

AGENDA  
SANTA CLARA HERITAGE COMMISSION  
THURSDAY, April 17, 2025  
Time: 4:00 p.m.

**Notice** is hereby given that the Santa Clara Heritage Commission will hold a meeting on the 17<sup>th</sup> day of April, in the Santa Clara Town Hall conference room at 2603 Santa Clara Drive. The meeting will begin at 4:00 pm.

**Call to Order:**

Approval of Minutes for November 21, 2024

**Business:**

1. Proposed Short-Term Rental property at 3013 Santa Clara Drive. Kathy Barton, applicant.
2. Proposed Permanent Awnings for Frei's Fresh Produce at 1401 Vernon's Street. Mikayla Frei, applicant.
3. Annual election of Heritage Commission officers, including Chair and Vice-Chair, in accordance with City Code 17.76.

Adjournment.

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City at 435-673-6712 at least 24 hours in advance of the meeting.

Members of the public may attend a meeting; however, comments are not allowed unless the Heritage Commission Chair allows it. Seating is limited.

Posted this 10<sup>th</sup> day of April 2025.

**SANTA CLARA CITY HERITAGE COMMISSION  
MEETING MINUTES  
Santa Clara Town Hall Conference Room  
2603 Santa Clara Drive  
Thursday, November 21, 2024**

**Present:**

**Commission Members:** Bob Lamoreaux, Chairman  
Mimi McKenna (via Zoom)  
Mandi Gubler  
Megan Smith

**Staff:** Jim McNulty, Planning and Economic Development Manager  
Kristelle Hendrickson, Executive Assistant

Planning and Economic Development Manager, Jim McNulty called the meeting to order at approximately 4:00 PM.

**Mandi Gubler moved to approve the minutes of October 24, 2024, Heritage Commission Meeting, as presented. Megan Smith seconded the motion. The motion passed with the unanimous consent of the Commission.**

**BUSINESS ITEMS**

**1. Continued Discussion: Proposed Walter Home #1 on Lot 4 of Clara Crossing Subdivision (corner of Santa Clara Drive and Gates Lane). New Home Design Review. Applicants, Neil and Michelle Walter.**

Mr. McNulty reported that the applicant, Michelle Walter, had incorporated some of the updates suggested by the Heritage Commission at its October 24, 2024, meeting.

Ms. Michelle Walter reported that the following changes were made based on the Heritage Commission's input:

Lot 4 (Spec Home 2):

- Added grids to all windows.
- Added vents to gables.
- Added siding.

Lot 5 (Spec Home 1):

- Added grids to all windows.
- Added vents to gables.
- Removed some siding to offset the cost of adding siding to Spec Home 2.

Ms. Walter reported that the Project Architect, Shawn Patten, advised against adding brick to the balcony and columns on Spec Home 1 as the added materials and labor costs of brick would be prohibitive. He also recommended retaining the small windows on the west side of this home because he believes they look more historic.

In response to a question from Ms. Gubler, Ms. Walter stated that the Hardie Board was added to Spec Home 1, but they were open to moving that home to Lot 4 at the Commission's direction. Megan Smith stated that she believed either home would be appropriate on either lot. Ms. Gubler stated that it looks better with the Hardie Board. Mimi McKenna stated that the updates have improved both homes and she did not believe the homes needed to be moved.

Ms. Gubler liked the divided windows on Spec Home 2. Ms. McKenna noted that they are both beautiful homes. She understands that they are expensive, but many existing homes were the most expensive homes built at the time.

In response to a question from Mr. McNulty, Ms. Walter clarified that the homes would be sold with finished basements. She indicated that the construction cost for each home was estimated at \$925,000 or approximately \$330 per square foot and they did not anticipate making a profit. They wanted to take on the project because they plan to build their personal home on the rear lot, and they wanted consistency. Ms. McKenna thanked her for the work they have put in to make the homes fit into the community.

In response to a question from Ms. Gubler, Mr. McNulty clarified that the Heritage Commission would not review the landscaping plan. The applicant will be required to submit a plan that meets the City's Waterwise Landscaping Ordinance as part of the Building Permit process.

**Megan Smith moved to APPROVE the New Home Designs for Both Single-Family Homes on Lot 4 and Lot 5 of the Clara Crossing Subdivision, subject to the following conditions:**

- 1. That the applicant constructs the home according to the plans presented to the Heritage Commission.**
- 2. That the Historic District Design Guidelines Part II, Sections 4, 9, 11, and 12 as summarized in the Staff Report be complied with.**
- 3. That the applicant comes back to the Heritage Commission if changes to any items in Condition 2 are proposed.**
- 4. That the applicant provides a color board with material samples for review and approval by the Heritage Commission prior to construction.**
- 5. That this home be required to meet the area, width, and yard regulations (building setbacks) as per Section 17.64.050 of city code. Also, the building height for this home is limited to 35 feet.**

**Mandi Gubler seconded the motion. The motion passed with the unanimous consent of the Commission.**

**2. Continued Discussion: Proposed Walter Home #2 on Lot 5 of Clara Crossing Subdivision (adjacent and east of Lot 4 along Santa Clara Drive). New Home Design Review. Applicants, Neil and Michelle Walter.**

Both homes were discussed concurrently.

Mr. McNulty reported that the City has contracted with a firm to update the General Plan. A kickoff meeting with the City Council, Planning Commission, Heritage Commission, and City staff is tentatively scheduled for Tuesday, January 7, 2024. More information to come soon.

**3. Adjournment.**

The Heritage Commission Meeting adjourned at approximately 4:26 PM.

Approved: \_\_\_\_\_  
Sherry Laier, Clerk



City of Santa Clara  
2603 Santa Clara Drive  
(435) 656-4690, Ext. 225  
jmcnulty@sccity.org

Staff Report

## Heritage Commission Summary and Recommendation

**Public Body:** Santa Clara City Heritage Commission

**Meeting Date:** April 17, 2025

**Current Zone:** Historic District/Mixed-Use

**Property Address:** 3013 Santa Clara Drive

**Applicant Name:** Kathy Barton

**Staff Planner:** Jim McNulty

**City Staff Recommendation:** Approval with conditions

### PROJECT DESCRIPTION

The applicant, **Kathy Barton**, is proposing a **Short-Term Rental** property in the Historic District/Mixed-Use Zone. The subject property is approximately 0.46 acres (20,038 sq. ft.) in size and located at 3013 Santa Clara Drive. The existing home on the property was completed in 1971 with a main floor square footage of 1,700 square feet. The full basement below the main level of the home is also 1,700 square feet (**3,400 sq. ft. total**) in size. The home incorporates a **“Ranch Style” of architectural design** found in the Historic District most commonly built between the 1930s to 1960s. The main floor of the home will remain as an owner-occupied residence, with the basement being used for a short-term rental.

**Part 1, Section 2, of the Historic District Design Guidelines** includes Design Guideline Goals. This section states the following:

“When changes are proposed to property in the Historic District, it is expected that property owners will act to enhance the quality of the Historic District”.

Upon reviewing this section, City staff have determined that the application **meets the Design Guideline Goals, Items A through L.**

### SITE & VICINITY DESCRIPTION

The subject property is located at 3013 Santa Clara Drive. The property has frontage on Santa Clara Drive. The property is improved and includes an existing single-family home.

## PROJECT REVIEW ITEMS

---

City staff have reviewed Chapter 17.74, Historic District/Mixed Use Zone. Section 17.74.035 includes Conditional Uses that may be **recommended by the Heritage Commission and approved by the Planning Commission** within this zoning district. A Short-Term Rental property is identified as a Conditional Use with the following specific requirements:

1. Each short-term residential rental property shall have one parking space for each bedroom.
  - a. *The proposed short-term rental includes 3 bedrooms in the basement of this home. The applicant has provided photos which indicate that sufficient parking is available in the driveway and carport area to park the owners two (2) vehicles, and three (3) additional vehicles as required by the Historic District Mixed Use Zone.*
2. The owner, or the property manager, of a short-term residential property shall obtain a yearly residential business license as required by Santa Clara City.
  - a. *The owner has applied for a yearly business license application. However, the proposed short-term rental must be approved prior to City sign-off of the application.*
3. Short-term residential properties shall meet all other standard requirements of the zone.
  - a. *It appears that the proposed application meets these requirements. The Conditional Use Permit application will be reviewed by the Planning Commission to determine compliance with Chapter 17.40 of City Code.*
4. There shall be no violations of laws, ordinances, or regulations of this Code, with any violation being grounds for termination/revocation of the conditional use permit.
  - a. *City staff are unaware of any violations of laws, ordinances, or regulations of City Code.*

## CITY STAFF RECOMMENDATION

---

City staff recommends that the Heritage Commission consider recommending approval of a proposed Short-Term Rental property at 3013 Santa Clara Drive subject to the following conditions:

1. That a minimum of three (3) parking spaces for the short-term rental be provided in the driveway or carport area as required by City Code.
2. That the main floor of the home remains as an owner-occupied residence, with the basement to be used for a short-term rental.
3. That the Heritage Commission decide if additional items need to be addressed by the applicant.
4. That the Conditional Use Permit application proceeds to the Planning Commission for review and approval prior to issuance of a business license.



# HERITAGE COMMISSION APPLICATION

**AS PROVIDED BY SANTA CLARA, UTAH, ZONING ORDINANCE CHAPTERS 17.74 AND 17.76**

The undersigned applicant(s) is/are the owner(s) of the following legally described property, or an authorized representative of owner(s): (Include Subdivision Name, Lot/Parcel Number, and Street Address):

3013 Santa clara dr. Santa clara utah  
owner: Rick & Kathy Barton

Attach a site plan/plot plan, drawn to scale, of the property with the following details: *Im not changing anything on property*

1. Show existing building(s), and their location on the lot with dimensions to property lines and each other.
2. Show any proposed building(s), additions, and their location on the lot with dimensions to property lines and each other.
3. Show the location of any existing or proposed accessory buildings on the property.
4. Show parking lot layout and points of ingress/egress if applicable.
5. Include any other pertinent information (**project narrative and photos of the home**).

Attach building plans/architectural drawings to scale after reviewing the **2024 Historic District Design Guidelines** document with the following details:

1. Proposed building elevations. *N/A*
2. Proposed building materials and colors.
3. Other drawings (e.g., schematics, renderings, etc.).
4. Include additional information as per the **2024 Historic District Design Guidelines**.

*The Heritage Commission acts as a Design Review Committee for new construction, remodeling, or new signs within the Santa Clara Historic District. Review your plans and be sure all details have been included before submitting your application. The Heritage Commission meets on the 3rd Thursday of the month as needed. Please submit your application a minimum of 10 days before the meeting date to allow for city staff review.*

*Kathy Barton*  
Signature Applicant(s)/Rep

*3013 Santa clara dr.*  
Address Applicant(s)/Rep

*Kathy Barton*  
Printed Name of Applicant(s)/Rep

*435-669-7831 rbartoncon@yahoo*  
Phone Number/Email

Kathy  
Burton  
3013  
Santa  
clara  
dr.

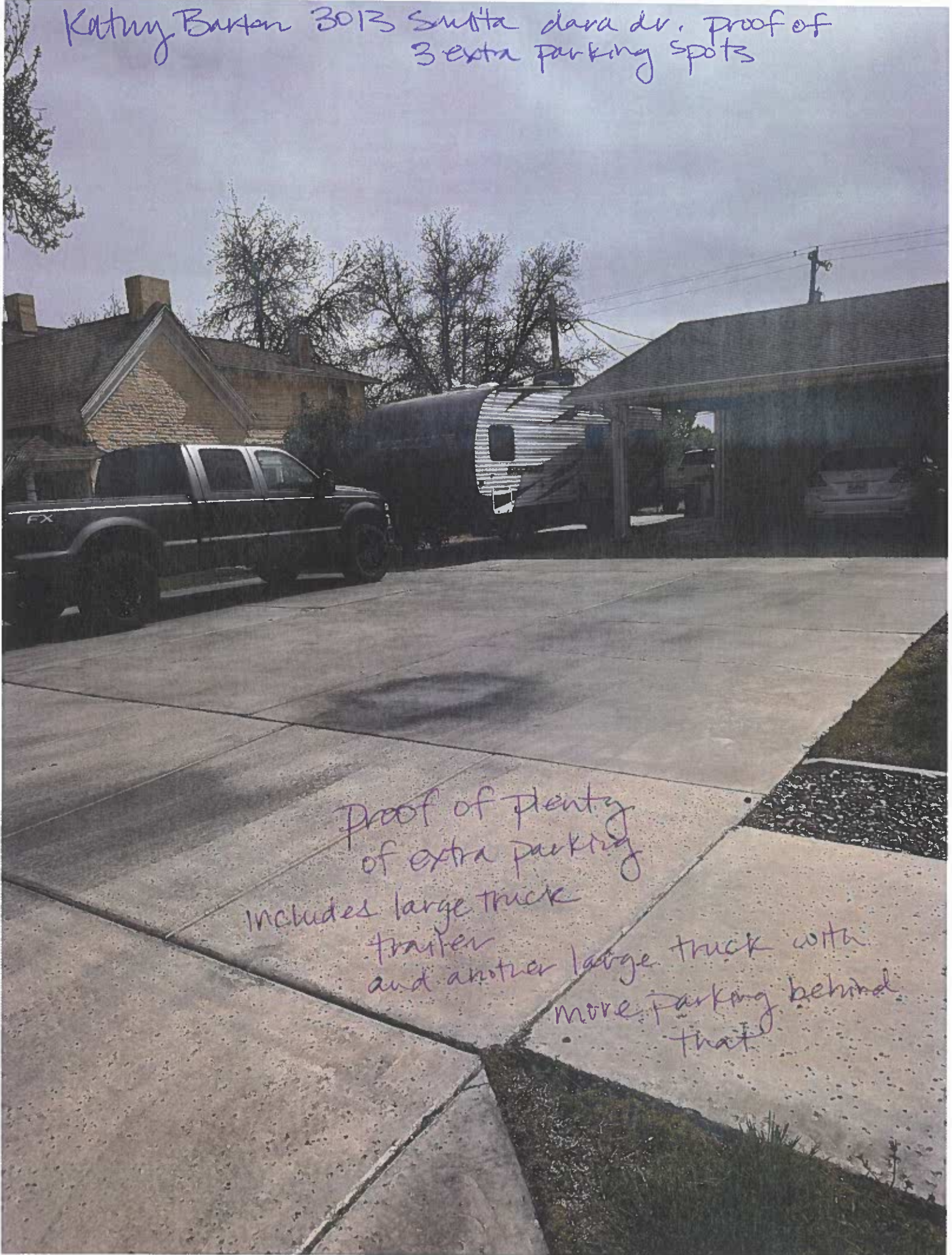
Site  
map  
with  
stairs  
and  
parking



Site  
map  
showing  
proof  
of  
parking  
for  
3 plus  
cars



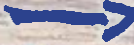
Katlyn Barton 3013 Smith dave dr. proof of  
3 extra parking spots



Proof of plenty  
of extra parking  
includes large truck  
trailer  
and another large truck with  
more parking behind  
that



Stair well



Kathy Barton  
2013 Santa Clara Dr  
Entrance to Stair well



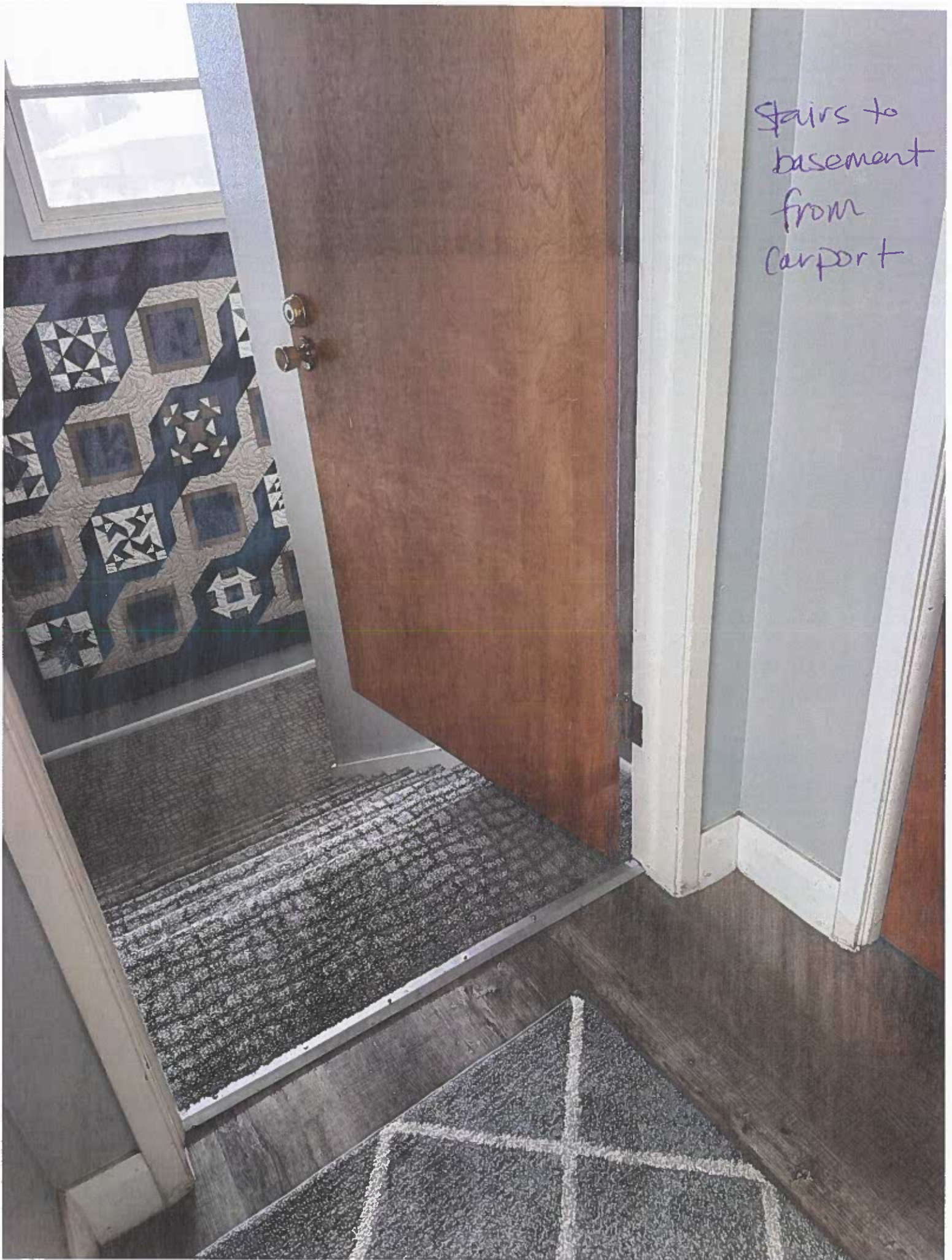


Main entrance  
from carport  
Door  
for short  
term  
rental

Katny Barton  
3013 Santa Clara Dr.

Short term  
permit photos

Stairs to  
basement  
from  
carport





YOUR SPEED

**BUSINESS LICENSE APPLICATION**

**CITY OF SANTA CLARA**

2603 SANTA CLARA DRIVE  
SANTA CLARA, UTAH 84765

PHONE: (435) 673-6712 FAX: (435) 628-7338 WEB SITE: www.sccity.org

**GENERAL LICENSE**

FEE: \$50.00

TRC  
3.27.25  
Waiting F/Sketon -

DATE: 3/20/25

Business License Type:  Commercial  Home Occupation  Beer or Alcohol  Tobacco  
 Short Term Rental  Long Term Rental  Accessory Dwelling Unit (ADU or IADU)  
Check all that apply-complete separate applications for beer, alcohol, or tobacco licenses

Name of Business: Katny Barton

Address at Which Business is conducted: 3013 Santa clara dr.  
Street City State Zip

Mailing Address (if different): \_\_\_\_\_

Business Phone: 435-669-7831 Emergency Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Name of Applicant: Katny Barton Phone: \_\_\_\_\_

Applicant Address: 3013 Santa clara dr.  
Street City State Zip

Email Address: kbarntoncon@yahoo.com Local Contact name & phone #: I am resident  
(Short term Rental business if owner is not Washington County resident)

Specify Business to be conducted: short term rental

Business is:  Corporation  Sole Proprietorship  Partnership  Limited Liability Company

Dept. of Commerce Entity #: \_\_\_\_\_ DOPL License # if applicable (Attach copy): \_\_\_\_\_

Federal Tax ID#: \_\_\_\_\_ Sales Tax # (Attach Copy): \_\_\_\_\_

List all Owners other than Applicant: \_\_\_\_\_

If required to be licensed by State, Check here:  **ALSO: ATTACH COPY OF STATE LICENSE**

**Copy of Driver's License or other Proof of Identity (Please attach copy)**

Will tobacco products be sold at business?  Yes  No (If yes, must obtain Tobacco Sales Business License)

Is this a Sexually Oriented Business?  Yes  No

List Any Other Business Owned by Applicant (Name & Address): \_\_\_\_\_

HOME OCCUPATION ORDINANCE: (If Applicable, Applicant must obtain Home Occupation Conditional Use Permit Prior to Obtaining a Business License.) **I will comply with the provisions of the City's Ordinance for Home Occupation**

Signature: Katny Barton Date: 3/20/25

Application Completed By (please print): \_\_\_\_\_ Title: \_\_\_\_\_

I understand that falsifying any information on this application constitutes sufficient cause for Rejection or Revocation of my License. I also understand that the City License Officer may require additional information as permitted by the City Ordinance, and also agree to supply the same as part of this application.

Authorized Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Note: No Business License will be issued without Proof of Registration of Business Name with the State of Utah and a Copy of all Documents Requested.**

**OFFICE USE:** Home Occupation Issued? [Yes] [No] CUP Fee Collected? [Yes] [No] Copy Attached? [Yes] [No]  
Proof of Registration with the State? [Yes] [No] Copy of Current State License? [Yes] [No]  
Fire Safety Inspection Date: \_\_\_\_\_  
License Fee: \$ \_\_\_\_\_ Late Fee: \$ \_\_\_\_\_ City Approved by: \_\_\_\_\_ City License # \_\_\_\_\_

Need sketon

UTAH VSN

DRIVER LICENSE



4d DLN **147225189** 4b EXP **04/23/2032**  
 3 DOB **04/23/1968** 4a ISS **02/05/2024**  
 1 **BARTON**  
 2 **KATHARINE LAYTON**  
 8 **3013 SANTA CLARA DR**  
**SANTA CLARA, UT 84765**  
 9 CLASS **D** 9a END **NONE**  
 12 REST **A**  
 15 SEX **F**  
 16 HGT **5'-05"**  
 17 WGT **165 lb**  
 18 EYES **BRO**  
 19 HAIR **BRO**  
 5 DD **93527176**

♥ DONOR Y

04/23/68

*Katharine W. Layton*

21 147225189UTZVRL01  
Rev 06/01/2021  
04/23/1968



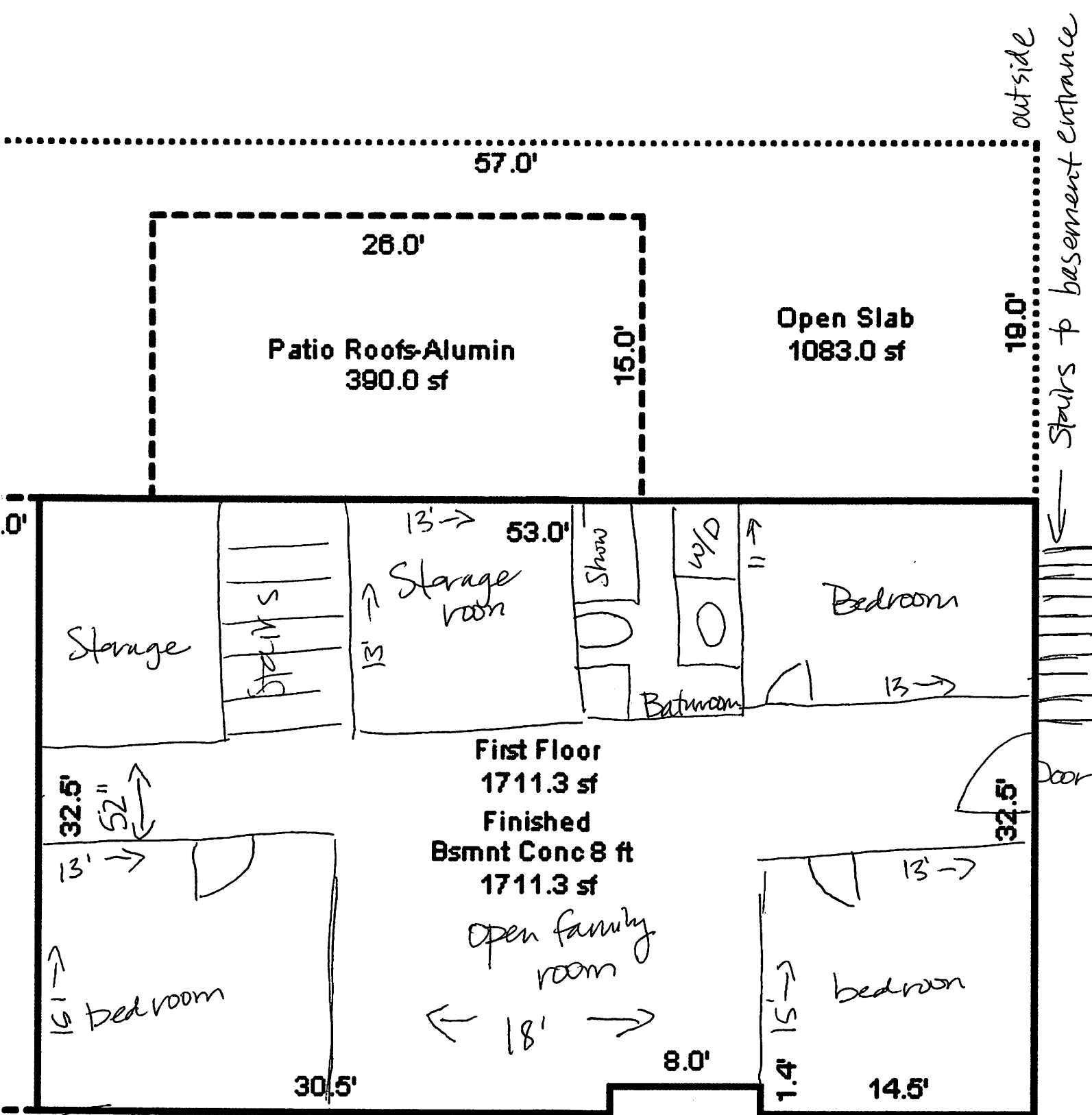
CLASS D - ALL VEHICLES NOT REQUIRING A CDL

END None

REST A-No Restrictions



Military and military dependents - Valid until 90 days after discharge or termination of orders.  
US DOS/DOD employee/dependent - Valid until 90 days after termination/assignment change.



outside  
 ↓ Stairs to basement entrance

Rick: Katmy Barton  
 30B Santa clara dr  
 Santa clara, ut.

map of basement for vacation rental



City of Santa Clara  
2603 Santa Clara Drive  
(435) 656-4690, Ext. 225  
[jmcnulty@sccity.org](mailto:jmcnulty@sccity.org)

---

|              |
|--------------|
| Staff Report |
|--------------|

---

## Heritage Commission Summary and Recommendation

**Public Body:** Santa Clara City Heritage Commission  
**Meeting Date:** April 17, 2025  
**Current Zone:** Historic District/Mixed Use  
**Property Address:** 1401 Vernon's Street  
**Applicant Name:** Mikayla Frei  
**Staff Planner:** Jim McNulty  
**City Staff Recommendation:** Approval with conditions

---

### PROJECT DESCRIPTION

---

The applicant, Mikayla Frei, is proposing two permanent awnings in front of Frei's Fresh Produce. The first awning is proposed on the southeast side of the building. This awning is 14' x 22' (308 square feet) and 10' in height. The second awning is proposed on the northeast side of the building. This awning is 20' x 30' (600 square feet) and 10' in height. The proposed materials include **steel posts (powdercoat brown), and Aluma wood patio coverings (Spanish brown with adobe roof pans)**. The applicant has indicated that the awnings will provide necessary shade for fruit and produce during the summer, as well as outdoor display creating an attractive front for the existing business. A project narrative and pictures of the proposed awning are attached for your review. Additionally, a Site Plan has been included which shows the location of the proposed awnings on the property.

The subject property is in **the Historic District/Mixed Use Zone**. The existing commercial use (fruit and produce stand) is permitted within the zone. The Heritage Commission review is the first step in the process for this item. The Planning Commission is also required to review and approve this proposal.

---

### SITE & VICINITY DESCRIPTION

---

The subject property is approximately 0.33 acres (14,375 square feet) in size and located at 1401 Vernon's Street. The property has frontage along Vernon's Street. Existing single-family homes abut the north and south property lines, with Frei's Market to the east and across the street.

## PROJECT REVIEW ITEMS

---

City staff have reviewed the Historic District Design Guidelines and determined that the following items need to be addressed:

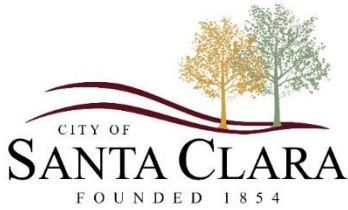
1. **Part II, Section 6, Awnings & Canopies:** Awnings and canopies are encouraged to shelter patrons as well as adding to the pedestrian streetscape. Awnings and canopies shall be designed and placed so that they do not span or detract from character defining details. Awnings and canopies shall be complimentary to the color scheme of the structure and unique color palettes of the area. **The proposed awnings are intended to provide needed shade for fruit and produce, and pedestrians in the summer months. The proposed location for the two (2) awnings does not appear to detract from the existing "Market Warehouse" building. Additionally, it appears that the color scheme does not detract from the building.**
2. **Part II, Section 12 Roof Design:** The roof form, its pitch, materials, and associated parapets are all character-defining features for a building. Roof forms and planes should vary to add visual interest to the street environment, provided they're aesthetically appropriate. Roof materials shall be fire-retardant and non-reflective including asphalt shingles (wood appearance). **The proposed roof materials are fire-retardant and non-reflective (metal products) with a gentle pitch for drainage.**
3. **Part II, Section 14, Signage:** All signage shall comply with the Santa Clara City adopted sign ordinance and shall be reviewed by the Heritage Commission prior to approval. All signage shall utilize the color scheme as outlined in these design guidelines (Building Colors). **The applicant has not included signage with this request. Any additional project signage will have to be reviewed and approved by the Heritage Commission.**

## CITY STAFF RECOMMENDATION

---

City staff recommends that the Heritage Commission review the proposed permanent awnings for Frei's Fresh Produce at 1401 Vernon's Street and consider recommending approval to the Planning Commission subject to the following conditions:

1. That the applicant be allowed to build the two (2) permanent awnings in front of Frei's Fresh Produce as presented to the Heritage Commission.
2. That the applicant be required to come back to Heritage Commission if changes are made to the proposed plans as presented in the staff report.
3. That the Heritage Commission decide if additional items need to be addressed by the applicant.
4. That the application proceeds to the Planning Commission for approval prior to building permit issuance.



# HERITAGE COMMISSION APPLICATION

## AS PROVIDED BY SANTA CLARA, UTAH, ZONING ORDINANCE CHAPTERS 17.74 AND 17.76

The undersigned applicant(s) is/are the owner(s) of the following legally described property, or an authorized representative of owner(s): (Include Subdivision Name, Lot/Parcel Number, and Street Address):

Mikayla Frei & Bryce Frei  
Address: 1401 Vernons St., Santa Clara, UT 84765

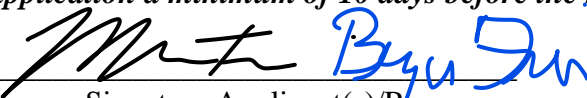
Attach a site plan/plot plan, drawn to scale, of the property with the following details:

1. Show existing building(s), and their location on the lot with dimensions to property lines and each other.
2. Show any proposed building(s), additions, and their location on the lot with dimensions to property lines and each other.
3. Show the location of any existing or proposed accessory buildings on the property.
4. Show parking lot layout and points of ingress/egress if applicable.
5. Include any other pertinent information (**project narrative and photos of the home**).

Attach building plans/architectural drawings to scale after reviewing the **2024 Historic District Design Guidelines** document with the following details:

1. Proposed building elevations.
2. Proposed building materials and colors.
3. Other drawings (e.g., schematics, renderings, etc.).
4. Include additional information as per the **2024 Historic District Design Guidelines**.

*The Heritage Commission acts as a Design Review Committee for new construction, remodeling, or new signs within the Santa Clara Historic District. Review your plans and be sure all details have been included before submitting your application. The Heritage Commission meets on the 3rd Thursday of the month as needed. Please submit your application a minimum of 10 days before the meeting date to allow for city staff review.*

  
Signature Applicant(s)/Rep

1401 Vernons St., Santa Clara, UT 84765

Address Applicant(s)/Rep

Mikayla Frei Bryce Frei

Printed Name of Applicant(s)/Rep

435-574-8172, freisfreshproduce@gmail.com

Phone Number/Email

## Frei's Fresh Produce

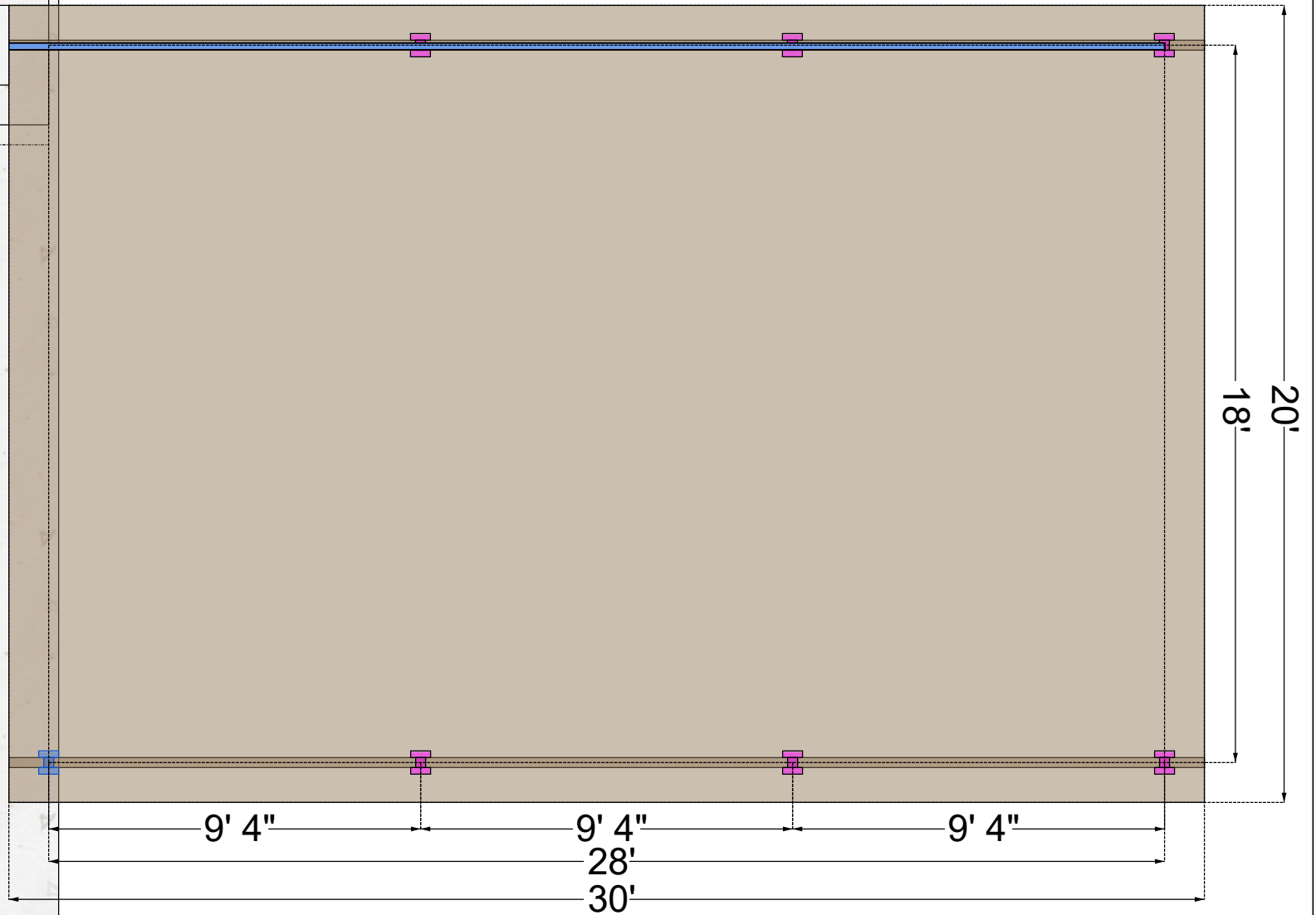
### Permanent Awning Application

Frei's Fresh Produce, LLC is proposing the addition of two permanent awnings. The first will be on the south side of the building. It will be attached to the warehouse and brick column of the warehouse awning. It will be 14' x 22' feet and 10' in height. The posts are Powdercoat brown. The frame will be Spanish Brown and the roof pans will be Adobe. Water will drain off the side into a drain we already have in place.

The second permanent awning is attached to the column of the warehouse awning. It is 20' x 30' with a 10' height. Its roof will have a 12" pitch to create an amphitheater effect. The back wall will also include a privacy screen for a shade from the afternoon sun. Colors will be the same as the south awning.

Both awnings are necessary for shade to keep our produce from cooking in the summer sun. They will allow us more outdoor display space to create an attractive front for the business to bring in foot traffic. Materials being used are steel posts and Alumawood Patio coverings.

Frei, Mikayla  
 Attach to wall 9'  
 (7) 7" post 1 on concrete  
 6 in footings  
 24x24x24 Dirt???  
 3x8 beams  
 Privacy panel



Scale: 1/4" = 1 ft



**Customer Info**

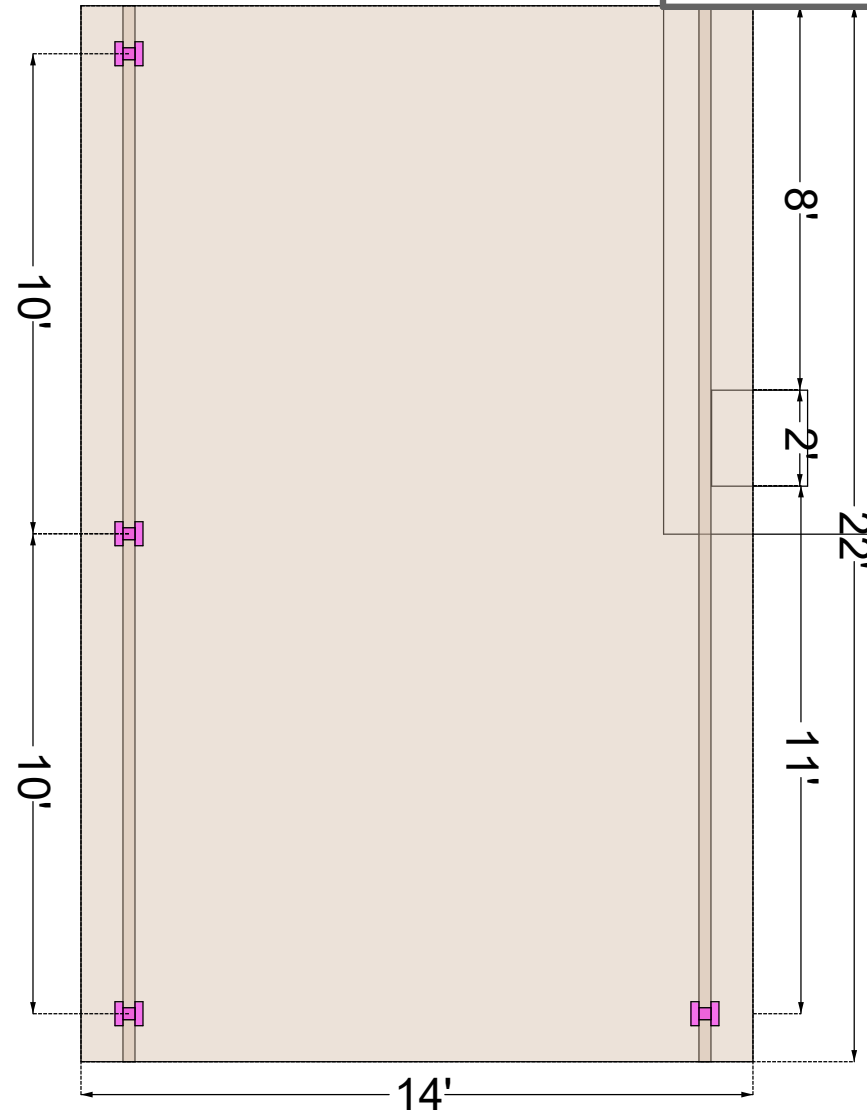
Owner: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I have reviewed and I give my approval to proceed with the construction of this project.

Customer: \_\_\_\_\_ Date: \_\_\_\_\_

Scheduling concerns: Pavers: \_\_\_\_\_ Electrical: \_\_\_\_\_ Landscape: \_\_\_\_\_

Frei, Mikayla  
Attach to wall 9'  
(4) 7" post on concrete  
3x8 beams



Scale: 1/4" = 1 ft



**Customer Info**

Owner: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I have reviewed and I give my approval to proceed with the construction of this project.

Customer: \_\_\_\_\_ Date: \_\_\_\_\_

Scheduling concerns: Pavers: \_\_\_\_\_ Electrical: \_\_\_\_\_ Landscape: \_\_\_\_\_

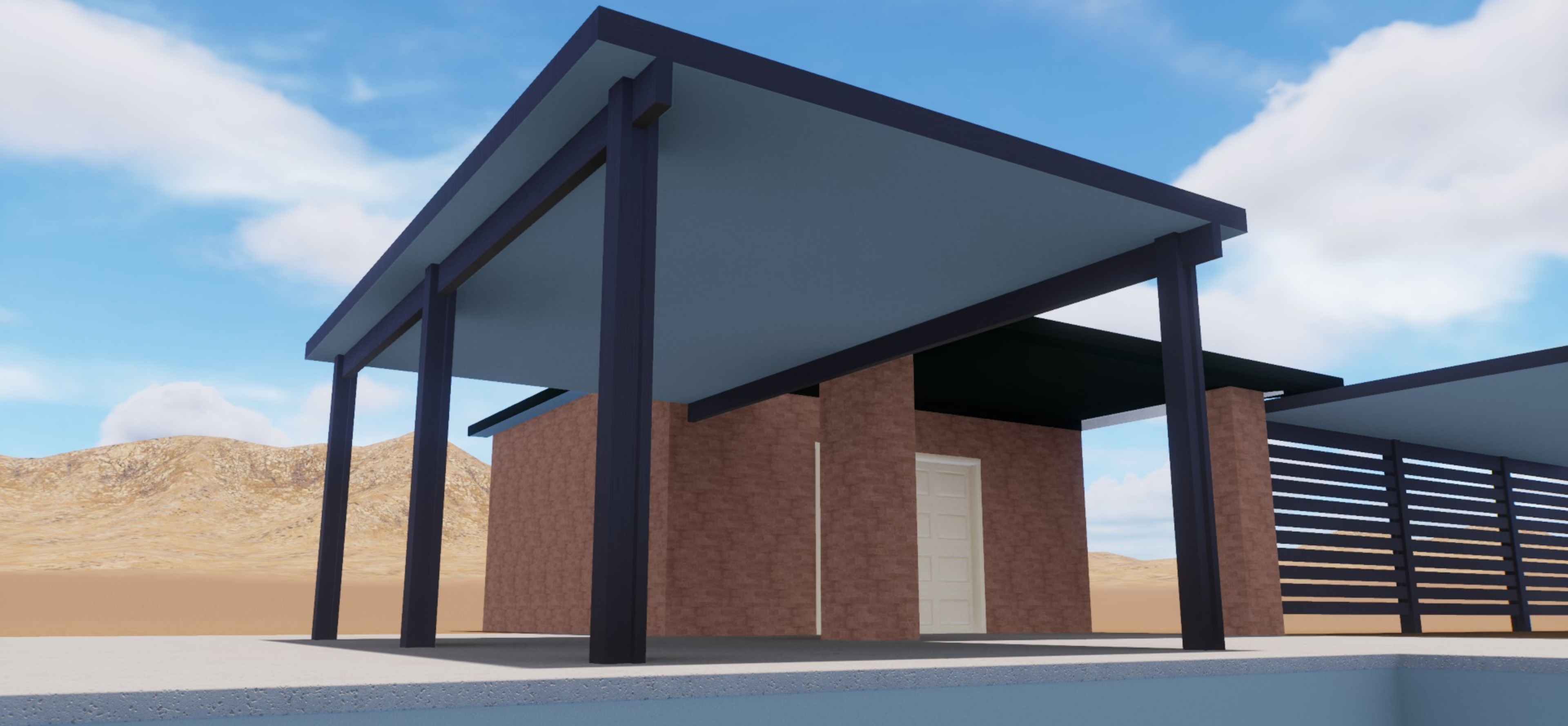




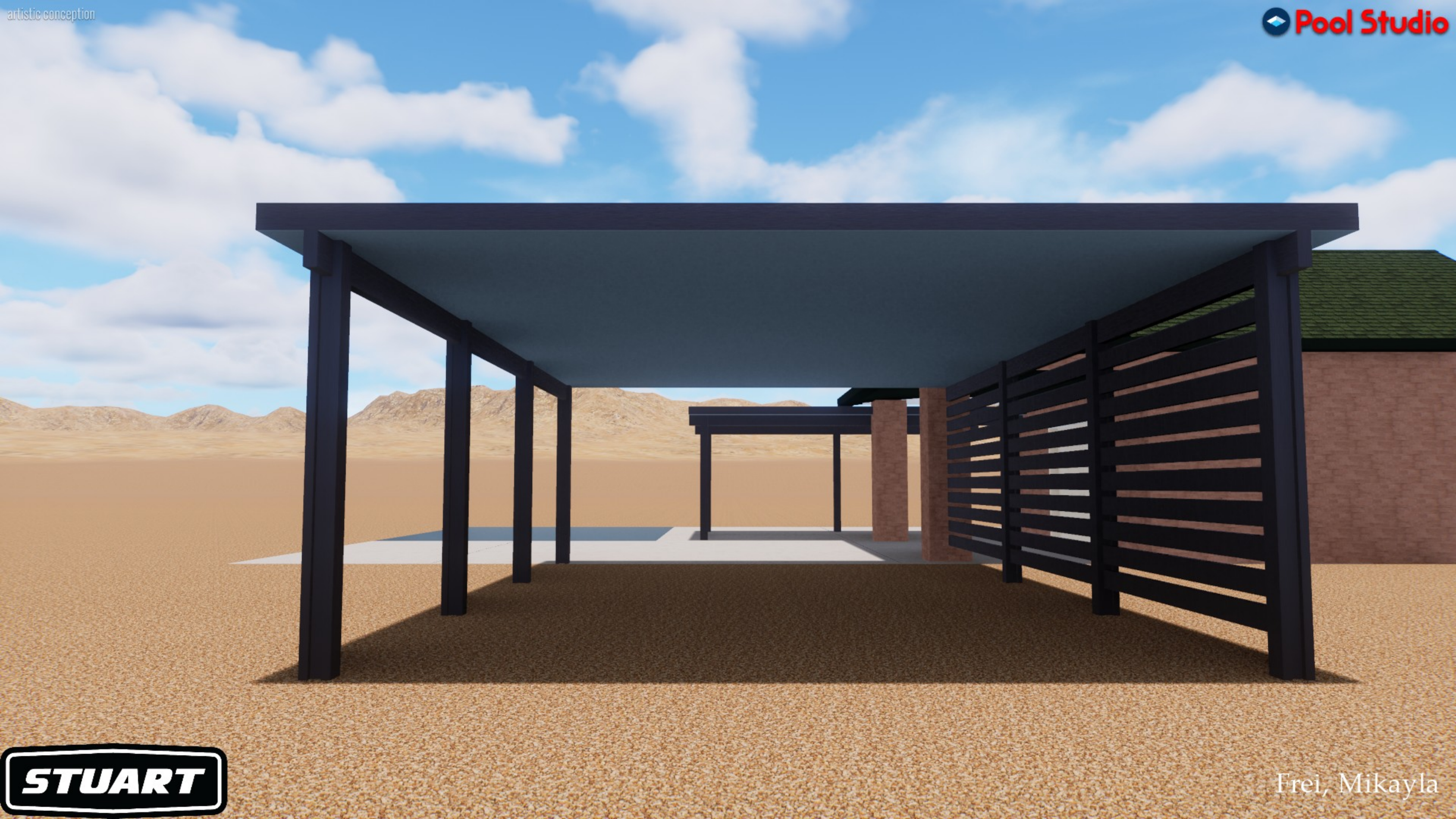


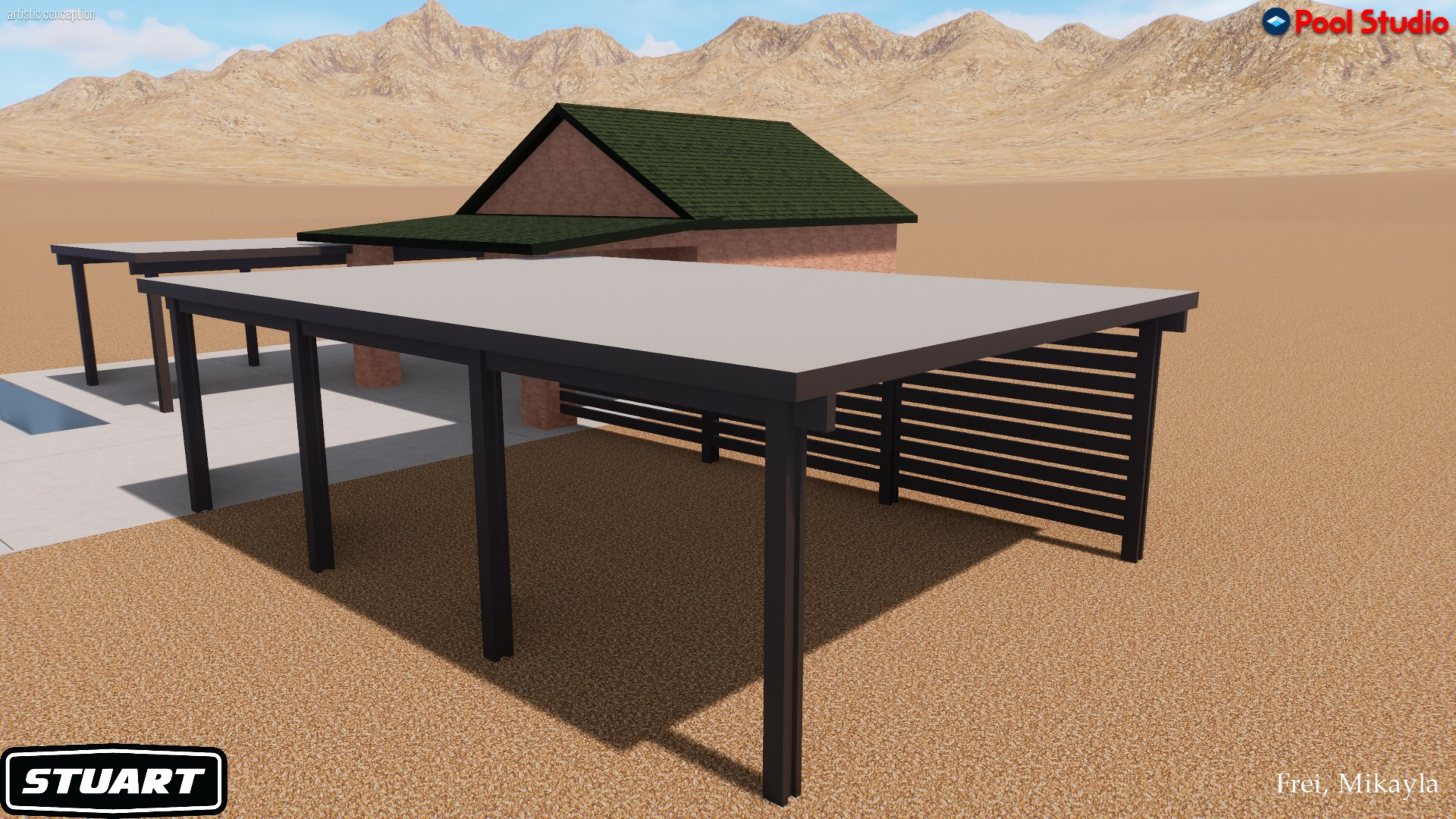
**STUART**

Frei, Mikayla







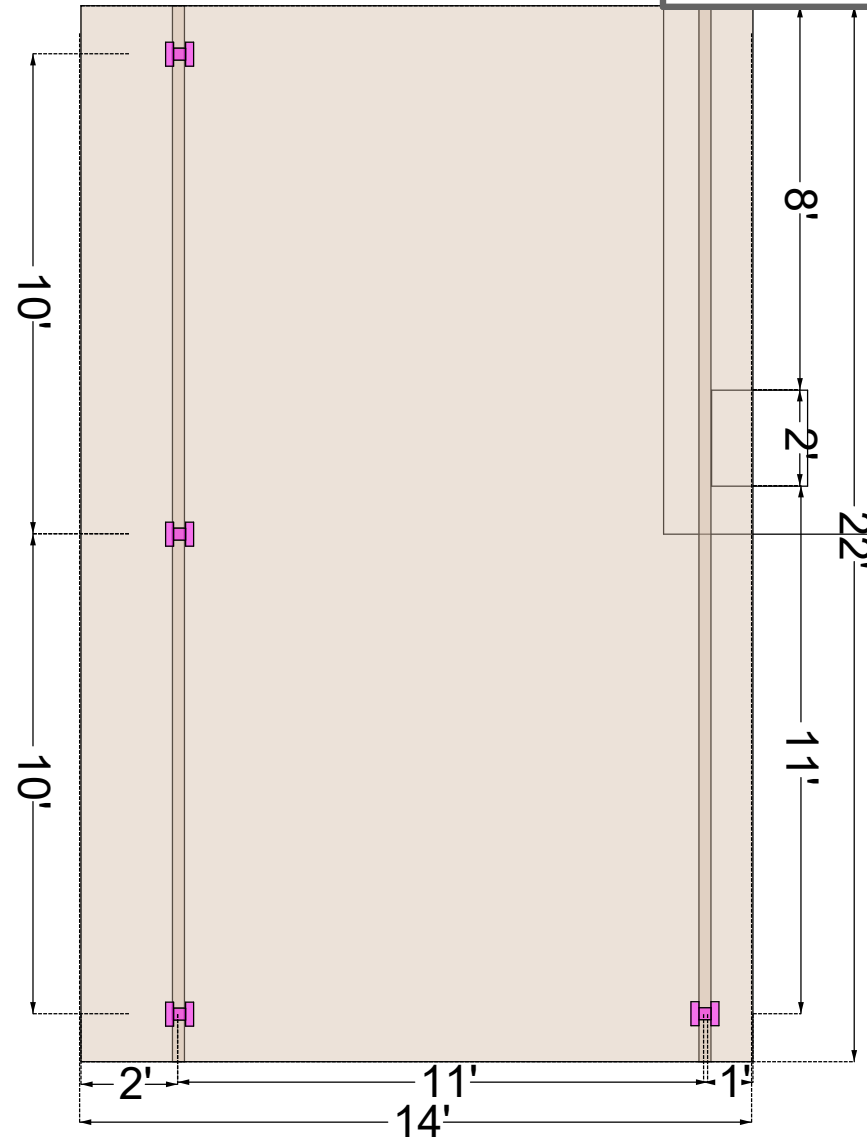






Scale: 1/32" = 1 ft

Frei, Mikayla  
 Attach to wall 9'  
 (4) 7" post on concrete  
 3x8 beams



Scale: 1/4" = 1 ft



**Customer Info**

Owner: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I have reviewed and I give my approval to proceed with the construction of this project.

Customer: \_\_\_\_\_ Date: \_\_\_\_\_

Scheduling concerns: Pavers: \_\_\_\_\_ Electrical: \_\_\_\_\_ Landscape: \_\_\_\_\_