

APRIL GOVERNING BOARD MEETING AGENDA
Utah Charter Academies
April 23, 2025 7:30 p.m.

Notice is hereby given that the monthly meeting of the Board of Directors of Utah Charter Academies will be held on **April 23, 2025 at 7:30 P.M.** at American Preparatory Academy located at 12894 S Pony Express Ln., Suite 400, Draper, UT, 84020, or electronically at <https://meet.google.com/jma-kwro-ono>.

I. CALL TO ORDER – 5 minutes

- A. Roll Call
- B. Welcome Staff and Public

II. PRESENTATIONS AND COMMENTS – 10 minutes

- A. [Public Comment](#): The public is invited to make comments. This may be done during the meeting or may be submitted in writing prior to the meeting via regular mail or email to publiccomment@apamail.org.
- B. Board Training - Fraud, Ethics, Conflict of Interest Statement signature
 - 1. [Video from the State Auditor's Office - Fraud Risk Assessment Overview](#)
 - 2. Please check your email for an electronic form

III. CONSENT AGENDA - 5 minutes - Deputy Supt. Lisa Brunson *Consent agenda items are items that do not require discussion. If any of the below require discussion, a motion may be made to move the item from the consent agenda.

- A. [February 27, 2025 Meeting Minutes](#)
- B. [LEA-Specific Licenses and Endorsement](#)
- C. [Directory Information Opt-Out \(marketing and social media in “purpose” list\)](#)

Recommended motion: To approve the April 23, 2025 Consent Agenda

IV. BOARD BUSINESS - 30 minutes

- A. Waiver Request Health Class
 - 1. Recommended Motion: To approve the health class waiver request.
- B. [Finance Policy Amendments \(board brief\)](#)
 - 1. [B-1.8 - Comparability Policy](#) - housekeeping updates
 - 2. [B-1.13 - Time and Effort Policy](#) - clarifying processes
 - a) Recommended Motion: To approve the updates to the Chapter B finance policies as presented.
- C. [F-2.1 Classroom Furnishings](#) - Classroom Organization Amendment, update for flag displays ([board brief](#))
 - 1. Recommended Motion: To approve the amendments to F-2.1 Classroom Furnishings as presented.
- D. [E-1.1 Lottery and Enrollment Policy Amendment](#) - Extenuating circumstances, mid-year vacancies ([board brief](#))
 - 1. Recommended Motion: To approve the amendment to policy E-1.1 Lottery and Enrollment.
- E. Board Member Vacancy Discussion
 - 1. Requirement to add Cedar member

2. Schedule interviews (open meeting requirements prohibit interviews by a quorum unless in a public meeting)
- F. Legal Documents for Cedar Transfer - Introduction of legal documents required to complete Cedar campus transfer to UCA. April: Review of documents May: Voting items.
 1. [Assignment of Charter School Charter Agreement](#) (Attorney Blake Tengberg)
 2. [Cedar Lease Assignment](#) (Attorney Blake Tengberg)
 3. [USBE Loan Assignment](#) (Attorney Blake Tengberg)
 4. [APEF Loan Assignment](#) (Attorney Blake Tengberg)

V. MANAGEMENT COMPANY REPORT - 60 minutes

- A. [April 2025 Management Report](#) - Supt. Carolyn Sharette

VI. UPCOMING BOARD INVOLVEMENT OPPORTUNITIES

Director of Character Development Mandy Brown -

Peek in at our balls at the D2 gym and D3 gym on April 24th or 25th from 4:00 until 8:00. Our final ball is on April 26 at our Salem campus. No need to RSVP.

- A. Memorial Day assembly RSVP link is here: [Memorial Day Assemblies](#)
- B. Elementary Culminating Event assemblies RSVP Link: [Culminating Assembly RSVP](#)
- C. Graduation will be on Saturday, June 7, 2025 [Graduation RSVP form](#)

VII. AGENDA ITEMS FOR FUTURE MEETINGS - 5 minutes

- A. Next Meeting
 1. May 22nd, 2025

VIII. EXECUTIVE SESSION

- A. Recommended Motion: To enter an executive session according to Utah Code Section 52-4-205 (1)a. ([Sworn Statement](#))

IX. ADJOURNMENT