion to approve . 0 seconded.

Tonja B. Hanson, Chair

Eve Furse, Clerk



STAFF REPORT

To: Summit County Council
From: Tiffanie N. Robinson, Senior Planner
Date of Meeting: April 30, 2025
Type of Item: Plat Amendment - Public Hearing, Possible Action
Process: Administrative Review
File #: 25-010

Proposal

The applicant, Mike Kendell, representing Summit County, proposes to adjust the northern property line and modify a portion of a public road involving parcels SL-I-3-1 and SL-I-3-SC-X located in Silver Creek Estates Unit I Subdivision **EXHIBIT A**.

Summit County acquired parcel SL-I-3-SC-X from the owners of parcel SL-I-3-1 in February 2022 to construct Mammoth Drive. A plat amendment was not completed at the time of acquisition to adjust the property line and modify the public road easement for Greenfield Drive. Completing this amendment will allow for the entirety of the Mammoth Drive Road Dedication plat to be recorded at a later date.

Project Description

Project Name: Silver Creek Estates Unit I Block 3 Lot 1 Amended
Applicant(s): Michael Kendell, Summit County Project Engineer
Property Owner(s): Kurt F. and Tracy A. Swenson, SL-I-3-1
Summit County, SL-I-3-SC-X
Location: 7300 North Greenfield Drive
Zone District: Rural Residential (RR)
Parcel Number and Size: SL-I-3-SC-X, 0.04 acres
SL-I-3-1, 0.96 acres
Final Land Use Authority: Summit County Council

Vicinity Map



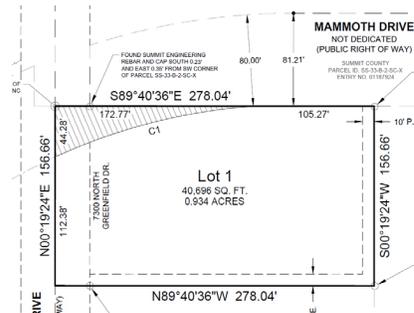
Background

The original Silver Creek Estates Unit I Subdivision plat was recorded in Summit County on March 3, 1965. The plat contains nine (9) blocks, including Block 3, which comprises 7 lots ranging from 1.0 acre to 1.81 acres **EXHIBIT B**.

On February 4, 2022, Summit County acquired 0.04 acres from Kurt and Tracy Swenson, owners of parcel SL-I-3-1, creating parcel SL-I-3-SC-X to complete the construction of Mammoth Drive **EXHIBIT C**.

On January 27, 2025, Michael Kendell applied to amend the northern property line and modify the Greenfield Drive road easement to rectify the outstanding amendment and allow for a road dedication plat to be recorded for Mammoth Drive.

Because SL-I-3-1 and SL-I-3-SC-X extend to the centerline of Greenfield Drive, the adjustment and public road dedication of parcel SL-I-3-SC-X will alter the existing public road. Therefore, per 10-3-18.D, the County Council must conduct a public hearing and make a decision regarding the proposed amendment.



On April 22, 2025, the Snyderville Basin Planning Commission conducted a public hearing and unanimously recommended that the County Council approve the amendment.

Analysis and Findings

Per Section 10-3-18.D of the Snyderville Basin Development Code, the County Council is the land use authority for plat amendments that alter a public road shown on a subdivision plat, after receiving a recommendation from the Planning Commission. As such, the Planning Commission may recommend approval, approval with conditions, or denial of the amendment based upon written findings of fact, according to the following standards. It is the responsibility of the applicant to provide written and graphic evidence demonstrating compliance:

1. If the county manager or land use authority is satisfied that neither the public nor any person will be materially injured by the proposed vacation, alteration or amendment, and that there is good cause for the vacation, alteration, or amendment, the county manager or land use authority may vacate, alter or amend the plat, any portion of the plat, or any road or lot.

Analysis: There is good cause for the amendment as the proposed plat amendment would formally amend the Silver Creek Estates Unit I Block 3 plat to reflect the property boundary adjustment and the as-built location of the new public road, Mammoth Drive. Staff finds no evidence that the public nor any person would be materially injured by the amendment. **COMPLIES**

2. No plat amendment shall be approved which results in an increase in density.

Analysis: The amendment would not result in an additional residential unit. **COMPLIES**

Public Notice, Meetings and Comments

Public notice was published in The Park Record for four consecutive weeks, April 5, April 12, April 19, and April 26, 2025. Individual notices were mailed to property owners within 1,000 feet of the boundaries of lot 1 of the Silver Creek Estates Unit I Subdivision. As of the date of this report, no public comment has been received.

Recommendation

Staff recommends that the Council consider the application, hold a public hearing, and vote to recommend approval of the proposed plat amendment to the Summit County Council, according to the following findings of fact, conclusions of law, and conditions of approval.

Findings of Fact:

1. On January 27, 2025, the applicant, Michael Kendell, on behalf of the property owners Kurt F. and Tracy A. Swenson and Summit County, submitted a plat amendment application to amend the northern property boundary and modify a portion of a public road easement.
2. Parcel SL-I-3-1 is owned by Kurt F. and Tracy A. Swenson J/T.
3. Parcel SL-I-3-SC-X is owned by Summit County.
4. Parcel SL-I-3-1 contains 0.96 acres.
5. Parcel SL-I-3-SC-X contains 0.04 acres.
6. Parcel SL-I-3-1 is located at 7300 North Greenfield Drive.
7. Parcel SL-I-3-1 is located in the Rural Residential zone.

8. The Silver Creek Estates Unit I Subdivision was recorded on March 3, 1965. Block 3 consists of 7 lots.
9. The amendment would not result in an additional residential unit.
10. Notice of the public hearing was published in the Park Record for four consecutive weeks on April 5, 12, 19, and 26, 2025, and postcards were mailed to all property owners within 1,000 feet of the subject property.
11. Notice of the hearing was also posted on the Summit County and Utah Public Notice websites.
12. No public input was received at the time of this report.

Conclusions of Law:

1. There is good cause for the amendment that would formally amend the Silver Creek Estates Unit I Block 3 plat to reflect the as-built location of a portion of Mammoth Drive. Neither the public nor any person will be materially injured by the proposed amendment.
2. The amendment would not result in an additional residential unit.

Conditions of Approval:

1. All service provider requirements shall be satisfied.
2. Final plat amendment recordation documents shall be in a form acceptable to and approved by the County Attorney's Office and the County Recorder's Office.

Attachments

- Exhibit A: Proposed Plat Amendment
Exhibit B: Silver Creek Estates Unit I original plat
Exhibit C: Silver Creek Estates Unit I working plat

SURVEYORS CERTIFICATE

I, DEVRON J. ANDERSEN, DO HEREBY CERTIFY THAT I AM A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF UTAH, HOLDING LICENSE NUMBER 7897281 IN ACCORDANCE WITH THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACT, TITLE 58, CHAPTER 22, OF UTAH CODE; I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS, I HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED ON THIS PLAT IN ACCORDANCE WITH TITLE 17, CHAPTER 23, SECTION 17, OF UTAH CODE, HAVE VERIFIED ALL MEASUREMENTS, AND HAVE HEREBY SUBDIVIDED SAID PROPERTY INTO PARCELS AND STREETS, TOGETHER WITH EASEMENTS, HEREAFTER TO BE KNOWN AS

SILVER CREEK ESTATES UNIT 'I' AMENDMENT TO BLOCK 3, LOT 1

FOR REVIEW DO NOT RECORD



BOUNDARY DESCRIPTION

PARCEL SL-I-3-SC-X: A PARCEL OF LAND BEING PART OF LOT 1 OF BLOCK 3 OF SILVER CREEK ESTATES UNIT I, AS RECORDED IN THE OFFICIAL RECORDS OF THE SUMMIT COUNTY RECORDER'S OFFICE, SAID PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE NORTH LOT LINE OF SAID LOT 1 AND THE EAST ROADWAY EASEMENT LINE OF GREENFIELD DRIVE, SAID POINT BEING 864.95 FEET NORTH 89°24'16" WEST ALONG THE SOUTH SECTION LINE AND 3836.22 FEET NORTH 00°35'44" EAST FROM THE SOUTH QUARTER CORNER OF SECTION 16, TOWNSHIP 1 SOUTH, RANGE 4 EAST, SALT LAKE BASE AND MERIDIAN, AND RUNNING THENCE ALONG SAID NORTH LOT LINE SOUTH 89°59'43" EAST 139.76 FEET TO A POINT ON A 495.63 FOOT RADIUS NON-TANGENT CURVE TO THE LEFT; THENCE ALONG THE ARC OF SAID CURVE 143.69 FEET, CHORD BEARS SOUTH 77°24'01" WEST 143.19 FEET TO A POINT ON SAID EAST ROADWAY EASEMENT LINE; THENCE ALONG SAID EASEMENT LINE NORTH 00°00'44" EAST 31.25 FEET TO THE POINT OF BEGINNING. CONTAINS 1,687 SQUARE FEET OR 0.04 ACRES, MORE OR LESS.

PARCEL SL-I-3-1: LOT 1, BLOCK 3, SILVER CREEK ESTATES, UNIT 'I', ACCORDING TO THE OFFICIAL PLAT THEREOF RECORDED MARCH 3, 1965 AS ENTRY NO. 100552 OF THE OFFICIAL RECORDS IN THE OFFICE OF THE SUMMIT COUNTY RECORDER.

LESS AND EXCEPTING THE FOLLOWING: BEGINNING AT THE INTERSECTION OF THE NORTH LOT LINE OF SAID LOT 1 AND THE EAST ROADWAY EASEMENT LINE OF GREENFIELD DRIVE, AND RUNNING THENCE ALONG SAID NORTH LOT LINE SOUTH 89°59'43" EAST 139.76 FEET TO A POINT ON A 495.63 FOOT RADIUS NON-TANGENT CURVE TO THE LEFT; THENCE ALONG THE ARC OF SAID CURVE 143.69 FEET, CHORD BEARS SOUTH 77°24'01" WEST 143.19 FEET TO A POINT ON SAID EAST ROADWAY EASEMENT LINE; THENCE ALONG SAID EASEMENT LINE NORTH 00°00'44" EAST 31.25 FEET TO THE POINT OF BEGINNING. CONTAINS 41,871 SQUARE FEET OR 0.96 ACRES, MORE OR LESS.

OVERALL BOUNDARY MORE PARTICULARLY DESCRIBED AS FOLLOWS: A PARCEL OF LAND LYING WITHIN THE NORTHWEST QUARTER OF SECTION 16, TOWNSHIP 1 SOUTH, RANGE 4 EAST, SALT LAKE BASE AND MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SILVER CREEK ESTATES UNIT 'I', SAID CORNER BEING ALSO THE NORTHWEST CORNER OF LOT 1, BLOCK 3, SAID CORNER IS LOCATED SOUTH 00°27'44" WEST 1,475.77 FEET ALONG THE SECTION LINE AND SOUTH 89°32'16" EAST 1,792.72 FEET FROM THE NORTHWEST CORNER OF SECTION 16, TOWNSHIP 1 SOUTH, RANGE 4 EAST, SALT LAKE BASE AND MERIDIAN (BASIS OF BEARING BEING SOUTH 00°27'44" WEST 5,298.22 FEET BETWEEN THE NORTHWEST CORNER AND THE SOUTHWEST CORNER OF SAID SECTION 16); RUNNING THENCE SOUTH 89°40'36" EAST 278.04 FEET; THENCE SOUTH 00°19'24" WEST 156.66 FEET; THENCE NORTH 89°40'36" WEST 278.04 FEET; THENCE SOUTH 00°19'24" EAST 156.66 FEET TO THE POINT OF BEGINNING. CONTAINING 43,558 SQUARE FEET OR 1.000 ACRES OVERALL.

SURVEY NARRATIVE

THE PURPOSE OF THIS SURVEY IS TO DEDICATE ALL OF PARCEL SL-I-3-SC-X AND A PORTION OF LOT 1 FOR THE PERPETUAL USE OF THE PUBLIC, A PUBLIC RIGHT-OF-WAY FOR NEWLY CONSTRUCTED COUNTY ROAD KNOWN AS "MAMMOTH DRIVE". THE GROUND LOCATION OF LOT 1 WAS DEFINED BY HOLDING MULTIPLE FOUND PROPERTY CORNERS THROUGHOUT BLOCK 2, 3, AND 4 OF SILVER CREEK ESTATES UNIT 'I'. THE BASIS OF BEARING FOR THIS SURVEY IS SOUTH 00°09'19" WEST 5,298.22 FEET BETWEEN THE NORTHWEST CORNER AND THE SOUTHWEST CORNER OF SECTION 16, TOWNSHIP 1 SOUTH, RANGE 4 EAST, SALT LAKE BASE AND MERIDIAN. THIS SURVEY RELIED ON THE FOLLOWING DOCUMENTS FOR THE BOUNDARY RETRACEMENT:

- FILED RECORD OF SURVEY, NUMBER S0011532
CONVEYING DOCUMENTS, ENTRY NUMBER 1182786 & 1126050
SUBDIVISION PLAT, SILVER CREEK ESTATES UNIT 'I', ENTRY NUMBER 100552
ADJOINING PROPERTY DESCRIPTIONS ACCORDING TO PUBLIC RECORDS

LEGEND

- FOUND SECTION CORNER
FOUND REBAR AND CAP
SUBDIVISION BOUNDARY LINE
ADJOINING PARCEL LINES
EASEMENT AS NOTED
FUTURE RIGHT OF WAY
RIGHT OF WAY DEDICATED HEREON



SILVER CREEK ESTATES UNIT 'I' AMENDMENT TO BLOCK 3, LOT 1

LOCATED WITHIN THE NORTHWEST QUARTER OF SECTION 16, IN TOWNSHIP 1 SOUTH, RANGE 4 EAST, SALT LAKE BASE AND MERIDIAN SUMMIT COUNTY, UTAH MARCH 2025

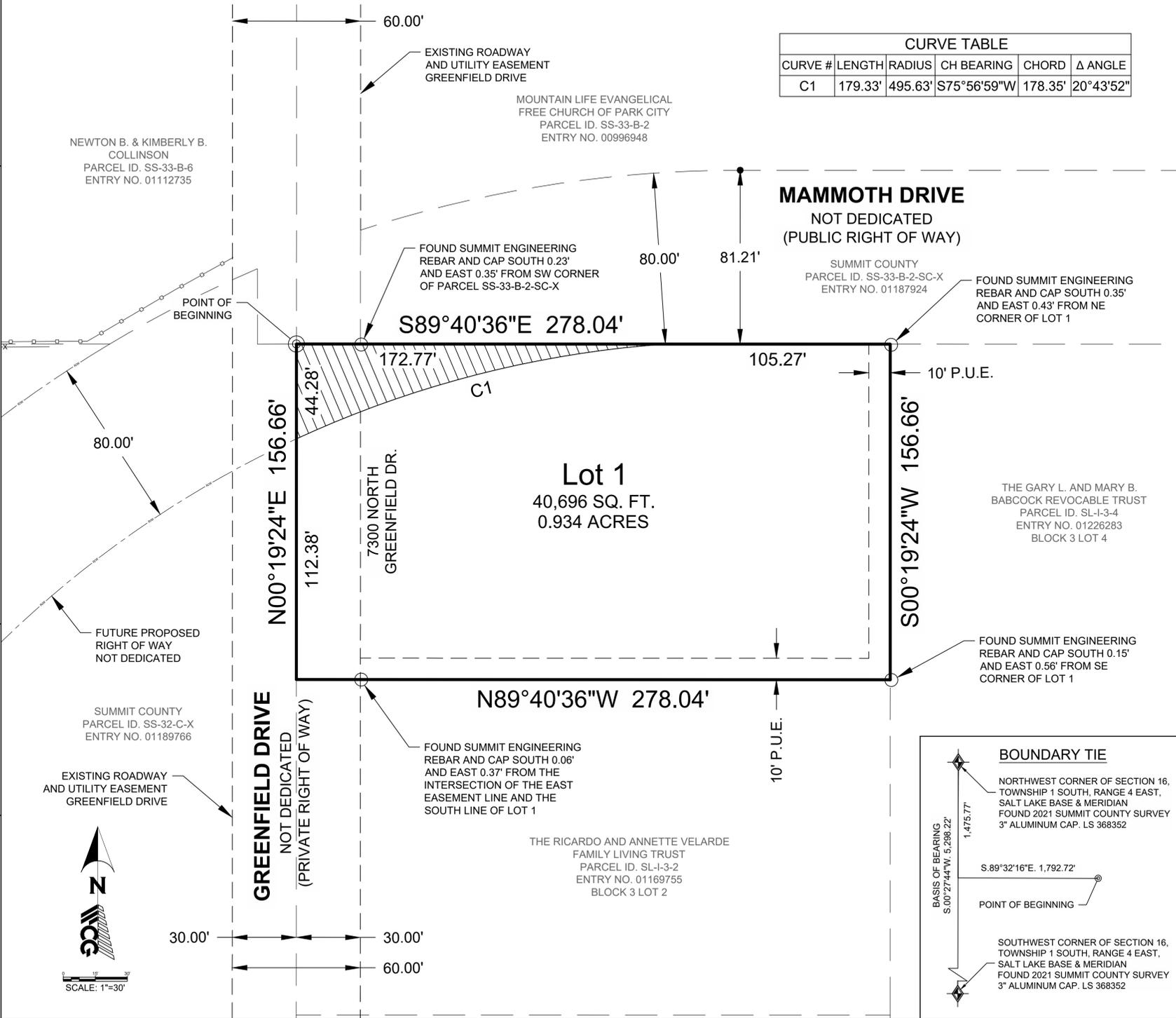


Table with 6 columns: CURVE #, LENGTH, RADIUS, CH BEARING, CHORD, Δ ANGLE. Row 1: C1, 179.33', 495.63', S75°56'59"W, 178.35', 20°43'52"

OWNERS DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED ARE THE OWNERS OF THE HEREON DESCRIBED TRACT OF LAND, AND HEREBY CAUSE THE SAME TO BE DIVIDED INTO LOTS, STREETS, AND PARCELS TOGETHER WITH EASEMENTS AS SET FORTH TO BE HEREAFTER KNOWN AS

SILVER CREEK ESTATES UNIT 'I' AMENDMENT TO BLOCK 3, LOT 1

AND DO HEREBY DEDICATE TO SUMMIT COUNTY, FOR THE PERPETUAL USE OF THE PUBLIC, ALL ROADS, PARCELS, EASEMENTS, AND OTHER AREAS SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. THE UNDERSIGNED OWNER HEREBY CONVEYS TO ANY AND ALL PUBLIC UTILITY COMPANIES A PERPETUAL, NONEXCLUSIVE EASEMENT OVER THE PUBLIC UTILITY EASEMENTS SHOWN ON THIS PLAT, THE SAME TO BE USED FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF UTILITY LINES AND FACILITIES AS AUTHORIZED BY SUMMIT COUNTY.

DATED THIS ___ DAY OF ___, 20__.

KURT F. SWENSON TRACEY A. SWENSON

SUMMIT COUNTY BY: PRINT NAME: ITS:

ACKNOWLEDGEMENT

STATE OF ___ COUNTY OF ___ ON THIS ___ DAY OF ___, IN THE YEAR ___, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY APPEARED KURT F. SWENSON AND TRACEY A. SWENSON THE SIGNERS OF THE ABOVE OWNER'S DEDICATION, WHO DULY ACKNOWLEDGED TO ME THEY SIGNED IT FREELY AND VOLUNTARILY AND FOR THE PURPOSES THEREIN MENTIONED.

A NOTARY PUBLIC PRINT NAME: COMMISSION: MY COMMISSION EXPIRES: SEAL

ACKNOWLEDGEMENT

STATE OF ___ COUNTY OF ___ ON THIS ___ DAY OF ___, IN THE YEAR ___, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, PERSONALLY APPEARED THE SIGNER OF THE ABOVE OWNER'S DEDICATION, WHO DULY ACKNOWLEDGED TO ME THEY SIGNED IT FREELY AND VOLUNTARILY AND FOR THE PURPOSES THEREIN MENTIONED.

A NOTARY PUBLIC PRINT NAME: COMMISSION: MY COMMISSION EXPIRES: SEAL

NOTES

- 1. LOTS GRANT 30' EASEMENTS FOR INTERIOR ROADWAYS ON WHICH THEY ABUT.
2. 10' EASEMENTS ARE GRANTED ADJACENT TO ALL LOT LINES NOT ABUTTING ON ROADWAYS.
3. LOT DIMENSIONS ARE TO THE CENTER OF GREENFIELD DRIVE.



WALL CONSULTANT GROUP 2139 SOUTH 1260 WEST SALT LAKE CITY, UT 84119 PHONE: 801-449-1173

PUBLIC SAFETY ANSWERING POINT APPROVAL

APPROVED THIS ___ DAY OF ___, 20__.

BY: SUMMIT COUNTY GIS COORDINATOR

SUMMIT COUNTY ENGINEER

APPROVED AND ACCEPTED BY THE SUMMIT COUNTY ENGINEERING DEPARTMENT THIS ___ DAY OF ___, 20__.

BY: SUMMIT COUNTY ENGINEER

APPROVAL AS TO FORM

APPROVED AS TO FORM THIS ___ DAY OF ___, 20__.

BY: SUMMIT COUNTY ATTORNEY

SUMMIT COUNTY TREASURER

APPROVED AND ACCEPTED THIS ___ DAY OF ___, 20__.

BY: SUMMIT COUNTY TREASURER

GOVERNING BODY APPROVAL AND ACCEPTANCE

APPROVED THE ___ DAY OF ___, 20__ ON BEHALF OF THE SUMMIT COUNTY COUNCIL PER SECTION 10-3-18 OF THE SUMMIT COUNTY DEVELOPMENT CODE.

BY: COMMUNITY DEVELOPMENT DIRECTOR THE LAND USE AUTHORITY

PARCELS BEING SUBDIVIDED: SL-I-3-1 & SL-I-3-SC-X

PARCEL OWNER: KURT F. & TRACEY A. SWENSON & SUMMIT COUNTY

PROJECT NO: 20-137 DESIGNED BY: DJA DRAWN BY: DJA CHECKED BY: DRW DATE: 3/11/2025

SHEET 1 OF 1

SUMMIT COUNTY RECORDER

FILED FOR RECORD AND RECORDED AS ENTRY NUMBER: AT THIS ___ DAY OF ___ IN BOOK ___ OF PLATS, PAGE ___ FEE ___ SUMMIT COUNTY RECORDER

File Path: C:\Shared drives\2020 Projects\00-137 Summit County - Silver Creek Connector\Silver Creek Estates Unit I\Block 3 Lot 1 Amendment\00-137 Summit County - Silver Creek Estates Unit I\Block 3 Lot 1 Amendment_20250511.dwg Mar 18, 2025 - 3:17pm

SILVER CREEK ESTATES UNIT 'I'



CURVE	RANGE	LINE	CURVE	DATA
	Δ	T	R	L
1	3749.27'	98.35	350.81	191.78
2	12537.25'	100.00	904.08	991.9
3 B	44745.56'	292.96	711.38	555.81
4	69750.03'	460.51	711.38	817.39
5	54091.57'	363.76	711.38	672.52
7	03459.48'	87.55	290.00	175.05
8	07791.29'	290.07	350.00	459.66
9	23756.79'	742.00	350.00	1462.35

SURVEYOR'S CERTIFICATE

I, E. P. HACKERT, do hereby certify that I am a Registered Professional Engineer and/or Land Surveyor, and that I hold certificate No. 2510 & 2511, as prescribed under the laws of the State of Utah. I further certify that by authority of the Owners, I have made a survey of the tract of land shown on this plat and described below, and have subdivided said tract of land into lots and streets, hereafter to be known as SILVER CREEK ESTATES UNIT 'I' and that same has been correctly surveyed and staked on the ground as shown on this plat.

BOUNDARY DESCRIPTION

REMARKS

A PARCEL OF LAND LYING WHOLLY WITHIN SEC. 16, TWP. 15, R. 4E OF SALT LAKE, BASE AND MERIDIAN, SITUATE IN THE COUNTY OF SUMMIT, STATE OF UTAH, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE S/W COR. OF LOT 513 UNIT 'H' SILVER CREEK ESTATES, WHICH IS IN FACT THE TRUE POINT OF BEGINNING, AND RUNNING, THENCE

S89°00'00" N 5448.9' ALONG THE N/W LINE OF SERVICE ROAD R.O.W., THENCE S89°53'16" W 1333.0' TO A POINT IN THE WEST LINE OF SEC. 16, THENCE N00°19'24" E 1390.00' ALONG SAID WEST LINE TO A POINT, THENCE S89°40'36" E 1473.44' THENCE N00°19'24" E 2430.00' THENCE S89°40'36" E 1304.10' SEASTERLY 4599.66' ALONG AN ARC OF A 35000.00' RADIUS CURVE TO THE LEFT, WHOSE LONG CHORD BEARS S0°46'10" E 4593.35', THENCE N87°36'14" E 991.69' THENCE SEASTERLY 175.00' ALONG AN ARC OF A 23000.00' RADIUS CURVE TO THE LEFT, WHOSE LONG CHORD BEARS S06°23'56" E 175.00', THENCE N81°36'12" E 1030.31' THENCE S89°00'03" E 163.00' THENCE S30°59'57" E 899.00' TO THE TRUE POINT OF BEGINNING. CONTAINS 0.9992 ACRES MORE OR LESS.

DATE: Feb 12, 1965

COUNTY ACCEPTS NO RESPONSIBILITY FOR MAINTENANCE OF ROADS UNTIL FORMALLY DEDICATED AND ACCEPTED BY THE COUNTY.

OWNER'S DEDICATION

Know all men by these presents that the undersigned owner(s) of the above described tract of land, having caused same to be subdivided into lots and streets to be hereafter known as the

SILVER CREEK ESTATES UNIT 'I'

HEREBY GRANTS UTILITIES & ROADWAYS AS NOTED HEREON.

In witness whereof We have hereunto set our hands & seals, this 25 day of February, A.D., 1965

ZIONS FIRST NATIONAL BANK TRUSTEE **SILVER CREEK RANCH CORP.**

Clayton C. Spence Alan J. Spence, Pres.
Robert H. Spence R. P. Spence, Secy.
 ASST. TRUST OFFICER

Donald J. Romedon
Barbara L. Romedon
Alan J. Spence, MORTGAGEE Verda S. Spence, MORTGAGEE

ACKNOWLEDGMENT

STATE OF UTAH,)
 County of Salt Lake) S.S.

On the 25 day of February, A.D., 1965, personally appeared before me, the undersigned Notary Public, in and for said County of Salt Lake in said State of Utah, the signers (s) of the above Owner's dedication, (s) in number, who duly acknowledged to me that they signed it freely and voluntarily and for the uses and purposes therein mentioned.

MY COMMISSION EXPIRES: 11-21-1967

Alan J. Spence
 RESIDING IN SALT LAKE COUNTY

COUNTY PLANNING COMMISSION APPROVAL

APPROVED THIS 25 DAY OF Feb, A.D. 1965, BY THE COUNTY PLANNING COMMISSION.

Alan J. Spence
 CHAIRMAN, CO. PLANNING COMM.

COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE HAD THIS PLAT, AND SAID TRACT, AS STAKED, EXAMINED BY THIS OFFICE, AND IT IS CORRECT AND IN ACCORDANCE WITH INFORMATION ON FILE IN THIS OFFICE.

DATE _____ COUNTY SURVEYOR _____

APPROVAL AS TO FORM

APPROVED AS TO FORM THIS _____ DAY OF _____ A.D. 19____

 COUNTY ATTORNEY

COUNTY COMMISSION APPROVAL & ACCEPTANCE

PRESENTED TO THE BOARD OF Summit COUNTY COMMISSIONERS THIS 25 DAY OF February, A.D. 1965, AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.

ATTEST: Alan J. Spence R. P. Spence
 COUNTY CLERK CHAIRMAN, Bd. of CO. COMM.

RECORDED # 10552

STATE OF UTAH, COUNTY OF Summit, RECORDED AND FILED AT THE REQUEST OF

STANLEY TITLE COMPANY
 DATE MARCH 3, 1965 TIME 2:34 P.M. BOOK _____ PAGE _____
 FEE \$ 62.00
Verda S. Spence
 COUNTY RECORDER

SUBMITTED BY T. R. 5



Engineering Division
60 N Main St
Coalville, UT 84017
summitcounty.gov

Date: 4/30/2025
To: County Council
Shayne Scott, County Manager
From: Brandon Brady, County Engineer
Re: Changing the Name of Tech Center Drive

Background:

At the end of 2024 the engineering division was asked to investigate changing the name of Tech Center Drive. Below between the blue lines is the section of roadway that is being considered for a new name.



There are currently no addresses that come off Tech Center Drive. Staff worked with Shayne Scott and Canice Harte to come up with some names that would work in the area. The names were also sent to Jeff Ward in the IT Department to check if any of the names were already used within Summit County. Staff have narrowed the names down to the following 4 names.

1. Big Moose Road
2. Nordic Drive
3. Gold Metal Way
4. Murdock Peak Rd

Here is a photo of Murdock Peak from Tech Center Drive.



County Council, as the Roadway Authority, has the authority to change the name of the roadway after a public hearing process.

Recommendations:

Staff recommend that the County Council hold the public hearing and choose a new name for what is currently Tech Center Drive. If approved, the name change will be adopted by ordinance.