

Garland City Corporation

City Council Meetings

April 16, 2025

Members Present:

Tena Allen
Jeanette Atkinson
Josh Munns
Sharla Nelson
Linda Bourne, Mayor
Kristal Edwards, Deputy Recorder

Members Absent:

John Losee

City Council Work Session

Mayor Bourne called the work session for April 16, 2025, to order at 6:00 p.m. at the Garland City Building. The following Department Heads were present: Emergency Management Director Lanette Sorensen.

Great Shake Out Drill

Lanette Sorensen had the council members and audience participate in the Great Shake Out Drill. She advised that there would be another drill for the state of Utah on Thursday, April 17, 2025.

Summer School Lunch

Colleen Hancey reported that none of the neighboring school districts in our county qualified for the Summer School Lunch program due to the city's income levels exceeding eligibility. In her report, she proposed that the city grant her permission to utilize the Garland City Park, Monday through Friday from 11:30 a.m. to 12:30 p.m., to provide free lunches to the children in the community since Garland City meets the requirements for a low-income housing area per the mapped report. A small discussion ensued regarding the logistics of the garbage pick-up and bowery use.

Administrative Office of the Courts

The Justice Court Administrator, Jim Peters, reported he was attending council to answer any questions that the council may have regarding the Justice Court System. Jim reported statistics from a recent study regarding infractions. In addition, he reported the numbers from case filings for the years 2024, 2023, and 2022, and the three types of recommendations for proposed Justice Reform for Garland City. Lastly, Jim reported that the announcement replacement opening for Judge Christensen will close on April 30, 2025.

Department Head Reports

Lanette reported that the Emergency Preparedness Fair was a success, with a turnout of about 60 participants. She stated that the vendors were very enthusiastic, enjoyed their time visiting and answering questions from the

community, and were speaking about the future fair. She reported that she is seeking an additional Ham Radio Operator to add to her team, and training will be provided. She reported that she reviewed a report from the quarterly emergency management meeting and advised that Box Elder County is about average for participation. She advised the need to actively promote water conservation within the community and reported that fire season is approaching, recommending that efforts be made to encourage the public to reduce potential fire hazards.

The meeting was adjourned at 6:51 p.m. by consensus of the Council.

City Council Meeting

Mayor Bourne called the April 16, 2025, City Council Meeting to order at 7:00 p.m. at the Garland City Building. Council Member Allen offered a prayer, and the Pledge of Allegiance was led by Council Member Munns.

Council Member Nelson motioned to approve the agenda. Council Member Allen seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Council Member Nelson motioned to approve the minutes for April 2, 2025. Council Member Allen seconded the motion. All remaining council members present voted in favor of the motion. Motion approved.

Open Comments

There were no open comments made by the public.

New Business

Discussion and Possible Action on Summer School Lunch

Council Member Munns motioned to approve letting the school lunch program utilize the Garland City Park and bowery. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on City Recorder

Council Member Nelson recommended that the City Recorder position be publicly posted for a period of 30 days to ensure a fair and open hiring process. Council Member Munns made a motion to table further action on the City Recorder position until additional applications have been received. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Public Works Director

Council Member Nelson recommended that the Public Works Director position be publicly posted for a period of 30 days to ensure a fair and open hiring process. Council Member Nelson made a motion to table further action on the Public Works Director position until additional applications have been received. Council Member Munns seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Purchase Orders

PO#8406 – D.B.S Refrigeration – Cooler Repair

Council Member Munns motioned to approve PO#8406 to fix the cooler in the amount of \$2,251.00. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion.

Motion approved.

PO#8500 – Riddell Football Helmets & Shoulder Pads

Council Member Munns motioned to approve PO#8500 for helmets and shoulder pads in the amount of \$8,134.95.

Council Member Allen seconded the motion, with all council members present voting in favor of the motion.

Motion approved.

PO#8495 – MHL Blade

Mayor Bourne provided a brief update from the last council meeting regarding PO#8495 carbide blade from MHL Blade and reported that Shannon received a lower quote for a non-carbide AR-500 blade from the Metal Supermarkets in Ogden. Travis explained the MHL blade style, noting that its cost is justified by the quality and style of the blade, and stated that the quote received by the Metal Supermarkets Ogden would not be efficient for plowing. A small discussion ensued.

PO#8535

Shannon reported that he received the quote from PO#8535 without knowing the difference in the blade-cut styles for the snow plow truck, and is open to the other recommendations. A small discussion ensued.

Council Member Munns made a motion pertaining to PO#8535 and PO#8495 that we will let the intern Public Works Director do some homework on snow blades and determine which blade would be best for Garland City and that his purchase does not exceed \$2,600.00. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Mayor and City Council Reports and Comments

Mayor Bourne reported that the city's *garlandutah.org* email addresses will be changing to *garlandutah.gov* soon.

Mayor Bourne reported that we received a letter back from the state advising that the Garland City Sewer is in good standing and we can continue to discharge into the Malad River.

Council Member Allen did not have anything to report.

Council Member Atkinson reported that the City Clean-Up Days will begin on Friday, April 18, 2025. In addition, she reported that the Wheat & Beet Day meeting will be at the park to review the park layout on May 1, 2025, at 6:00 p.m.

Council Member Munns reported that the West Factory Storm Drain project is expected to begin Monday, April 21, 2025. He advised Travis to get the backhoe wheel fixed. Mayor Bourne provided an update that she has been in contact with the new temporary City Engineer.

Council Member Nelson did not have anything to report.

Financial Review – Approval of Payroll and Accounts Payable

Council Member Allen motioned to approve the coding for payroll and accounts payable. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Requests for Future Agenda Items

Garland City Court Cost 3-year History

Garbage Can Ordinance

Fee Schedule

Water Leaf Exhibit Company Introduction

Tentative Budget Meeting April 30, 2025

More Information on CAPSA

Council Member Nelson motioned to adjourn at 7:41 p.m. Council Member Allen seconded the motion, with all council members present voting in favor of the motion. Motion approved.

The undersigned, duly acting and appointed Recorder for Garland City Corporation, hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.

Kristal Edwards, Deputy Recorder