

**Utah Career Path High  
Governing Board of Directors  
Board Meeting**

**Date:** April 21, 2025

**Location:** 290 N. Flint Street; Kaysville, UT 84037

**In Attendance:** Jeff Lund, Paul Ray, Kelly Simerick, Natalie Brush

**Others In Attendance:** Stacey Hutchings, Zach Roundy, Jessica Aydlette

**Excused:** Angie Osguthorpe



**Career Path High**

## **MINUTES**

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### **CALL TO ORDER**

Paul Ray called the meeting to order at

### **PUBLIC COMMENT**

- 2025/2026 Fee Schedule (1<sup>st</sup> Comment Period)  
The 2025/2026 Fee Schedule has been slightly changed. This is the first public comment opportunity.

### **CONSENT ITEMS**

- February 10, 2025 Board Meeting Minutes  
*Paul Ray called for approval of the February 10, 2025 board meeting minutes. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.*

### **REPORTS**

- Director's Report  
The Board received a director's report outlining current enrollment efforts, staffing updates, and third-quarter academic completion data showing an 80% school-wide completion rate. Updates on school safety improvements funded by grants, including new door locks, cameras, and PA systems, were shared. Progress on the School Improvement Plan was highlighted, including enhanced instructional systems and targeted support for students with IEPs and 504 plans. Upcoming events, end-of-year goals, and priorities for the 2024–2025 school year were also reviewed.
- Finance Report  
Erin Winterton provided an overview of the current financials. Individual categories of finances were detailed out for the board members to become familiar with.

### **VOTING AND DISCUSSION ITEMS**

- MOU with Davis Technical College  
The MOU with Davis Technical College will be brought back to a future board meeting. The board will have a working session to dive into goals, and other elements that they would like reflected in this upcoming MOU.
- 2025-2026 School LAND Trust Plan  
Zach Roundy joined the meeting to provide an overview of the School Land Trust Plan.

The route that the committee opted to take with these funds heavily focused on staffing.

*Natalie Brush made a motion to approve the 2025/2026 School Land Trust Plan. Kelly Simerick seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.*

- Something to Talk About Contract

Stacey Hutchings has been pleased with the services that have been provided in the past through this speech therapy company. This yearly contract was recommended for approval.

*Natalie Brush made a motion to approve the Something to Talk About contract. Kelly Simerick seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.*

- LEA Licenses

- An additional LEA license is needed for Jessica Aydlette who will be teaching Digital Business Applications.

*Natalie Brush made a motion to approve the motioned to approve the LEA License for Jessica Aydlette. Jeff Lund seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.*

- Policies

- Sex Education Instruction Policy Review

- Rescind Library Materials Policy

- Amend Travel Policy

The Sex Education Instruction Policy is due for review every few years. This was provided and reviewed along with the county data. The library materials policy is no longer a requirement or a need so this is recommended to be rescinded.

Revisions to the school's Travel Policy were proposed, based on recommendations from the school's accountant and a review of IRS regulations, to clarify travel definitions, approval and communication procedures, per diem and lodging rates aligned with GSA standards, timelines for expense report submission, guidelines for booking and paying for travel, credit card use, reimbursement exclusions, and the allowance for policy exceptions by the Principal/Director or Board.

*Natalie Brush made a motion to rescind the Library and Materials Policy. Kelly Simerick seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.*

*Kelly Simerick made a motion to approve the amended Travel Policy. Kelly Simerick seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.*

- Board Terms and Positions

The board opted to table this discussion until the June board meeting.

## CALENDARING

- Next Board Meeting June 16, 2025 @ 3:30pm

The board will consider moving this meeting for a different day in June. The board would like to have a May work session meeting to further discuss goals and the MOU with Davis Tech.

- 2025-2026 Board Meeting Schedule

**CLOSED SESSION-** closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

*At 4:47PM Natalie Rush made a motion to move into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a) located at the Academics West offices. Kelly Simerick seconded. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye. Motion passed unanimously.*

#### **ADJOURN**

*At 5:14PM Kelly Simerick motioned to move out of closed session and adjourn. Natalie Brush seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Paul Ray, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.*

## **Career Path High School Board of Directors Closed Session**

**Meeting Date:** 04.21.2025

**Location:** 290 N. Flint Street; Kaysville, UT 84037



**Career Path High**

### **CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Career Path High entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 21st day of April, 2025, at 290 N. Flint Street; Kaysville, UT 84037.

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Paul Ray, Vice Chair