

EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT
Duchesne County Building
Board Meeting – March 12, 2025, at 7:00 PM

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Chairman Matthew G Betts, at 7:00 pm.

Meeting Attendees:

Chairman Matt Betts, Co-Chairman Chet Clayburn, board member, Clinton Moon, Chet Hansen and Connie Sweat, Josh Byrnes District Manager; Danny Swasey, Skyler Cozzins from Forsgren Engineering, and Clerk JoAnn Evans taking meeting minutes.

Absent:

None

Public Comment:

None

Conflict of Interest:

Board Member Connie Sweat stated that she could have a conflict of interest because she sits on the following boards; Duchesne County Water Conservancy Board, and Pinon Forest Water Board. Chairman Matt Betts stated he is responsible for the maintenance on HWY 87 where the EDCWID has a pipeline buried.

Minutes:

The board reviewed the minutes from February 5, 2025, **regular and working meeting**. Co-Chairman Chet Clayburn made the motion to approve the minutes. Board member Connie Sweat seconded the motion. All board members present voted aye, and the motion passed.

Review of Budgets, Bank Statements, Accounts Payable, Payroll, Reconciliation, etc.

Board member Chet Hansen motioned to accept accounts payable, reconciliations, checks and payroll as presented. Board member Connie Sweat seconded the motion. All board members present voted aye, and the motion passed.

Update to the Utah Pipeline and Tank:

Skyler Cozzins stated the walls on the tank need more work done to them. JRock still needs to do cleanup and do some sanding on the walls. They should be done by tomorrow afternoon. The 7-day concrete breaks are looking good. They are between 4200 and 4500 psi. We are waiting for the 14-day concrete breaks to know for sure.

Update to the Bluebench Pump Station:

Skyler Cozzins stated that they will start working on this again very soon. She misspoke last month about when work would be done on it. They will be working on it for the rest of this week.

Update to the Emergency River Crossing:

Patriot is done with work on the river crossing. They are now working on the punch list. Chairman Matt Betts stated that they still need to keep an eye on the line going to the Wilkins place. They worked close to that line, and we didn't want anything to happen to it. Manager Josh Byrnes stated they have done the BAC-T testing and know they are waiting for the comment period to end.

Update to the Burdick Materials Relocating a Water Line from the Kielbasa Pit:

This project is done.

Change Order for the Utahn Pipeline and Tank:

No change orders.

Discussion & Consideration of a New Copier/Printer:

Clerk JoAnn Evans stated that she has not gotten all the information together yet to have the board decide on it.

Discussion & Consideration of Policy Changes:

There are 2 policies that need to be looked at. One is on redoing the work week schedule and the other is on reimbursable mileage and meals when traveling.

Board member Chet Clayburn motioned to change our policy on the work week from Saturday to Sunday to Friday to Saturday. Board member Connie Sweat seconded the motion. All members present voted aye, and the motion passed.

Board member Connie Sweat motioned to change our policy and adopt the reimbursable rate for mileage and meals to the IRS standard. Board member Chet Clayburn seconded the motion. All members voted aye, and the motion passed.

Update from District Manager:

- ❖ Meters – No Discussion
- ❖ Equipment Purchases – No Discussion
- ❖ Antelope Lines – No Discussion
- ❖ Delinquencies – No Discussion

Consideration of Updated Items from the District Manager

None

Adjourned: 7:40 PM

X Matthew G. Betts

Matthew G. Betts
EDCWID Board Chairman

X JoAnn Evans

JoAnn Evans
Clerk/Administrative Assistant