

**OQUIRRH RECREATION AND PARKS DISTRICT**  
**MEETING OF THE BOARD OF TRUSTEES**  
The Element Event Center – Ballroom  
5658 S Cougar Ln (4800 W), Kearns, Utah

April 16, 2025

**WORKING MEETING**

**6:00 PM**

1. General discussion and future agenda items
2. Committee Reports
3. Manager Reports
  - Aquatics Report – Accident Report
  - Operations - Membership Report, Attendance/Incident Report Summary/Closure Report
  - Facilities
  - Recreation
  - HR
4. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

**REGULAR MEETING**

**7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Citizen's Comments
4. Administrative Update
5. Consideration and Recommendation to Approve Expenditures over \$60,000
  -
6. Approval of Minutes
  - January 15, Regular Board Meeting
  - March 19, 2025 – Working Board Meeting
  - March 19, 2025 – Regular Board Meeting
7. Payables and Financials
  - Ratify April 02, 2025, Payables
  - Approve April 16, 2025, Payables
  - Approval of Financials – March
8. Adjourn

**POSSIBLE CLOSED MEETING**

**8:00 PM**

*Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.*

# Aquatics Department

## Board Report

Brad Peercy

April 16, 2025

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- Safety – We had five minor accidents and three water rescues during March. The report is included.
- Group Lessons – Our March 10-27 three week set had 172 students and our March Saturday only set had 111 students. Year to date we have taught 804 group lesson sets compared to 827 at this point in 2024. Reports included.
- Private Lessons – 171 Private Lessons were taught in March. This is compared to 194 in March of 2024. Year to date we have taught 526 Privates compared to 601 at this point in 2024. Report included.
- Water Aerobics – We had 1,101 patron visits in the month of March compared to 1,110 in March of 2024. As you can see on the report, that's 15 months in a row above 1000. Report included.
- Masters Swimming – There were 181 patron visits in March compared to 167 in March of 2024.
- Kearns Youth Aquatic Team – There were 135 swimmers on the team in March. This is up from 102 in February, mostly due to high school swimmers joining KYAT. Report included.
- Kearns Water Polo Club – We have approximately 95 athletes on the team that range from 8 to 18 years old. Report included.
- USA Water Polo Girls ODP Nationals – The event ran great and we received some good media coverage. We've hosted several regional and national level events over the years and they are always great to get. We hosted the Cadet age group games (athletes born in 2009-2010), running two courses in the 50 M Pool. The Development age group (born in 2011-2013) games were held at South Davis and Park City. The Youth age group (born in 2007-2008) games were held at Olympus HS and Skyline HS. The water polo community really stepped up and worked together to make it a great event. There were 18 zone teams in each age group, which is about 750 athletes from all over the country. We also had many athletes from our club participate in the event, and one girl from our club was selected to the next step; National Team Selection Camp

(NTSC). We had two boys from our club selected to NTSC at Boys ODP Nationals, which was held March 14-16 in Northern California.

Upcoming large Aquatic Events and activities at our facility:

- April 11-12 – WFFM Long Course Swim Meet
- April 19 – Chomper's Splash N' Dash Egg Hunt
- May 1-3 – 14U and 10U State Water Polo Championship Tournament
- May 8-10 – 16U and 12U State Water Polo Championship Tournament
- May 15-17 – 18U State Water Polo Championship Tournament
- May 16 – National Wear Your Lifejacket to Work Day
- May 20-21 – KYAT Long Course Classic Swim Meet
- June 6-7 – SLC Legends Long Course Meet
- June 13-14 – SDAT Long Course Swim Meet
- June 20-22 – Kearns Summer Invitational Water Polo Tournament
- June 27-28 – WFFM Long Course Swim Meet
- July 10-12 – Utah Senior LC Swimming Championships
- July 17-19 – Utah Age Group (14U) LC Swimming Championships
- July 31 – National Lifeguard Day
- August 2 - URPA Lifeguard Games

# Accident Reports

<u>Date</u>	<u>Time</u>	<u>Time to Treat</u>	<u>Age</u>	<u>Type of Injury</u>	<u>How injury sustained</u>	<u>Place of Incident</u>
3/6/2025	7:30 PM	10	51	Musculoskeletal Injury	Slip on wet floor	gym
3/10/2025	7:15 PM	3	15	Potential broken wrist	Falling while playing basketball	gym
3/14/2025	6:30 PM	10	11	Bloody nose	Ran into wall	Lobby
3/14/2025	8:15 AM	5	68	Ice pack for knee	Slipped on ice	Parking lot
3/21/2025	7:05 PM	NA	NA	Patron claimed to have slipped	Patron claimed to have slipped	IDR Refused care

# Water Rescue Reports

<u>Date</u>	<u>Time</u>	<u>Time to Treat</u>	<u>Age</u>	<u>Type of Injury</u>	<u>How injury sustained</u>	<u>Place of Incident</u>
3/8/2025	1:34 PM	1	8	Distress Swimmer	In too deep of water, Slide	IDR
3/21/2025	5:00 PM	1	7	Distress swimmer	In too deep of water, Slide	IDR
3/21/2025	7:13 PM	1	6	Active drowning	no lifejacket, slide	IDR

# AQUATIC PROGRAM PARTICIPATION REPORT

SET #4 (Winter 4): March 10-27, 2025									
CLASS NAME	M/W AM		M/W PM		T/TH PM		SET TOTALS		
	# of Classes	# of Students	# of Classes	# of Students	# of Classes	# of Students	# of Classes	# of Students	Avg. Class size
Guppy 3-5	1	3	1	4	1	4	3	11	3.67
Guppy 6+	0	0	0	0	1	3	1	3	3.00
Clownfish 3-5	2	5	2	6	2	8	6	19	3.17
Clownfish 6+	0	0	1	4	1	2	2	6	3.00
Sting Ray 3-5	1	2	1	4	2	8	4	14	3.50
Sting Ray 6+	0	0	2	3	2	8	4	11	2.75
Eel 3+	1	3	1	2	2	7	4	12	3.00
Seal 3+	0	0	2	8	2	8	4	16	4.00
Barracuda 3+	1	4	1	6	2	12	4	22	5.50
Sea Lion 3+	0	0	2	8	2	6	4	14	3.50
Dolphin 3+	1	1	2	2	1	6	4	9	2.25
Whale 3+	0	0	1	3	2	6	3	9	3.00
Shark 3+	1	5	2	4	2	7	5	16	3.20
<b>TOTALS</b>	<b>8</b>	<b>23</b>	<b>18</b>	<b>54</b>	<b>22</b>	<b>85</b>	<b>48</b>	<b>162</b>	<b>3.4</b>
Waterbabies	0	0	0	0	0	0	0	0	
Adaptive	0	0	0	0	0	0	0	0	
Jr. Marlins	0	0	0	0	1	6	1	6	6.00
Jr. Polo	0	0	1	4	0	0	1	4	4.00
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>10</b>	<b>5.0</b>
<b>GRAND TOTAL:</b>	<b>8</b>	<b>23</b>	<b>19</b>	<b>58</b>	<b>23</b>	<b>91</b>	<b>50</b>	<b>172</b>	<b>3.4</b>

# AQUATIC PROGRAM PARTICIPATION REPORT

March/ Monthly	March 1-22, 2025				
<u>CLASS NAME</u>	Saturday AM		SET TOTALS		
	# of Classes	# of Students	# of Classes	# of Students	Avg. Class size
Guppy 3-5	2	4	2	4	2.00
Guppy 6+	2	4	2	4	2.00
Clownfish 3-5	5	9	5	9	1.80
Clownfish 6+	3	5	3	5	1.67
Sting Ray 3-5	3	3	3	3	1.00
Sting Ray 6+	1	3	1	3	3.00
Eel 3+	4	13	4	13	3.25
Seal 3+	2	10	2	10	5.00
Barracuda 3+	1	6	1	6	6.00
Sea Lion 3+	2	11	2	11	5.50
Dolphin 3+	2	12	2	12	6.00
Whale 3+	1	1	1	1	1.00
Shark 3+	1	6	1	6	6.00
<b>TOTALS</b>	<b>29</b>	<b>87</b>	<b>29</b>	<b>87</b>	<b>3.0</b>
Waterbabies	1	13	1	13	13.00
Adaptive	5	5	5	5	1.00
Adults	3	5	3	5	1.67
<b>TOTALS</b>	<b>9</b>	<b>23</b>	<b>9</b>	<b>23</b>	<b>2.6</b>
<b>GRAND TOTAL:</b>	<b>38</b>	<b>110</b>	<b>38</b>	<b>110</b>	<b>2.9</b>

## AQUATIC GROUP LESSON PARTICIPATION TOTALS

2025 Sets		3 Week Sets	2 Week Sets	Monthly Sets	Total	
Winter 1	1	92	0	95	187	Jan
Winter 2	2	112	0	96	208	Jan/Feb
Winter 3	3	127	0	0	127	Feb/Mar
Winter 4	4	172	0	110	282	Mar
Spring 1	5		0		0	Apr
Spring 2	6		0		0	Apr/May
Spring 3	7		0		0	May
Summer 1	8				0	Jun
Summer 2	9				0	Jun/Jul
Summer 3	10				0	Jul
Summer 4	11				0	Jul
Summer 5	12				0	Aug
Summer 6	13				0	Aug
Fall 1	14		0		0	Aug/Sept
Fall 2	15		0		0	Sept
Fall 3	16		0		0	Sept/Oct
Fall 4	17		0		0	Oct
Fall 5	18		0		0	Nov
Fall 6	19		0		0	Dec
<b>TOTALS</b>		<b>503</b>	<b>0</b>	<b>301</b>	<b>804</b>	

### GROUP LESSON COMPARISON

Set	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
1	157	20	167	157	52	104	0	172	225	197	187
2	249	195	244	191	191	192	229	0	166	114	208
3	237	248	283	242	195	331	211	185	312	232	127
4	278	307	362	311	217	357	263	202	390	284	282
5	300	346	326	200	271	0	429	36	388	211	0
6	298	298	224	314	344	0	394	205	267	158	0
7	276	224	378	345	368	0	321	268	408	274	0
8	270	240	388	302	386	0	515	899	880	669	0
9	863	961	1091	900	1003	775	1085	873	649	473	0
10	923	959	1079	988	997	759	1038	1016	527	437	0
11	813	834	1003	789	936	633	793	506	470	227	0
12	360	421	458	314	257	503	452	264	199	269	0
13	272	360	350	278	266	290	261	367	377	193	0
14	256	304	258	149	292	201	196	363	176	128	0
15	269	294	195	150	120	215	245	197	307	210	0
16	261	232	232	131	195	227	299	312	99	191	0
17	115	163	159	113	125	0	234	92	115	114	0
18									19	174	0
19									190	47	0
20									85	0	0
Grand Total	6197	6406	7197	5874	6215	4587	6965	5957	6249	4602	804

# AQUATIC PRIVATE LESSON PARTICIPATION TOTALS

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	277	485	394	375	252	418	326	366	201	172
February	376	496	401	393	253	390	449	401	206	183
March	438	808	407	507	0	516	419	253	194	171
April	571	600	450	405	0	542	558	257	220	
May	546	766	498	449	0	679	564	347	274	
June	971	830	802	624	303	903	649	542	388	
July	1091	1005	831	858	348	895	711	507	430	
August	894	684	759	581	489	675	786	306	380	
September	490	451	460	425	324	644	436	216	204	
October	489	458	470	344	377	475	395	281	156	
November	443	423	370	300	97	453	258	477	127	
December	344	297	208	269	179	410	323	248	107	
TOTAL	6930	7303	6050	5530	2622	7000	5874	4201	2887	526



## 2025 Water Fitness Class Attendance

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
6:00 AM	303	257	226	0	0	0	0	0	0	0	0	0	786
8:45 AM	673	567	563	0	0	0	0	0	0	0	0	0	1,803
10 AM	194	177	165	0	0	0	0	0	0	0	0	0	536
8:15 PM	148	113	147	0	0	0	0	0	0	0	0	0	408
<b>2025</b>	<b>1,318</b>	<b>1,114</b>	<b>1,101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,533</b>
6:00 AM	199	253	227	219	227	234	268	310	264	316	284	280	3,081
8:45 AM	519	622	566	659	638	529	614	655	587	660	621	618	7,288
10 AM	226	227	227	245	213	204	194	233	164	202	142	170	2,447
8:15 PM	70	45	90	87	98	146	160	184	114	123	82	58	1,257
<b>2024</b>	<b>1,014</b>	<b>1,147</b>	<b>1,110</b>	<b>1,210</b>	<b>1,176</b>	<b>1,113</b>	<b>1,236</b>	<b>1,382</b>	<b>1,129</b>	<b>1,301</b>	<b>1,129</b>	<b>1,126</b>	<b>14,073</b>
6:00 AM	159	158	129	135	205	285	187	219	175	205	179	184	2,220
8:45 AM	518	518	545	470	580	619	537	594	523	544	517	438	6,403
10 AM	225	190	198	194	233	228	229	292	233	232	189	166	2,609
8:15 PM	65	63	90	44	107	145	134	150	133	67	57	34	1,089
<b>2023</b>	<b>967</b>	<b>929</b>	<b>962</b>	<b>843</b>	<b>1,125</b>	<b>1,277</b>	<b>1,087</b>	<b>1,255</b>	<b>1,064</b>	<b>1,048</b>	<b>942</b>	<b>822</b>	<b>12,321</b>
6:00 AM	102	95	150	125	128	145	127	126	158	170	159	139	1,624
8:45 AM	375	351	453	435	512	489	505	632	569	538	463	473	5,795
10 AM	193	216	317	242	294	252	230	265	257	214	221	171	2,872
8:15 PM	115	161	150	113	129	175	158	215	72	78	56	38	1,460
<b>2022</b>	<b>785</b>	<b>823</b>	<b>1,070</b>	<b>915</b>	<b>1,063</b>	<b>1,061</b>	<b>1,020</b>	<b>1,238</b>	<b>1,056</b>	<b>1,000</b>	<b>899</b>	<b>821</b>	<b>11,751</b>
6:00 AM	227	240	242	229	233	208	218	207	164	125	101	77	2,271
8:45 AM	356	332	408	414	517	578	598	593	508	494	399	396	5,593
10 AM	117	128	202	223	223	270	265	283	239	216	208	213	2,587
8:15 PM	34	0	0	0	0	150	189	221	211	155	110	71	1,141
<b>2021</b>	<b>734</b>	<b>700</b>	<b>852</b>	<b>866</b>	<b>973</b>	<b>1,206</b>	<b>1,270</b>	<b>1,304</b>	<b>1,122</b>	<b>990</b>	<b>818</b>	<b>757</b>	<b>11,592</b>
2020	1248	1123	538	0	0	666	752	849	816	884	669	801	8,346
2019	1183	1033	1272	1275	1216	1432	1604	1475	1177	1073	1013	1104	14,857
2018	1192	1055	1205	1199	1271	1287	1298	1485	1378	1439	1120	1188	15,117
2017	957	1143	1401	1256	1288	1266	1150	1335	1018	1048	977	1097	13,936
8-YR AVG	1,010	994	1,051	946	1,014	1,164	1,177	1,290	1,095	1,098	946	965	12,749

Kearns Youth Aquatic Team  
Monthly Participation

	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
January	127	156	123	147	110	112	110	124	121	118	100
February	132	154	138	152	119	122	122	142	141	116	102
March	143	155	141	151	120	108	174	173	155	152	135
April	148	154	141	154	118	0	167	178	148	153	
May	158	153	152	161	118	98	172	179	163	149	
June	189	159	174	148	152	142	186	209	179	150	
July	185	167	173	150	153	140	192	217	183	170	
August	187	164	154	138	128	136	179	202	173	151	
September	169	160	162	134	115	153	170	170	136	118	
October	154	141	144	129	98	109	119	130	130	105	
November	162	138	147	109	98	110	118	126	117	106	
December	147	133	147	106	104	117	119	112	115	103	

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# Kearns Water Polo Club

## Seasonal Participation

	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Winter	62	67	56	68	74	71	86	84	65	82
Spring	91	90	84	91	87	124	110	115	85	95
Summer	114	128	113	122	127	121	144	122	112	
Fall	148	113	94	106	119	110	90	85	102	

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# Operations Division

## Board Report

Sam Page

April 2025

38 days to Summer

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### Security

0 - incidents in the month of March

### Admissions

**28,268** - Total admission for March 2025

Member admits – 25,020

General admits - 4,098

Oval track – 1021

Public skate – 36

**27,938** - Total admission for March 2024

Member admits – 22,469

General admits – 4,033

Oval track – 967

Public skate - 28

**Total Year to Date - 2025 – 30,175**

**2024 – 27,497**

### Memberships / Operations

- New memberships – 81
- Employee memberships – 221
- Renewed – 101
- Cancelled memberships – 15
- Total memberships for March - 4,577

### Closures

- Closure in the month of March
  - Women's locker room March 3-6, 2025 – new lockers installed

### Operations

- Nothing to report 😊

## Daily Admissions Report

March 2025

Scan date	Member admits	General admits	Daily Totals
1	546	168	714
2	291	205	496
3	1251	103	1,354
4	1112	91	1,203
5	1050	91	1,141
6	1008	56	1,064
7	892	111	1,003
8	591	215	806
9	254	136	390
10	1108	94	1,202
11	1069	107	1,176
12	987	78	1,065
13	869	85	954
14	761	180	941
15	613	197	810
16	271	180	451
17	1119	86	1,205
18	866	66	932
19	969	149	1,118
20	982	77	1,059
21	827	145	972
22	604	213	817
23	268	132	400
24	1110	138	1,248
25	1035	112	1,147
26	920	150	1,070
27	908	88	996
28	786	135	921
29	567	224	791
30	283	154	437
31	1103	132	1,235
<b>Total</b>	<b>25,020</b>	<b>4,098</b>	<b>29,118</b>

1057 Oval Totals

**30,175 Grand Total**

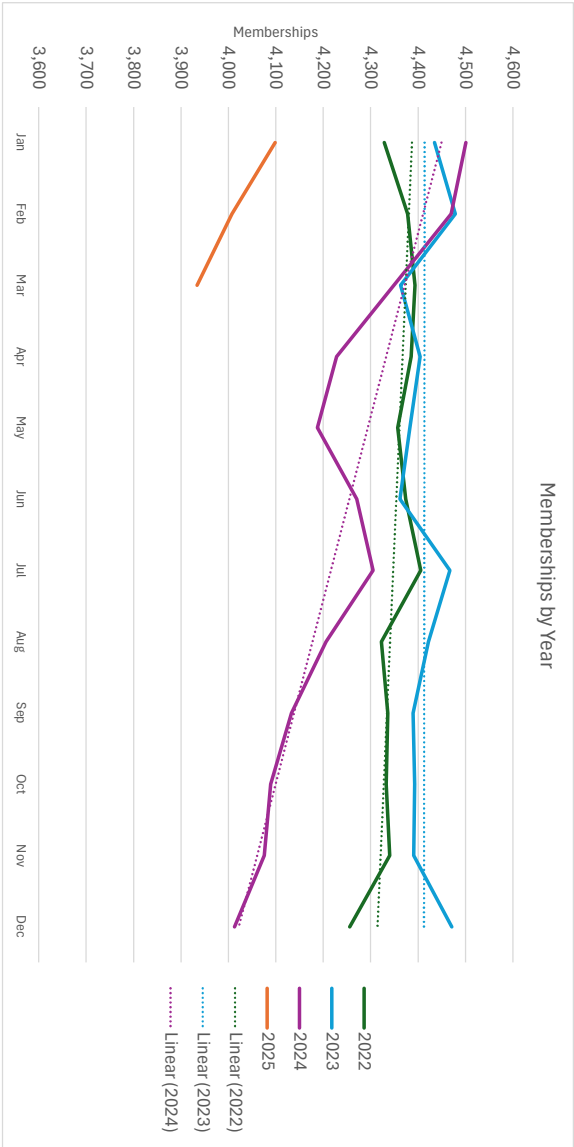


Unique Memberships

Mar, 2025

Account Owner? TRUE

Row Labels	Mar	Feb	Jan	Dec	Nov	Oct	Sept	Aug	Jul	Jun
Membership	2,181	2,253	2,351	2,300	2,319	2,338	2,384	2,455	2,465	2,462
Business Couple	41	37	39	108	107	113	112	121	123	132
Business Household	97	106	114	75	73	77	76	75	77	77
Business Single	73	68	78	75	73	77	77	75	77	77
Couple	311	321	340	332	331	316	325	332	322	319
Grandfathered Business Family	9	10	10	11	11	11	11	11	11	10
Grandfathered Family	126	142	147	150	151	153	154	158	162	163
Household	1,220	1,251	1,291	1,259	1,285	1,309	1,342	1,397	1,402	1,403
Single	304	318	332	328	325	319	320	320	328	320
Summer Only									83	74
SUMMER ONLY - Business Household									3	2
SUMMER ONLY - General Household									4	4
SUMMER ONLY - General Single									3	3
SUMMER ONLY - Resident Couple									7	7
SUMMER ONLY - Resident Household									59	53
SUMMER ONLY - Resident Single									7	5
Senior	1,753	1,755	1,748	1,713	1,757	1,751	1,749	1,751	1,757	1,735
Senior Couple	168	173	170	160	144	138	136	126	120	111
Senior Single	272	292	313	299	312	319	333	350	368	376
Specialty Senior Programs	1,313	1,290	1,265	1,254	1,301	1,294	1,280	1,275	1,269	1,248
Employee	250	255	261	256	266	266	279	312	323	306
Employee	221	228	234	230	239	241	254	286	297	278
Oval Employee	11	10	10	9	10	10	10	10	11	11
US Speedskating	18	17	17	17	17	17	15	15	16	17
Grand Total	4,184	4,263	4,360	4,269	4,342	4,355	4,412	4,518	4,628	4,577



Individual Members

Mar, 2025

Account Owner? (All)

Row Labels	Mar	Feb	Jan	Dec	Nov	Oct	Sept	Aug	Jul	Jun
Membership	8,485	8,834	9,151	8,939	9,079	9,207	9,396	9,746	9,774	9,773
Business Couple	85	77	82	78	76	83	91	85	80	75
Business Household	490	543	574	548	549	582	566	608	613	662
Business Single	74	70	80	77	75	78	77	76	78	78
Couple	633	648	688	674	667	638	656	670	646	640
Grandfathered Business Family	56	62	62	67	67	67	67	67	67	61
Grandfathered Family	768	865	905	923	930	941	945	968	998	1,001
Household	6,055	6,233	6,410	6,227	6,377	6,488	6,663	6,941	6,952	6,927
Single	324	336	350	345	338	330	331	331	340	329
Summer Only									364	323
SUMMER ONLY - Business Household									15	10
SUMMER ONLY - General Household									23	23
SUMMER ONLY - General Single									4	4
SUMMER ONLY - Resident Couple									16	16
SUMMER ONLY - Resident Household									295	261
SUMMER ONLY - Resident Single									11	9
Senior	2,012	2,012	2,011	1,962	2,005	1,999	2,002	1,999	2,007	1,982
Senior Couple	339	347	343	323	291	279	275	255	242	224
Senior Single	300	325	358	344	374	387	411	434	462	480
Specialty Senior Programs	1,373	1,340	1,310	1,295	1,340	1,333	1,316	1,310	1,303	1,278
Employee	949	927	938	930	984	990	1,032	1,125	1,150	1,059
Employee	903	883	894	894	941	949	991	1,083	1,106	1,015
Oval Employee	21	20	20	15	22	22	22	22	25	23
US Speedskating	25	24	24	21	21	19	19	20	19	21
Grand Total	11,446	11,773	12,100	11,831	12,068	12,196	12,430	12,870	13,295	13,137

**Janaury 2025**  
**Membership Cancellation**

[illegible]



KOPFC Closure and Schedule Change Report

No. Department	Closure Start Date	Closure End Date	Area and Activity Closed	Reason for Closure
January				
No closure				
February				
Facilities	Monday, February 10, 2025	Friday, February 21, 2025	Sauna	Remodel (replacing wood slats, heating unit)
March				
Facilities	Monday, March 3, 2025	Thursday, March 6, 2025	Women's locker room	New lockers being installed
April				
May				
June				
July				
August				
September				
October				
November				
December				



# Facilities Division

## Board Report

Kurt Warren

April 2025

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- We finished painting, installing a new cabinet, faucet, and countertop/sinks in the Administration Restrooms.
- We finished replacing all the lockers in the Women's and Men's Locker Room and we recycled the old lockers.
- CCI Mechanical have been installing thermostats, sensors and controls for all the VAV and Roof Top Units throughout the facility for the Building Control System.
- We had CCI Mechanical tune-up and repaired the linkage on the boiler in Comp basement.
- We had to replace the bearing to the air handler in the Comp basement.
- CCI Mechanical added a 4-ton Ductless Split System to the outside Concessions building.
- We replaced the Suitmate water extractor in the Men's Locker Room.
- We had Tubuzz add bracing to the benches and fix the recessed lighting in the Sauna.
- We had to replace a couple of exit devices on the North/East doors of the 50-Meter Sprung structure.
- Kevin and I met with Jeff, a Fire Protection Engineer about providing Alternative Means and Methods to install fire sprinklers for the bubble structure, pump rooms/restrooms and concessions building.
- We have installed new concrete picnic tables in the Park Pavilion.

# Recreation Division

## Board Report

Jacque Wardle

April 2025

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**Tasha/Weight Room**- We finished the body fat challenge on March 8th. We had great success with our winners! The total points possible to accrue throughout the 9-week challenge was 623. Our female winner that accrued the most points through the weekly challenges and healthy habits finished with 617 points! Our male winner that accrued the most points through the weekly challenges and healthy habits finished with 599 points! Our female winner with the greatest body fat loss lost 5.4% body fat during the challenge! Our male winner with the greatest body fat loss lost 6.3% body fat throughout the challenge! We also had a female participant that decreased her metabolic age by 12 years and a male participant that decreased his metabolic age by 10 years. We had very positive feedback from the participants in the challenge and plan on running it again next January.

**Amy/Fitness Classes**- March was an exciting month for land fitness class attendance, with a 230 increase in participation across for the month. Many members were motivated to prioritize their health and well-being as the weather started to warm up. Everyone made great strides in their fitness journeys. A particular highlight was the surge in interest in our Cheer and Tumbling classes, which saw an influx of enthusiastic participants eager to learn new skills. The momentum from March is sure to carry forward into the coming months, in fact we will be adding in another cheer class to take all the people on the waiting list.

**Willie/Childcare** Wk 1- This week we had three new children come in! Two new hires have started training. One of the Art Teachers is stepping down and we are looking for a replacement. Wk 2- The new hires are finishing their training and I have really enjoyed seeing them interact with the children! Setting up the Art classes and Pre school for April registration. Wk 3- A new Art Teacher is coming in. We have decided to combine our youth and toddler art classes, starting in April. The thought is this will make it more accessible for the parents to have multiple children in just one art class. We will have two Art Teachers and more spots available. Wk 4- Since we only had one child in the toddler class, with approval from the parent, the art class was combined early. The transition went well and even saved the parent time since she had a child in the other class! Wk 5- The window painting has started for Spring. Planning for the Summer kick-off has started with the help of Melissa. I have been able to see the Little Shark Academy in action and these teachers have great energy. They are both efficient and organized. It is noticeable the children love being there. Parents have commented that they and their children love the program!

**Jenn/Events**- Indoor Winter Triathlon Challenge – March 8th was our final triathlon of the season, with 78 participants. Of those, 5 signed up for the March-only event. We received a lot of positive feedback from this event. Element Center – We had two corporate groups reserve the Element Center for the month of March, and three corporate groups have signed room rental agreements for meetings in April. Chomper's Party Lobby & Chomper's Party Room – Chomper's

Lobby was unavailable for rent on Saturdays due to the new Lifeguard Training Classes. Additionally, Chomper's Party Room was booked for 2 out of 4 Saturdays and 1 out of 5 Sundays in the month of March.

Reservations for the pool pavilions, park pavilion, and private pool opened on March 3, 2025. So far, we have 19 reservations scheduled for this summer.

Concessions – We generated \$1,189.63 in cash sales and \$1,123.15 in credit card sales from the two candy vending machines.

**Jacque/Recreation-** The 4.0 players in our leagues are beginning to transition to outside play. I have been able to capture the lower skill levels to fill the space of the 4.0 players who have moved outside. This has been a change that has been great for the program. I also wanted to touch on the open play during the mornings and Saturdays. Last year we had very little turnout for open play, while this year we have doubled our numbers again. Not sure if this is due to newer players coming into the sport or people leaving the private sector. We have lost one of our karate teachers because he opened a new studio a year ago and was struggling to have instructors at both places. He is now only at his studio. Maddy, who runs Roots, which is a basketball contractor, has quadrupled her teams in the last few months. She came to us as a new program and has worked very hard to get a great team. There have been some growing pains on all of us as her program is increasing.

I am recommending that we close our tennis courts to our patrons due to the cracks in all the playing surfaces that could cause an unsafe environment for them.

DRAFT

## Recreation Program 2021/2025 Comparison/March

	2021	2022	2023	2024	2025
<b>Art Classes</b>	N/A	N/A	N/A	N/A	37
<b>Basketball</b>	608	488	81	49	471
<b>Cheer</b>	N/A	N/A	N/A	N/A	48
<b>Childcare</b>	522	771	696	511	539
<b>Dance</b>	856	1143	1524	670	856
<b>Element Center</b>	N/A	N/A	N/A	N/A	390
<b>Events</b>	N/A	N/A	N/A	N/A	100
<b>Fitness Classes</b>	1769	2285	2502	2339	2593
<b>Group Admissions</b>	N/A	N/A	N/A	N/A	25
<b>Karate</b>	148	323	441	418	279
<b>Kids Camp</b>	N/A	N/A	N/A	N/A	N/A
<b>Kids Theater</b>	N/A	N/A	116	245	327
<b>Personal Training</b>	62	57	95	100	131
<b>Pickleball</b>	487	450	376	415	498
<b>Preschool</b>	N/A	N/A	N/A	N/A	80
<b>Tumbling</b>	N/A	N/A	N/A	N/A	80
<b>WR Attendance</b>	N/A	N/A	N/A	19459	21447
<b>WR Activities</b>	N/A	N/A	N/A	N/A	8

# YEARLY EVENTS - 2025

JANUARY	FEBRUARY	MARCH
<p><b>JANUARY 11</b> WINTER TRIATHLON CHALLENGE*</p>	<p><b>FEBRUARY 8</b> WINTER TRIATHLON CHALLENGE*</p> <p><b>FEBRUARY 22</b> PRINCESS TEA PARTY*</p>	<p><b>MARCH 8</b> WINTER TRIATHLON CHALLENGE*</p>
APRIL	MAY	JUNE
<p><b>APRIL 19</b> CHOMPER'S SPLASH N'DASH DIVE EGG HUNT*</p>	<p><b>MAY 5 - 10</b> PATRON APPRECIATION WEEK</p>	<p><b>JUNE 7</b> CHOMPER'S CHALK RUN*</p> <p><b>JUNE 20</b> MOVIE AT POOL</p>
JULY	AUGUST	SEPTEMBER
<p><b>JULY 6 - 13</b> CHOMPER'S SEARCH</p> <p><b>JULY 11</b> MOVIE AT POOL</p>	<p><b>AUGUST 1</b> ISLAND CELEBRATION*</p>	<p><b>SEPTEMBER 8</b> CHOMPER'S BOAT RACE*</p>
OCTOBER	NOVEMBER	DECEMBER
<p><b>OCTOBER 1 - 31</b> FALL INTO FITNESS BINGO</p> <p><b>OCTOBER TBD</b> CHOMPER'S BASKETBALL CHALLENGE*</p>	<p><b>NOVEMBER 1</b> DIA DE LOS MUERTOS (DAY OF THE DEAD)</p> <p><b>NOVEMBER TBD</b> CHOMPER'S TURKEY SHOOT*</p>	<p><b>DECEMBER 6</b> BREAKFAST WITH SANTA*</p> <p><b>DECEMBER TBD</b> BLOOD DRIVE</p>



# Human Resources

## Board Report

Joshua Lawrence

April 2025

- Hiring/Retention: March
  - Daily Headcount: 280
    - Admin – 10 – 4%
    - Aquatics – 157 – 56%
    - Recreation – 61 – 22%
    - Facilities - 23 – 8%
    - Operations – 29 – 10%
  - Hired: 21
  - Terminated: 13
  - Growth Rate: 2.9%
  - Turnover: 4.6%
  - Average tenure: 4.7 years
- Shout Outs
  - So far, in 2025, there have been 241 Shouts Out given!
- Login Activity for 1<sup>st</sup> quarter 2025



Utilization: Login Activity

May 2024 - April 2025

Active Filters:

Include Weekends For Daily Active Users

Headcount Avg

278

Daily Active Users Avg

27%

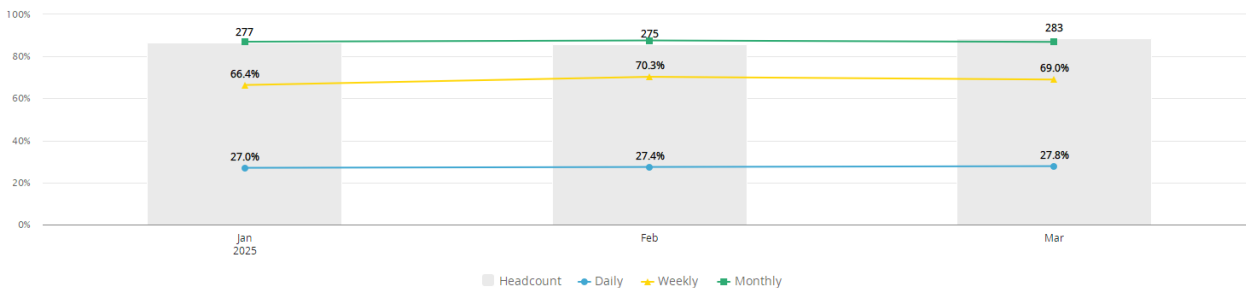
Weekly Active Users Avg

69%

Monthly Active Users Avg

87%

How are your active users trending over time?



Let me know if you have any questions. Thanks - Joshua

# Executive Director

## Board Report – April 2025

### Kevin Schmidt



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**Thank you for allowing me to go assist my dad.**

**Bubble:** We have met with a fire safety engineer who is working with our architect and the Municipal Service District on the different options we have. He is still trying to have a meeting with the fire Marshall and is optimistic that if the fire Marshall will approve his recommendations that we will have an easier time getting our permit approved. This of course is putting the timing in a spot that we will be hard pressed to get the permit approved and anything done prior to Memorial Day opening. If there is some push back, we will have to take out the storage room and first aid room. We will continue forward.

As was discussed in the last Board Meeting, I have started the RFSQ for the demolition of the comp pool/wall/pickleball courts. As was discussed, August continues to feel like the best time (while we still have outdoor pools) to demo and build a wall. We would have to juggle between evening swim lessons and open plunges...reducing the availability of both, but it would get us moving forward on the Comp pool demolition and Pickleball courts project. It would also allow us to get the other project done inside of indoor rec with the least amount of disruption. If we wait until the outdoor rec pool is complete, we will have to juggle open plunges and swim lessons in the bubble and try to do demo and construction in the winter and also won't allow us to get the pickleball courts done.

Unfortunately due to safety concerns with the amount of large cracks in the tennis courts, we have had to close them. Attempts to repair them in the past have not been successful, they are old asphalt courts and play on them unsafe and inconsistent. They are rarely used because of these issues. I am supporting Jacque in her recommendation to close them.



**Projects:** The RFSQ for the adjustable climbing wall is under review with State Procurement. The next several weeks we will be working with potential vendors for that project.

**Surveyor:** The County Surveyor was not able to assist us with our de-annexation plot request, so I am getting quotes from various surveyors. I hope to have one selected by next week.

**Events:** Kudos to Brad and the aquatics team for a successful hosting of the USA Water Polo Olympic Development Program Nationals. The facility looked great and received some news coverage.

Jen has been working on Chomper's Splash and Dash Egg Hunt which will happen on the 19<sup>th</sup>. This is a new event for us this year.

I met with Paula Laursen from Community Council to discuss the Kearns Hometown Days and how we could help support their efforts.

**Key Staff Meetings:** We continue to work with our Key Staff on trainings and communication and are currently doing a book club reading Simon Sinek's "Start with Why". All Staff meetings will be in May.

#### Communications Report - Karissa:

Kopfc.com page views by month	
November 2024	50,623
December 2024	17,348
January 2025	13,801
February 2025	11,404
March 2025	68,548

#### Facebook:

Month	Reach Total	Reach Organic	Reach Ad	Interactions	Followers (1000's)	Clicks
February	19,819	12,402	9,201	553	6,700	511
March	13,328	13,328	0	258	6,700	217

#### Instagram:

Month	Reach Total	Reach Organic	Reach Ad	Interactions	Followers (1000's)
February	1,328	1,299	44	336	1,290
March	697	697	0	289	1,292

#### Google:

Month	Overview	Calls	Directions	Website Clicks
February	3,959	607	797	2,555
March	5,155	617	1,720	2,818

#### Chomper's Current (Newsletter):

Month	Recipients	Delivery rate	Opened rate	Unique Clicks	Unsubscribes	Bounces
February	3,091	98.5%	50.6%	130	15	2
March	3,093	98.6%	50.6%	183	12	1



MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES  
OF THE OQUIRRH RECREATION AND PARKS DISTRICT  
WEDNESDAY JANUARY 15, 2025  
ELEMENT EVENT CENTER  
5658 S COUGAR LANE (4800 WEST),  
KEARNS, UTAH 84118

**Present:**

Jeff Monson, Chair  
David Howick, Vice-Chair - Excused  
Wade Wright, Trustee

**Staff Present:**

Kevin Schmidt, Executive Director  
Danielle Norman, Controller  
Chris Johnson, Accountant/HR Specialist  
Josh Lawrence, HR Manager  
Brad Peercy, Aquatics Manager  
Jacque Wardle, Recreation Manager  
Sam Page, Operations Manager

**Others Present:**

The Oquirrh Recreation and Parks District Board Meeting on January 15, 2025, covered several key updates and decisions.

**Action Items**

- Sign the real estate purchase contract for the Cougar Lane project.
- Follow up with State Senator Harper on the proposed bill affecting the district's annexed areas.
- Contact the external auditor requesting an earlier schedule for the audit.

**Call to Order**

- Jeff Monson calls the meeting to order at 6:03pm. noting the presence of Wade Wright, Jeff Monson, Kevin, Chris, and Kurt. David Howick is excused.

**Agenda Setting**

- Discussion of monitoring salaries for board members and seeing what other Districts are doing.
- Bring a variety of financial and other policies to future meetings.

**Facility Updates**

- Kurt Warren provided updates on various capital projects, including the installation of a ChlorKing for the splash pool and troubleshooting a smoke detector.
- Kurt Warren discussed pods that are being converted into offices.
- Kurt Warren reports on the annual PM and load test on the generator, which included replacing a battery in the charger.
- The addition of new LED lights for the facility is discussed, with Kurt Warren noting that the lights will be bolted on and should be easy to replace if needed.
- A pump for the spa jets is ordered, and the storage containers next to the 50-meter pool are placed.
- The floors in the lobby area are being replaced with rubber flooring, and the lazy river pumps are being replaced.
- Kurt Warren discusses the installation of new building controls, including VAVs and a building control computer, which will allow for remote monitoring and rebalancing of the system.

### **Bubble Project and Permitting**

- Kevin Schmidt provides an update on the bubble project, noting that the permit drawings have been completed and are awaiting approval.
- The scope of work has changed, including the addition of heating under the concrete to melt snow and the installation of a retaining wall and stairs.
- The cost of concrete has increased, and the project now includes a drainage system to mitigate water puddling.
- The project is expected to cost an additional \$86,000, and the board discusses the potential need for additional budget adjustments.

### **Recreation Programs**

- Jacque Wardle reports on the success of the winter break kid camps, which were well-attended.
- The camps were strategically scheduled to avoid conflicts with pickleball play, and the participants enjoyed various activities.
- Jacque Wardle discusses the challenges with the cheer classes, noting that the new instructors and curriculum may be potential reasons.

### **Adjournment**

- Jeff Wright adjourned the meeting at 7:02 p.m.

Date: \_\_\_\_\_

Jeff Monson – Chair

Date: \_\_\_\_\_

David Howick – Vice Chair

Date: \_\_\_\_\_

Wade Wright – Trustee

DRAFT

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE OQUIRRH RECREATION AND PARKS DISTRICT  
WEDNESDAY JANUARY 15, 2025  
ELEMENT EVENT CENTER  
5658 S COUGAR LANE (4800 WEST),  
KEARNS, UTAH 84118

**Present:**

Jeff Monson, Chair  
David Howick, Vice-Chair - Excused  
Wade Wright, Trustee

**Staff Present:**

Kevin Schmidt, Executive Director  
Danielle Norman, Controller  
Chris Johnson, Accountant/HR Specialist  
Josh Lawrence, HR Manager  
Brad Percy, Aquatics Manager  
Jacque Wardle, Recreation Manager  
Sam Page, Operations Manager

**Call to Order**

- Jeff Monson calls the meeting to order at 7:02 PM. noting the presence of Wade Wright, Jeff Monson, Kevin, Chris, and Kurt. David Howick is excused.
- No Citizen Comments

**Aquatics and Event Updates**

- Brad Percy reports on the busy December and January for events and activities, including the 59th annual holiday open meet and the upcoming USA Water Polo Dare to Dream tournament.
- The board discusses the benefits of hosting out-of-state teams and the potential for partnerships with Visit Salt Lake to secure discounted hotel rates.
- Brad Percy highlights upcoming events, including the college tournament and the USA Water Polo Coaches Academy and Referee School.
- The board appreciates the detailed event schedule and the efforts to secure partnerships to support these events.

**Membership**

- Sam Page reports on the decline in membership admissions and the reasons for leaving, including moving and lack of use.
- The board discusses potential strategies to retain members, such as offering summer memberships for those interested in swimming.

## **HR Updates**

- Josh Lawrence provides an update on HR activities, including hiring, terminations, and the successful blood drive event.
- The board acknowledges the positive impact of the blood drive and the giving attitude of the staff, and discusses the importance of consistent events to engage the community.

## **Executive Director Report**

- Kevin Schmidt reports on the Cougar Lane project, confirming that the easement properties will not destroy trees and that the project is on track.
- The board discusses the importance of tracking statistics and the potential impact of legislative changes on the district.
- Kevin Schmidt shares his experience at the Chamber West legislative kick-off breakfast and the potential for building relationships with legislators and other business colleagues.
- The board emphasizes the importance of staying informed and engaged with legislative developments to protect the interests of the district.
- Kevin Schmidt discusses the issue of businesses in the Taylorsville area that were annexed in 1994 and 1995.
- Kevin Schmidt will continue to work with other districts and associations with this issue.
- Wade Wright congratulates Kevin Schmidt on his CPRE achievement, which is a goal of his and is not an easy feat. He is the fifth professional from the State of Utah to receive the certification.

## **City of Kearns Road Expansion and Real Estate Purchase**

- Kevin Schmidt explains the city of Kearns' plan to expand Cougar Lane, which will affect their property by taking the current sidewalk, widening the road and adding a new one.
- The city's offer includes \$88,400, an independent appraiser's value, and funds for repairing sprinklers and landscaping.
- Wade Wright confirms the offer includes a temporary construction easement fee.
- Jeff Monson moves to approve the real estate purchase contract, Wade Wright seconds the motion.
- The board approves the contract with the following votes: Jeff Monson, aye; Wade Wright, aye; David Howick, absent.
- Kevin Schmidt is authorized to sign the necessary documentation.

## **Appointment of District Officers and Resolutions**

- Discussion of the Board of Trustee appointed positions for 2025, with Jeff Monson as Chair, Dave Howick as Vice Chair, and Wade Wright as Trustee.
- Kevin Schmidt discusses the separation of duties between the clerk and controller positions, with Chris Johnson taking on the clerk's role to ensure compliance.
- Trustee Wright moved to approve resolution 2025-1 for the appointed positions of the Oquirrh Recreation and Parks District. Chair Monson seconded the motion. Motion carried: Chair Monson, aye; trustee Wright, aye; Vice-chair Howick, absent.
- Wade Wright moved to approve resolution 2025-2, appointing the UASD representatives, with Jeff Monson as the district representative and the executive director as the alternate.
  - Trustee Wright made the motion. Chair Monson seconded the motion.
    - Chair Monson: Aye
    - Vice Chair Howick: excused
    - Trustee Wright: Aye

### **Approval of Expenditures and Loan Payments**

- The board discusses the approval of expenditures over \$60,000, including payments to ChlorKing, Zions Bank, and CCI.
- Wade Wright moved to approve the purchase of the ChlorKing in the amount of \$79,000.61. Jeff Monson seconded the motion. Motion carried. Jeff Monson, aye; Wade Wright, aye; David Howick, absent.
- The board approves the annual Zions Bank loan in the amount of \$262,829.44, a retroactive approval for a loan payment already made. Wade Wright made the motion, Jeff Monson seconded the motion. Motion carried. Jeff Monson, aye; Wade Wright, aye; David Howick, absent.
- The board also approves the England Construction estimate in the amount of \$979,147.95, with payments to be made as work is conducted. Wade Wright made the motion, Jeff Monson seconded the motion. Motion carried. Jeff Monson, aye; Wade Wright, aye; David Howick, absent.
- Wade Wright moved to approve the purchase of the CCI-HVAC in the amount of \$142,922 with a 50% payment of \$71,461 and the balance (\$71,461) to be paid upon completion of work. Jeff Monson seconded the motion. Motion carried. Jeff Monson, aye; Wade Wright, aye; David Howick, absent.

### **Financial Review and Payables Ratification**

- Danielle Norman presents the preliminary 2024 financials, noting a positive net income of \$771,000 versus the budgeted \$255,000, with income under budget but expenses significantly lower.

- The board discusses the possibility of changing external auditors, with Jeff Monson suggesting they be contacted to request earlier scheduling.
- The board ratifies the December 18, 2024, payables in the amount of \$163,851.74,
  - Trustee Wright made the motion. Chair Monson seconded the motion.
    - Chair Monson: Aye
    - Vice Chair Howick: excused
    - Trustee Wright: Aye
- The board ratifies the January 2, 2025, payables in the amount of \$533,175.77.
  - Trustee Wright made the motion. Chair Monson seconded the motion.
    - Chair Monson: Aye
    - Vice Chair Howick: excused
    - Trustee Wright: Aye
- The board approves the January 15, 2025, payables in the amount of \$289,546.35, with a discussion on the timing and amount of payments to various vendors.
  - Trustee Wright made the motion. Chair Monson seconded the motion.
    - Chair Monson: Aye
    - Vice Chair Howick: excused
    - Trustee Wright: Aye

#### **Capital Improvements and Meeting Adjournment**

- Discussion with the progress and completion of various capital improvements and repairs, expressing satisfaction with the team's efforts.
- The board acknowledges the ongoing work and expresses excitement for future projects, particularly the lobby area.

Next Regular Board Meeting Scheduled for February 19, 2025, at 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 8:07 PM.

Date: \_\_\_\_\_  
 \_\_\_\_\_  
 Jeff Monson – Chair

Date: \_\_\_\_\_  
 \_\_\_\_\_  
 David Howick – Vice Chair

Date: \_\_\_\_\_  
 \_\_\_\_\_  
 Wade Wright – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES  
OF THE OQUIRRH RECREATION AND PARKS DISTRICT  
WEDNESDAY, MARCH 19, 2025  
ELEMENT EVENT CENTER  
5658 S COUGAR LANE (4800 WEST),  
KEARNS, UTAH

**Present:**

Jeff Monson, Chair  
David Howick, Vice-Chair  
Wade Wright, Trustee

**Staff Present:**

Kevin Schmidt, Executive Director  
Danielle Norman, Controller  
Chris Johnson, Accountant/HR Specialist  
Brad Peercy, Aquatics Manager - Excused  
Jacque Wardle, Recreation Manager  
Sam Page, Operations Manager - Excused  
Josh Lawrence, HR Manager - Excused  
Kurt Warren, Facilities  
Jenny Soifua - Aquatics Safety Supervisor

**Summary Transcript**

The meeting on March 19, 2025, at the Element Event Center, covered several key points. Jenny Soifua reported six safety incidents in February, with two EMS calls and two water rescues. The aquatic staff includes ninety-two lifeguards and 10 aquatic safety leads, with plans to recruit more for summer. Jacque Wardle highlighted the success of a new program like "Dirtylicious" dance fitness, which had a high attendance. The board discussed the challenges of obtaining a permit for a new Air Support Structure due to code requirements. The project's cost has increased by \$87,000, and the board discussed the best approach to managing orders and compliance.

**Action Items**

- Determine a solution for the air bubble structure permit with the Municipal Services District.

**Call to Order**

- Jeff Monson calls the meeting to order at 6:05pm.

**Aquatics Report by Jenny Soifua**

- Jenny Soifua, the aquatic safety supervisor, reports on February's safety incidents, including two EMS calls and two water rescues.
- Jenny mentions the current lifeguard staff of ninety-two and the addition of eight new lifeguards from a recent class.



- She discusses the recruitment process, including word of mouth and career fairs at local high schools.
- Jenny provides statistics on group and private lessons, water aerobics, and the youth aquatic team's performance.

### **Recreation Programs and Events**

- Jacque Wardle discusses the popularity of a pop up fitness class called "Dirtylicious" and its unexpectedly high attendance.
- Jacque Wardle notes that their programs are exceeding 2019 numbers despite a drop in 2020.
- The success of events like the Princess Tea Party and the triathlon is highlighted, with improvements in organization and participation.
- Jacque Wardle reports on the popularity of the pickleball league, which fills up quickly and has a waiting list.
- She discusses the adjustments made to the league schedule to accommodate more players.
- Jacque Wardle mentions the success of the female strength training classes and the need for more sessions.
- Recreation will begin providing monthly attendance reports specific to their programs to the board for better tracking.

### **Maintenance and Facility Updates**

- Kurt Warren reports on the maintenance of the 50-meter pool, including a super chlorination due to a positive crypto test.
- Wade Wright and Kevin Schmidt discuss the painting of window frames and the changes in locker room colors to more neutral tones.
- Kurt Warren mentions the new sauna and its high usage.
- The discussion includes the maintenance contract with Salt Lake County for park mowing and fertilization.
- Kurt Warren explains the challenges of coordinating the installation of the new slide on the outdoor recreation pool structure.

### **Capital and Replacement Plan**

- Jeff Monson and Kevin Schmidt discussed the capital and replacement plan, including the addition of a canopy over the restrooms.
- The canopy will include snow melt and drains to prevent snow buildup on the bubble.

- The discussion includes the challenges of coordinating the installation of the HVAC system and the need for a firewall.
- Wade Wright suggests breaking the project into two permits to allow for earthwork while resolving the structural issues.

### **Permit and Code Compliance Issues**

- Kevin Schmidt explains the challenges of obtaining a permit due to the building inspector's requirements.
- The discussion includes the need for a firewall and the potential impact on the project timeline.
- Wade Wright suggests working with the municipal service district to find a solution.
- The importance of staying in compliance with purchasing regulations is highlighted, with a discussion on how to manage change orders.

### **Final Discussions and Meeting Conclusion**

- Wade Wright suggests having a fixed amount contract once the estimate is solidified.
- Jeff Monson thanks everyone for their patience and contributions to the meeting.

### **Adjourn**

The Working Meeting was adjourned at 7:14 PM.

Date: \_\_\_\_\_

Jeff Monson – Chair

Date: \_\_\_\_\_

David Howick – Vice Chair

Date: \_\_\_\_\_

Wade Wright – Trustee

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE OQUIRRH RECREATION AND PARKS DISTRICT  
WEDNESDAY MARCH 19, 2025  
ELEMENT EVENT CENTER  
5658 S COUGAR LANE (4800 WEST),  
KEARNS, UTAH 84118

**Present:**

Jeff Monson, Chair  
David Howick, Vice-Chair  
Wade Wright, Trustee

**Staff Present:**

Kevin Schmidt, Executive Director  
Danielle Norman, Controller  
Chris Johnson, Accountant/HR Specialist  
Kurt Warren – Facilities Manager  
Josh Lawrence, HR Manager - Excused  
Brad Peercy, Aquatics Manager - Excused  
Jacque Wardle, Recreation Manager -Excused  
Sam Page, Operations Manager-Excused  
Jenny Soifua - Aquatics Safety Supervisor

**Others Present:**

**Summary Transcript**

The Oquirrh Recreation Parks District Board meeting on March 19, 2025, covered several key points. The board approved Policy 1.23.2. Kevin Schmidt reported on the demolition and construction plans, emphasizing the need to start in August to avoid winter disruptions. The board discussed the potential impact on swimming lessons and community events. Financial approvals included payables for February 5, February 26, March 5, and March 19. The board also considered updating board compensation considering new legislation, with a discussion on reasonable rates and public transparency.

**Action Items**

- Kevin Schmidt - Start the process to withdraw certain island properties from the district's boundaries, including creating a new map and legal description.
- Provide an update on the board compensation discussion at a future meeting.
- Review and provide feedback on the nepotism policy.

**Call to Order**

- Jeff Monson calls the meeting to order at 7:16 pm.
- David Howick notes Kevin Schmidt's election as URPA president and raises concerns about the impact of demolition on existing facilities.

**Discussion and Approval of Policy 1.23.2**

- Kevin Schmidt explains the policy, emphasizing the flexibility it provides in setting max pay.

- Jeff Monson and Chris Johnson discussed the calculation of pay, including the use of W2 wages instead of gross wages.
- The board agrees to remove the word "gross" from the policy to clarify the calculation.
- Trustee Wright moved to approve the Policy 1.23.2 (removing the word gross). Vice-Chair Howick seconded the motion. Motion carried unanimously: Chair Monson, Aye Vice-Chair Howick, Aye, Trustee Wright, Aye

### **Executive Director Report and Board Salary Discussion**

- Kevin Schmidt provides an update on the TRCC funding extension and the need to finalize the comp pool project.
- The board discusses the timing of the demolition project, with August being the preferred month.
- Jeff Monson and Kevin Schmidt discuss the potential impact of the demolition on swimming lessons and the need for a backup plan.
- The board agrees to proceed with the demolition in August and to start preparing the RFP for the comp pool project.
- Jeff Monson introduces the topic of board compensation, noting the potential for changes due to a new bill. Requested that our district looks to see what other Districts are going to do with this change.

### **Financial Approvals and Community Events**

- The board ratifies payables for February 5, February 26, and March 5. After review, Trustee Wright made a motion to ratify February 5, 2025, payable in the amount of \$180,860.29. Vice-Chair Howick seconded the motion. Motion carried unanimously: Chair Monson, Aye Vice-Chair Howick, Aye, Trustee Wright, Aye
- After review, Trustee Wright made a motion to ratify February 26, 2025, payable in the amount of \$225,975.67, and March 5, 2025, in the amount of \$88,066.77. Vice-Chair Howick seconded the motion. Motion carried unanimously: Chair Monson, Aye Vice-Chair Howick, Aye, Trustee Wright, Aye
- The board approves the financials for January and February, excluding the balance sheet due to ongoing audit.
- After review, Trustee Wright made a motion to approve the January and February 2025 Financials excluding the Balance Sheet, 2025. Vice-Chair Howick seconded the motion. Motion carried unanimously: Chair Monson, Aye Vice-Chair Howick, Aye, Trustee Wright, Aye
- Kevin Schmidt provides an update on community events, including the upcoming Splash and Dash event including an All-Abilities time slot.

### **Discussion on Board Compensation and Nepotism Policy**

- Jeff Monson suggests the board consider setting board compensation based on CPI to ensure it remains reasonable.
- Chris Johnson provides historical context on board compensation, noting it has been \$5000 since 2011.
- The board discusses the potential impact of increasing board compensation on the budget and the need for public justification.

- Wade Wright mentions the need to update the nepotism policy to reflect modern standards.
- The board agrees to review and update the nepotism policy in future meetings.

### **Meeting Adjournment**

- The board discusses the possibility of holding these meetings at an earlier time (except when required by specific circumstances like public hearings). They would like to have further discussion of this during a future meeting.
- Jeff Monson suggests scheduling the next discussion on board compensation for the next working meeting.
- The meeting is officially adjourned at 8:38 PM.

Next Regular Board Meeting Scheduled for April 16, 2025, at 7:00 PM

ADJOURN

The Regular Meeting was adjourned at 8:38 PM.

Date: \_\_\_\_\_

Jeff Monson – Chair

Date: \_\_\_\_\_

David Howick – Vice Chair

Date: \_\_\_\_\_

Wade Wright – Trustee

Wednesday, April 2, 2025

\$ 127,894.82

Wednesday, March 19, 2025

CHECK #	VENDOR	ITEM / SERVICE	AMOUNT
ACH 03212025	PAYLOCITY	PAYROLL PROCESSING FEES	
ACH 0325ORPD	SUMMIT ENERGY	NATURAL GAS - UTILITIES	\$ 9,526.27
ACH 03312025	AMILIA SMART REC	MONTHLY CONTRACT - CC PROCESSING	\$ 7,097.63
ACH 04022025	UTAH LOCAL GOVERNMENT TRUST	ACCIDENTAL DENTAL INSURANCE	\$ 16.90
ACH HE 03162025	HEALTH EQUITY	HSA CONTRIBUTION - EMPLOYEE CONTRIBUTION	\$ 680.84
ACH HE 04022025	HEALTH EQUITY	HSA CONTRIBUTION - 2ND QUARTER EMPLOYER CONTRIBUTION	\$ 11,856.00
ACH HE 04102025	HEALTH EQUITY	MONTHLY FEES	\$ 23.10
ACH PR 03302025	UTAH RETIREMENT SYSTEM	EMPLOYEE RETIREMENT ACCOUNT	\$ 14,869.63
EFT L70 03312025	MACU - ADMINISTRATION	SUPPLIES-UTILITIES WATER-BIRTHDAY SUPPLIES - TELEPHONE - URPA CONFERENCE	\$ 10,473.04
EFT L71 03312025	MACU - AQUATICS	CONFERENCE REG.- GIFT BAGS KYAT STATE MEET-EQUIPMENT REPAIR - AQUATICS PROGRAMS	\$ 3,225.42
EFT L73 03312025	MACU - CONTROLLER	COMPUTER ACCESSORIES	\$ 320.71
EFT L74 03312025	MACU - HR MANAGER	SUPPLIES - RECRUITING MATERIAL	\$ 118.52
EFT L77 03312025	MACU - FACILITIES	SUPPLIES-BLDG. REPAIR AND MAINTENANCE	\$ 1,554.10
EFT L78 03312025	MACU - RECREATION	SUPPLIES-EQUIPMENT REPAIR - WEIGHT ROOM - CHILDCARE-FITNESS	\$ 3,707.24
EFT L79 03312025	MACU - GROUP SALES	CONCESSIONS COST OF GOODS - GROUP SALES BIRTHDAY PARTIES - TRI SERIES	\$ 1,774.67
EFT L 03312025	MACU - ACCOUNTING	BOARD DINNER	\$ 76.21
EFT L03312025	MACU- AQUATICS PROGRAMS	SUPPLIES SWIMMING LESSONS/INSERVICE	\$ 292.09
EFT L 03312025	MACU - KYAT	KYAT SUPPLIES - ODP NATIONALS	\$ 332.13
RMP ACH 03102025	ROCKY MOUNTAIN POWER	UTILITIES ELECTRICITY	\$ 14,765.95
	ALISA GOUGE	BC CHECK KYAT	\$ 18.00
	ALLIED BUSINESS SOLUTIONS	QUARTERLY COPIER COPIES	\$ 733.67
	ALSCO	CUSTODIAL	\$ 122.11
	AMERICAN RED CROSS	LIFEGUARD TRAINING	\$ 250.00
	AMY SHARP	KYAT SUPPLIES	\$ 4.00
	CARAHSOFT	VEEAM DATA PLATFORM SUBSCRIPTION LICENSE	\$ 1,524.60
	CHRIS HORNE	PER DEIM & MILEAGE - CEDAR CITY & IRVINE CA,UTAH SUMMER GAMES & KAP7 WATER POLO	\$ 738.00
	CODALE ELECTRIC SUPPLY	REPAIR AND MAINTENANCE BLDG - BREAKER LOCKOUT & HEAT SHRINK	\$ 55.18
	COMMERCIAL LIGHTING SUPPLY	LED LIGHTS FOR COMP POOL	\$ 131.05
	CONNECTWISE	RMM IMPLEMENTATION	\$ 168.75
	DUSTY PROFESSIONAL YARD SERVICES	MOW, TRIM AND EDGE LAWN	\$ 480.00
	ENBRIDGE GAS	NATURAL GAS - UTILITIES	\$ 3,533.73
	EXECUTECH	PROFESSIONAL SERVICES	\$ 29.75
	EXTRACTOR CORPORATION	SUITEMATE- SWIMSUIT EXTRACTOR	\$ 1,445.00
	FABIAN VANCOTT	PROFESSIONAL SERVICES	\$ 1,835.00
	HANNAH PEERCY	PER DEIM - CEDAR CITY & IRVINE CA,UTAH SUMMER GAMES & KAP7 WATER POLO	\$ 423.50
	JENNIFER ADAMS	MILEAGE REIMBURSEMENT	\$ 21.28
	JENNY SOIFUA	SUPPLIES - WATER SAFETY- HEATER	\$ 438.80
	JOE BIENSINGER	PER DEIM & MILEAGE - CEDAR CITY	\$ 502.00
	KOALA TEES AND SPORTS	EMPLOYEE UNIFORMS	\$ 1,657.35
	MADILYNN ORDONEZ	COMMUNITY BASKETBALL	\$ 105.00
	MICHAEL CAGLE	SELF DEFENSE CLASSES	\$ 1,193.50
	MITCHELL WALKER	PER DEIM & MILEAGE - CEDAR CITY & IRVINE CA,UTAH SUMMER GAMES & KAP7 WATER POLO	\$ 738.00
	OFFICE DEPOT	OFFICE SUPPLIES	\$ 406.49
	PACIFIC FITNESS PRODUCTS	HALF RACK BARBELLS - WEIGHT ROOM	\$ 447.00
	PUBLIC EMPLOYEES LONG-TERM DISABILITY	EMPLOYEE LONG-TERM DISABILITY INSURANCE	\$ 410.34
	S&R SPORT	AQUATICS UNIFORMS	\$ 2,550.00
	TREVOR CARROLL	PER DEIM IRVINE CA,KAP7 WATER POLO TOURNAMENT	\$ 236.50
	UTAH SWIMMING	LONG COURSE SANCTION FEES	\$ 50.00
	WAXIE	CUSTODIAL SUPPLIES	\$ 2,004.16
	WEBB INTEGRATION	INTEGRATION & HARDWARE FIX FOR POWER PACK PROJECTOR - KATEC/KOPFC	\$ 2,123.00



**OQUIRRH RECREATION PARKS DISTRICT**  
(dba KEARNS OQUIRRH PARK FITNESS CENTER)

**Budget v. Actual**

March 2025

	March	Budget	% of Budget	January - March	YTD Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
31000 Memberships	85,920	111,553	77%	253,177	332,147	76%	1,293,606
31500 Admissions	44,986	53,111	85%	134,032	151,896	88%	738,263
31700 Special Events Revenue	-	-		-	-		13,600
31800 Facility/Pool Rental	-	-		-	-		238,621
32000 Aquatics Revenue	69,808	56,520	124%	146,688	134,010	109%	683,810
33000 Recreation Revenue	18,900	19,386	97%	49,393	51,798	95%	526,234
34000 Marketing Revenue	4,370	5,850	75%	11,257	16,000	70%	
38000 Retail Sales	1,751	1,382	127%	4,434	4,145	107%	3,458
38900 Property Lease	-	-		-	-		16,579
39000 Other Income	12,571	5,297	237%	132,219	10,261	1289%	349,958
<b>Total Income</b>	<b>238,306</b>	<b>253,099</b>	<b>94%</b>	<b>731,201</b>	<b>700,257</b>	<b>104%</b>	<b>3,864,129</b>
<b>Cost of Goods Sold</b>							
44500 Cost of Sales	28,325	16,771	169%	33,394	28,533	117%	154,135
<b>Total COGS</b>	<b>28,325</b>	<b>16,771</b>	<b>169%</b>	<b>33,394</b>	<b>28,533</b>	<b>117%</b>	<b>154,135</b>
<b>Gross Profit</b>	<b>209,981</b>	<b>236,328</b>	<b>89%</b>	<b>697,806</b>	<b>671,724</b>	<b>104%</b>	<b>3,709,994</b>
<b>Expense</b>							
51000 Wage Exp - Admin	78,387	77,219	102%	183,309	181,170	101%	686,815
52000 Wage Exp - Aquatics	141,168	124,131	114%	306,453	280,596	109%	1,361,862
53000 Wage Exp - Recreation	45,841	47,422	97%	103,715	107,879	96%	473,707
54000 Wage Exp - Marketing	-	-		-	-		
55000 Wage Exp - Facilities	68,406	71,281	96%	159,741	166,984	96%	629,104
56000 Wage Exp - Operations	43,710	38,922	112%	100,389	91,624	110%	389,631
57000 Payroll Tax Exp	29,150	27,454	106%	65,996	63,339	104%	270,896
58000 Employee Benefits Exp	53,747	67,441	80%	170,634	179,757	95%	696,479
59901 Pension Benefit Exp	-	-		-	-	0%	(150,000)
61000 Payroll Exp	2,858	5,136	56%	15,186	14,877	102%	64,936
62000 Employee Development Exp	1,033	3,457	30%	9,641	13,785	70%	34,145
62400 Depreciation Exp	89,390	89,612	100%	267,606	269,440	99%	1,154,463
64000 Credit Card Merchant Fees	6,299	7,207	87%	15,701	21,620	73%	86,481
64100 Interest Exp	1,536	1,536	100%	4,825	4,609	105%	18,436
64300 Tax Expense	-	-		-	-		
65000 Insurance Exp	15,903	15,700	101%	47,709	47,101	101%	188,405
69900 Board Discretionary Funds	-	42	0%	-	125	0%	500
69950 KATEC Expenses	2,120	5,297	40%	6,694	10,261	65%	49,958
69910 Election Exp	-	-		-	-		40,000
70000 Advertising and Promotion	220	950	23%	340	2,450	14%	24,020





**OQUIRRH RECREATION PARKS DISTRICT**  
(dba KEARNS OQUIRRH PARK FITNESS CENTER)

**Budget v. Actual**

	March	Budget	% of Budget	January - March	YTD Budget	% of Budget	Annual Budget
71000 Printing Exp	686	50	1371%	701	1,150	61%	16,200
72000 Postage Exp	-	-		-	1,100	0%	1,600
74500 Uniforms Exp	234	1,735	13%	1	6,835	0%	20,580
74800 Permits/Licenses Exp	3,665	2,060	178%	7,858	8,056	98%	14,506
75000 Office Supplies	1,149	1,010	114%	1,842	2,460	75%	8,910
75100 Supplies Exp	7,013	3,805	184%	11,073	17,065	65%	69,190
75200 Equipment Exp	2,562	967	265%	5,326	23,070	23%	37,220
75250 Group Sales Rental Expense	46	-		161	-		-
75300 Computer Exp	2,351	6,816	34%	22,780	32,625	70%	111,294
75600 Employee Engagement/Recognition	1,016	395	257%	1,910	1,225	156%	14,950
75700 Special Events Exp	176	700	25%	1,282	1,850	69%	49,500
76000 Travel Exp	7,579	7,280	104%	7,579	9,230	82%	47,721
76100 Mileage Exp	522	4,786	11%	1,357	5,438	25%	11,531
76200 Team Fees	8,192	2,700	303%	10,421	7,100	147%	46,550
78000 Memberships/Subscription Dues	280	3,300	8%	2,546	9,094	28%	15,958
79000 Sponsorship Expense	-	417	0%	-	1,250		30,000
92000 Professional Services	25,728	28,448	90%	54,429	75,754	72%	370,179
93000 Repairs and Maintenance	4,930	22,509	22%	34,629	73,390	47%	316,340
93200 Telephone/Internet/Television	2,021	2,337	86%	6,268	7,011	89%	28,044
93500 Chemicals Exp	-	411	0%	2,924	2,308	127%	59,740
94300 Utilities Exp	10,567	32,926	32%	86,766	103,895	84%	484,212
99000 Other Expense	2,020	-		2,020	-		
<b>Total Expense</b>	<b>660,505</b>	<b>705,460</b>	<b>94%</b>	<b>1,719,811</b>	<b>1,845,525</b>	<b>93%</b>	<b>7,774,064</b>
<b>Net Ordinary Income/(Loss)</b>	<b>(450,524)</b>	<b>(469,132)</b>	<b>96%</b>	<b>(1,022,005)</b>	<b>(1,173,801)</b>	<b>87%</b>	<b>(4,064,070)</b>
<b>Other Income/Expense</b>							
Other Income							
30000 Property Tax Revenue	125,948	255,744	49%	156,247	282,263	55%	4,435,371
30100 Fee in Lieu (Motor Vehicle)	19,510	20,534	95%	50,688	53,644	94%	225,000
30200 Interest Income	33,204	27,323	122%	104,126	85,626	122%	329,041
<b>Total Other Income</b>	<b>178,662</b>	<b>303,601</b>	<b>59%</b>	<b>311,060</b>	<b>421,533</b>	<b>74%</b>	<b>4,989,412</b>
<b>Other Expense</b>							
99900 Property Taxes Disb to Others	-	-	0%	-	-	0%	350,000
<b>Total Other Expense</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>350,000</b>
<b>Net Other Income/(Loss)</b>	<b>178,662</b>	<b>303,601</b>	<b>59%</b>	<b>311,060</b>	<b>421,533</b>	<b>74%</b>	<b>4,639,412</b>
<b>Net Income/(Loss)</b>	<b>(271,862)</b>	<b>(165,532)</b>	<b>164%</b>	<b>(710,945)</b>	<b>(752,268)</b>	<b>95%</b>	<b>575,343</b>



**OQUIRRH RECREATION PARKS DISTRICT**  
(dba KEARNS OQUIRRH PARK FITNESS CENTER)

**Balance Sheet**

As of March 31, 2025

	Governmental Activities (Oval)	Business-type Activities (KOPFC)	Total
<b>ASSETS</b>			
<b>Current Assets</b>			
Checking/Savings	-	6,883,000	6,883,000
Budget Reserve		1,734,140	1,734,140
Accounts Receivable	-	453,963	453,963
Other Current Assets	-	511,040	511,040
<b>Total Current Assets</b>	-	9,582,143	9,582,143
<b>Long Term Assets</b>			
Capital Assets	41,234,687	32,510,336	73,745,023
Accumulated Depreciation	(29,145,513)	(19,557,142)	(48,702,655)
Long-term Lease Receivable		-	-
Other Assets		-	-
<b>Total Long Term Assets</b>	12,089,174	12,953,194	25,042,368
<b>TOTAL ASSETS</b>	12,089,174	22,535,336	34,624,510
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
Accounts Payable		101,385	101,385
Other Current Liabilities	-	590,272	590,272
Long Term Liabilities	-	1,622,976	3,041,237
<b>Total Liabilities</b>	-	2,314,633	2,314,633
<b>Equity</b>			
Retained Earnings	12,089,174	20,931,648	33,020,822
Net Income		(710,945)	(710,945)
<b>Total Equity</b>	12,089,174	20,220,703	32,309,877
<b>TOTAL LIABILITIES &amp; EQUITY</b>	12,089,174	22,535,336	34,624,510