

GWSSA FULL BOARD AND DISTRICT MEETINGS

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

3025 E. SPANISH TRAIL ROAD, MOAB, UTAH

THURSDAY, APRIL 17TH, 2025 - 7:00 P.M.

SPANISH VALLEY WATER & SEWER IMPROVEMENT DISTRICT

The Meeting was called to order by Chairman Gary Wilson at 7:00pm. Board Members in attendance were Mike Holyoak, Rick Thompson, Dale Weiss, and Ken Helfenbein.

Also in attendance were Kevin Clyde, Steve Getz, Mike Duncan, Rani Derasary, Luke Wojciechowski, Brian Martinez, Preston Paxman, and Brian Backus.

Not in attendance were Dan Pyatt and Ben Wilson.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

Minutes for Board Meeting – MOTION to approve minutes by Mike Holyoak. SECONDED by Rick Thompson. MOTION CARRIES UNANIMOUSLY.

Citizens to be Heard – None.

Financial Statement – Presented by Ben Musselman. All Finances are in order.

Colorado River Authority River Negotiations Update – Presented by Marc Stilson – Marc Stilson presented a slide show in regards to the operations of Colorado River Authority, as well as the Colorado River Compact.

Nomination and Election of Representatives to Operating Committee – Dan Pyatt has resigned of Chair of district, so there will need to be reappointments and representatives. This District currently holds 4 seats of the GWSSA Operating Committee. One representative will need to step down to allow the structure to be as indicated in the by-laws of the Operating Committee, which is 3 of 7 seats. Rick Thompson volunteered to step down. It was noted that they may need to adjourn the meeting and reopen it after the other districts appointments were in place. It was felt that this meeting should be closed, then open the GWSSA meeting, to appoint a new President and/or Vice President, then revisit this meeting if necessary.

Adjournment – MOTION to adjourn the meeting by Ken Helfenbein. SECONDED by Mike Holyoak. MOTION CARRIES UNANIMOUSLY.

THE GRAND WATER & SEWER SERVICE AGENCY

The Meeting was called to order by Vice President Gary Wilson at 8:00. Board Members in attendance were Mike Holyoak, Rick Thompson, Dale Weiss, and Ken Helfenbein.

Also in attendance were Kevin Clyde, Steve Getz, Mike Duncan, Rani Derasary, Luke Wojciechowski, Brian Martinez, Preston Paxman, and Brian Backus.

Not in attendance were Dan Pyatt and Ben Wilson.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

Minutes for Board Meeting 3/20/2025 – Rani Derasary pointed out some typos in the minutes, as well as a possible word being left off of the financial statement, and to add Ann Marie's last name of Aubry, as well as a direction by Gary Wilson to Ben Musselman to contact her. MOTION by Brian Martinez to approve minutes with corrections. SECONDED by Steve Getz. MOTION CARRIES UNANIMOUSLY.

Citizens to be heard – None.

Approval of Checks and Expenditures for 3/21/2025-4/17/2025 – Presented by Ben Musselman. Some expenses that might seem out of normal: A computer failed on generator at Chapman Chlorinator site; a tech came out from Grand Junction to fix it. Nelson's Heating working on our Minisplit unit at Lemon Lane Pump House. Rim 2 Rim Fire safety for our annual fire extinguisher check. Flowpoint Environmental System is the annual software payment for our new fill station. MOTION by Dale Weiss to approve the amount \$201,169.77. SECONDED by Rick Thompson. MOTION CARRIES UNANIMOUSLY.

Financial Statement – Presented by Ben Musselman. We are in a good situation. We are light on expenses and up on income. We are at 106% for Irrigation fees and penalties as a result of our early billing notification. Interest income is at 86% at 25% of year lapsed.

Nomination and Election of President and or Vice President – Gary Wilson explained that Dan Pyatt had stepped down from the position of President, but still wished to serve on the Board

Formalize the GWSSA Operating Committee Members and Designation of Officers (*Secretary/Treasurer*) – Dan Pyatt has submitted his resignation from President of GWSSA, but would like to remain on the board. Gary Wilson thanked and commended Dan Pyatt for his years of service to GWSSA. The Operating Committee must consist of three members from the SVW&SID, three members from GCWCD, and one member from the GCSSWD. MOTION to appoint Gary Wilson to the position of GWSSA President by Dale Weiss. SECONDED by Mike Holyoak. MOTION CARRIES UNANIMOUSLY. As Gary Wilson was the Vice President of GWSSA, a new one would need to be appointed. MOTION to appoint Kevin Clyde to Vice President of GWSSA by Dale Weiss. SECONDED by Brian Backus. MOTION CARRIES UNANIMOUSLY.

Action Item: GWSSA Impact Fee Facilities Plan Update – Work Release No. 2025-2 – Presented by Ben Musselman. Because of the amount of impact fees we are taking in, we don't meet the population requirements, but we do meet the dollar sign requirements. We must have an updated Impact Fee Facility Plan (IFFP). IFFP plan is required for state reporting. 2021 IFFP is built-out, but was never implemented.

Prior, it was not enforced by State, but this year they are. We can use our previously built-out IFFP as a draft form, then move forward with a new IFFP. Impact fees are recommended to be reviewed every 5 years. We are beyond that for water, sewer, and RSI. We have a quote from Sunrise Engineering for the amount of \$76,000.00. We will be able to easily cover this with the impact fees that have been collected in previous years. We have been granted 90 days to complete this. Ben needed to make this an action item for him to sign the Work Release. MOTION by Dale Weiss to authorize Ben Musselman to sign the Work Release. SECONDED by Ken Helfenbein. MOTION CARRIES UNANIMOUSLY.

Lake & Snow Report – Presented by Ben Musselman. The lake is holding steady. When we activated the irrigation line this season, there were some breaks. The crew worked very hard to get them stopped as soon as possible and did a fantastic job. Ben said that we will work to start giving Board Members a weekly update on lake level reports.

Items from staff - Presented by Ben Musselman.

Royce Lease Agreement draft reviewed and sent back for additional changes. The amount that he will be charged per month is \$800.00, plus placing a camera on tower for GWSSA.

George White Well #4 will be converted to the line shaft turbine on April 29-30, 2025. Two consecutive water samples will need to be pulled as a result of this new install.

New Steel Bender Development will require pumping for pressure and fire flow. Ben believes that those properties should pay a surcharge for the O&M of that system, and was seeking board agreement.

The CIB List was updated to add the Vac-Truck and Irrigation system expansion. As an Afterthought, they will add Tri Completion Monitoring Well in the County the next go around.

Regarding the BLM Conversation regarding Cisco pipeline Right of Way (ROW): Ben found documents that seem to have helped solidify claim to ROW. Ben is completing BLM forms now to acquire confirmation of the ROW. Brian Martinez was asked about the situation, as he has been working on it exclusively. He said that Ben's research was outstanding.

On May 8, 2025 @ 10:00 AM there will be a hearing over Water Rights Protest by Living Rivers. This is regarding an extension of time request on our water right, # 05-3163, which is for 622 Ac/ft annually from Colorado River. Ben has written a statement for the hearing. The hearing is informal; the public is invited.

The 2024 Consumer Confidence Report has been completed, and a link has been provided through Yoppify to all users.

Ken's Lake Emergency Action plan updates completed.

Committee Reports - None

Items from Board Members – Mike Duncan was going to talk about the Water Conservation Plan – Build Out. With it being as late as it was, he will push it to next meeting.

Closed Session – Not Needed.

Adjournment – MOTION to adjourn by Dale Weise at 8:43PM. SECONDED by Ken Helfenbein. MOTION CARRIES UNANIMOUSLY.

GRAND COUNTY WATER CONSERVANCY DISTRICT

The meeting was called to order by Vice Chairman Brian Backus at 8:48pm. Also in attendance were Steve Getz and Kevin Clyde.

Also in attendance were Gary Wilson, Mike Holyoak, Rani Derasary, Dale Weiss, Mike Duncan, Luke Wojciechowski, Brian Martinez, Preston Paxman, Rick Thompson, and Ken Helfenbein.

Not in attendance were Dan Pyatt and Ben Wilson.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

Minutes for Board Meeting 1/16/2025 – MOTION to approve minutes by Steve Getz. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.

Citizens to be Heard - None

Financial Statement – Presented by Ben Musselman. All Finances in order.

Nomination and Election of Chairman and/or Vice Chairman - Chairman Dan Pyatt submitted his resignation as Chairman via email. This required a vote to elect a new Chairman of the GCWCD. Steve Getz MOTIONS to Nominate Brian Backus to fill the vacant Chairman position. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY. With Brian Backus taking the Chairman position, this created a vacant seat for Vice Chair. Kevin Clyde MOTIONS to Nominate Steve Getz for position of Vice Chair. SECONDED by Steve Getz. MOTION CARRIES UNANIMOUSLY.

Nomination and Election of Representatives to Operating Committee – Steve Getz MOTIONS to Nominate Brian Backus to be the representative to the GWSSA Operating Committee. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.

Adjournment - Motion to adjourn at 8:55PM by Kevin Clyde. SECONDED by Steve Getz. MOTION CARRIES UNANIMOUSLY.

GRAND COUNTY SPECIAL SERVICE WATER DISTRICT

The meeting was called to order by Chairman Preston Paxman at 8:55PM. In attendance were Mike Duncan, Rani Derasary, Luke Wojciechowski, and Brian Martinez.

Also in attendance were Rick Thompson, Brian Backus, Gary Wilson, Kevin Clyde, Mike Holyoak, Steve Getz, Dale Weiss, and Ken Helfenbein.

Not in attendance were Dan Pyatt and Ben Wilson.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

Minutes for Board Meeting 2/20/2025 and 1/16/2025 – MOTION made by Bryan Martinez to approve minutes of both meetings. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

Citizens to be Heard - NONE

Financial Statement – Presented by Ben Musselman. Finances are in Order.

Nomination and Election of Representatives to Operating Committee – With former member Mike Holyoak not being reappointed to the GCSSWD and Preston Paxman being appointed, there was no longer a member of this board sitting on the GWSSA Operating Committee. MOTION by Brian Martinez to appoint Preston Paxman to be a representative of GCSSWD to the Operating Committee. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

Adjournment – MOTION to adjourn by Luke Wojciechowski at 8:58PM. SECONDED by Brian Martinez. MOTION CARRIES UNANIMOUSLY.

ATTEST:

GARY WILSON, PRESIDENT

BEN MUSSELMAN, AGENCY MANAGER