

Feb 18, 2025 Board Meeting Minutes

Green Hills Country Estates Water & Sewer District [PBA the District]

7:00 p.m. via Zoom or in Person @ Huntsville Library

Board members present: Gary Hebert, Natalie Davenport, Greg Liddell (Zoom)

District members present: Lori Wentland

Others in attendance: Diane O'Connell, Tess Kennedy

1. Call to Order: Gary Hebert
2. Reading of Agenda: Tess Kennedy
3. Approval of the January 20, 2025 Public Hearing Minutes: Tess Kennedy

Motion made by Natalie to approve the January 20, 2025 Public Hearing Minutes. Seconded by Greg.

Vote: Gary, aye; Natalie, aye; Greg, aye. The motion passed.

4. Approval of the January 2025 Disbursements: Diane O'Connell
5. Approval of January 2025 Disbursements: Diane O'Connell
All transactions explained to the satisfaction of the Board. See attached transaction detail. Here is a breakdown of specific transactions:
Check #833, \$1,116 to Ogden Valley Construction (Water Operator) for outside of contracted hours to work on the hydrant hit during the snowstorm. The District will be reimbursed by insurance.
Check #835, \$9,380 to Tom Summers Excavation for hydrant repairs, amount will also be reimbursed by insurance
Check #837, \$4082 to Ardurra Engineering for LCRR inventory work, will be submitted for reimbursement through LCRR grant.

Motion made by Natalie to approve the disbursements as explained by Diane. Seconded by Gary.

Vote: Gary, aye; Natalie, aye; Greg, aye. The motion passed.

6. Resolution to Approve the 2025 Budget: Tess Kennedy

Resolution #1-2025 read by Tess. A signed copy can be found on the UPNW website under February 18, 2025 meeting information.

Motion made by Greg to approve Resolution 1-2025. Seconded by Natalie.

Vote: Gary, aye; Natalie, aye; Greg, aye. The motion passed.

7. Resolution to Approve the 2025 Rate Increases & New User Rate: Tess Kennedy

Resolution #2-2025 read by Tess. A signed copy can be found on the UPNW website under February 18, 2025 meeting information.

Motion made by Gary to approve Resolution 2-2025. Seconded by Greg.

Vote: Gary, aye; Natalie, aye; Greg, aye. The motion passed

8. Treatment Plant Update: Greg Liddell

Greg has identified the design changes that need to happen and the associated costs. The District is in negotiations with contractors to make sure the building is moving forward. The District does not have a construction date timeline and has not finalized costs yet.

9. Bank Signers Update: Natalie Davenport

Natalie explained that Greg, as the new board member, will be added as a signer on the District's bank account.

Motion made by Natalie to add William Liddell as a signer on the District's bank account.

Seconded by Gary.

Vote: Gary, aye; Natalie, aye; Greg, aye. The motion passed.

10. General Manager Updates: Natalie Davenport & Jean Brill

Natalie tabled this item because there is nothing to report at this time. Until a new general manager is hired the board members will share the duties.

11. Adjourn: Tess Kennedy

Motion made by Natalie to adjourn the meeting. Seconded by Gary.

Vote: Gary, aye; Natalie, aye; Greg, aye. The motion passed.

Reviewer	Status	Notes
Treasurer Green Hills	Approved ▾	
Greenhills Water	Approved ▾	

Reviewer	Status	Notes
Gary Hebert	Approved ▾	
Secretary GreenHills	Approved ▾	
Tess Kennedy	Approved ▾	