

**Utah Career Path High
Governing Board of Directors
Board Meeting**

Date: April 21, 2025

Time: 3:30 PM

Location: 290 N. Flint Street; Kaysville, UT 84037



Career Path High

*Career Path High changes lives and strengthens society by guiding students
on a path to college success and career readiness.*

AGENDA

CALL TO ORDER

PUBLIC COMMENT

- 2025/2026 Fee Schedule (1st Comment Period)

CONSENT ITEMS

- February 10, 2025 Board Meeting Minutes

REPORTS

- Director's Report
- Finance Report

VOTING AND DISCUSSION ITEMS

- MOU with Davis Technical College
- 2025-2026 School LAND Trust Plan
- Something to Talk About Contract
- LEA Licenses
- Policies
 - Sex Education Instruction Policy Review
 - Rescind Library Materials Policy
 - Amend Travel Policy
- Board Terms and Positions

CALENDARING

- Next Board Meeting June 16, 2025 @ 3:30pm
- 2025-2026 Board Meeting Schedule

CLOSED SESSION- closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.

ADJOURN

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.

**Utah Career Path High
Governing Board of Directors
Board Meeting**



Career Path High

Date: February 10, 2025

Location: 290 N. Flint Street; Kaysville, UT 84037

Board Members in Attendance: Angie Osguthorpe, Jeff Lund, Kelly Simerick, Natalie Brush

Board Members: Paul Ray

Others in Attendance: Stacey Hutchings, Gabe Clark, Erin Winterton, Hannah Dorius, Nicole Jones, Jessica Aydlette

MINUTES

CALL TO ORDER

Angie Osguthorpe called the meeting to order at 3:31PM.

PUBLIC COMMENT

There was no public comment.

CONSENT ITEMS

- December 16, 2025 Board Meeting Minutes
Kelly Simerick made a motion to approve the December 16, 2025, Board Meeting Minutes; Jeff Lund seconded the motion. The motion passed unanimously. Votes were as follows: Angie Osguthorpe, Aye; Jeff Lund, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.

REPORTS

- Director Report
Stacey Hutchings presented the Director Report to the board. The Director Report covered enrollment, staffing, and the school report card. Enrollment is currently at 143 students. Enrollment will be a big push for next year. There were a few changes in staffing. Jessica Aydlette has been awarded the difference maker award and staff praised her contribution to the students and school culture. Credit completion rates are trending upwards. Stacey Hutchings submitted the School Safety grant application. Stacey asked that her travel be approved for the National Charter School Conference, career fairs, and Modern Classrooms visit.
- Finance Report
Erin Winterton summarized the Finance Report to the board. Erin suggested that the board create a capital improvement plan. The budget year is 58% of the way through. Erin reviewed the statement of activities and statement of financial position. Stacey Hutchings and the administration have applied for many grants.

VOTING AND DISCUSSION ITEMS

- 2025/2026 School Year Calendar
Stacey Hutchings presented the 2025/2026 School Year Calendar. The proposed calendar mirrors the Davis School District calendar. The calendar has been checked to ensure it meets all regulations.
- LEA Specific Licenses
Stacey Hutchings presented the LEA Specific License. Anthony Uriona needs an LEA license to teach social studies. Anthony is currently a certified science teacher and has prior experience at Career Path High.
- Time and Effort Documentation Policy
Gabe Clark reviewed the Time and Effort Documentation Policy. If teachers or staff are being paid from restricted funds, the time and effort must be documented. Some language was corrected to meet state and federal guidelines. Restricted funds include Special Education and Title I funds.
- 2025/2026 University of Utah Behavior and Mental Health Contract
Stacey Hutchings presented the University of Utah Behavior and Mental Health Contract. This contract is for 25 hours/week for the 2025/2026 school year. Stacey Hutchings expressed her excitement about the contract and how beneficial she believes it will be for CPH.
- MOU with Davis Technical College
This item was tabled.
- Approval of Director Travel
This item was discussed during the Director's Report.

Jeff Lund made a motion to approve 2025/2026 School Year Calendar, award LEA Specific License to Anthony Uriona, Time and Effort Documentation Policy, 2025/2026 University of Utah Behavior and Mental Health Contract, and Director Travel; Natalie Brush seconded the motion. The motion passed unanimously. Votes were as follows: Angie Osguthorpe, Aye; Jeff Lund, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.

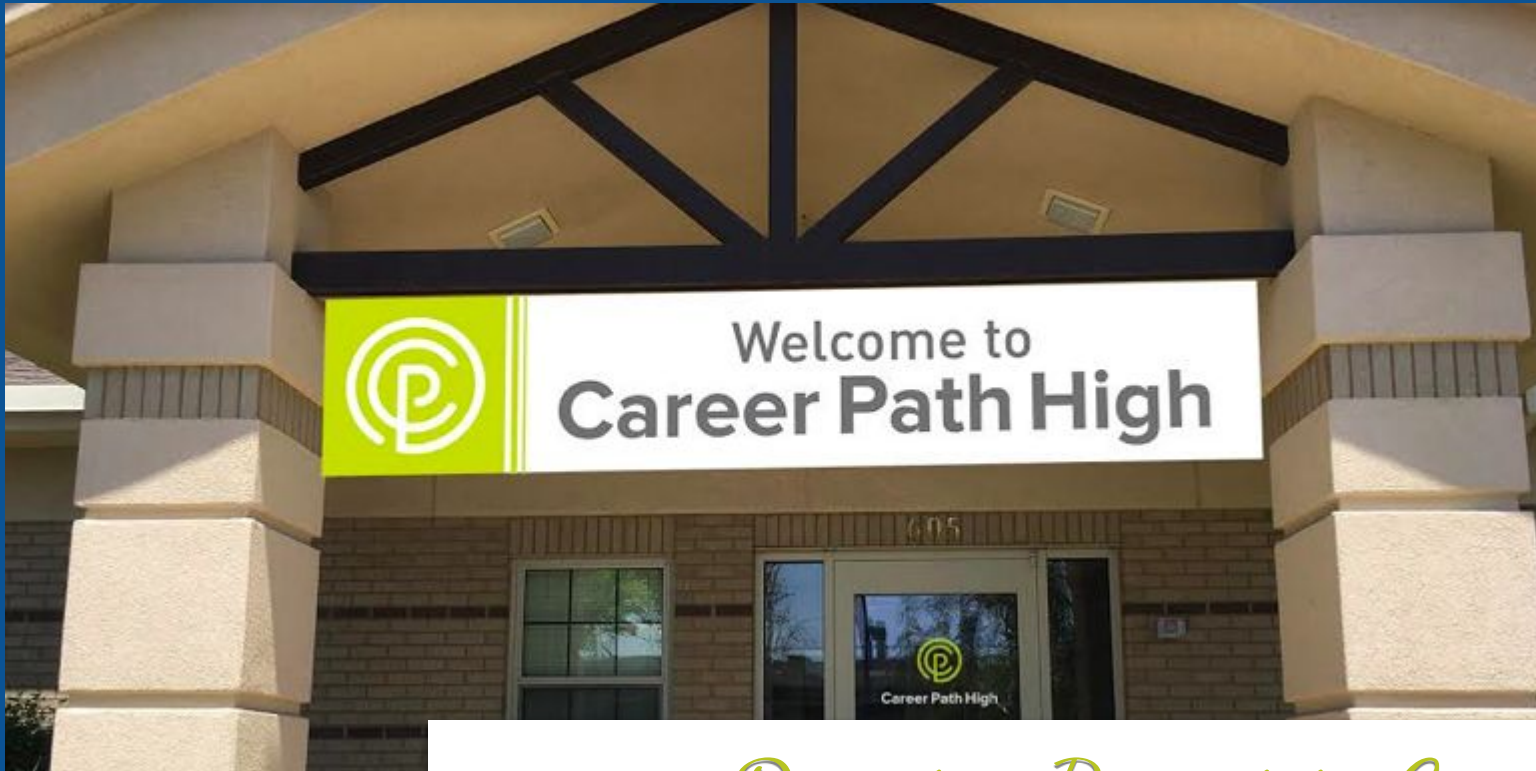
CALENDARING

- Next Board Meeting is scheduled for April 21, 2025 @ 3:30PM.

ADJOURN

At 4:36 PM Angie Osguthorpe made a motion to adjourn. The motion passed unanimously. Votes were as follows: Angie Osguthorpe, Aye; Jeff Lund, Aye;

Kelly Simerick, Aye; Natalie Brush, Aye.



Director Report to Career Path High Board

April 21, 2025

Reporting Items

- Enrollment
- Staff
- Q3 Completion Rates
- School Safety
- School Improvement Plan
- Calendar
- 2024 - 2025 Goals
- 2024 - 2025 Priorities



Enrollment

Utah Career Path High

▼ 2024 **2025** 📅 2026

📄 Re

Enrollment

Status

Race

Sex

Advisors

+ Registered 0

+ Enroll

Graduate Seniors

Grade:	9	10	11	12	Total
Active	21	35	43	40	139
Withdrawn	3	16	18	11	48
Effective 4/17/2025	24	51	61	51	187



Enrollment 2025-2026

Utah Career Path High

▼ 2025 2026 📅

5 students not re-registered
8 students offer pending
6 students offer accepted need to register

Enrollment	Status	Race	Sex	Advisors	➕ Registered 0	➕ Enroll
Graduate Seniors						
	Grade:	9	10	11	12	Total
Future		10	32	38	48	128
Effective 8/18/2025						

Charter Connect - SEO

Schola - Recruitment - leads generation & follow up

MaHK - Advertising - Social Media (see report)

Davis Tech Marque

Facebook

Journal Ads

Davis Tech email

Counselor Visits

Blip Billboards

CPH Ambassadors





Staffing

Leadership Team

Stacey Hutchings	Director/Principal
Jessica Aydlette	Assistant Principal
Joshua Epperson	Special Education Director
Alexis Leavitt	School Counselor
Lauren Perkins	CTE Coordinator / PE & Health Teacher

General Education Teachers

Jessika Chandler	English & Lead Teacher
Karen MacDonald	English & Lead Teacher
Stephanie Wilson	Math
Deveri Thornton	Math
Mark Abercrombie	Math & Science
Dawn Fambro	Science
Grant Beaty	Social Studies
Anthony Uriona	Social Studies
Chelsea Watts	Art

Special Education Team

Scott Paradis	Teacher
Kady Coombs	Paraprofessional
Alycia Wilkins	Paraprofessional
Julia Hammond	Teacher

Paraprofessionals

Rachel Daniels	Attendance Clerk
Kaylee Coil	Parapro

Secretaries

Mindy Loyola	Tech, Facilities, Lunch
Liz Held	Registrar, Finance
Kate Stevenson	Registrar



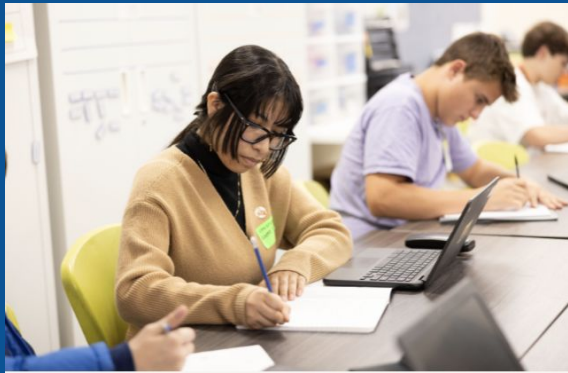
Career Path High

Go to high school, graduate with a career.

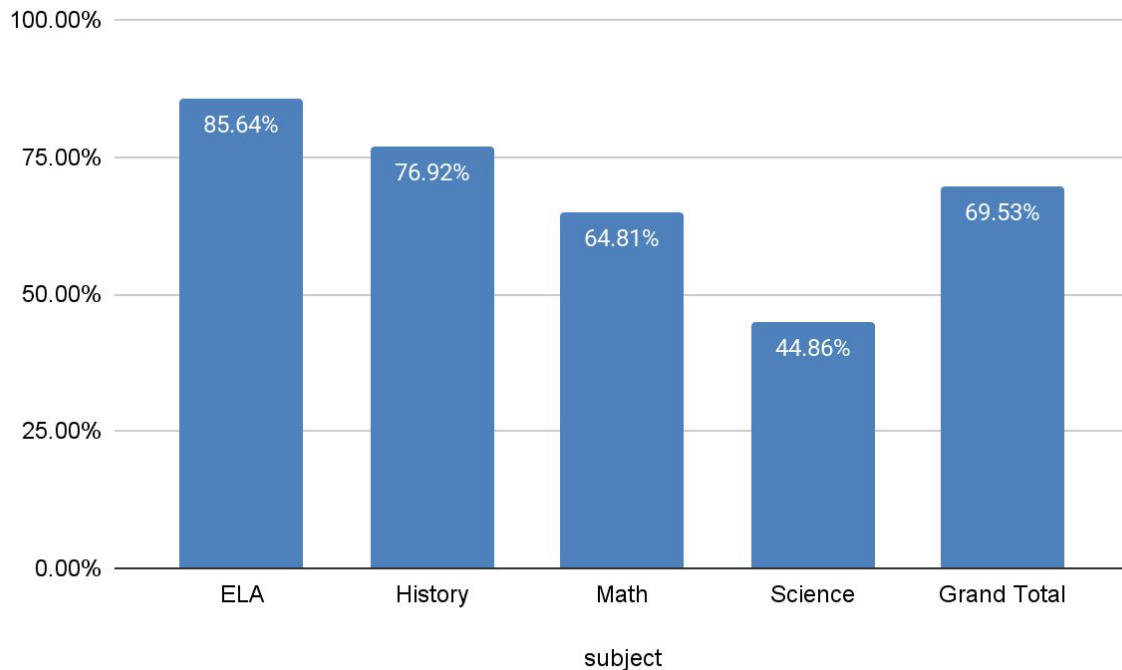


Completion Rates

3rd Quarter 2024-2025

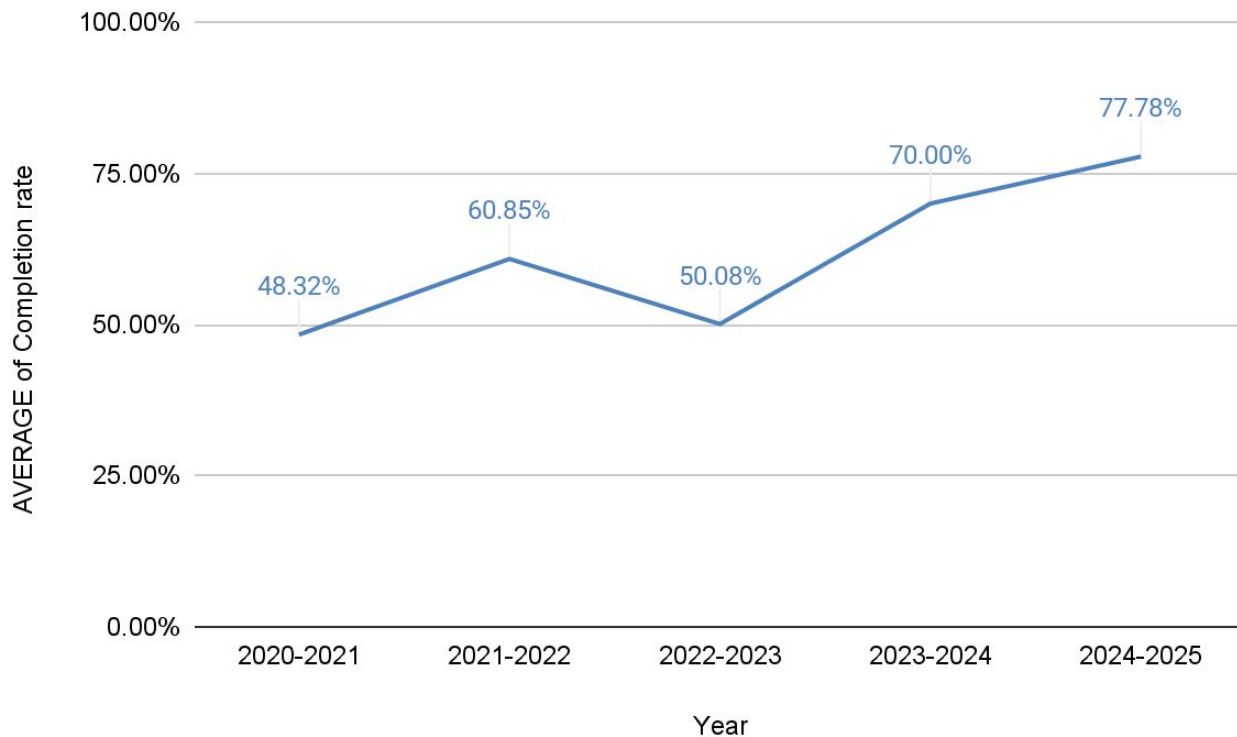


Quarter 3 - By Subject

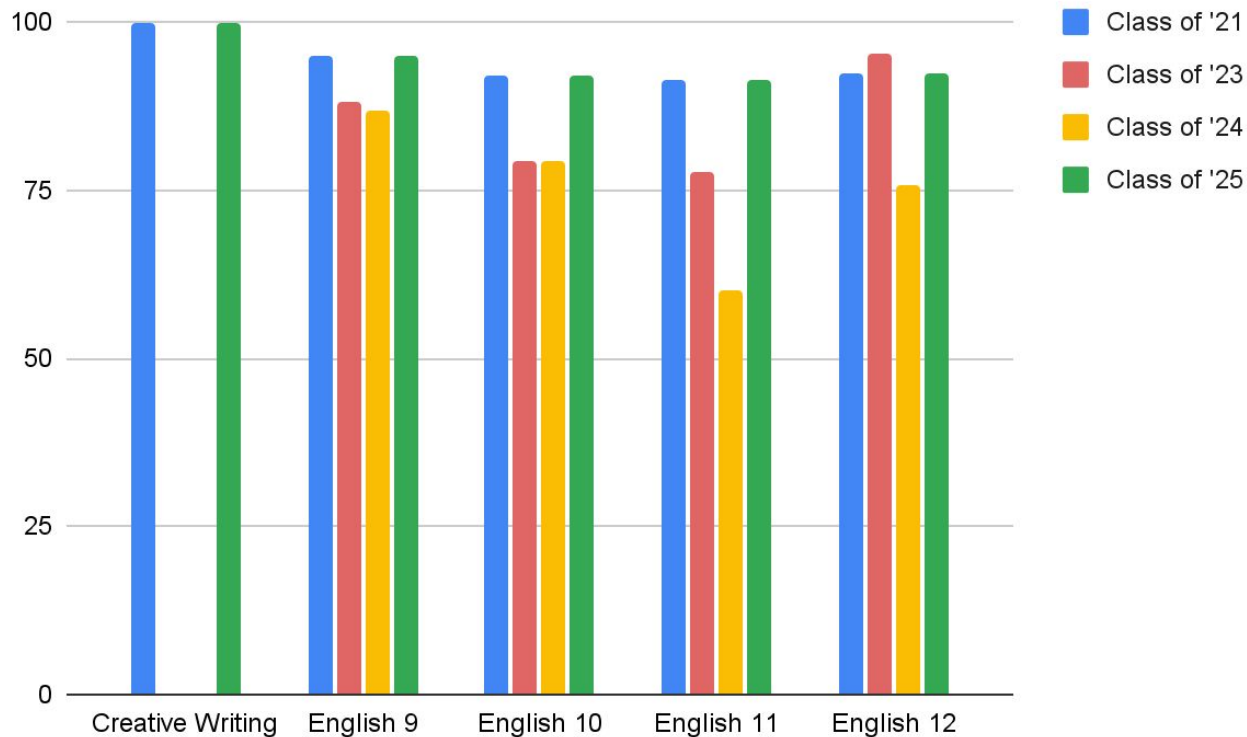


80%
**School-wide
Completion**

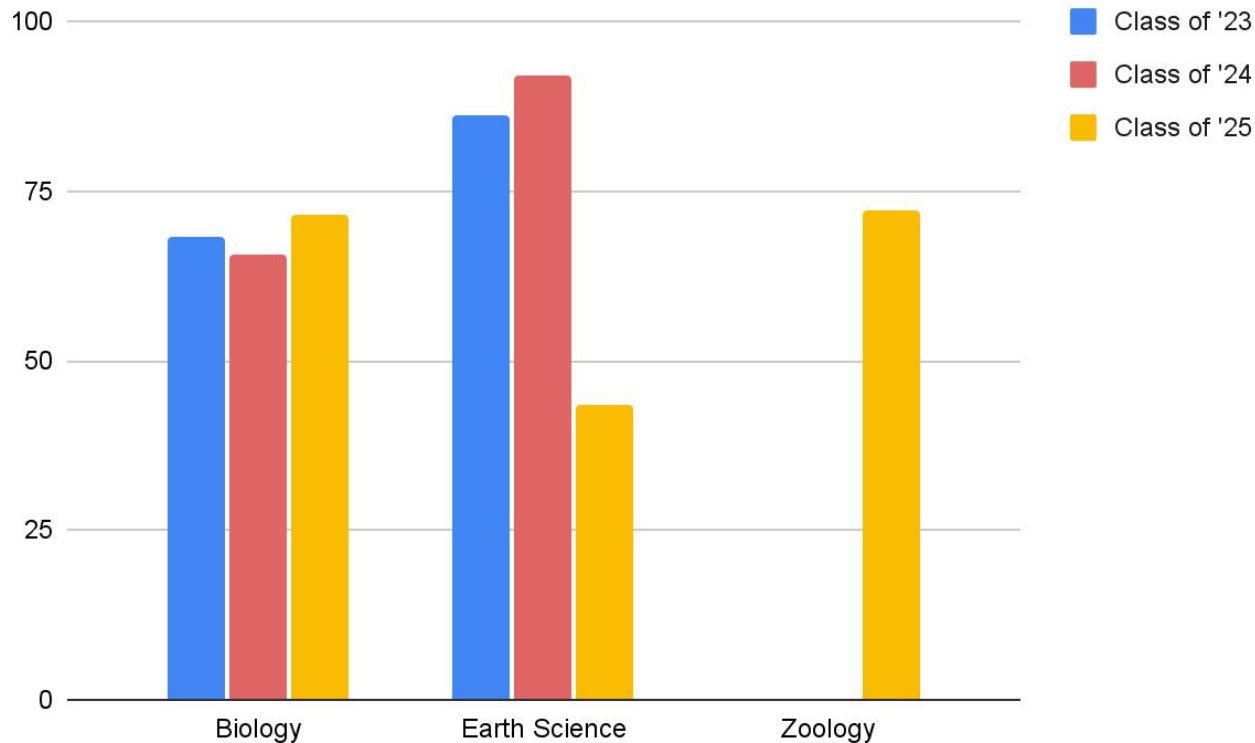
Quarter 3 - Completion Trendline



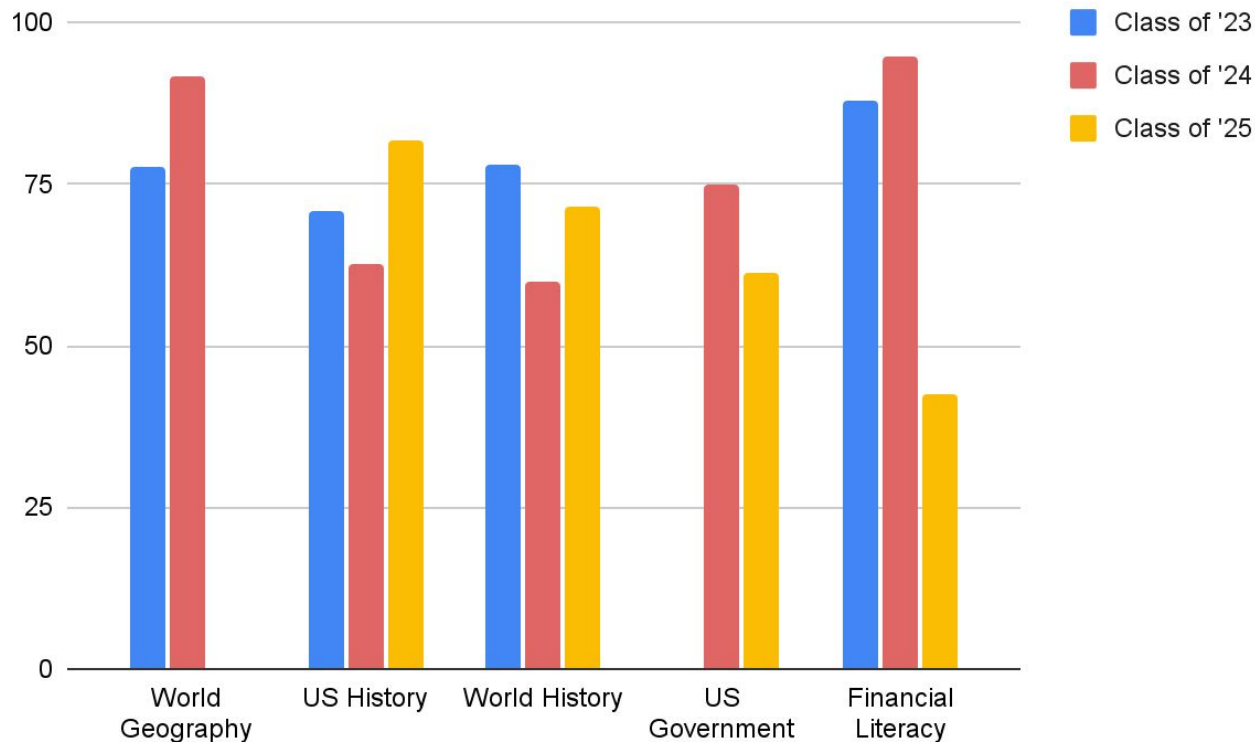
Quarter 3 - English



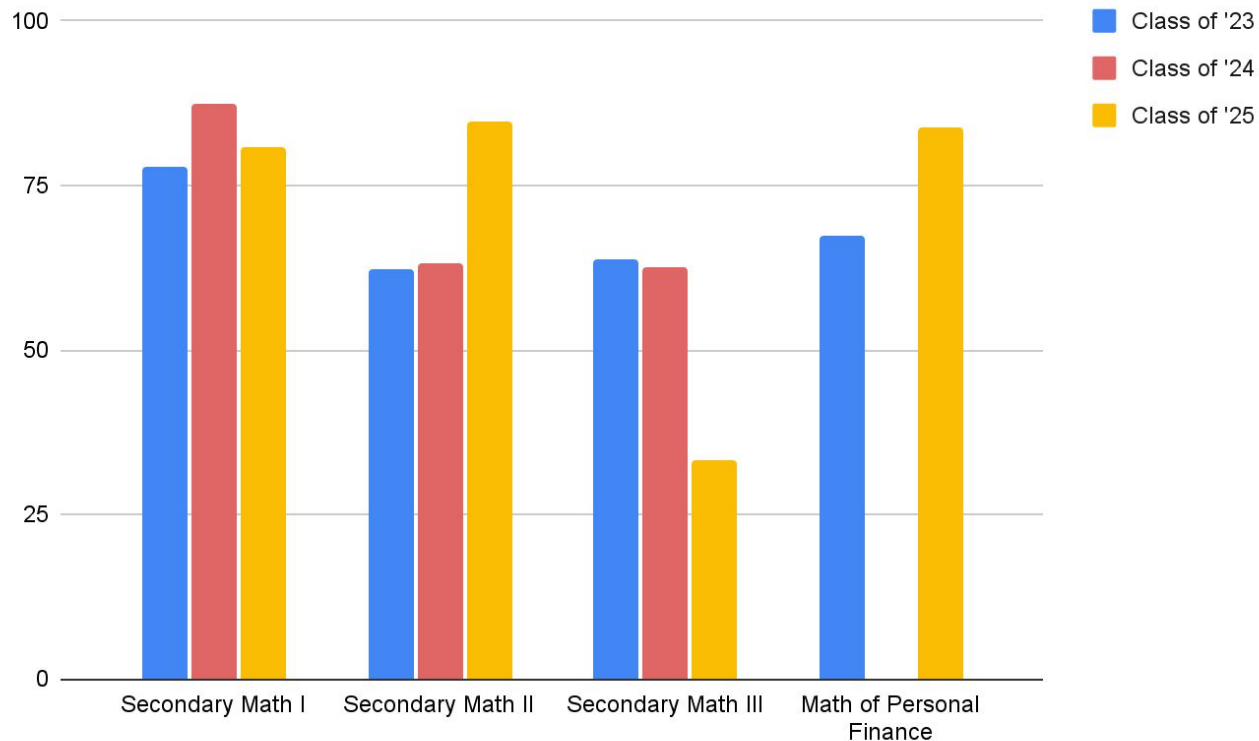
Quarter 3 - Science



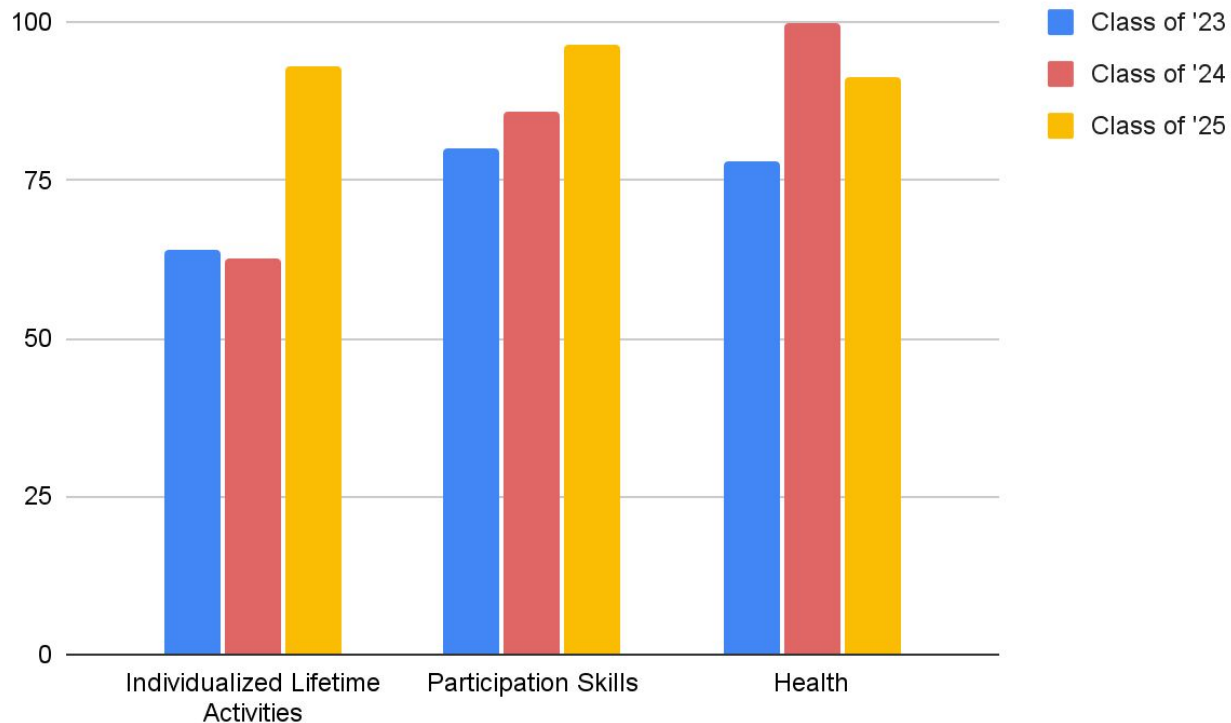
Quarter 3 - Soc. Studies



Quarter 3 - Math



Quarter 3 - PE



School Safety Updates

- **School Safety Grant**
 - Locks on doors: \$40,000
 - External cameras: \$2,500
 - Firearm storage: \$600
 - PA systems: \$50,000
- **Guardians**
- **Other Priorities**



Career Path High

Go to high school, graduate with a career.



School Improvement Plan Progress

In working with Utah Career Path over the 2024-2025 school year, I have enjoyed the opportunities to see progress on their school improvement initiatives. School-wide systems have been enhanced related to data tracking, classroom observation and feedback cycles, the implementation of Modern Classroom structures, Marzano strategies, and targeting of essential standards. The leadership is always looking at their program of instruction through a critical lens and making adjustments as needed with high levels of accountability for their staff and students. The school has a large percentage of students with IEPs and 504 plans that require lots of additional support. It is refreshing to see how Utah Career Path leverages alternative structures to meet the varied needs of their learners with progress monitoring and a personalized learning experience.

Debbie Petersen, M.Ed.
School and District Improvement Specialist
WestEd
WestEd.org

Goals - Sped Focus

- 1) Improve math outcomes - Instructional Strategies
- 2) Improve science outcomes - curriculum
- 3) Improve CCR outcomes



Career Path High

Go to high school, graduate with a career.

Calendar

April 18th - Prom

April 21 - 25th - Resilience Week

April 30th - Utah Aspire Plus Testing

May 1st - School Carnival

May 6th - Senior Capstone Projects

May 8th - Senior Service Project

May 9th - School-wide Service Project, SBO Elections, Senior Banquet

May 21st - Graduation

May 22nd - Last Day of School

May 23 - May 30th - Teacher Professional Development





Goals - 2024- 2025

- End of Year Course Completion - 90%
 - Math End of Year Completion - Increase by 5%
- Graduation Rate - 88% State Average
- Davis Tech Course Completion - 5% Increase Davis
- Tech Program Completion - 5% Increase
- Enrollment for 2023 - 2024 - 200 Students



Career Path High

Go to high school, graduate with a career.



Priorities

2024-2025

Academic Achievement

- School Improvement Plan
- Modern Classrooms Project
- College and Career Readiness
- Data Reports and Dashboards

Culture

- Renewed Culture Focus
- Mental Health & Behavior
- Building Capacity

Growth

- Marketing Focus
- Student Retention



Career Path High

Go to high school, graduate with a career.





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Mission Statement

Career Path High changes lives and strengthens society by guiding students on a path to college success and career readiness.



Career Path High



Touchstone

We succeed by building positive relationships, encouraging clear communication, fostering an inclusive community of respect, collaborating to embrace academic challenges, honoring student achievement, and developing learning momentum that continues into the future.



Vision

Career Path High's partnership with Davis Technical College will create a learning community that empowers students and fosters achievement. Through an optimal blend of virtual instruction and hands-on mentored training, our students will receive a world-class education that prepares them to be strong leaders and contributing citizens.



Career Path High

2025-2026 Student Fee Schedule

The following student fees may be assessed to students of Career Path High as follows:

REQUIRED FEES (for all fully and partially enrolled students in grades 9-12)		
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
Art Lab Fees	Art Materials for Painting I, 3D Design & Crafts	\$10
11th & 12th Grade	Davis Tech Registration Fee \$40	\$40
Graduation Cap & Gown for Seniors	Cap & Gown	Up to \$40
FEES FOR OPTIONAL COURSES, PROGRAMS, AND ACTIVITIES for participating students		
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
DANCES	Dance Tickets	Up to \$25
Club Fees	Optional club fees depending on club - up to \$30	Up to \$30
MISCELLANEOUS FEES		
Remediation	Credit Recovery Classes	Up to \$65
<p>PER STUDENT (GRADES 9-10) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$20 PER STUDENT GRADE 11 ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$40 PER STUDENT GRADE 12 ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL YEAR: \$80</p> <p>This amount reflects the total student fees any student in each grade level would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for students in each grade level.</p>		

Notice to Parents: Your student may be eligible to have one or more of their fees waived. For information on fees and fee waivers, please contact an administrator at the School and/or review the school fees materials provided in your registration packets. If your student files a fee waiver request with the School and the request is denied, you may appeal the School's decision.



Career Path High

2025-2026 ANNUAL BOARD MEETING CALENDAR

Below are the tentative Career Path High Board Meeting dates for the 2025-2026 school year. These dates are subject to change and additional meetings may take place. Meetings will continue as long as business requires. All meetings will be posted on the Utah Public Meeting Notice website at least twenty-four hours in advance.

September 15, 2025 at 3:30 PM

November 17, 2025 at 3:30 PM

February 9, 2026 at 3:30 PM

April 20, 2026 at 3:30 PM

June 15, 2026 at 3:30 PM

Please note that meetings will generally be held at 290 N. Flint Street in Kaysville, UT 84037 but may also be held at different locations as needed by the Board of Directors or electronically as allowed by board policy.

Something to Talk About, LLC

Somethingtotalkaboutspeech@gmail.com

Katie Poland M.S., CCC-SLP
Heather Ferguson M.S., CCC-SLP
197 West 2050 south
Perry UT 84302
435.830.8647

Contract for Speech Therapy Services Career Path High 2025-26 School Year

Specifications

Something To Talk About, LLC will provide speech/language therapy services for students within the District, grades 9-12 for 1-5 hours per month. All students with an IEP receiving speech therapy will receive services even if this exceeds the estimated hours per month. Services will initiate on **August 18, 2025** for the 2025-2026 school year and are renewable yearly. This agreement may be terminated by either party by giving thirty (30) days written notice. Services will be billed at seventy-seven dollars (\$77) per hour; this includes work done at home that is directly related to servicing students, such as writing IEP's, scoring evaluations and writing evaluation reports. Services will be billed to Career Path High on the first day of the following month. Payment for services is expected by the fifteenth of each month. Payments not received by the last day of the month will be subject to a \$100 late fee. The minimum services to be provided include:

- To provide consultative and direct speech/language therapy services.
- To consult with teachers, parents, and other professionals.
- To screen and/or evaluate each student in all areas of suspected language dysfunction as identified by the RTI team or the IEP team members for possible services. Evaluations and reports will be completed within timelines required by the school district and IDEA.
- To review progress of each student in the therapy program and document progress with the same frequency as general education students.
- To revise IEP goals and objectives with IEP team members, as needed, and make recommendations to parents and other professionals as appropriate.
- To confer with classroom teachers concerning the classroom application of speech therapy recommendations.
- To participate in the individual education planning process by collaborating with special education and general education teachers as appropriate for each student who is to receive speech/language therapy.
- To maintain appropriate records and files for students receiving speech/language therapy.
- To maintain current speech therapy evaluations for students receiving speech/language therapy services so as to be in compliance with IDEA.

The speech pathologist (SLP) will possess and maintain current licensure and credentials as required by the Utah State Board of Education (USBE).

Something To Talk About, LLC

Date

Career Path High

Date

CAREER PATH HIGH BOARD MEMBER TERMS & ELECTED OFFICERS

Board terms:

1. Angie Osguthorpe (Board Chair)
 - a. Term Expires: 06/30/2027
2. Jeff Lund (Financial Coordinator)
 - a. Term Expires: 06/30/2027
3. Paul Ray (Vice Chair)
 - a. Term Expires: 06/30/2027
4. Kelly Simerick (Board Member)
 - a. Term Expires: 06/30/2027
5. Natalie Brush (Board Member)
 - a. Term Expires: 06/30/2027

SY 24-25 LEA-S(pecific) Requests

Effective 8/2021,

LEA (District or Charter) Name	Date LEA's Board Met	CACTUS ID	Last Name	First Name
<i>Granite SD</i>	<i>1/5/21</i>	<i>999999</i>	<i>Example</i>	<i>Educator</i>
Utah Career Path High School	2/10/25	553076	Uriona	Anthony
Utah Career Path High School	4/21/25		Aydlette	Jessica

the following are NOT allowed for LEA-S: Audiologist, Deaf Education, Preschool Special Ed., School Psych

Years Approved (1, 2, 3)	Is this a RENEWAL Request from SY23- 24? (Y/N)	License Area 1	Endorsement 1	Endorsemen t 2	Endorse ment 3
3	N	Secondary	Math Level 3	Chemistry	
3	N		General Financial Literacy	ial Studies Composite	
3	N	Digital Studie	Digital Business Application		

ologist, School Social Worker, Special Ed (K-12), Speech Language Pathologist, Speech Language I

Rationale/Motions	Is Educator's Assignment in CACTUS? (Y/N)	Has LEA Specific tab in CACTUS been completed? (Y/N)	Does Educator Have a current BACKGROUND check? (Y/N)
<i>Educator is enrolling in EPP Fall 2021</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>
Educator will set up a plan to earn the	Y	Y	Y
Educator will complete the requirements to earn	Y	Y	Y

nerapist

Does Educator Have a current ETHICS check? (Y/N)	Has Educator Completed the Pedagogical Modules in Canvas? (Y/N)	LEA-Specific Application Received? (Y/N)
Y	Y	Y
Y	N/A	Y
Y	N/A	Y

Upcoming School Plan 2025-2026 - Utah Career Path High School

Please Finish your Plan Submission

This form has an autosave feature enabled for most sections. After completing a section, such as "State Goal" or "Academic Area," you must click out of the text box or radio button on a blank section of the screen to enable the autosave. If you move onto the next question without this step, the form may not allow you to make an entry on your first attempt.

There are some sections that require a manual save, such as "Action Plan Steps and Expenditures" or "Add a new planned expenditure." You must select "save" for your information to be saved by the form. A best practice is to have your information saved in a separate document so that you can copy & paste it back into this form in the case of a loss.

Every goal must have at least 1 trust land expenditure entered or the plan will be rejected. Remember, this is a School LAND Trust plan and how you will be spending funds to achieve the goals must be clearly and specifically outlined. If expenses are not aligned to goal, or not clearly identified, the plan will be sent back for edits.

At least one goal is required.

ADD A GOAL

Goal #1

close

State Goal

close

Goals must be student-centered, data-driven, and evidence-based. A goal should answer the question "What will students achieve in the upcoming academic year?"

Students will show an increase in overall math completion rates by 2% compared to the 2024-2025 School Year demonstrating stronger academic performance in math.

Academic Area

close

Refer to [R477-477-4](#) for a list of priority academic areas. A council may, supported by a council's data discussion, include goals in other areas if priorities have been addressed, or another area is a priority of the local board.

Please **select only** the priority area/s that your data determines as an area of most critical academic need. For each academic priority selected, there **must** be a corresponding assessment or data tool in the Measurements section. *If academic areas are selected that don't have a corresponding measurement, the plan may be sent back for edits.*

Priorities

- ☐ College and Career Readiness (*secondary schools only*)
- ☐ English/Language Arts
- ☐ Graduation Rate Increase (*secondary schools only*)
- ☒ Mathematics
- ☐ Science

Other Academic Areas in Core Standards

- ☐ CTE (Career and Technical Education)
- ☐ Educational Technology/Library/Media
- ☐ Financial Literacy
- ☐ Fine Arts
- ☐ Health
- ☐ Physical Education
- ☐ Social Studies
- ☐ Technology
- ☐ World Languages

Measurements

close

Describe the data and/or other relevant indicators supporting the decision of the council to identify this academic area as a "most critical academic need."

What measurements will be used to indicate success? Limit the data sources to meaningful tools so that progress may be gauged. Please remember, for each academic area selected above, there must be a corresponding measurement.

Quarterly math completion rates will increase by 2% from SY 2024-2025 to SY 2025-2026.

Action Plan Steps and Expenditures

close

Action plan steps should be specific and clear on what is being purchased with School LAND Trust funds and how the steps support the goal. Please:

- List and number the specific steps.
- Write the School LAND Trust funding amount in parentheses at the end of each action step.

If implementing cross-curricular methods (using art to support a math goal) that do not have an assessment or data tool, explain how the method will be implemented in the action plan steps.

Example:

- We will hire a paraprofessional for reading groups. (\$10,000)
- The paraprofessional will work with small groups of students to provide structured support in areas of reading that the students are struggling with.
- We will purchase reading software to complement classroom literacy instruction. (\$5,000)

Funds will be allocated for technology, printed guided note books and online curriculum support tools to increase student engagement and achievement.

Action Steps and Expenditures must be saved manually using this button:

SAVE ACTION PLAN STEPS

Category	Description	Estimated Cost		
Books, Ebooks, online curriculum/subscriptions	IXL subscription for 100 students.	\$2,900.00	Edit/Cancel Save	Delete
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	Two iPads with Apple Pencils	\$1,000.00	Edit/Cancel Save	Delete
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	Printed Guided Notebooks for Math 1, Math 2, Math 3 and Math of Personal Finance.	\$1,600.00	Edit/Cancel Save	Delete
		Total:	\$5,500.00	

ADD A NEW PLANNED EXPENDITURE

DELETE GOAL

Scroll to the top to add a goal.

Goal #2

close

State Goal

close

Goals must be student-centered, data-driven, and evidence-based. A goal should answer the question "What will students achieve in the upcoming academic year?"

Improve on-time completion rates for ELA, Math and Science in all quarters by 5% compared to the 2024-2025 school year.

Academic Area

close

Refer to [R477-477-4](#) for a list of priority academic areas. A council may, supported by a council's data discussion, include goals in other areas if priorities have been addressed, or another area is a priority of the local board.

Please **select only** the priority area/s that your data determines as an area of most critical academic need. For each academic priority selected, there **must** be a corresponding assessment or data tool in the Measurements section. *If academic areas are selected that don't have a corresponding measurement, the plan may be sent back for edits.*

Priorities

- ☐ College and Career Readiness (*secondary schools only*)
- ☒ English/Language Arts
- ☐ Graduation Rate Increase (*secondary schools only*)
- ☒ Mathematics
- ☒ Science

Other Academic Areas in Core Standards

- ☐ CTE (Career and Technical Education)
- ☐ Educational Technology/Library/Media
- ☐ Financial Literacy
- ☐ Fine Arts
- ☐ Health
- ☐ Physical Education
- ☐ Social Studies
- ☐ Technology
- ☐ World Languages

Measurements

close

Describe the data and/or other relevant indicators supporting the decision of the council to identify this academic area as a "most critical academic need."

What measurements will be used to indicate success? Limit the data sources to meaningful tools so that progress may be gauged. Please remember, for each academic area selected above, there must be a corresponding measurement.

Quarterly completion rates will increase by 5% from SY 2024-2025 to SY 2025-2026.

Action Plan Steps and Expenditures

close

Action plan steps should be specific and clear on what is being purchased with School LAND Trust funds and how the steps support the goal. Please:

- List and number the specific steps.
- Write the School LAND Trust funding amount in parentheses at the end of each action step.

If implementing cross-curricular methods (using art to support a math goal) that do not have an assessment or data tool, explain how the method will be implemented in the action plan steps.

Example:

- We will hire a paraprofessional for reading groups. (\$10,000)
- The paraprofessional will work with small groups of students to provide structured support in areas of reading that the students are struggling with.
- We will purchase reading software to complement classroom literacy instruction. (\$5,000)

Funds will be used to hire paraprofessionals, tutors and engagement specialists to support student success.

Action Steps and Expenditures must be saved manually using this button:

SAVE ACTION PLAN STEPS

Category	Description	Estimated Cost		
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	Salary and benefits to hire paraprofessional support in ELA, math and science.	\$49,110.88	Edit/Cancel Save	Delete
		Total:	\$49,110.88	

ADD A NEW PLANNED EXPENDITURE

DELETE GOAL

Scroll to the top to add a goal.

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	\$1,600.00
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	\$1,000.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$49,110.88
Books, Ebooks, online curriculum/subscriptions	\$2,900.00
Total:	\$54,610.88

Funding Estimates – Please Update

Estimates	Totals
Carry-over from 2023-2024	\$0.00
Distribution for 2024-2025	\$50,252.48
Total Available Funds for 2024-2025	\$50,252.48
Estimated Funds to be Spent in 2024-2025	\$50,252.48
Estimated Carry-over from 2024-2025	\$0.00
Estimated Distribution for 2025-2026	\$54,610.88
Total Available Funds for 2025-2026	\$54,610.88
Summary of Estimated Expenditures for 2025-2026	\$54,610.88
Estimated Carry-over to 2026-2027	\$0.00

The Estimated Distribution is subject to change if student enrollment counts change.

Publicity

[Click here to order free stickers for identifying School LAND Trust purchases such as books or computers.](#)

The following items are the proposed methods of how the Plan would be publicized to the community:

- ☐ Letters to policymakers and/or administrators of trust lands and trust funds
- ☐ Other: Please explain
- ☐ School assembly
- ☐ School marquee

☒ School newsletter or website

☐ Social Media

☐ Stickers that identify purchases made with School LAND Trust funds

Council Plan Approval

Please indicate the voting results to approve this school plan.

Number Approved: 6

Number Not Approved: 0

Number Absent: 0

Date: 03-11-2025

2nd Council Plan Approval (Optional)

Please indicate the voting results to approve this school plan.

Number Approved: 6

Number Not Approved: 0

Number Absent: 0

Date: 03-11-2025

Please attach relevant documents here. *If attaching data to support the Measurement section, please ensure it does not include any student data.*

ADD AN ATTACHMENT

Please submit comments below.

Comments are only seen by those involved in submitting or reviewing plans and cannot be edited or removed.

There is a 1000 character limit on the comments. SAVE button shows when entry is made. Character Count: 0

Review before Submission

Please review the following before submitting (once approved, this report is public):

- Spelling & grammar
- There is no student or personal data

Once submitted the report may only be revised through the review process by the LEA Reviewer or Charter (Business Administrator) Reviewer. Once the review is complete, the report may not be edited.

☐ This form is ready for display on the public website. Spelling and grammar have been checked. There is no student data included.

BACK

Career Path High
Travel Policy
Approved: June 12, 2023
Revised:

Purpose

The purpose of this policy is to establish procedures for authorization of, and payment for, travel by Utah Career Path High (the “School”) employees and Board members who may be required to travel to fulfill their official duties or to attend seminars, conferences, conventions, or other professional or educational events or meetings benefiting the School (collectively referred to as “School-related business”).

Policy

1. This policy applies to all approved travel by employees and Board members on School-related business. For purposes of this policy, School-related business does not include an employee’s regular daily travel to and from work or a Board member’s travel to and from a regular Board meeting.
2. Travel for School-related business by employees must be approved in advance by the Director in order for the School to pay for the travel expenses as set forth in this policy. Travel for School-related business by the Director or a Board member must be communicated to the Board in advance of the travel, where possible. Payment for all travel-related expenses is subject to, and must be approved in accordance with, the School’s Purchasing and Disbursement Policy.
3. Employees must submit their travel requests to the Director, and the Director and Board members must communicate their travel requests to the Board, at least three (3) weeks prior to departure date and prior to making or paying for any travel arrangements, where possible. Such travel requests submitted to the Director and communications to the Board must explain the purpose of the travel and, where applicable, include the nature of the School-related business, proposed lodging accommodations, and approximate airfare or mileage, as applicable.
4. Per diem for meals and incidental expenses shall be paid for all approved travel events that are more than 100 miles from the School. The School shall pay per diem for meals and incidental expenses in accordance with the federal per diem meals and incidental expenses rates established by the U.S. General Services Administration (“GSA”).

Board Approved:

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This policy does not apply to field trips.

All employee travel must be approved in advance by the Director, or by the Board if the Director is the traveler and an overnight stay is required. Board member travel must be approved in advance by the Board President, or by the Board if board member travel requires an overnight stay. Where possible, all travel requests must be submitted at least three (3) weeks prior to the departure date and prior to making any arrangements. Travel requests must explain the purpose of the travel and, where applicable, include the conference registration materials, proposed hotel accommodations, and approximate airfare. Flight reservations will be made by the School.

Per diem expenses will be paid for all approved travel events that are more than 100 miles from the School campus. Where possible, the per diem will be paid to the traveler by check no less than 48 hours prior to departure date.

Out-of-state per diem of \$55 per day will be paid as follows: \$30 for dinner, \$15 for lunch, and \$10 for breakfast.
In-state per diem of \$50 per day will be paid as follows: \$25 for dinner, \$15 for lunch, and \$10 for breakfast.

Reasonable and necessary ground transfer and mileage rate expenses will be reimbursed based on receipts submitted for such expenses. The traveler is responsible for collecting receipts in order to present them for reimbursement. Mileage will be reimbursed at the standard IRS mileage reimbursement rates in effect at the time.

Reasonable and necessary hotel accommodations will be approved for the number of days a conference is in session, less one. One additional night of hotel accommodations will be approved when an additional travel day is required prior to a conference. A second additional night of hotel accommodations will be approved when an additional travel day is required after the conference concludes. Other additional days of hotel accommodations will be allowed only when approved in advance of the conference by the Director or the Board President.

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Where possible, the per diem shall be paid to the traveler by check no fewer than 48 hours prior to departure date.

5. Reasonable and necessary flight reservations for approved travel events shall:
- a. Be personally made and paid for by the traveler and then reimbursed by the School based on receipts submitted by the traveler for such expenses. The traveler must provide receipts for all flight reservations for which reimbursement is sought; or
 - b. Be made and paid for by the School.

Absent extraordinary circumstances, first class flight reservations are not considered reasonable and necessary under this policy.

6. Reasonable and necessary ground transfer expenses (e.g., taxi, public transportation, ride share, parking, etc.) for approved travel events shall be personally paid for by the traveler and then reimbursed by the School based on receipts submitted by the traveler for such expenses. The traveler must provide receipts for all ground transfer expenses for which reimbursement is sought.

7. Reasonable and necessary mileage incurred by the traveler for approved travel events shall be reimbursed by the School at the standard IRS mileage reimbursement rates in effect at the time.

8. Reasonable and necessary lodging accommodations for approved travel events shall be made and paid for by the School in accordance with the daily lodging rates established by the GSA. However, under extenuating circumstances and only after receiving approval from the Director or the Board, travelers may personally make and pay for reasonable and necessary lodging accommodations for approved travel events. A traveler in this situation shall be reimbursed by the School based on receipts submitted by the traveler for such expenses. Such reimbursements by the School shall not exceed the lodging rates established by the GSA plus any associated required taxes and fees for the lodging.

9. Lodging accommodations shall be approved for the number of days an approved travel event is in session, less one. However, this is subject to the following exceptions:
- a. One additional night of lodging accommodations shall be approved when an additional travel day is required prior to an approved travel event;
 - b. A second additional night of lodging accommodations shall be approved when an additional travel day is required after the approved travel event concludes; and
 - c. Other additional nights of lodging accommodations shall be allowed only when approved in advance of the approved travel event by the Director or the Board President, as applicable.

10. School employees who have been issued a School credit card may use their School credit card to pay for approved flight reservations, ground transfer expenses, and lodging accommodations in accordance with this policy only after receiving approval from the Director. Such School employees may also use their School credit card to pay for other reasonable travel-related expenses only after receiving approval from the Director. The

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Board Approved:

Director may also use his/her School credit card to pay for the same travel expenses listed above in this paragraph in accordance with the School's Purchasing and Disbursement Policy and any credit card policies or procedures. However, School credit cards shall not be used for per diem for meals and incidental expenses, as per diem will be paid to travelers by check in advance of approved travel as explained earlier in this policy.

11. School employees and Board members shall submit an expense report related to an approved travel event to the Director within sixty (60) days from the end of the trip.

12. The School shall not fund travel expenses that are unrelated to the approved travel purpose. Similarly, the School shall not reimburse travelers for travel expenses that are unrelated to the approved travel purpose or which are determined by the School to be excessive.

13. Either the Director or the Board may authorize individual exceptions to this policy if they, in their sole discretion, feel an exception is appropriate under the circumstances.

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Board Approved:

Memorandum of Understanding

Between Career Path High School and Davis Technical College

Background

This MOU outlines an agreement between Career Path High School (CPH) and Davis Technical College (Davis Tech) regarding accountability measures to be reported to the Davis Technical College Board of Trustees. The accountability measures will, as much as possible, mirror those proposed by the Utah State Charter School Board (USCSB).

Term

This MOU will take effect upon approval of the CPH and the Davis Technical College Board of Trustees, and will remain in effect for 3 years from that date.

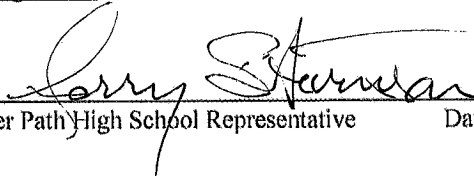
Career Path High Agrees to:

1. Report the accountability measures described in Attachment 1 to the Davis Technical College Board of Trustees in writing at the regularly scheduled College Board of Trustees spring meeting.
2. Report current enrollment, accomplishments from the prior school year and institutional goals in writing the Davis Technical College Board of Trustees at the regularly scheduled College Board of Trustees fall meeting.
3. Provide monthly written reports of current enrollment in CPH, enrollment of CPH students in Davis Tech programs, safe schools violations, and significant CPH events to be included in the consent calendar for all regularly scheduled Davis Technical College Board of Trustees meetings.


College Agrees to:

1. Provide CPH access to regularly scheduled Davis Technical College Board of Trustees meetings as outlined above.
2. Provide CPH with assistance in the design and layout of the reports as requested.
3. Engage in ongoing discussions of additional services for CPH students beyond those offered to students from other high schools.

Signatures



Career Path High School Representative Date

 Darin Brush 1 Feb 2022

Davis Technical College President Date

Attachments

1. Accountability Measures

Attachment 1

School Achievement	
Performance Indicator	Measure
Existence of SMART academic and mission specific goals in the Charter	Charter School goals meet the following criteria: <ul style="list-style-type: none"> • Evidence or research based • Relevant to school's mission and vision • Can be measured; data is available • Appropriate to school's target • Contains an overall academic focus
Charter school goal review	School regularly reviews progress on charter goals.
Charter school goal achievement and progress	School meets or is making progress on all goals in the charter.
Student Enrollment in Davis Tech Programs	School meets student enrollment-in-Davis-Tech-program goals as set by the CPH Board.
Student Success	<ul style="list-style-type: none"> • School tracks student progress percentage in Davis Tech programs and ensures students maintain adequate progress (at least 70%). Student Improvement Plans are used if a student drops below this standard. • School ensures once students are enrolled in a Davis Tech program, they maintain a continuous schedule without breaks between courses.

Enrollment	
Performance Indicator	Measure
Transfer rate	End of year transfer rate is less than or equal to 20% and no more than 4% higher than prior year's rate.
Retention rate	Year to year retention rate is greater than or equal to 60% and no more than 7% lower than prior year's rate.
Enrollment trend	October 1 count is greater than or equal to prior year.

Finance	
Performance Indicator	Measure
Unrestricted days cash on hand	Maintain at least 30 days unrestricted cash on hand.
Debt to asset ratio	Maintain a debt to asset ratio of less than or equal to 1.
Current ratio	Maintain a current ratio of greater than or equal to 1 with a positive trend.
Audit findings	No material audit findings.

Governance	
Performance Indicator	Measure
CPH Board training	All CPH Board members participate in a minimum of 3 board trainings a year including one on open and public meetings. (§52-4-104)
Background checks	All CPH Board members have background checks on file. (§53G-11-402)
CPH Board membership	Maintain number of board members as specified in charter.
Noticed Meetings	All meetings are properly noticed. (§52-4-202)
Meeting Recordings	Recordings available for all meetings within 3 business days of holding the meeting. (§52-4-203)
Meeting Minutes	Draft minutes are available for all meetings and are posted within 30 days of the meeting. (§52-4-203)
Closed Meetings	If meetings are closed, they are done according to §52-4-204 through §52-4-206
Administrator's Report	Director reports to the CPH Board at every regularly scheduled board meeting.
Administrator's Expectations	CPH Board has written expectations for executive director.
Annual Administrator Eval.	CPH Board conducts an annual evaluation of the executive director.
CPH Board Financial Review	CPH Board receives a monthly financial report. (§53G-7-309)
Internal Controls	The school has identified and implemented generally accepted financial internal controls.
Procurement	State-accepted procurement practices are implemented and adhere.

Local Education Agency (LEA) Specific Educator License Application Form

Return form to HR Department.
*Do not submit this form to USBE
unless you are notified of
monitoring.*

Local Education Agency (LEA) Specific licenses are requested by a Utah public school district or charter. *LEA Specific Licenses are subject to monitoring by the Utah State Board of Education (USBE).* As such, you are required to keep this original signed application form and supporting documentation for 12 months *as evidence.*

Name: Jessica Ardlette Educator ID# (CACTUS): 171203

Email: jessardlette@gmail.com Phone Number: 843-800-9026

Employing School District/Charter: _____

Teaching Assignment: _____

- Have you **completed all USIMS Checklist** items including completing a Fingerprint Background Check?
☒ Yes ☐ No
- Have you ever had a credential **revoked or suspended** that has not been "reinstated" by the Utah Professional Practices Advisory Commission or by another standards Board?
☐ Yes ☒ No
- Have you **completed** the Educator Licensing Pedagogical Modules Canvas course in the last 12 months? This action is required for all LEA-Specific educator license applications.
☐ Yes ☐ No

Summarize why other licensing pathways (Associate Educator License – AEL) are currently unavailable to you:

License Applicant Signature:

I verify these statements are true and I understand this information may be used or provided to potential employers and to the Utah State Board of Education for appropriate licensure purposes. I understand that my Utah educator may be rescinded, and my license is subject to disciplinary action if any information on this renewal form is false.

Educator Signature: [Signature] Date: 4-17-25

Do not submit this form to USBE unless you are notified of monitoring.



Utah State
Board of
Education

Educator
Licensing



MāHKTM a difference.



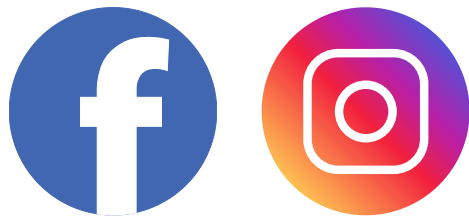
Career Path High

Go to high school, graduate with a career.



Career Path High
March Media Recap

Meta - Parent Audience



Landing Page: <https://www.careerpathhigh.org/educational-assistance>

Video Performance

- Impressions: 128,546
- Reach: 28,026
- CPC: \$0.77
- Clicks: 2,220
- CTR: 1.73%

Static Performance

- Impressions: 118,440
- Reach: 27,297
- CPC: \$0.53
- Clicks: 662
- CTR: 0.56%

Totals

- Impressions: 246,986
- Reach: 45,693
- CPC: \$0.78
- Clicks: 2,882
- CTR: 1.17%


Insights:

Addition of static creative near end of month increased available impressions and decreased CPC from last month.

Meta - Parent Audience Creative


Landing Page: <https://www.careerpathhigh.org/educational-assistance>





Career Path High
Sponsored
Library ID: 1102141541664929


At Career Path High, students enjoy small classes, flexible schedules & career training at Davis Tech! Enroll today!



Career Path High


Go to high school,
graduate with
a career.

LEARN MORE




Direct Path to College + Career
Enroll Now!


Learn More



Career Path High
Sponsored
Library ID: 1102141541664929

At Career Path High, students enjoy small classes, flexible schedules & career training at Davis Tech! Enroll today!





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graduate with a career.

LEARN MORE

Direct Path to College + Career
Enroll Now!

Learn More

Snapchat - Student Audience



Landing Page: <https://www.careerpathhigh.org/direct-interaction>

Direct Interaction

- Impressions: 161,198
- Reach: 17,457
- CPC: \$0.58
- Clicks: 2,757
- CTR: 1.71%

Flexible Schedule

- Impressions: 66,824
- Reach: 11,557
- CPC: \$0.60
- Clicks: 1,149
- CTR: 1.72%

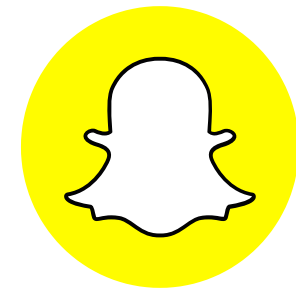
Totals

- Impressions: 228,022
- Reach: 19,584
- CPC: \$0.59
- Clicks: 3,906
- CTR: 1.71%

Insights:

Altered creative weight to favor “Direct Interaction” ads mid-March. Consider creative changes soon to avoid ad fatigue.

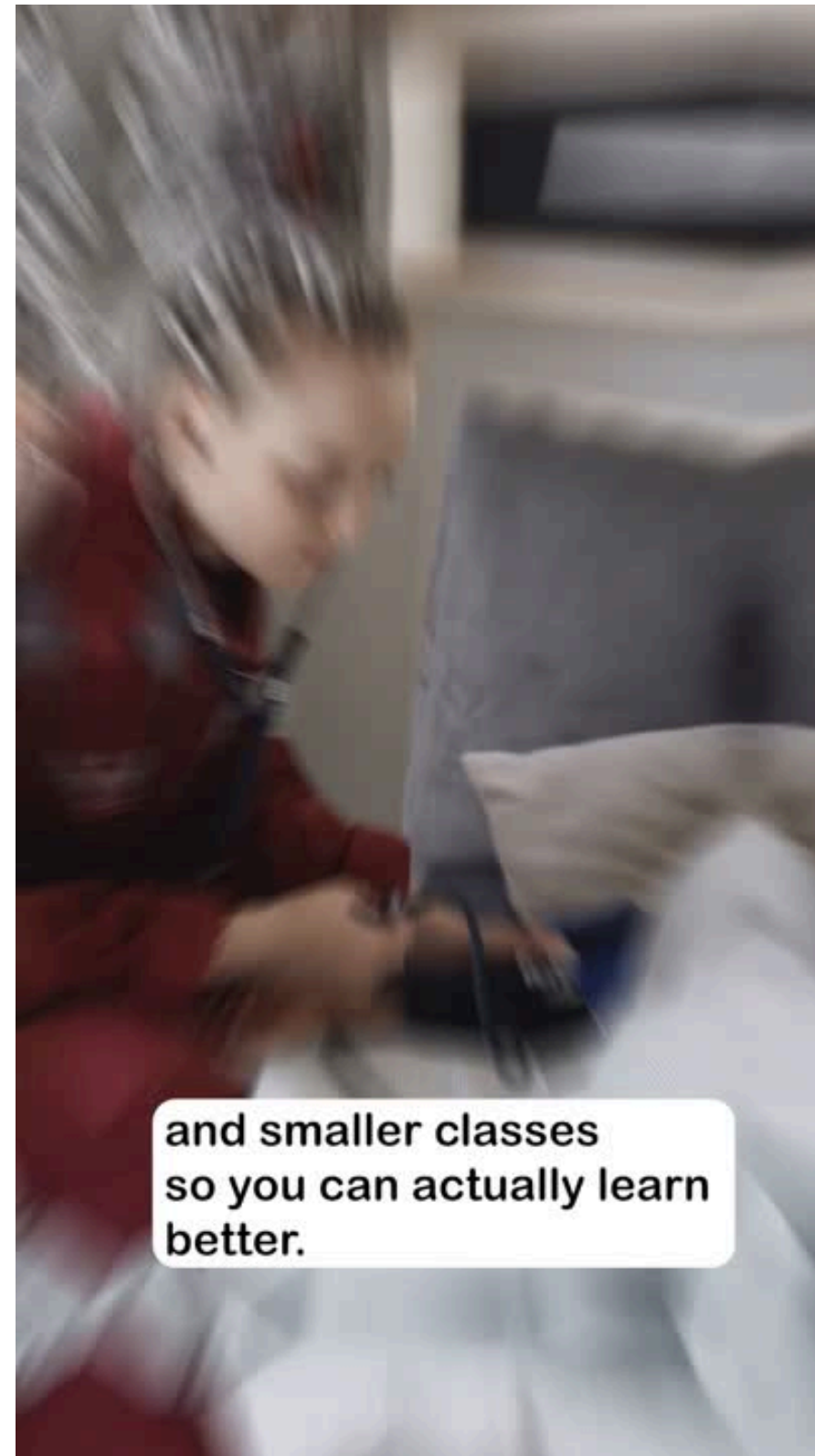
Snapchat - Student Audience Creative



Landing Page: <https://www.careerpathhigh.org/direct-interaction>



A school for us kids who need some flexibility and new challenges with learning.



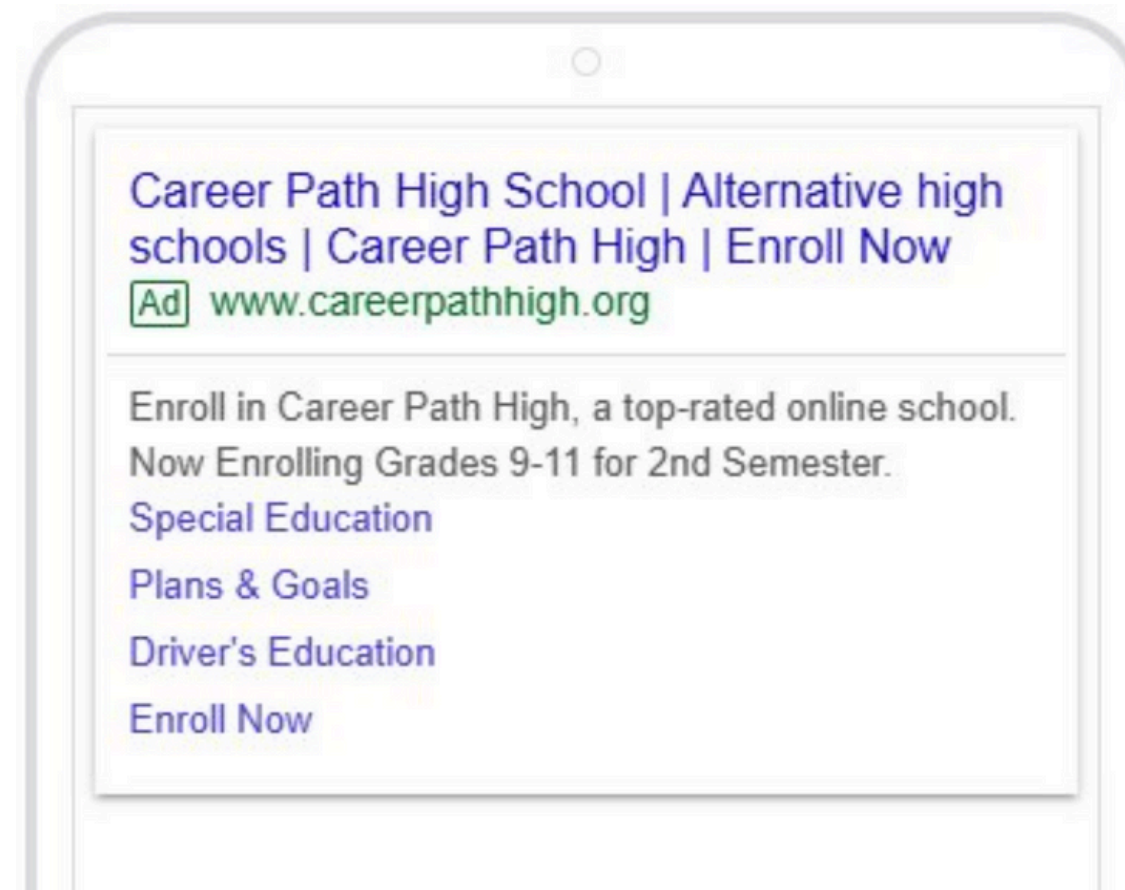
and smaller classes so you can actually learn better.

Paid Search



Performance

- Impressions: 9,945
- Clicks: 968
- CPC: \$1.67
- CTR: 9.73%



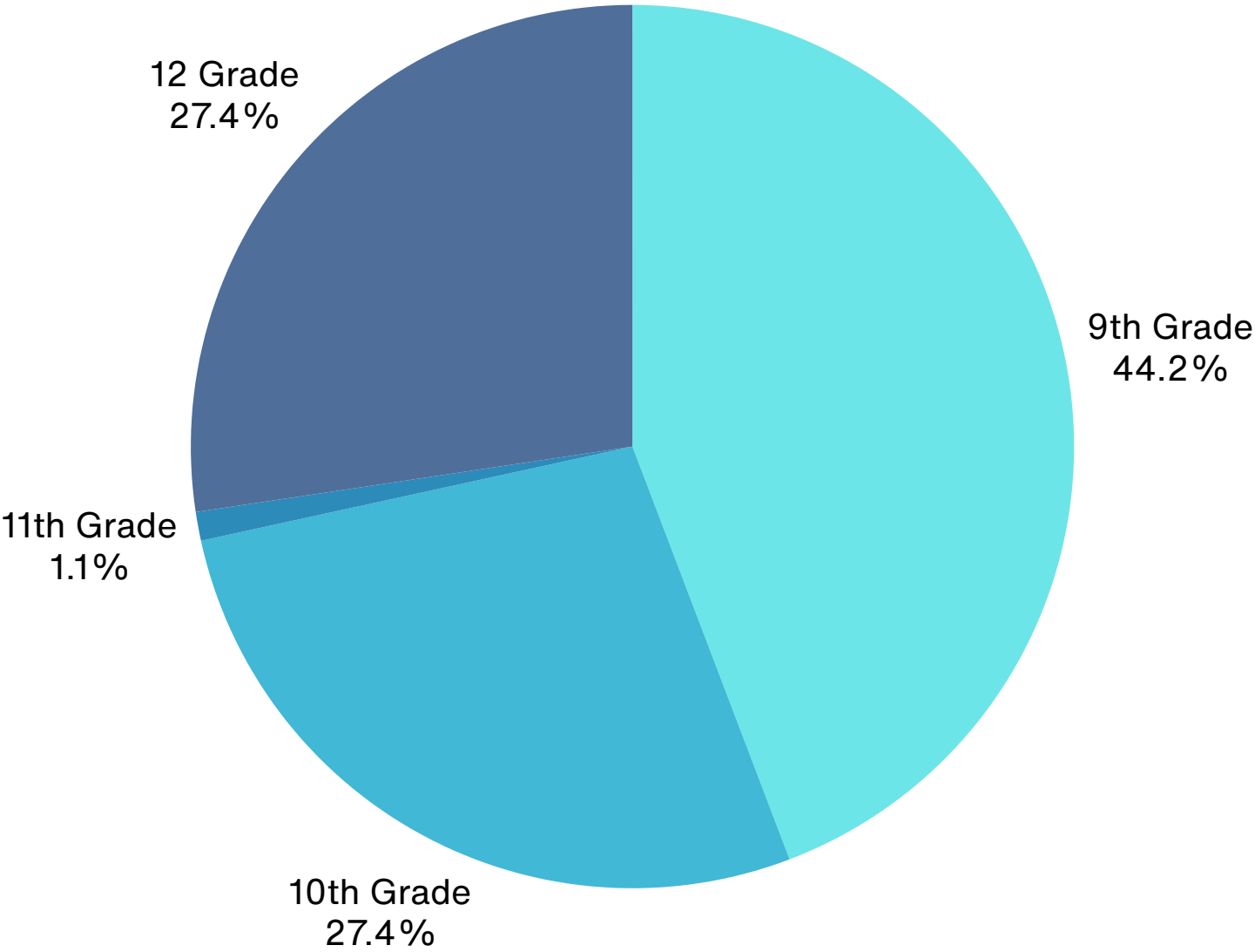
Insights:

With updated landing pages in place and another month of information ingested the March search campaign outperformed February across all metrics. We are still just below the 10% Click-Through-Rate goal but are on the path to achieving that in April.

March Leads

Quality Leads Generated: 23

- Parent landing page: 18
- Student landing page: 5



Education Designed for Your Child

Finding Success in High School and Beyond

Learn More

More Than a High School

Career Path High turns education into opportunities. We help students find their passion with a personalized learning plan and career-focused learning. Our partnership with Davis Technical College allows your child to attend high school and graduate with a career. And our small class sizes, success coaches and blended learning options are designed to help your child succeed today – and in the future.



Learn More

Learn more about how our learning approach can open doors for your child.

Your Name *

Your Email *

Your Phone *

Select Student's Grade

Insights:
Greatest opportunity in catering creative towards parents of students starting and finishing their high school education.

Creative Work

- Three versions of static ads to run alongside parent video campaign - will swap creative out as we see fatigue
- Two Print ads for HTV spot



More Than a High School

Career Path High turns education into opportunities.

We help students find their passion with a personalized learning plan and career-focused learning.

Our partnership with Davis Technical College allows your child to attend high school and graduate with a career.

Small class sizes, success coaches, and blended learning options are designed to help your child succeed today – and in the future.

Learn more at CareerPathHigh.org





Go to high school, graduate with a career.

[LEARN MORE](#)



Education Designed for Your Child

Finding Success in High School and Beyond



Small School, Big Heart.



Career Path High

Tuition-free public charter school for grades 9-12.

[LEARN MORE](#)



More than a High School

Designed to help your child succeed

[LEARN MORE](#)

Additional Parent Platforms



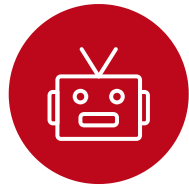
- Zip code targeting available around campus
- Contextual targeting for people looking for alternative high school education, vocational training and education, tutoring, additional educational mentorship/interaction, etc.
- Largest user base outside of Facebook and Instagram



- Zip code targeting available around campus
- Can target based on frequent keywords from account activity, interests, and account conversation topics.
- Lower CPMs and increased reach within smaller geographical area

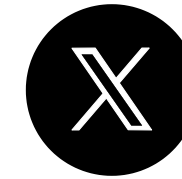
Additional Student Platforms

Reddit



- Zip code targeting available around campus
- Contextual targeting for people looking for alternative high school education, introduction to trade work, additional educational mentorship/interaction, etc.
- No age targeting information available

X (Formerly Twitter)



- Zip code targeting available around campus
- Can target based on frequent keywords from account activity, interests, and account conversation topics.
- Broad age range targeting only (13-24)

Outdoor



700 North I-15 ES, Kaysville

- Average Daily Views: 239,493
- Exposure time: 8 seconds
- Size: 14' x 48'

Outdoor



1300 North I-15 ES, Layton

- Average Daily Views: 250,738
- Exposure time: 8 seconds
- Size: 14' x 48'

MāhikTM  waves.

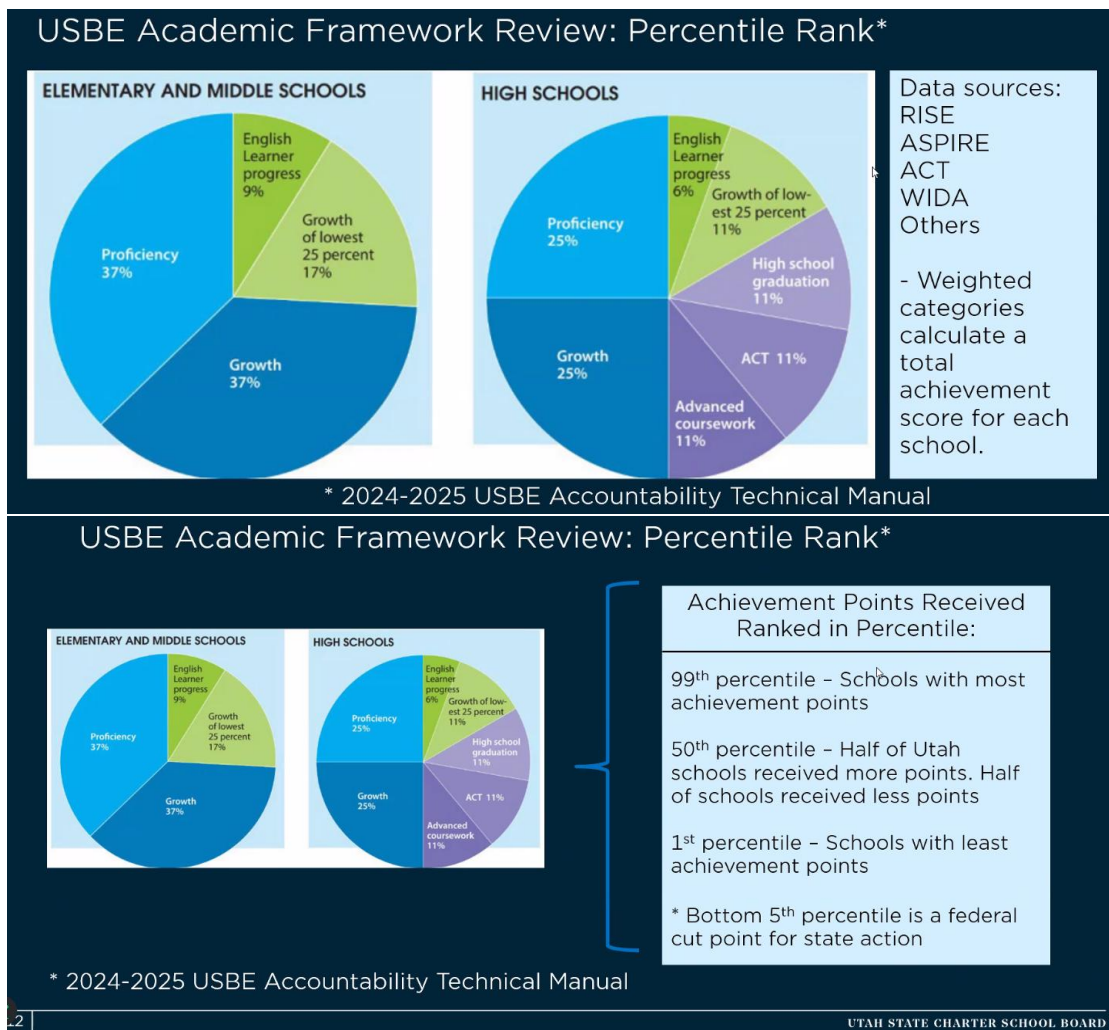
SCSB Accountability Framework -Academic Portion

Background Information and Methodology

- **Accountability Framework**-voted on in Oct. Board Meeting and up for 30-day review
 - 1. Academic
 - 2. Financial
 - 3. Operational
- **Purpose:** to understand the impact of Utah Charter Schools and to improve the educational outcomes of Utah Charter Students
 - Evaluate: SWOT analysis
 - Identify: Identify areas for SCSB academic support and collaboration
 - Share: Provide charter successes
- **Utah Code**
 - 53G-5-104: establish educational model and new forms of accountability measures
 - 53G-5-303: minimum performance standards
 - R277-553-2
- **Methodology**
 - Large diverse portfolio of schools-over 130 schools
 - Small staff relative to portfolio size
 - No renewal process for charter schools in Utah
 - Removes high stakes 3-5 year reviews
 - Allows for transparent supportive authorizing
 - Creates space for flexibility in framework
 - Collaboration with education partners
- **Possible Academic Metrics Matrix**

Academic Framework Methodology					
Possible Academic Metrics Matrix					
RISE & ASPIRE raw score	Alternative Assessment raw score	4- or 5-year graduation rate	Post K-12 outcomes	Performance by groups	USBE growth designation
% of students on grade level	% of student proficient	Engagement metrics (attendance, retention,..)	ACT performance	SPED performance	USBE proficiency designation
% of student making adequate growth	Lowest 25% performance	Mission specific outcomes	College & Career Readiness	ELL performance	And 100s more!!

- **USBE Academic Framework Review:**
 - **Percentile Rank-** Already have a framework from USBE to build upon.



- Weighted Categories Model (USBEs Model) Vs. Met or Not Met
- 53G-5-104
 - **Purpose of charter schools**
 - Establish new educational models and forms of accountability
 - **SCSB created 3 Pathways for Academic Accountability**
 1. **Pathway 1:** USBE percentile rank of achievement points (70% will most likely select this option)-weighted category

Pathway 1 (DEFAULT - 70% of schools)	Criteria	Designation
USBE percentile rank of achievement points	>70 th Percentile	Exceeds
	Between 30 th - 70 th Percentile	Meets Expectations
	Between 10 th - 30 th Percentile	Review (Developing)
	<10 th Percentile	Active Engagement

- Links USBE and SCSB academic frameworks
- Simplifies school requirements
- Efficient comparison data
- Works for many charter missions

2. **Pathway 2:** USBE percentile rank + Mission specific Education outcome (25% of schools possibly select this)

Pathway 2 USBE percentile rank (-25% of schools) + Mission Specific Goal Bonus	Criteria	Designation
	>70 th Percentile	Exceeds
	Between 30 th – 70 th Percentile	Meets Expectations
	Between 10 th – 30 th Percentile	Review (Developing)
	<10 th Percentile	Active Engagement (DNM)
BONUS – Mission Specific Goal achievement can move a school in the 'Review' or 'Active Engagement' category up one category		

- Purpose-Honors unique performance measures based on school mission and USBE academic Framework
- Examples: language specific, graduation rates (5 year cohort), Disaggregated student data, subject specific data, growth data, etc.

3. **Pathway 3:** Alternative Assessment + Other SCSB Metrics (< 5% of schools may participate in this option)

Pathway 3 (<5% of schools) Alternative Assessment + Other SCSB Metrics*	Criteria	Designation
	Set by testing company	TBD
	% of students proficient	Met or Not Met
	% of students at grade level	Met or Not Met
	*Graduation rate at state average	Met or Not Met
* Other SCSB Metrics needed because USBE academic framework is removed for Pathway #3. Examples: graduation rate, group performance, etc.		

- Purpose- allows for unique performance measures

→ SCSB Academic Framework Questions

USBE percentile ranking is used for federal mandates, so USBE does not anticipate any significant changes	Statistical or equitable concerns about using percentile rank as a school evaluation tool	Percentile rank and competition against district schools and other charter schools
USBE RISE and ASPIRE testing still required for all public schools	Process for negotiations for pathways 2 and 3 in development	Annual snapshot that does not replace the comprehensive review (trend data)

→ **Communication Format**

School Name	Designation	Additional Info
School A	Meets Expectations	Link to more details
School B	Exceeds Expectations	including pathway,
School C	Developing	percentile, mission
School D	Meets Expectations	goal, USBE report
School E	Meets Expectations	card, trend, etc.

→ **What's Next**

Next steps in process:

1. Present draft to SCSB Board in December 2024 board meeting
2. Administrative rulemaking process includes 30-day public comment period
3. Finalize process for Pathways 2 and 3 (additional stakeholder input)
4. Apply Pathway 1 (default) in SY25 for support only

→ <https://forms.gle/8tqGtBARgw3mrsgS6>

**Utah Career Path High
Statement of Financial Position
As of March 31, 2025**

	Period Ending 03/31/2025	Period Ending 03/31/2024
	Actual	Actual
Assets & Other Debits		
Current Assets		
Operating Cash		
Cash		
8111-09i-001 - UCP ZB Opr	\$ 135,855	\$ 273,145
8112-09I-001 - UCP ZB Petty Cash	1,558	3,749
Total Cash	137,413	276,894
Investments		
8120-09I-001 - UCPH - PTIF	2,050,664	2,069,005
Total Investments	2,050,664	2,069,005
Operating Cash	2,188,077	2,345,899
Accounts Receivables	1,748	1,275
Total Current Assets	2,189,825	2,347,174
Net Assets		
Fixed Assets	851,767	783,989
Depreciation	(423,903)	(255,408)
Total Net Assets	427,864	528,581
Total Assets & Other Debits	\$ 2,617,689	\$ 2,875,755
Liabilities & Fund Equity		
Current Liabilities	\$ 22,773	\$ 19,194
Long-Term Liabilities	379,938	537,732
Fund Balance	2,257,460	2,157,796
Net Income	(42,482)	161,033
Total Liabilities & Fund Equity	\$ 2,617,689	\$ 2,875,755

**Utah Career Path High
Statement of Activities
7/1/2024 - 3/31/2025**

	Annual Year-to-Date		
	6/30/2025	3/31/2025	
	Budget	Actual	% of Budget
Net Income			
Income			
Revenue From Local Sources	123,050	\$ 98,662	80.2 %
Revenue From State Sources	2,225,274	1,530,717	68.8 %
Revenue From Federal Sources	38,659	858	2.2 %
Total Income	2,386,983	1,630,237	68.3 %
Expenses			
Instruction/Salaries			
0121 - Salaries - Principals and Assistants	151,000	184,535	122.2 %
0131 - Salaries - Teachers	803,735	545,804	67.9 %
0132 - Salaries - Substitute Teachers	20,000	-	0.0 %
0142 - Salaries - Guidance Personnel	80,000	55,147	68.9 %
0152 - Salaries - Secretarial and Clerical Personnel	104,610	60,517	57.9 %
0161 - Salaries - Teacher Aides and Para-Pros	93,120	70,332	75.5 %
Total Instruction/Salaries	1,252,465	916,335	73.2 %
Employee Benefits			
0220 - Social Security	110,360	76,391	69.2 %
0230 - Local Retirement	37,750	17,733	47.0 %
0240 - Group Insurance	5,500	5,396	98.1 %
0270 - Industrial Insurance	3,278	2,871	87.6 %
0280 - Unemployment Insurance	24,991	18,375	73.5 %
0290 - Other Employee Benefits	162,000	99,047	61.1 %
Total Employee Benefits	343,879	219,813	63.9 %
Purchased Prof & Tech Serv			
0320 - Professional - Educational Services	39,500	73,172	185.2 %
0330 - Professional Employee Training and Dvpmt	51,200	29,741	58.1 %
0340 - Other Professional Services	29,301	14,121	48.2 %
0345 - Business Services	92,000	74,652	81.1 %
0350 - Technical Services	27,360	34,482	126.0 %
Total Purchased Prof & Tech Services	239,361	226,168	94.5 %
Purchased Property Services			
0410 - Utility Services	0	1,346	0.0 %
0423 - Custodial Services	0	90	0.0 %
0430 - Repairs & Maintenance Services	2,200	12,742	579.2 %
0441 - Rental of Land & Buildings	184,000	136,654	74.3 %
0490 - Other Purchased Property Services	0	85	0.0 %
Total Purchased Property Services	186,200	150,917	81.1 %

Utah Career Path High
Statement of Activities (continued)
7/1/2024 - 3/31/2025

	Annual Year-to-Date		
	6/30/2025	3/31/2025	
	Budget	Actual	% of Budget
Other Purchased Services			
0513 - Student Transportation Services - Comm	3,000	1,669	55.6 %
0518 - Student Day Trips/Field Trips (incl admission)	1,000	230	23.0 %
0521 - Property Insurance	800	480	60.0 %
0522 - Liability Insurance	3,300	3,320	100.6 %
0530 - Communication (Telephone & Other)	9,500	6,693	70.5 %
0540 - Advertising	30,000	30,932	103.1 %
0561 - Student Tuition to other LEAs In State	5,000	2,143	42.9 %
0580 - Travel/Per Diem	5,000	8,067	161.4 %
Total Other Purchased Services	57,600	53,534	92.9 %
Supplies & Materials			
0610 - General Supplies	55,014	57,043	103.7 %
0610-001 - Furniture and Fixtures (not capitalized)	15,000	199	1.3 %
0610-002 - Other Food Purchases	10,000	6,543	65.4 %
0621 - Natural Gas	2,000	654	32.7 %
0622 - Electricity	2,000	1,685	84.2 %
0641 - Textbooks	500	-	0.0 %
0644 - Library Books	352	-	0.0 %
0650 - Supplies - Technology Related	15,000	3,564	23.8 %
0670 - Software	25,700	23,094	89.9 %
0680 - Maintenance Supplies and Materials	2,000	175	8.8 %
Total Supplies & Materials	127,566	92,957	72.9 %
Property			
0730 - Equipment	6,000	-	0.0 %
Total Property	6,000	-	0.0 %
Debt Services & Miscellaneous			
0810 - Dues and Fees	21,000	12,995	61.9 %
Total Debt Services & Miscellaneous	21,000	12,995	61.9 %
Total Expenses	2,234,071	1,672,719	74.9 %
Total Net Income	152,912	\$ (42,482)	(27.8) %

Memorandum of Understanding

Between Utah Career Path High School and Davis Technical College

Background

This MOU outlines an agreement between Utah Career Path High School (UCPH) and Davis Technical College (DTC) regarding accountability measures to be reported to the College Board of Trustees. The accountability measures will, as much as possible, mirror those proposed by the Utah State Charter School Board (USCSB) following the USCSB Accountability Framework Implementation Timeline.

Term

This MOU will take effect upon approval of the CPHS and College Boards of Directors and will remain in effect for 5 years from that date.

Career Path High Agrees to:

1. Report the accountability measures described in Attachment 1 to the College Board of Trustees at the regularly scheduled College Board of Directors meeting annually.
2. Report current enrollment, accomplishments from the prior school year and institutional goals to the College Board of Trustees at the regularly scheduled College Board of Directors meeting annually.
3. Report graduates, returning staff, staff changes, student outcomes and any other information the Director of UCPH feels is significant to the College Board of Directors at the regularly scheduled College Board of Directors meeting annually.
4. Provide monthly written reports of current enrollment in UCPH and enrollment of UCPH students in DTC programs.

College Agrees to:

1. Provide UCPH access to regularly scheduled College Board of Trustees meetings as outlined above.
2. Provide UCPH with assistance in the design and layout of the reports as requested.
3. Engage in ongoing discussions of additional services for UCPH students beyond those offered to students from other high schools.
4. Signatures

Attachment 1

Instructions: Please initial the boxes below if you meet the listed Performance Criteria.

ID	Performance Criteria	Initial
A1	All governing board members have a background check on file.	
A2	The governing board members have a signed conflict of interest form on file.	
A3	The governing board has adopted Rules of Order and Procedure that govern and prescribe in a public meeting: (a) parliamentary order and procedure; (b) ethical behavior; (c) civil discourse. AND the rules are available to the public.	

ID	Performance Criteria	Initial
A4	The governing board certifies that it holds its meetings in compliance with OPMA requirements.	
A5	The governing board certifies that it has submitted all requested reports in a timely manner.	
A6	The school's enrollment and lottery policies and procedures comply with state and federal law.	
A7	The school's employees have undergone background checks, per Utah Code 53G-11-402; AND the school's employees are properly credentialed per state law, as certified in an assurance document signed by the governing board chair.	
A8	The school and board meet statutory minimums regarding the approval and publication of instructional materials.	

ID	Performance Criteria	Initial
A9	The school's website is accurate, updated, and has all required reports and documents available.	

Finance Framework

Performance Measure
2.1 Unrestricted Days Cash on Hand: The school demonstrates its financial health by having sufficient cash available to fund day-to-day operations.
2.2 Deficit/Surplus: The school demonstrates its financial health by operating with a surplus.
2.3 Debt Default: The school demonstrates its financial health by paying debt service payments timely and complying with loan covenants.
2.4 Total Margin and Aggregated Three-Year Total Margin Ratio: The school demonstrates its financial health by ensuring the school's cumulative revenues over a three-year period have exceeded cumulative expenses.
2.5 Debt Service Coverage Ratio: The school demonstrates its financial health by the ability to cover its debt obligations.
2.6 Audit Finding: The school demonstrates its financial health by receiving a satisfactory financial statement audit.
2.7 Facility Ratio: The school demonstrates its financial health by ensuring they maintain flexibility in the budget.
2.8 Compensation (Salaries and Benefits) : The school demonstrates its financial health by ensuring they maintain flexibility in the budget.

Academic Framework

Academic Measures
1. State Accountability System
Proficiency 25%
Growth - 25%
English Learner Progress - 6%
Growth of Lowest 25 Percent -11%
High School Graduation.- 11%
ACT - 11%
Advanced Coursework - 11%
2. Mission Specific Student Outcomes
Enrollment minimum census of 180 students
85% of upper-class students enrolled in Davis Tech Programs
70% of the students in Davis Tech programs on Track
Growth Performance on RISE Assessment - TBD

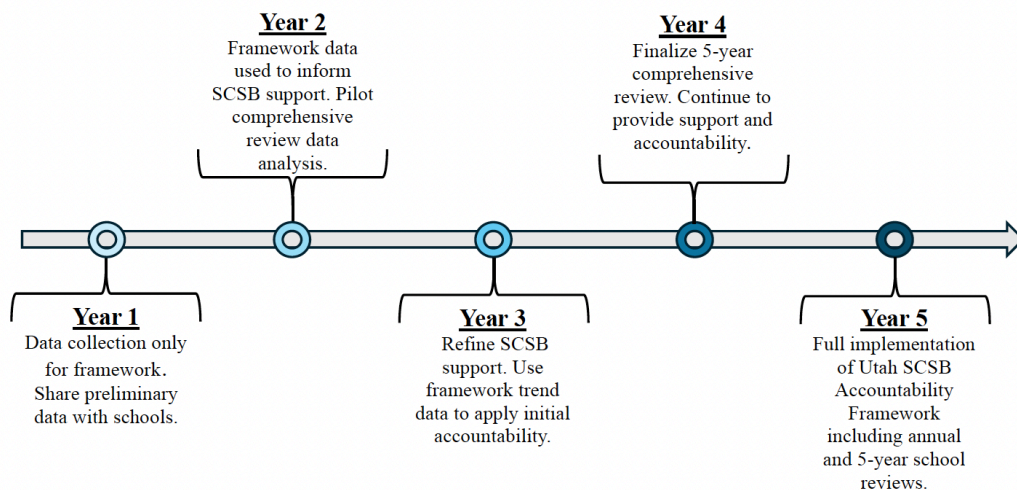
Utah State Charter School Board Accountability Framework and Oversight Model Summary Information

***Pending Approval**

Current Proposed Documents -

<https://ucap.schools.utah.gov/CharterOperations/RuleMakingProcess#publicReview>

Utah SCSB Accountability Framework Implementation Timeline



Framework, Academic Pathways/Performance Indicators, Performance Areas, Ratings, and Designations

Framework	Academic Pathways/ Performance Indicators (Financial and Operational)	Performance Area
Academic	State Accountability System	1.1. Pathway 1: Percentile Ranks
	OR	
	State Accountability System + Mission Specific Student Outcomes	1.2. Pathway 2: Percentile Ranks + Mission Specific Student Outcomes Bonus
	OR	
	Alternative Assessment + Other SCSB Metrics	1.3. Pathway 3: State Charter School Board Approved Alternate Assessment + Other SCSB Metrics
Financial	Financial Health	2.1. Unrestricted Days Cash on Hand
		2.2. Deficit/Surplus
		2.3. Debt Default
		2.4. Total Margin
		2.5. Debt Service Coverage Ratio
		2.6. Audit Findings
		2.7. Facility Ratio
		2.8. Benefits and Salary Ratio
Operational	Governing Body Membership, Conflicts of Interest, and Capacity to Provide Oversight	3.1.1 Legal Requirements for Membership
		3.1.2. Conflicts of Interest
		3.1.3. Financial Oversight
		3.1.4. Rules of Order and Procedure

Framework	Academic Pathways/ Performance Indicators (Financial and Operational)	Performance Area
	Governing Board Compliance with Legal Requirements	3.2.1 Open Meetings Act
		3.2.2. Timely Submissions
	School Compliance with Legal Requirements	3.3.1. Insurance Policies
		3.3.2. Complaints
		3.3.3. Enrollment and Lottery Practices
		3.3.4. School Employee Background Checks and Certification
		3.3.5. Instructional Materials
		3.3.6. Website Postings
	School Safety	3.4.1. School Safety Complaints