

LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
MONDAY, 17 MARCH 2025

5:30 PM

(Recordings of library board meetings are public record and can be found at
<https://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: David Welch, Chelsea Bitner, Frank Stewart, Annie Waddoups,
Christopher Scheer

MEMBERS EXCUSED: John Zsiray

MEMBERS ABSENT: Amy Anderson

LIBRARY STAFF: Joseph Anderson, Morgan Capitan, Natalie Gregory

VISITORS: Ernesto López (City Council)

BUSINESS:

- The meeting was conducted by Chelsea; roll call was conducted by Morgan; the minutes for February were reviewed and approved.
- Joseph presented the statistical report. He explained that the most impactful post noted in each month's social media stats refers to the post that had the most reach according to Meta's stats. This means the post that was seen by the most people. Christopher asked about the teen outreach program that had over 400 attendees, and Natalie explained that it was the fairy tale escape room that they have done in collaboration with the Mount Logan Middle School every year to support the school's fairy tale unit for 6th graders. Annie asked if there were pictures, and Natalie offered to take pictures of the escape room materials, but they would need prior parent permission to take and share photos of the students participating. David asked about the Mango stats which have been trending upward.
- Joseph is working to finalize the CLEF grant. It has been sent to Logan City's legal department, sent back to the state, then to the City's finance department, and back to the state. It is close to being complete, and may possibly be completed this week.
- Joseph met with Chelsea a couple weeks ago to give her a quick overview of the budget and where things are with it. Annie asked about the federal funding the library receives in light of the recent executive order to reduce IMLS funding. Joseph said that although the amount of funding the Library gets through this channel isn't a major source of the Library's budget, the impact of losing those grants is more in what it means for the library profession. Frank asked if the Library would be accepting book donations anytime in the near future to help with budgeting. Joseph explained that for the last few years, the Library has not been accepting donations primarily due to lack of storage space for donated items that can't be added to the collection. Joseph and Frank discussed some ways it could be possible in the future to accept donations, and the pros and cons of potential changes to donation practice.
- The budget is 50% utilized and the fiscal year is 75% through. This should leave the incoming director in a good position. Ernesto asked what areas of the budget haven't been spent as much as were budgeted. Joseph explained that in general the Library has been very conservative about spending in order to leave the budget in a good place for the coming director. Ernesto asked whether some of the underspending takes into account the last few months without a director on the payroll. Joseph agreed that that was possible. Chelsea added that from her meeting with Joseph, she saw that the various parts of the budget ebb and flow throughout the year in how they're spent. She also asked what happens to money that doesn't get spent by the end of the fiscal year. Joseph said he believes it rolls over to the next year.

Ernesto added that if it is routinely not spent year over year, a certain budget may be reduced eventually. The only budgets that were highly utilized are the ones that have been discussed in previous meetings, but thanks to the changes made, they are where they are expected to be.

- Joseph reported on the one year walkthrough with City staff who oversaw the library project and the architects and person who oversaw the construction from Hogan. There is a list of things that need to be fixed, and those things were pointed out to the representatives from the architects and construction, so everyone is aware. The next steps are on the construction and architect team. Christopher asked if that included the HVAC issues, and Joseph confirmed that that was part of it and was talked about in that walkthrough. The heat should be working, and they are waiting for milder temperatures to test the AC. Chelsea asked about the furniture and electronic systems, whether they were on separate contracts, and Joseph said the furniture was. A staff member has volunteered to go through the broken furniture and begin the process to get them replaced or repaired. Chelsea asked if there were a date when the building would be turned over to the City, and Joseph said he would find out.
- As a result of a full time staff member leaving, and promoting other employees to fill the open spots, CeCe Uhrich has started as a part time Library Customer Assistant. The Library is now in the process of hiring a new Page to fill that open position. They are hoping to do interviews later this week.
- Joseph informed the Board that the management team has talked about bringing back on-shelf holds for patrons. He and Natalie presented the potential plan to make that happen, including a lower limit on the number of on-shelf holds patrons can place at any given time. The Board discussed the reasons for bringing back this service, what changes could be made to the process, and how those changes would affect patrons and staff. As an internal practice rather than a policy, the Board didn't need to vote on the change, but was broadly supportive of it. The Board asked that marketing materials announcing the changes be shared with them in advance, so Board members can answer questions from the community as they come.
- Ernesto reported on the recent City Council meeting. New advisory board members were approved for the Light and Power Advisory Board and for the Connect Transit Board. There was also a presentation on the future power needs for the city involving the chair of the Light and Power Board and a former chair of the Renewable Energy and Sustainability Board, who is also involved with the Light and Power Board. The presentation addressed current and projected power needs for the city and explored options for new sources of energy, including reconsidering a previously denied natural gas power plant and a local solar project. There is a workshop on the council agenda for these two projects for the March 18th meeting.
- Joseph updated the Board on the recent Friends meeting. The Friends are focused on planning events that bring people into the library, such as the train display and author events last year. They are talking about showing the documentary Banned Together and hosting a panel discussion afterward, and bringing in local magician Richard Hatch.
- David saw a lot of positive feedback on the library's Facebook post about adding the Memory Care kits and binoculars and frisbee golf backpacks. Christopher had someone ask him about where people collecting signatures for referendums and petitions could be in relation to the library. Joseph has also had someone ask about this, and he asked the Legal Department for guidance. He will report back once he hears from them.
- David reported on the end of the legislative session. Regarding Frank Ascione's question about HB77 and flags displayed on government property, he reported that the legislation passed, and is on the governor's desk to be signed. There is no indication that he plans to veto it, so it is likely to become law.
- David motioned to adjourn the meeting. It was voted upon and approved. The public meeting adjourned at 6:35 PM