



# Wallace Stegner Academy

## Board of Directors Meeting

**Date:** Thursday, March 19, 2025

**In Attendance:** Sarah Vaughan, Jeremy Schow, Tony Furano, Frank Magana, Reed Farnsworth

**Others in Attendance:** Adam Gerlach, Anthony Sudweeks, Platte Nielson, Janey Stoddard, Tyler O'Brien, Hannah Jones, Chantel Wixon, Erick Diaz

**Teleconference:** <https://us02web.zoom.us/j/82261523963>

*Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.*

### MINUTES

---

**CALL TO ORDER** Sarah Vaughan called the meeting to order at 5:36 PM.

#### CONSENT ITEMS

- January 28, 2025, Board Meeting Minutes

The board had no changes to the January 28, 2025, Board Meeting Minutes.

*Tony Furano made a motion to approve the January 28, 2025, Board Meeting Minutes. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

#### PUBLIC COMMENT

This was the first public comment period for the reading curriculum. There was no public comment.

#### REPORTS

- Directors' Report – 2023-2024 School Land Trust Final Report

Anthony Sudweeks and Adam Gerlach first reported on enrollment at each campus with SLC being at 652, WVC at 709, and Kearns at 765 for a total of 2,126 students. The budgeted total for enrollment is 2,100. The school stopped accepting students in November. There are a total of 2,715 new student applications across all four campuses. Current projects include the school leader dashboard, hiring season, accreditation, the satellite application waiver, marketing efforts, and the central office. The directors reported out on the Final Reports for School Land Trust FY 23/24. Intramural sports include basketball volleyball and soccer. Directors are

working on joining the UHSAA for high school sports so that highschoolers can compete. The mountain biking team is getting started with kids picking out their jerseys and getting their gear. Adam Gerlach mentioned the Amazing Shake and the impact that it had on the students at Wallace Stegner who learned to build their relationship building skills and business skills. Frank Magana asked what grades there will be for the high school. Sarah Vaughan inquired about the consulting services of Bill Kurtz. There was no further discussion on the Director's Report.

- Finance Report

Tyler O'Brien reported on school finances. Overall, most of the financials have not changed. Total revenue is consistent. The budget has purchases built into it for the new campus' furniture and other opening campus items. Debt service will remain low until June as the bond payments will not be paid until then. The board discussed federal income and the current changes across the nation. Tony Furano added that they're in the position to effectively manage the budget and finances with the ongoing expansions. There were no further comments on school financials.

## **VOTING AND DISCUSSION ITEMS**

- Award RFP for Landscaping and Snow Removal Services (Kearns)

Adam Gerlach explained the evaluation committees' recommendation to award the RFP to Landscape Solutions. There were no questions or concerns from the board.

*Tony Furano made a motion to award the RFP for Landscaping and Snow Removal Services to Landscape Solutions for the Kearns Campus. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

- Award IFB for Sunset Campus and Kearns High School Furniture

This item was tabled.

- Award Request for Proposals for E-rate

Adam Gerlach explained the process of the RFP for E-Rate and the evaluation committee's recommendation to the board. There were no questions or concerns from the board.

*Sarah Vaughan made a motion to award the RFP for E-rate to ETS. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

- Approve CACFP for Kearns Campus

Adam Gerlach explained how the program works and how it is funded. The board had no further questions or concerns about implementing the program at the Kearns Campus.

*Frank Magana made a motion to approve the Child and Adult Care Food Program for the Kearns Campus. Reed Farnsworth seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

- Walker Center Office Space Lease

In efforts to effectively build their teams, the Directors wanted to provide a space for their employees to go that is easy access to all campuses. The first year of rent is completely free. Jeremy Schow asked what the inflation on the rent is from one year to the next. Reed Farnsworth congratulated the directors on the efforts to build out a central office and inquired about the location of the office.

*Tony Furano made a motion to approve the Office Space Lease contingent upon the negotiated insurance provisions becoming acceptable to the school. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

- Bill Kurtz Consulting Invoice

There was discussion on how the costs of the invoice were covered and through which funds. There were no additional questions or concerns from the board.

*Sarah Vaughan made a motion to approve the Bill Kurtz consulting invoice. Reed Farnsworth seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

- Utah YAMAS Controls Invoice (Sunset)

Adam Gerlach explained the invoice to the board. It is recommended to use YAMAS to save on cost. The board had no questions or concerns about the installation.

*Jeremy Schow made a motion to approve the Utah YAMAS Controls Invoice for installation of automation server and other hardware to integrate existing INET programming into EcoStruxure Building operation. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

- Amended Time and Effort Documentation Policy and Procedures
- Amended Travel Policy
- Rescind Library Materials Policy

Platte Nielson provided insight on the changes to the policies and procedures as well as the reasoning behind rescinding the Library Materials Policy. There were no questions or concerns from the board.

*Frank Magana made a motion to approve the Amended Time and Effort Documentation Policy and Procedures, the Amended Travel Policy and to rescind the Library Materials Policy. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

## **CALENDARING**

The next board meeting is scheduled for May 15, 2025, at 5:30 PM. An additional board meeting will be taking place electronically to approve the 2025-2026 School Land Trust Plans. Representatives from the school will be attending the Clinton City Easter Hop on Saturday, April 19<sup>th</sup> at 10:00 AM.

## **CLOSED SESSION**

*At 6:43 PM Tony Furano made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) located via teleconference. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

*At 6:54 PM Frank Magana made a motion to end the closed session and re-enter the general meeting. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

## **VOTING AND DISCUSSION ITEMS**

- Compensation Committee

ENTER INFO (the board determined that there is the need for a compensation committee – even as simple as that.)

*Sarah Vaughan made a motion to approve the Director Compensation Committee to consist of Reed Farnsworth and Tony Furano. Jeremy Schow seconded. The motion*

*passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

## **ADJOURN**

*At 6:53 PM Reed Farnsworth made a motion to adjourn the meeting. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Tony Furano, Aye; Jeremy Schow, Aye; Reed Farnsworth, Aye; Frank Magana, Aye.*

**Wallace Stegner Academy  
Board of Directors  
Closed Session Statement**

**Date:** 03.19.2025

**Location:** <https://us02web.zoom.us/j/82261523963>



---

**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Wallace Stegner Academy entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 19 days of March 2025.

A handwritten signature in black ink that reads "Sarah Vaughan".

---

Sarah Vaughan, Board President