



Wednesday, April 9, 2025
USD Board Business Meeting

826 South 1500 East
Naples, UT

There is a possibility that one or more Board Members may participate in the meeting electronically or by telephone.

The Board of Education may vote to convene in Closed Session, which will be closed to the public, pursuant to Utah Code sections 52-4-204 through 206. The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, rescind, or take no action on any agenda matter.

1. INTRODUCTION 6:00 p.m.

Subject	A. Welcome / Called to Order
Meeting	Apr 9, 2025 - USD Board Business Meeting
Category	1. INTRODUCTION 6:00 p.m.
Access	Public
Type	Procedural

Subject	B. Reverance
Meeting	Apr 9, 2025 - USD Board Business Meeting
Category	1. INTRODUCTION 6:00 p.m.
Access	Public
Type	Procedural

Subject	C. Pledge of Allegiance
Meeting	Apr 9, 2025 - USD Board Business Meeting
Category	1. INTRODUCTION 6:00 p.m.
Access	Public
Type	Procedural

Subject	D. Student Board Member Report - Wilson Liesik
Meeting	Apr 9, 2025 - USD Board Business Meeting
Category	1. INTRODUCTION 6:00 p.m.

Access Public
Type Procedural

Subject E. Celebrations

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 1. INTRODUCTION 6:00 p.m.

Access Public

Type

1. Students of the Month

Subject F. School Reports

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 1. INTRODUCTION 6:00 p.m.

Access Public

Type Informational

1. [Naples Elementary School Report](#) – Deanna Martineau, School Administrator

File Attachments

[Naples Elementary Revised Board Presentation 2025.pdf \(2,637 KB\)](#)

Subject G. Volunteer Brigade - Dr. Laura Foley

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 1. INTRODUCTION 6:00 p.m.

Access Public

Type

Subject H. Patron Input - No items have been received in accordance with Board Policy 002.0720.

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 1. INTRODUCTION 6:00 p.m.

Access Public

Type Procedural

2. BUSINESS/ACTION ITEMS

Subject	A. Consent Calendar
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Meeting	Apr 9, 2025 - USD Board Business Meeting
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Category	2. BUSINESS/ACTION ITEMS
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Access	Public
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Type	Action
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Recommended Action	I motion to approve the consent calendar, including the amended February 12, 2025, Business Meeting minutes, the March 12, 2025, Work Session and Business Meeting minutes, the Brightly contract, and the Monthly Board Financial Update.
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1. Minutes - Troy Timothy, Business Administrator
 - February 12, 2025, Amended Business Meeting
 - March 12, 2025, Work Session
 - March 12, 2025, Business Meeting
2. Contracts Needing Board Approval – Troy Timothy
3. Monthly Board Financial Update – Troy Timothy

File Attachments

[AMENDED 02.12.2025 Business Meeting Pending Minutes.pdf \(293 KB\)](#)
[03.12.2025 Work Session Pending Minutes.pdf \(255 KB\)](#)
[03.12.2025 Business Meeting Pending Minutes.pdf \(322 KB\)](#)
[2025.04.09 - Board Memo Brightly Contract.pdf \(781 KB\)](#)
[2025.04.04 - Memorandum, Monthly Board Financial Update.pdf \(246 KB\)](#)
[FY25 MAR - Revenues & Expenditures By Fund \(1\).pdf \(10 KB\)](#)

Administrative File Attachments

[MBFU Admin. Content - March.pdf \(4,275 KB\)](#)

Subject	B. Policies for Approval on First Reading
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Meeting	Apr 9, 2025 - USD Board Business Meeting
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Category	2. BUSINESS/ACTION ITEMS
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Access	Public
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Type	Action
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Recommended Action	I motion to approve policies 007.0155 Student Enrollment Options, 004.0500 Time and Effort, and 006.0050 Program of Studies and Graduation Requirements, all on first reading.
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1. 007.0115 Student Enrollment Options – Ryan Maughan, Special Programs Director
2. 004.0500 Time and Effort – Troy Timothy, Business Administrator
3. 006.0050 Program of Studies and Graduation Requirements – Christy Nerdin, Secondary Curriculum Director

File Attachments

[007.0115 Student Enrollment Options - Board Memo.pdf \(379 KB\)](#)
[USD Board Memorandum Policy 004.0500.pdf \(112 KB\)](#)
[Memo for Policy 006.0050 Graduation Requirements.pdf \(296 KB\)](#)
[004.0500 Time and Effort Policy.pdf \(73 KB\)](#)

Subject C. Policies for Approval on Second Reading

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 2. BUSINESS/ACTION ITEMS

Access Public

Type Action

Recommended Action I motion to approve 005.0550 Volunteering in District Schools, on second reading.

1. 005.0550 Volunteering in District Schools – Dr. Mistalyn Leis, Human Resources Director

File Attachments

[005.0550 Volunteering In District Schools Board Memo 2nd Reading.pdf \(779 KB\)](#)**Subject D. Approval of PBIS Plans - Ryan Maughan, Special Programs Director**

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 2. BUSINESS/ACTION ITEMS

Access Public

Type Action

Recommended Action I motion to approve the PBIS plans for all district schools.

File Attachments

[PBIS board memo 2025.pdf \(152 KB\)](#)

Administrative File Attachments

[PBIS School Plans 24-25.pdf \(3,193 KB\)](#)**Subject E. Approval of Foreign Exchange Students - Christy Nerdin, Secondary Curriculum Director**

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 2. BUSINESS/ACTION ITEMS

Access Public

Type Action

Recommended Action I motion to approve 8 foreign exchange students for enrollment in USD for the 2025-2026 school year.

File Attachments

[Memo for Foreign Exchange Students 25-26.pdf \(154 KB\)](#)

Subject F. Approval of 2025-2026 District Improvement Plan - Dr. Rick Woodford, Superintendent

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 2. BUSINESS/ACTION ITEMS

Access Public

Type Action

Recommended Action I motion to approve the 2025-2026 District Improvement Plan as drafted.

File Attachments

[USD Board Memorandum District Improvement Plan 04-2025.pdf \(110 KB\)](#)

[District Improvement Plan 25-26.pdf \(481 KB\)](#)

Subject G. Personnel Changes - Dr. Mistalyn Leis, Human Resources Director

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 2. BUSINESS/ACTION ITEMS

Access Public

Type Action

Recommended Action I motion to approve the personnel changes.

File Attachments

[Memo Board Approval List April 2025.pdf \(273 KB\)](#)

Administrative File Attachments

[Public HR Board Approval List April 2025.pdf \(221 KB\)](#)

Executive Content

If necessary, a board member may make a motion to enter into Closed Session to discuss matters allowable under Utah Education Code. One or more of the 7 allowable reasons must be stated in the motion. Please use the attached document for guidance and to ensure proper language for the motion.

Note: Two-thirds vote is required before the Board can legally enter into a Closed Session. A roll call vote is required.

3. INFORMATIONAL/DISCUSSION ITEMS

Subject A. Purchases Over \$50,000 - Troy Timothy, Business Administrator

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 3. INFORMATIONAL/DISCUSSION ITEMS

Access Public

Type Informational

File Attachments

[2025.04.09 - Board Memo Purchases over \\$50k.pdf \(1,628 KB\)](#)

Subject B. Calendar Items - Dr. Rick Woodford, Superintendent

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 3. INFORMATIONAL/DISCUSSION ITEMS

Access Public

Type Informational

File Attachments

[Calendar Items 04.09.2025.pdf \(144 KB\)](#)[UINTAH Arts Events.png \(2,576 KB\)](#)

Subject C. Superintendent and/or Board President follow-up or clarification on items discussed during the meeting

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 3. INFORMATIONAL/DISCUSSION ITEMS

Access Public

Type

4. CLOSED SESSION

Subject A. Strategy Session for the Sale of Real Property

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 4. CLOSED SESSION

Access Public

Type

Administrative File Attachments

[2025.04.02 Board Memo - REPC Contract Lapoint.pdf \(87 KB\)](#)[REPC - Lapoint.pdf \(568 KB\)](#)

Subject B. Strategy Session to Discuss Pending Litigation

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 4. CLOSED SESSION

Access Public

Type

Executive File Attachments

[\[http\]\[W15EJACQ0D2ZIC\]\[v\]\[020\] Memorandum Decision and\].pdf \(342 KB\)](#)
[Johnson case ruling.pdf \(53 KB\)](#)

Subject C. Discussion of the Character and Professional Competence of an Individual

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 4. CLOSED SESSION

Access Public

Type

Subject D. Evaluation of Superintendent and Business Administrator

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 4. CLOSED SESSION

Access Public

Type

5. ADDITIONAL BUSINESS/ACTION ITEMS

Subject A. Approval of the Sale of Real Property

Meeting Apr 9, 2025 - USD Board Business Meeting

Category 5. ADDITIONAL BUSINESS/ACTION ITEMS

Access Public

Type

Administrative File Attachments

[2025.04.02 Board Memo - REPC Contract Lapoint.pdf \(87 KB\)](#)
[REPC - Lapoint.pdf \(568 KB\)](#)

6. ADJOURNMENT

Subject A. Meeting Adjourned

Meeting Apr 9, 2025 - USD Board Business Meeting

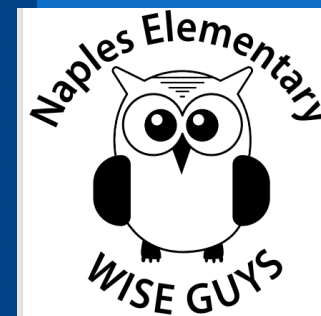
Category 6. ADJOURNMENT

Access Public

Type

Action

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during board meetings should notify Shawwna Muhme at 826 South 1500 East, Naples, Utah, or call 781-3100 ext 1001, at least five (5) days prior to the meeting. The Uintah School District does not discriminate on the basis of race, religion, color, national origin, sex, age or disability, in admission or access to, or treatment of, employment or in its educational programs or activities. Inquiries may be referred to Mistalyn Leis, at 826 South 1500 East, Naples, Utah, 781-3100 ext. 1005.

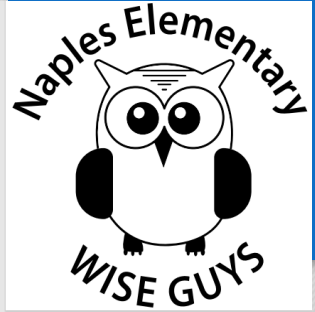


Naples Elementary

Responsible, Respectful and Ready to Learn

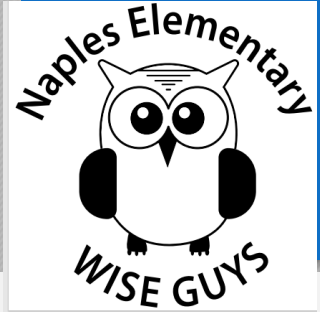
2024-2025

Demographics of Naples Elementary



- Total Student Enrollment: 460 students
- 19 Classroom teachers
- Average Class Size: 22-27 students
- Title I School
- Economically Disadvantaged Population: 58%
- Special Education Population: 22%
- English Language Learners: 12%

Who WE ARE and What we VALUE!



STUDENT CELEBRATIONS



ACADEMIC GROWTH & ACHIEVEMENT

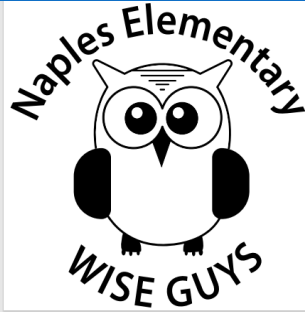


PARENT & COMMUNITY INVOLVEMENT



POSITIVE LEARNING ENVIRONMENT

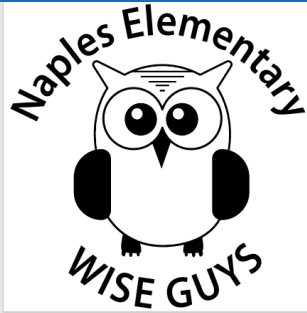
STUDENT CELEBRATIONS:



- Monthly Assemblies/Weekly Recognitions
- Reading Recognitions
- Schoolwide Celebrations
- TAP Night Performances
- Student Council Leadership Opportunities
- Service-Learning Activities



Assemblies *READING CELEBRATIONS* 100 Bucket Fillers



**HOUSES that MET their JANUARY
READING GOAL!!**

***K-1 Hufflepuff: 38,408**

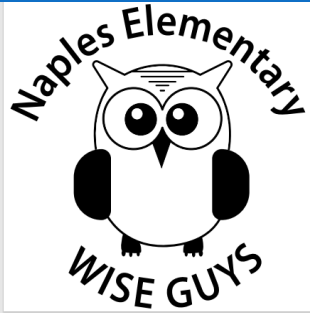
***4th Gryffindor: 47,649**

***5th Slytherin: 18,160**

**825,479 min read / 1,000,000 Goal –
174,521 to make the GOAL and WIN
the MOVIE!**



TAP Night * STUDENT COUNCIL * Service Learning



TAP Night Presentations



Student Gratitude Mural



Student Council



TAP Night Presentations



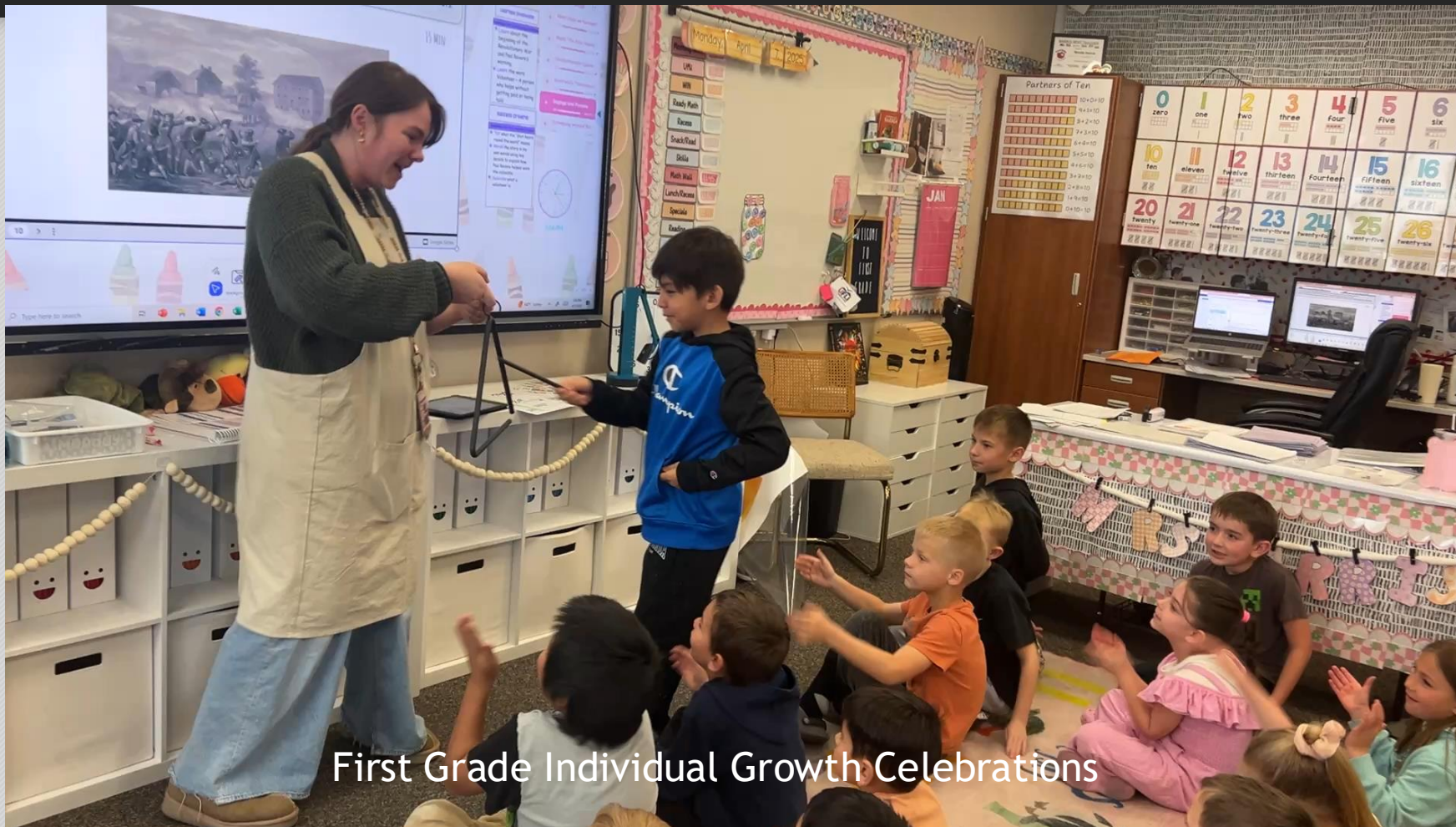
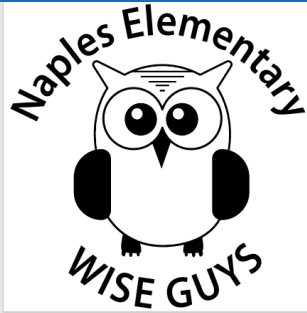
Food Drive



Hat and Glove Drive

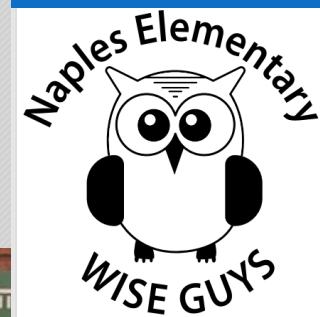


ACADEMIC GROWTH and ACHIEVEMENT:

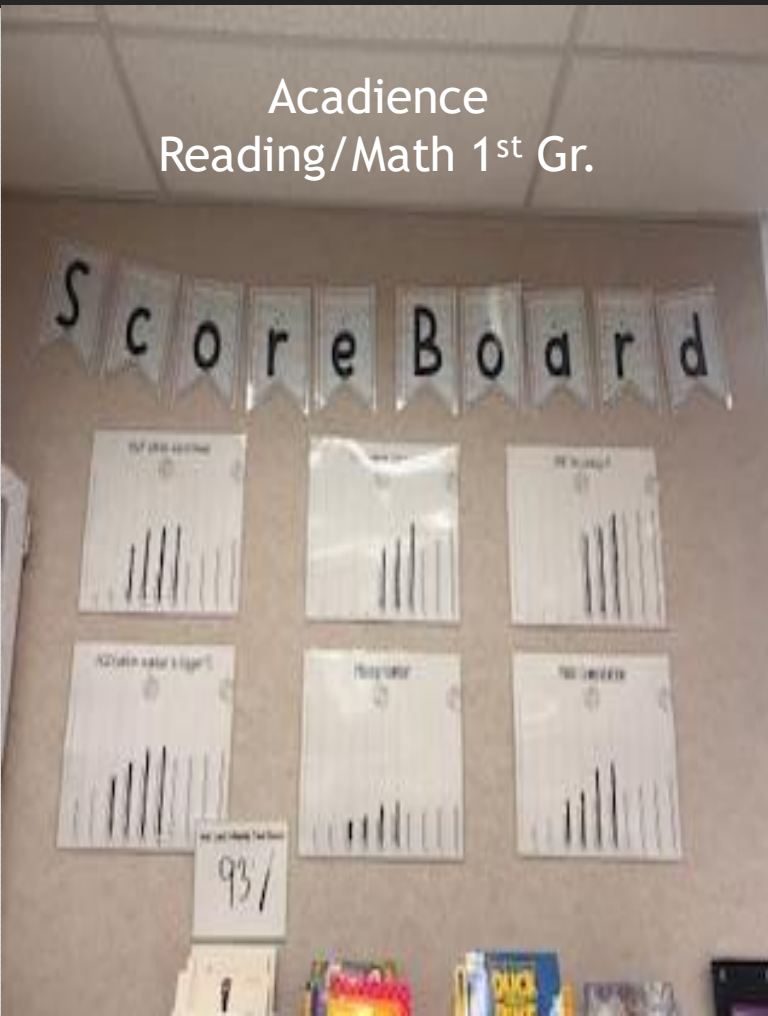


First Grade Individual Growth Celebrations

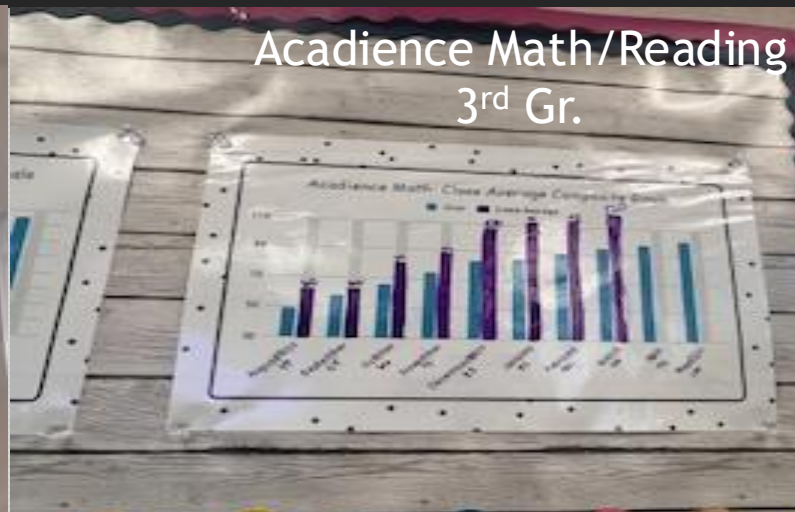
Classroom *SCOREBOARDS*



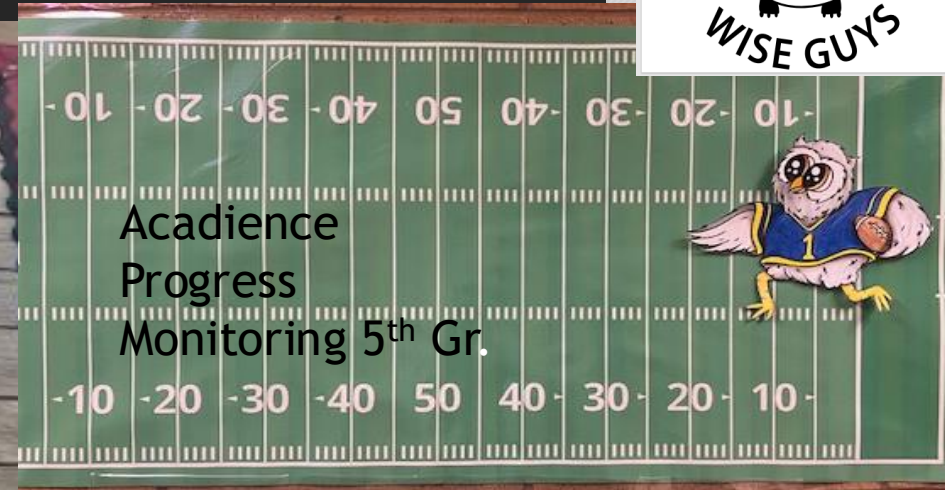
Acadience
Reading/Math 1st Gr.



Acadience Math/Reading
3rd Gr.



Acadience
Progress
Monitoring 5th Gr.



Progress Monitoring
3rd Gr.



Math Rise Interim 5th Grade: BOY to MOY

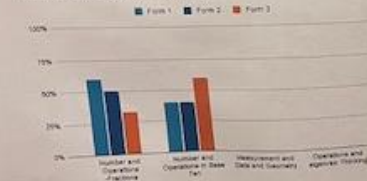


Students Proficient in 5th Grade on Math Rise Interims

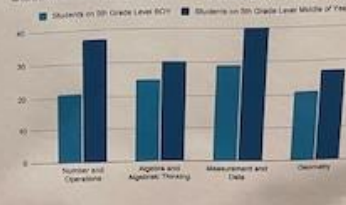


RISE BM DATA

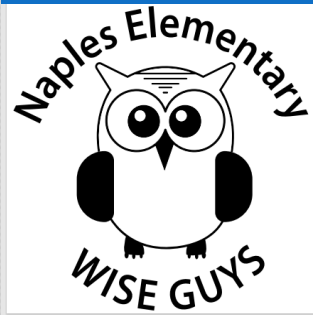
Rise Benchmarks-School Average



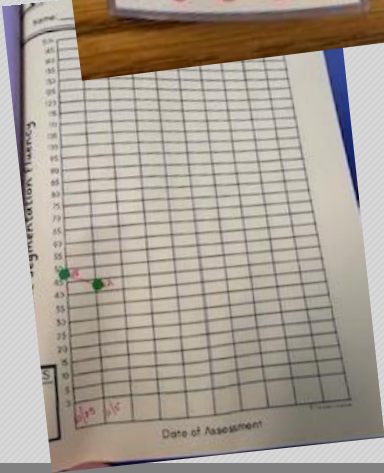
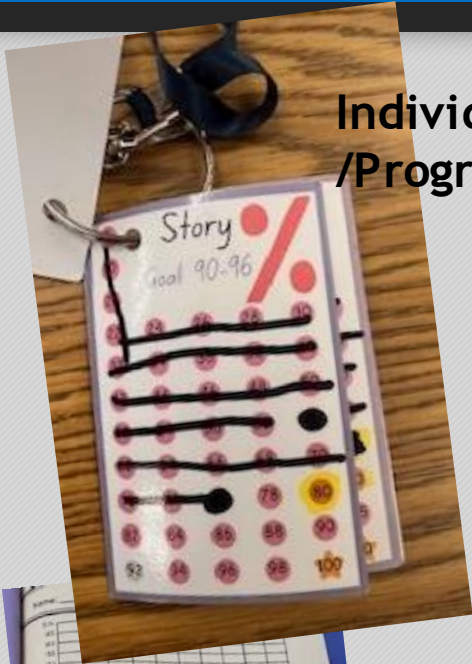
Students at 5th Grade Level in Each Category on Diagnostic



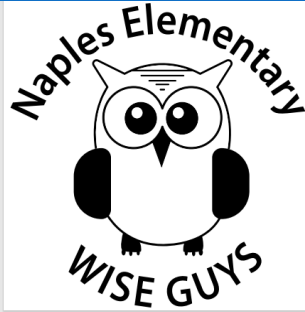
Individual Student *DATA TRACKERS*



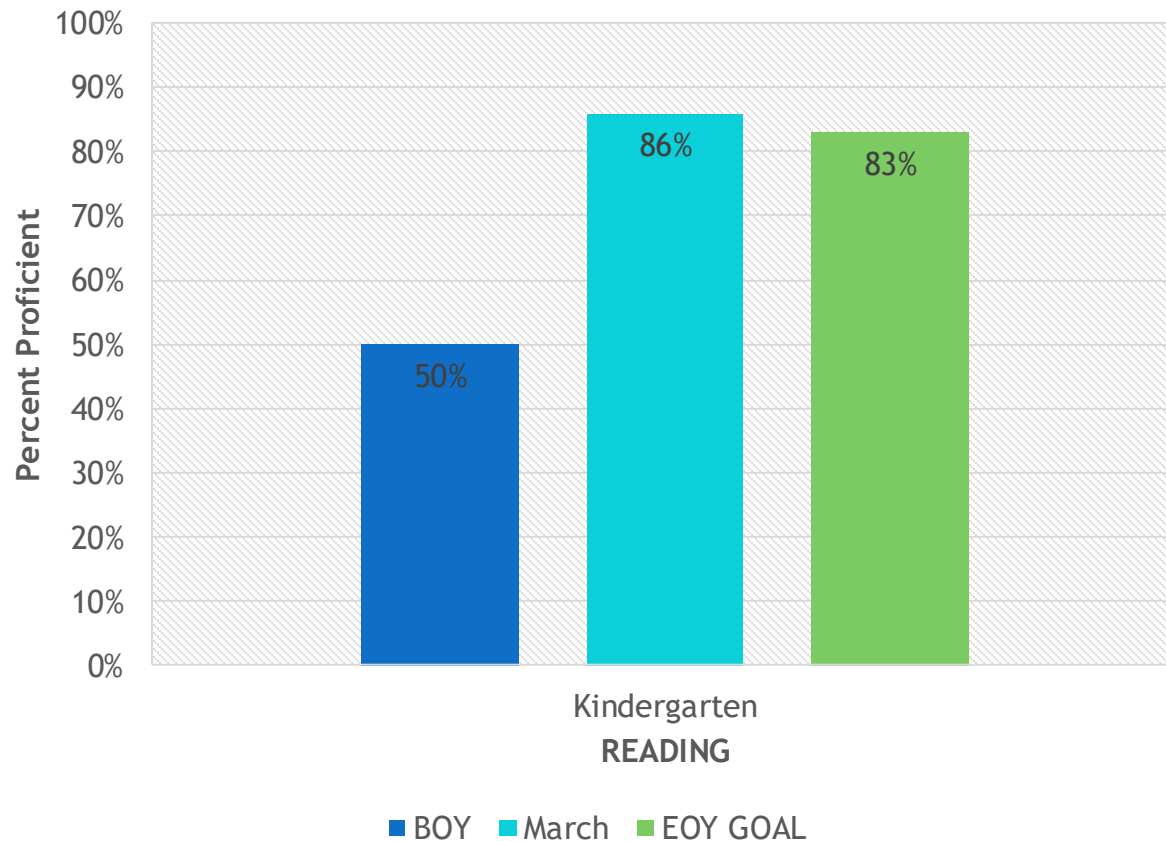
Individual Goals
/Progress



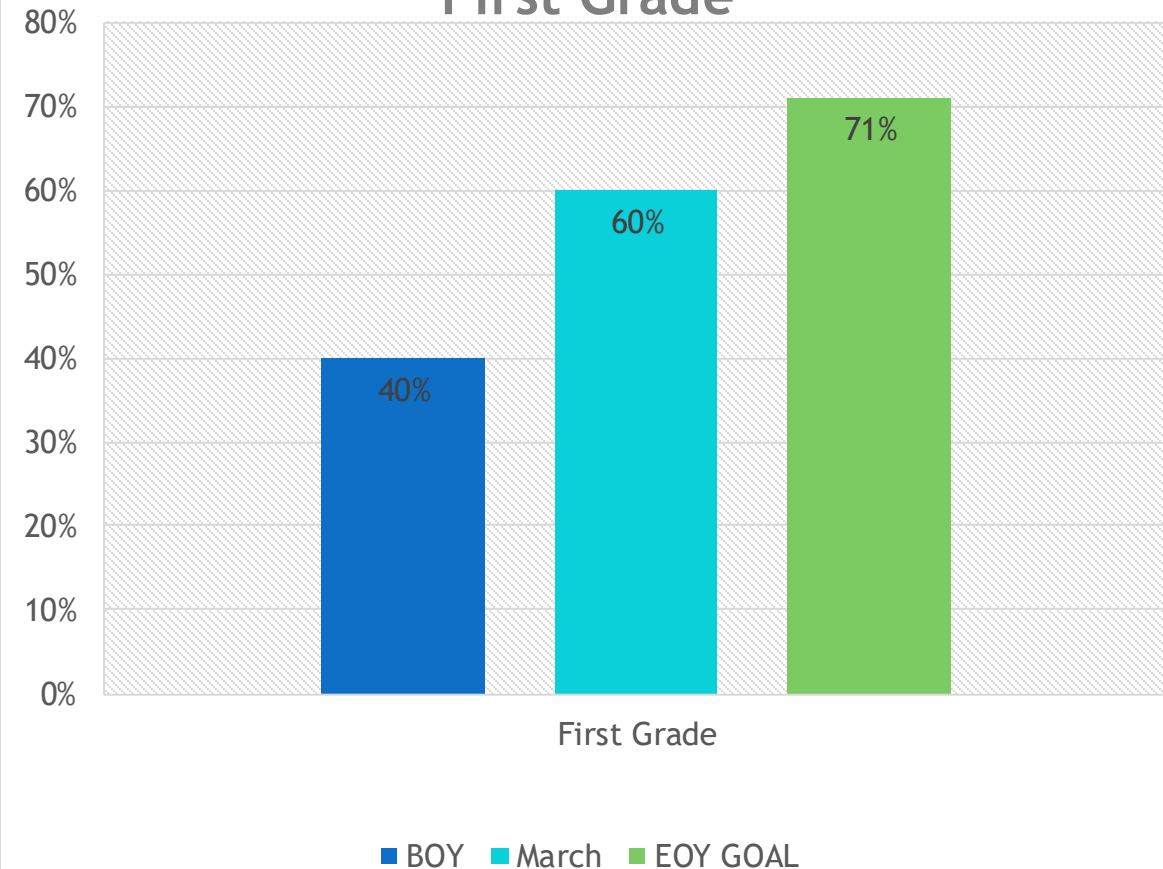
Acadience *READING DATA* K/1st



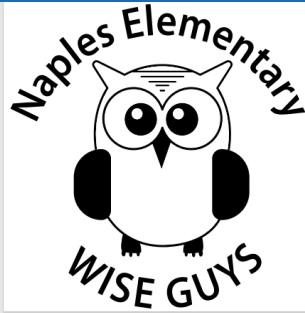
'Kindergarten'



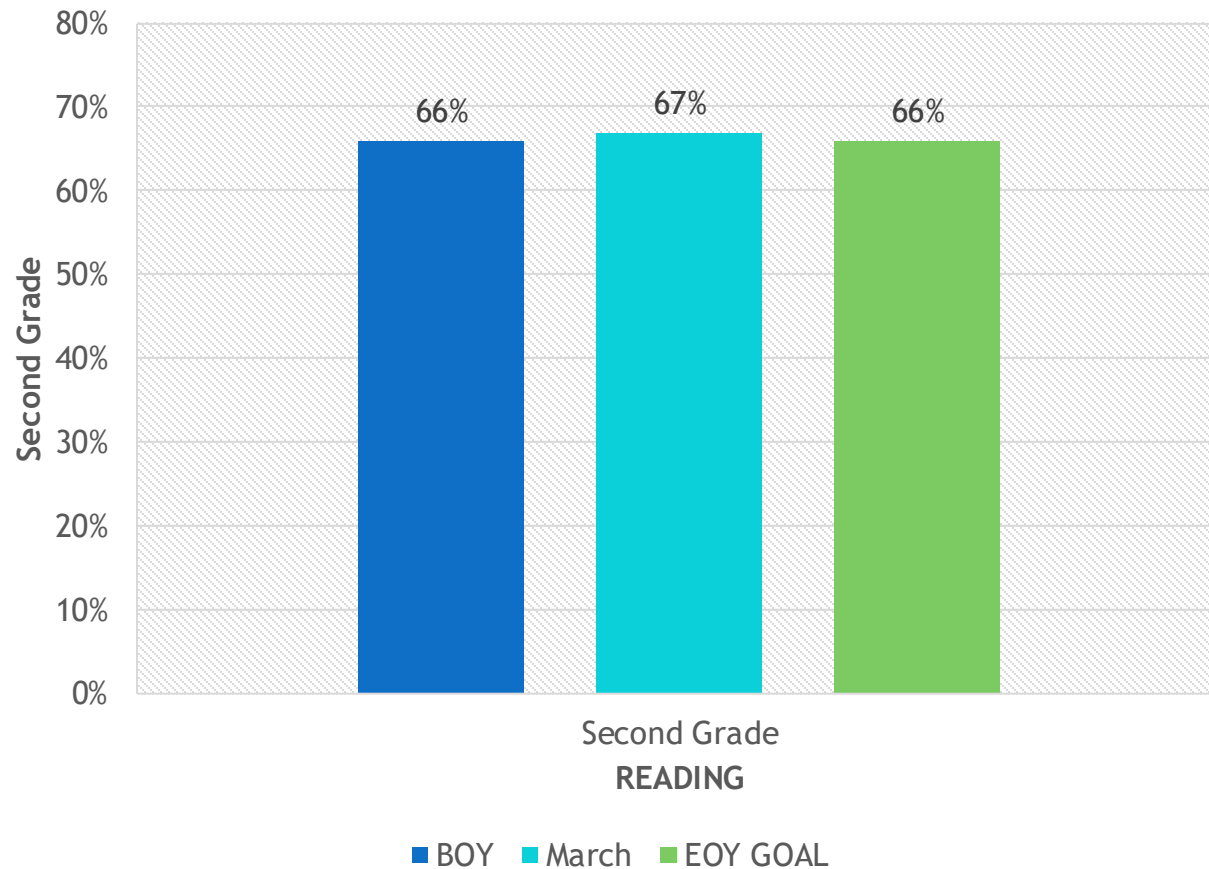
'First Grade'



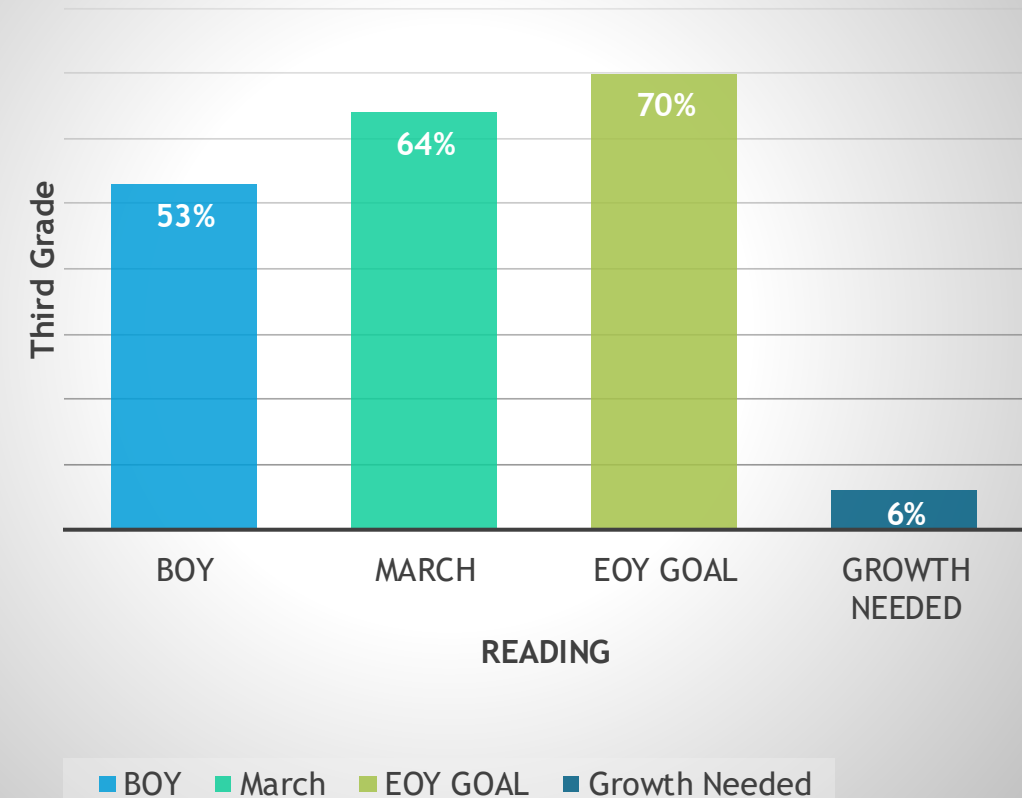
Acadience *READING DATA* 2nd/3rd



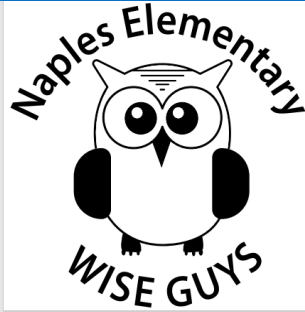
'Second Grade'



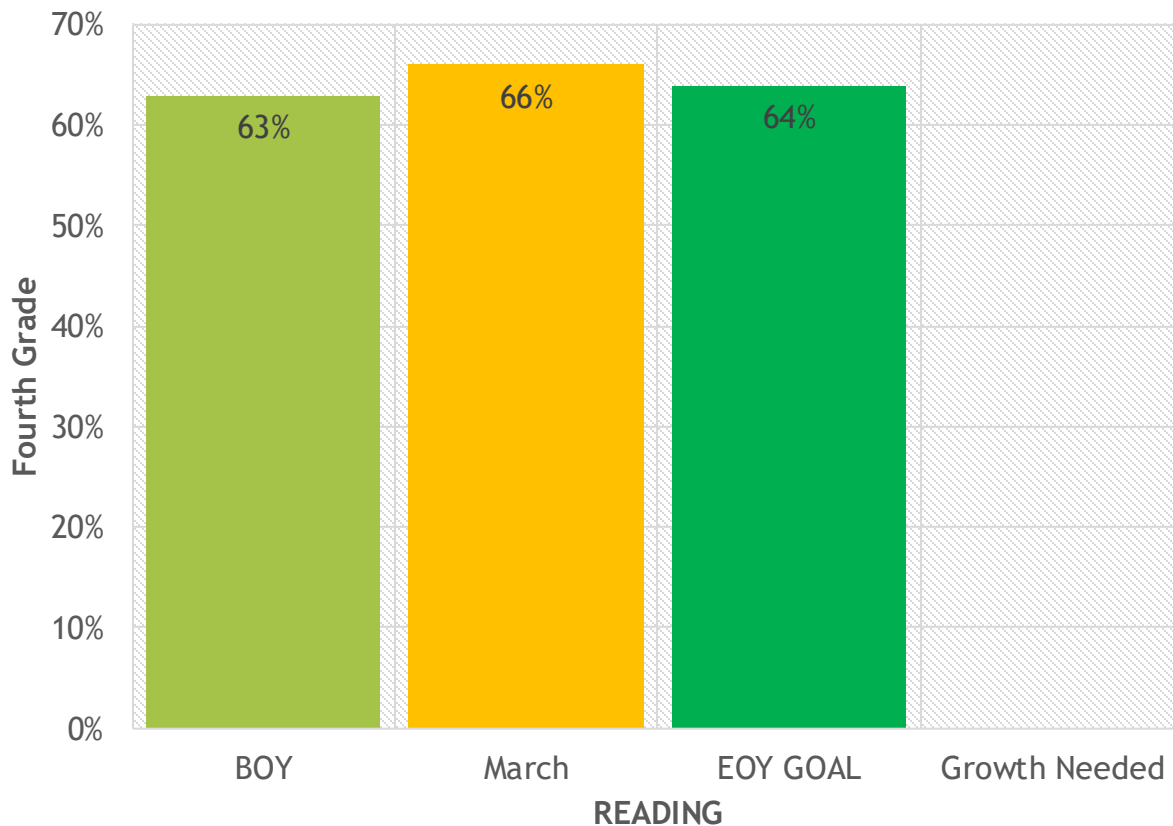
'Third Grade'



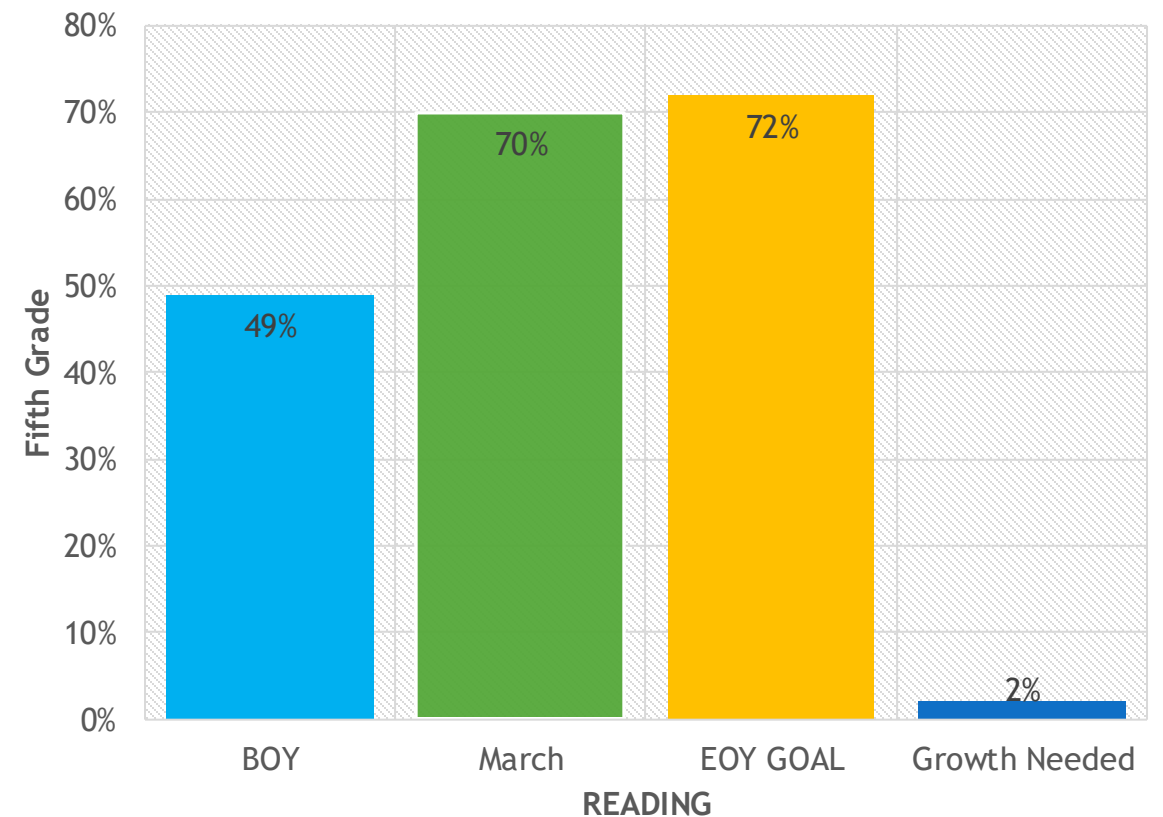
Acadience *READING DATA* 4/5th



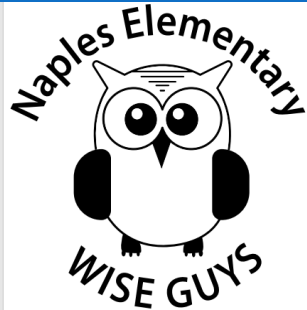
'Fourth Grade'



'Fifth Grade'

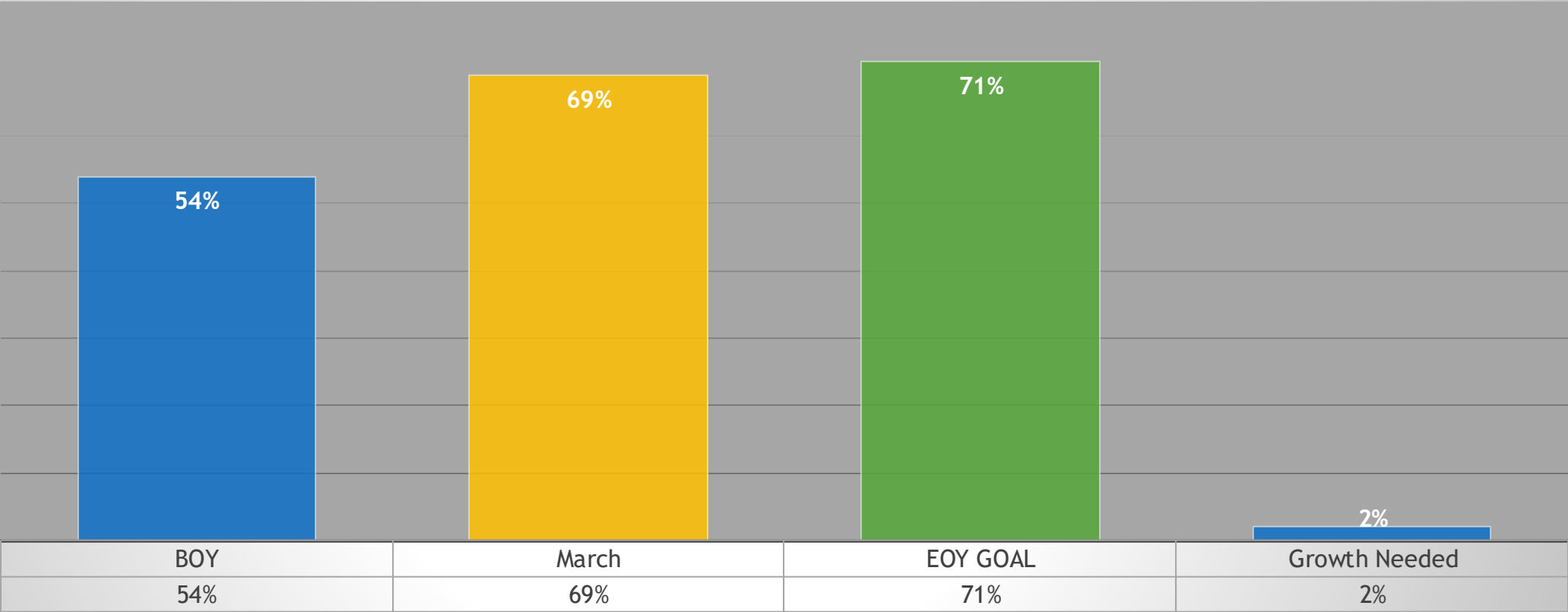


Acadience *READING DATA* Schoolwide



'Schoolwide'

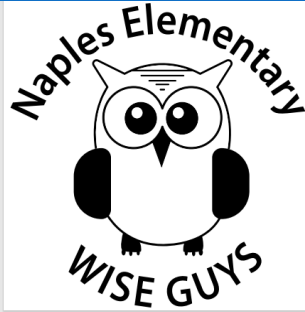
Schoolwide



Schoolwide

READING

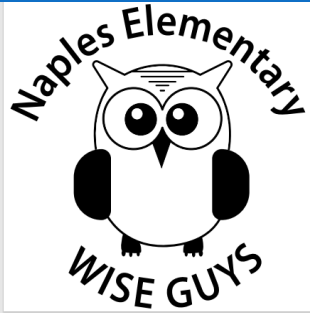
PARENT & COMMUNITY INVOLVEMENT:



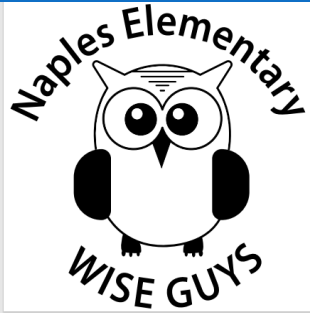
- Donors This Year with the help of our PTA:
- 7-Eleven, Davis Food & Drug
- Smiths, Little Ceasars, Beachin', Walmart, Aaron's, Coca-Cola Bottling, High Country, Vernal Cinemas, R Bent Rentals B's Buzzin Buzz Out, Stained Glass Melinda, Cherry Blossom, Ventures, Inc.
- Deseret Power, Naples City, BHI
- Volunteer Hours: Scout Troop 228, National Honor Society, Uintah Drill Team, American Legion,



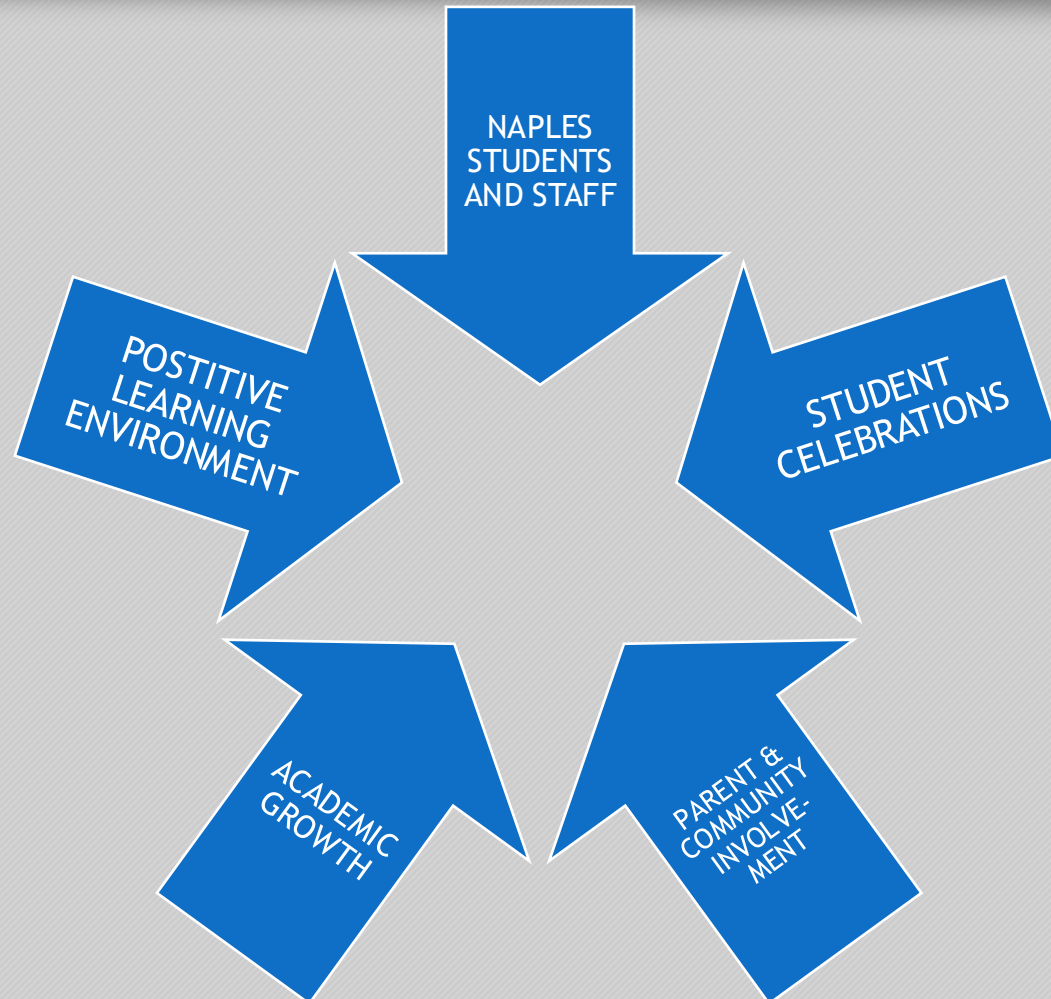
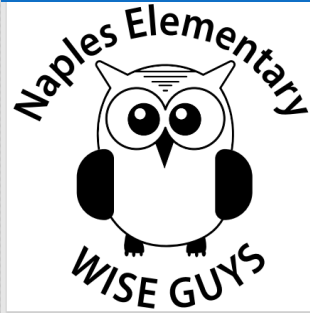
Title 1 *PTA ACTIVITIES* SEL Night



POSITIVE LEARNING ENVIRONMENT:



ALL TOGETHER... Makes it a GREAT DAY to be a NAPLES WISEGUY!



**Uintah School District
Board of Education
Uintah County, Utah**

Amended Business Meeting Pending Meeting Minutes

These meeting minutes are “pending minutes” as that term is used in Utah Code Annotated section 52-4-203. That means the Uintah School District Board of Education has not yet approved them and they are subject to change until the Board approves them.

Date: February 12, 2025
Time: 6:07 p.m. – 6:57 p.m.
Location: 826 South 1500 East, Naples, Utah

Board Members Present:

- Dave Chivers, President
- Tawnya McKee, Vice President
- Robin McClellan
- Todd Massey
- Denise Maynard
- Wilson Liesik, Student Board Representative

Executive Staff Present:

- Dr. Rick Woodford, Superintendent
- Troy Timothy, Business Administrator

1. Introduction

A. Welcome/Call to Order

Troy Timothy welcomed the audience, and President Chivers called the Business Meeting to order at 6:07 p.m.

B. Reverence

The reverence was offered by Tawnya McKee.

C. Pledge of Allegiance

Member Todd Massey led the Pledge of Allegiance.

D. Student Board Member Report

President Chivers introduced Uintah High School student board member Wilson Liesik, who shared updates on recent achievements and events at UHS. Wilson reported that the student council recently returned from a trip to Chicago. To celebrate Valentine’s Day, students placed foam hearts after school so that every student would receive a valentine. He provided an update and review of the drill team, as well as details about the upcoming co-ed dance. In the FCCLA

regional competition, all 11 participating students qualified for the state competition in March, with several earning medals. In athletics, 15 swimmers qualified for the state competition, with three setting new school records. The girls' basketball team won their first playoff game against Stansbury, while the boys' basketball team is set to play tonight at 7:00. In wrestling, Uintah High School has a commanding 144-point lead in the state competition, securing the state title. Michael Alexander has the opportunity to become the school's first four-time state champion if he wins his next match. Wilson also highlighted upcoming events, including the DECA competition starting next Wednesday, which will determine national qualifiers. Additionally, the school's theatre production of *Charlie and the Chocolate Factory* is set to begin soon, with ticket links available on the school website.

E. Celebrations

- 1. Madison Young, UAEA Elementary Art Educator of the Year**
- 2. Necia Colotzi, UAEA Middle School Art Educator of the Year**

District Arts Coordinator, Jim Munford, recently attended the Utah Arts Education Conference in which two Uintah teachers were nominated as UAEA Art Teachers of the Year. He announced Madison Young, who is the Elementary nominee, and Necia Collotzi as the Middle School nominee. The teachers approached the front of the room to share their awards with the audience.

- 3. Traysen Clyde – Winner of the Fall 2024 Stock Market Game Competition**
- 4. Denton Martin – Winner of the Fall 2024 Stock Market Game Competition**

Principal Aaron Olsen introduced Brian Ottley, Business & Marketing Teacher of Vernal Middle School, to recognize Traysen Clyde and Denton Martin (absent) for their efforts in learning how to navigate the stock market. The boys' team took 2nd place out of 137 middle school teams across the state of Utah.

5. Students of the Month

The following students were recognized as Students of the Month by their teachers and/or administrators:

- Riley Specht (Central Cove Preschool);
- Max Blankenagel (Ashley Elementary);
- Parker Foster (Davis Elementary);
- Amelia Wright (Discovery Elementary);
- Loretta Murray (Eagle View Elementary);

- Sili Maile (Lapoint Elementary);
- Logan Addaikai (Maeser Elementary);
- Houston Kail (Naples Elementary);
- Eliza Mathis (Uintah Middle School);
- Ruby Foster (Vernal Middle School);
- Angel Fernandez (Uintah High School); and
- Teaglenn Cook (Ashley Valley Education Center/Uintah Online)

F. School Reports

1. Uintah Middle School – Christina Viar-Jolliff

Principal Christina Viar-Jolliff outlined key goals in her school improvement plan, emphasizing the importance of maintaining focus on priorities and accountability. The primary objectives are to enhance student success in Tier 1 instruction and increase positive daily interactions on campus. She discussed the lead measures within their control to achieve these goals, including celebrating achievements, using positive reinforcement, and implementing the Instructional Framework. She highlighted the background images in her slides, which were submissions from UMS students in a recent contest titled “What It Means to be a Hawk.” The themes—Inclusive, Moving Collectively, Service-Minded, Accountable, Continually Learning, and Intentional—represent the core values of UMS. Accountability is being reinforced through Professional Learning Communities (PLCs) and school-wide acts of service. Christina presented benchmark data comparing UMS student performance to district and state averages. By maintaining a strong focus on Tier 1 instruction, test scores have improved, with students performing at or above average in all but two areas. More students are achieving at grade level, and learning gaps are narrowing. She also shared data on absenteeism and disciplinary actions, noting that collective efficacy has led to increased attendance and a significant reduction in disciplinary incidents.

Board Member Massey commended the school’s progress and thanked Christina for providing the data. She also addressed additional board questions, including the challenge of increasing student attendance on Fridays. President Chivers concluded by thanking her for her presentation.

G. Patron Input

No items have been received in accordance with Board Policy 002.0720.

2. Business/Action Items

A. Consent Calendar

1. Minutes (January 8, 2025, Work Session and Business Meeting)

- 2. Contracts Needing Board Approval**
- 3. Monthly Board Financial Update**
- 4. Amended 2024-2025 Vernal Middle School Trust Lands Plan**

Member Maynard made the following motion: “I motion to approve the consent calendar, including minutes from the January 8, 2025, Work Session and Business Meeting, the Monthly Board Financial Update, and the Amended 2024-2025 Vernal Middle School Trust Lands Plan.” Member Massey seconded. There was no further discussion. The motion passed unanimously.

B. Policies for Approval on First Reading

1. 007.0505, School Fee Policy

Member McKee made a motion to approve 007.0505, School Fee Policy, on 1st reading. Member Massey seconded. The motion carried unanimously.

C. Policies for Approval on Second Reading

1. 010.0600, Acceptable Use Policy for Electronic Device Use and Network Access

Member McKee made a motion to approve policy 001.0600, Acceptable Use Policy for Electronic Device Use and Network Access, on 2nd Reading. Member Maynard seconded. The motion carried unanimously.

2. 007.0235, Sexual Harassment of and by Students

Member Maynard made a motion to approve 007.0235, Sexual Harassment of and by Students on second reading. Member Massey seconded, and the motion was carried unanimously.

D. Personnel Changes

Vice President McKee made a motion to approve the Personnel Changes, and Member Maynard seconded. Curriculum Director Jayme Leyba approached the Board in place of Dr. Leis, who is traveling, to answer any questions related to the personnel changes. The motion carried unanimously.

3. Informational/Discussion Items

A. Purchases Over \$50,000

Troy Timothy announced there are no purchases over \$50,000 this month.

B. Calendar Items

C. Superintendent and/or Board President Follow-Up or Clarification on Items Discussed During the Meeting

For the sake of time, as tonight's Uintah High School Boys' Basketball playoff game begins shortly, Dr. Woodford asked the Board to review the calendar privately and contact him after the meeting with any questions regarding its contents, or anything else that was discussed tonight.

4. Adjournment

A. Meeting Adjourned

Member Massey made a motion to close the meeting, and Vice President McKee seconded. The motion carried unanimously, and the meeting was adjourned at 6:57 p.m.

DATE: February 12, 2025

TO: UINTAH BOARD OF EDUCATION

FROM: Dr. Mistalyn Leis, Director of Human Resources

RE: Board Approval Request for **February 12, 2025**, Board Approval of New Hires, Newly Assigned Employees; Notification of Separations of Employment

Superintendent Woodford requests Board approval of the following individuals for hire/assignment to new positions:

NEW HIRES – BOARD APPROVAL REQUESTED:

Name	Position	Assignment	FTE	Education/ Training	Source of Funding
Tiffany DesJardin	SpEd Aide	Lapoint	0.7375	All Required	Program 1205 SpEd Add On
Miranda Schacht	Intervention Aide	UMS	0.7375	All Required	Program 5420 TrustLands
Arlinda Holthus	Teacher Aide – Agricultural Education Program	UHS	0.4875	All Required	Program 6015 CTE Support Services
Tressa Amber Johnson	SpEd Aide	UHS	0.7375	All Required	Program 1205 SpEd Add On
Gary Galley	Behind the Wheel Driver Instructor	UHS	0.7375	All Required	Program 5610 Drivers Ed Behind the Wheel

NEWLY ASSIGNED EMPLOYEES – BOARD APPROVAL REQUESTED:

Name	Former (Current) Assignment	New Assignment	Effective Date
Hadley Dunn	SpEd Aide (0.875 FTE) @ Davis	SpEd Teacher (1.0 FTE) @ Naples	1/9/2025
Kathryn Christensen	Part-time SpEd Aide (0.7375 FTE) @ Davis	Full-time SpEd Aide (0.875 FTE) @ Davis	1/27/2025
Rodrigo Jurado-Pena	Accountant (1.0 FTE) @ USD	Controller (1.0 FTE) @ USD	2/13/2025

NEWLY HIRED EXTRACURRICULAR COACHES

Name	Program	School	Years of Service
Shaun Remington	Boys Soccer Team Assistant	UHS	\$1000 Stipend
Marsha Gardner	Head Girls Golf Coach	UHS	Year 5
Hilary Dutson	50% Stipend Assistant Girls Lacrosse Coach	UHS	Year 1
Fololina Tauaalo	Assistant Basketball Coach	EVE	Year 1
Kedric Coonis	Middle School Strength and Conditioning Coach (1 st trimester and 50% of 3 rd trimester)	UMS	Year 1
Kye Hansen	Middle School Strength and Conditioning Coach (2 nd trimester and 50% of 3 rd trimester)	UMS	Year 1

**Uintah School District
Board of Education
Uintah County, Utah**

Work Session Pending Meeting Minutes

These meeting minutes are “pending minutes” as that term is used in Utah Code Annotated section 52-4-203. That means the Uintah School District Board of Education has not yet approved them and they are subject to change until the Board approves them.

Date: March 12, 2025

Time: 4:00 p.m. - 5:58 p.m.

Location: 826 South 1500 East, Naples, Utah

Board Members Present:

- Dave Chivers, President
- Tawnya McKee, Vice President
- Robin McClellan
- Todd Massey
- Denise Maynard

Executive Staff Present:

- Dr. Rick Woodford, Superintendent
- Troy Timothy, Business Administrator
- Dr. Mistalyn Leis, Human Resources Director
- Christy Nerdin, Director of Secondary Education
- Jayme Leyba, Director of Elementary Education
- Erin Brown, Principal, Central Cove Preschool
- Geoff Liesik, Communications Specialist

Minutes recorded by Holly Chivers, Business Administrator’s Secretary.

1. Introduction/Opening

A. Welcome/Call to Order

Troy Timothy welcomed everyone in attendance and introduced the Board. President Chivers offered his opening remarks and called the work session to order at 4:02 p.m.

B. Reverence

The reverence was offered by Board Vice President Tawnya McKee.

2. Policy Revisions

A. Policies for Approval on First Reading

1. 005.0550 Volunteering in District Schools

Dr. Leis addressed the Board regarding the volunteer background check policy, initially implemented in 2022 following state legislation mandating district responsibility for these costs. The current policy revision stems from a Risk Control recommendation concerning volunteer age requirements.

The updated age restrictions are as follows:

- Elementary Schools: Minimum age 18 years.
- Secondary Schools: Minimum age 21 years.
- All Other Areas (e.g., District Office, Maintenance): Minimum age 18 years.

Exceptions to these age requirements may be considered on a case-by-case basis. Principals must submit a detailed rationale for any exception, and final approval lies with the Superintendent.

In response to a question from Vice President McKee regarding school carnivals and fundraisers, Dr. Leis clarified that individuals not meeting the standard volunteer age requirements may still participate as "school helpers" if they are directly supervised by an individual who has undergone and cleared a qualified background check. This distinction allows for continued community involvement in school events under appropriate supervision.

B. Policies for Approval on Second Reading

1. 007.0505 School Fee Policy

Director of Secondary Education Christy Nerdin provided an update on changes made since the first reading of this policy, specifically outlining the removal and addition of fees, along with the rationale behind each adjustment.

She noted that school lunch costs have been increased to address rising inflation. President Chivers asked about the duration since the last price increase, and Dr. Woodford confirmed that prices had not been raised for several years and explained that this adjustment is necessary to help the school lunch program become self-sufficient.

Member McClellan asked Board members whether the Finance Committee had discussed HB 344 from the 2025 legislative session as it relates to HB 415 from the 2024 session. She wondered about USD's strategy in response to the legislature phasing down the 2024 allocation for co-curricular school fees. Member Massey suggested that any questions regarding this matter be directed to Controller Rodrigo Jurado, who has relevant expertise. Member McClellan emphasized the importance of proactive planning in response to this funding change, and she also inquired about the approximate total amount of yearly activity fees at the high school. The Superintendent clarified that the current impact of the bill is limited to co-curricular fees, and he does not foresee immediate effects on curricular fees. There was no further discussion.

3. Items Requiring Future Board Action

A. Minutes

- 1. 02.12.2025 Work Session Pending Minutes**
- 2. 02.12.2025 Business Meeting Pending Minutes**
- 3. 02.26.2025 Special Business Meeting Pending Minutes**

Troy Timothy presented the draft minutes from the February 12th Board Meeting and the February 26th Special Business/Capital Outlay Meeting. He reported that all requested corrections have been addressed and posted in BoardDocs, and with no additional changes, they are ready for approval. President Chivers asked the Board of any other concerns, and there was no further discussion.

B. Contracts Needing Board Approval

President Chivers stated that no contracts require Board approval at this meeting.

C. K-5 Ready Math Curriculum Adoption

Director of Elementary Education Jayme Leyba updated the Board on the K-5 mathematics curriculum. Due to the state's ongoing curriculum review, the district implemented a one-year adoption last year. With no major state changes, the Curriculum Department is weighing the pros and cons of one-year versus longer (3-5 year) agreements.

Jayme stressed the need to assess current program effectiveness objectively. He noted that longer terms offer cost savings and that delaying the Ready Math renewal could cause significant expenses when other agreements expire simultaneously. While alternatives exist, there's no strong reason to change the current K-5 program, which has familiar implementation and support. Many teachers and administrators prefer to continue with it. Therefore, Jayme recommended extending the current Ready Math program rather than adopting a new one.

Key curriculum selection factors include cost, teacher satisfaction, standards alignment, and program effectiveness. Jayme also clarified that iReady Math is the digital component of Ready Math curriculum.

D. Naming and Logo Adoption for New Central Cove Preschool

President Chivers passed the floor to Superintendent Woodford to present the proposed name and logo for the new preschool. Dr. Woodford referred to two prior memos which he asked the board to review.

The Superintendent explained that the process for establishing a new school name began about a year ago, following a suggestion from the project architects. A comprehensive review of relevant district policy was conducted, which determined that the School Board is responsible for officially renaming a school. As a result, the Superintendent requested Board approval for the new name at this meeting.

A brainstorming session with the preschool generated a list of approximately 20 potential names. The first proposal, "The Cove Early Learning Center," was vetoed by the Superintendent. Following further discussion, a compromise was reached, and "Central Cove Early Learning Center" is recommended for official adoption as the name of the new preschool.

Superintendent Woodford then discussed the development of the preschool's logo, in collaboration with Geoff Liesik and Principal Erin Brown. The concept of a transition from caterpillars to butterflies was chosen, which also complements the building's butterfly roof design. The official mascot name selected is "Central Cove Monarchs," and high school students were invited to submit design ideas for the logo. District Art Coordinator Jim Munford assisted in developing the contest criteria, and numerous design submissions were received. A committee met on March 5th to review and select a logo. The committee selected a submission by Uintah High senior A'verie Asay as the winning design.

Under the contest rules, the district retains the right to modify the winning design; former educator and graphic designer, Lori Gillman, has agreed to mentor Asay to incorporate the feedback provided by the logo selection committee. Additionally, Asay will be celebrated during the board's April 9 business meeting.

4. Informational/Discussion Items

A. Report on 2023-2024 School Land Trust Plans

Jayme Leyba presented a visual report, developed with the help of AI, on how the schools are progressing with their established goals and spending, as it relates to School Land Trust Plans. This was in response to a request from Member McClellan last year. The district encourages schools to pursue ambitious goals, and it's very exciting when they attain those goals. He noted that the importance of this funding is particularly significant given the current trend of declining enrollment.

President Chivers also inquired about when the board last received the annual School Trust Land training.

Board members commended Jayme on the readability of his presentation.

B. Utah Teacher Merit Award Application

Dr. Woodford gave a presentation on the district's application process for the Utah Teacher Merit Award (TMA), an incentive program approved by the Board in December and requiring prompt attention.

He outlined the process being undertaken, explaining the formation of an advisory committee to help develop the application. This committee was established to meet three state requirements: review the TMA handbook, watch an overview video, and complete a Canvas course in preparation for this committee work. The committee has held three meetings since early February to brainstorm, refine, and plan application options.

Dr. Woodford raised the question of teacher engagement and whether enough interest exists to warrant moving forward with the standard application. It was noted by the educators that responded that currently only teachers in core-assessed subjects are directly involved in growth

measures. The desire is to include teachers across all subject areas, emphasizing the need for broad teacher buy-in.

To gauge teacher interest, a survey was conducted among all secondary teachers. The resulting data informed the development of two potential options for the application:

1. **Fully Inclusive:** All secondary teachers would participate within one of two teams (Literacy and STEAM). Student growth within their team's specific focus area would contribute to their growth measure based on roster verification.
2. **Inclusive of All Core-Assessed Teachers:** This option would include all elementary teachers and secondary teachers in language arts, science, and math at state-assessed grade levels, excluding all other teachers.

The Superintendent presented the survey data regarding teacher preferences, noting a lack of strong consensus for either option. Despite this and the committee's own divided vote (5-4) in favor of Option 2, the committee acknowledged the higher likelihood of Option 2 being accepted by the State.

The discussion then shifted to award criteria, including TMA Performance Levels, which determine different award levels and may change based on high-poverty areas—though relevant state data is not yet available. Intergenerational Poverty is another qualification, but its measurement is unclear. The state's criteria include student achievement growth data, professional evaluations, and student surveys, with optional criteria like collaboration and additional surveys. Member McClellan inquired about the process, which Dr. Woodford explained, noting some districts are not participating. Dr. Leis clarified that committees must be 50% teachers. Member McKee asked about state criteria, and it was noted that optional elements remain uncertain.

C. Leadership Governance

1. Book Study – Four Disciplines of Execution (Discipline 4)

Member McClellan led this month's book study, presenting a PowerPoint on Chapter 4, "Create a Cadence of Accountability." She began with a recap of previous chapters and illustrated the concept of a WIG (Wildly Important Goal) using a former coaching example of the Drill Team's goal, or lag measure, that "all dancers will ride unicycles in the summer parade." She noted specific lead measures like pedaling three times one week, the next week riding independently to mid court, and then the next week riding across the full gym. She said these were important steps to accomplishing the final goal, or lag measure, of the entire team riding or performing routines on unicycles.

Drawing a parallel to musical rhythm, Member McClellan explained that a cadence of accountability is predictable and regular. She highlighted two contrasting outcomes for the same goal, citing *Into Thin Air* where a group faltered due to unforeseen challenges, resulting in tragedy, versus Eric Weihenmayer's successful Everest summit as the first blind person.

McClellan then detailed the components of a "Successful WIG Session" and shared her personal takeaways from the chapter. President Chivers commented on the chapter's universal applicability. Dr. Woodford emphasized the importance of focusing on lead measures, stating that a cadence of accountability is a critical element, perhaps the "silver bullet," in the district's improvement plan.

2. Committee Reports

Policy Committee (Vice President McKee)

From the Policy Committee, Member McKee reported that Director of Special Programs Ryan Maughan brought forward a comprehensive policy consolidating approximately ten existing policies. Due to the extensive content, the committee decided to take the policy home for thorough review, with the expectation that it will be presented to the Board next month. She commended him for his efforts in this update. Upcoming policies include revisions to the employee dress code and the sick leave bank policy. The committee also discussed the student dress code. Member Maynard proposed a positive approach, suggesting students take a leading role in developing a new policy. This was also a topic of discussion at the High School.

Facilities Update (Vice President McKee)

Member McKee also gave an update from the Facilities Committee, including the UMS Blue Buildings and parking lot, and the bus lane at Maeser School. The bus lane will be repaired this year instead of a full repaving, which would have involved additional curb, gutter, and fencing work.

She also addressed incorrectly installed steel above entrances at the new preschool. The Superintendent explained that the manufacturer investigated the issue and the cause. While the situation is deemed unacceptable and will be corrected, a solution is being formulated. Troy added that he was present at a meeting today to discuss remediation plans.

Risk Management (Member Maynard)

Member Maynard had nothing to report from Risk, with the next meeting scheduled for the following week.

Uintah Schools Foundation, USBA, & UBTech/USU Updates (Member McClellan)

Member McClellan shared tickets received from the Uintah Schools Foundation for the 21st annual Storytelling Festival on March 19th, highlighting Vernie Heeney's introduction of the storytellers and the viewing schedule. The first *Vernal Equinox* local youth storytelling competition was held, and the three winning students will also present their stories at the festival. Appreciation was expressed for the school's district's continued support.

The USBA Spring Regional Meeting is also March 19th at Cafe Rio and will focus on reviewing the legislative session. Board input is welcome.

From UBTech, they continue with their Workforce Promise Initiative and will be hosting a fine arts auction in April as a fundraising event featuring local artists.

Finance Committee (Member Massey)

Member Massey discussed the district's driveway, increasing property tax refunds, and the potential for a judgment levy, noting that this option hasn't been explored in his five years on the Board. Investment options are being examined to ensure funds are allocated effectively, and a report on interest-earning methods will follow.

The declining enrollment base across the district may necessitate reductions in force. Potential areas for these reductions in teachers and overall staff are being evaluated. Currently, 91% of teachers have 21 years or less of service. Historical attrition rates are being considered as a potential factor in mitigating the need for reductions. As part of the District's annual Letters of Intent process, staff who anticipate leaving were asked to notify the district to aid in planning.

Troy clarified that the district is not experiencing a typical natural rate of attrition this year and emphasized that all efforts are being made to avoid a reduction in force, with the goal of maintaining the current teacher-student ratio. The Superintendent underscored the importance of this goal in response to declining enrollment and expressed hope that any reductions will be minimal. Positive news regarding small school funding could provide some assistance.

Member Massey also mentioned the need for development of an H1B Visa policy to ensure consistent and thoughtful decision-making in this area, as it has been a recent topic of discussion. President Chivers stated that any necessary reductions would be implemented district-wide across all departments, not solely impacting teachers, and that some expenses are independent of enrollment numbers.

5. Closed Session

A. Strategy Session for the Sale of Real Property

President Chivers announced a need to go into closed session: Member Maynard made a motion to enter closed session for following reason: Strategy session to discuss the sale of real property. Member Massey seconded. Roll call vote was as follows:

Massey - "Aye"
McClellan - "Aye"
Maynard - "Aye"
McKee - "Aye"
Chivers - "Aye"

The Board entered a closed session at 5:41 p.m. and returned to the regular session at 5:58 p.m. President Chivers then called for a motion to close the work session. Vice President McKee made a motion to close, with Member Maynard seconding. The motion passed unanimously, and the work session was adjourned at 5:58 p.m.

**Uintah School District
Board of Education
Uintah County, Utah**

Business Meeting Pending Meeting Minutes

These meeting minutes are “pending minutes” as that term is used in Utah Code Annotated section 52-4-203. That means the Uintah School District Board of Education has not yet approved them and they are subject to change until the Board approves them.

Date: March 12, 2025
Time: 6:00 p.m. – 7:52 p.m.
Location: 826 South 1500 East, Naples, Utah

Board Members Present:

- Dave Chivers, President
- Tawnya McKee, Vice President
- Robin McClellan
- Todd Massey
- Denise Maynard
- Wilson Liesik, Student Board Representative (Non-Voting Member)

Executive Staff Present:

- Dr. Rick Woodford, Superintendent
- Troy Timothy, Business Administrator
- Aaron Olsen, Principal, Vernal Middle School
- Denise Williams, Principal, Maeser Elementary
- Dr. Mistalyn Leis, HR Director
- Other Principals

Others Present:

- Paul Buschowsky
- Bethany Dearden
- Several Additional Attendees

Minutes recorded by Holly Chivers, Business Administrator's Secretary.

1. Introduction

A. Welcome/Call to Order

Business Administrator Troy Timothy welcomed the audience, and President Chivers called the Business Meeting to order at 6:00 p.m.

B. Reverence

The reverence was offered by Vernal Middle School Principal Aaron Olsen.

C. Pledge of Allegiance

Paul Buschowsky led the Pledge of Allegiance.

D. Student Board Member Report

President Chivers introduced Uintah High School student board member Wilson Liesik, who shared updates on recent achievements and events at Uintah High School.

The recent Sterling Scholar Northeast Region Competition saw ten Uintah students recognized for their achievements and competing in their respective categories. In the arts, the UHS Musical Theatre program had ten finalists selected for awards, including recognition for Best Lighting Design and Best Student Design. The school's production of *Charlie and the Chocolate Factory* is also up for multiple honors.

In athletics, the Girls' Wrestling team placed third at the state championship but was unable to attend the meeting due to other commitments. Boys' Soccer secured a win last week, while Baseball and Softball are currently competing in St. George. The Tennis team recently returned from a successful trip to St. George, and the Track and Field team is preparing for an upcoming competition in Carbon. Meanwhile, Girls' Lacrosse is set to compete tomorrow.

Several exciting events are also on the horizon. The annual Mr. and Miss Uintah competition will take place next Thursday, and Junior Prom is scheduled for April 5. The event will begin with a community-wide Promenade before the dance, and everyone is invited to join in the celebration.

E. Celebrations

1. Denton Martin – Winner of the Fall 2024 Stock Market Game Competition

Principal Olsen introduced VMS CTE Teacher Brian Ottley, who presented student Denton Martin to share about his award. Mr. Ottley explained that Denton and his partner earned second place at the state level in a real-life online stock market simulation, competing against approximately 140 teams.

2. UHS State Boys Wrestling Champions

Dr. Woodford introduced and commended Uintah High School wrestling coach Keddy for achieving his 5th consecutive state title. Coach Keddy then invited the UHS wrestling team forward and thanked the Board, community, parents, and others for their vital support. He stated that, based on his research, this year's team is the best in Uintah's history, having set new scoring records in multiple long-standing tournaments. He highlighted Michael Alexander as UHS's first

four-time state champion, praising his leadership and inclusive nature that uplifted all team members. He also mentioned several other notable athletes who helped make his program a success. In total, 17 wrestlers placed at state, and the team won 17 of their 19 matches.

3. UHS State Girls Wrestling Champions

Girls Wrestling Coach Patrick Sharp, along with members of the team, were unable to make tonight's meeting due to other obligations.

4. UHS Boys Swimming Record Breakers

Coach Jared Bigler introduced some of his record swimmers from the current year, highlighting his seniors, the team's accomplishments, and sharing stories from the past season.

5. UHS Girls Basketball Record Breaker

New UHS student Kennedy Maughan broke three girls' basketball season records: points, rebounds, and 50 blocks, surpassing the previous blocks record of 10. Coach Hollie Ottley was present to recognize Kennedy for this impressive achievement.

6. UHS Boys Basketball Record Breaker

Coach Johnson recognized senior Dauson Gardiner for his 1,372 career points, a new Uintah High record which beats the previous record by approximately 200 points, and his academic achievements as a 4.0 student and academic all-state

7. Students of the Month

The following students were recognized as Students of the Month by their teachers and/or administrators:

- Riley Sommerville (Central Cove Preschool);
- Westyn Hacking (Ashley Elementary);
- Josie Boren (Davis Elementary);
- Kayden Fisher (Discovery Elementary);
- Evanjolean Poowegup Nephi (Eagle View Elementary);
- Drayce Reed (Lapoint Elementary);
- Stetson Shoopman (Maeser Elementary);
- Samarra Barney (Naples Elementary);
- Kenneth Head (Uintah Middle School);
- Lucy Gale (Vernal Middle School);

- Treysen McKeachnie (Uintah High School); and
- Austin Nyberg (Ashley Valley Education Center/Uintah Online)

F. School Reports

1. Maeser Elementary School – Denise Williams

Principal Williams of Maeser Elementary presented a PowerPoint highlighting the school's impressive progress. She attributed the success of even first-year teachers to “having access to a guaranteed and viable curriculum” and noted consistent improvement in student testing scores since implementing CKLY. Mrs. Williams showcased her data analysis team, explaining the essential roles of these staff members and how their work has specifically enhanced reading instruction at Maeser Elementary. Board members commended Principal Williams for Maeser's achievements, especially considering that 14 out of 22 teachers are provisional. Dr. Woodford also acknowledged the exceptional growth occurring at the school.

G. Patron Input

President Chivers invited Bethany Dearden to address the Board for three minutes during the patron input portion of the meeting. A fully transcribed audio recording of Ms. Dearden's comments, which were not related to any agenda items, is available to the Public at <https://www.utah.gov/pmn/files/1245387.mp3>.

In addition, Dr. Woodford reported that 25 online comments were received, none of which pertain to tonight's agenda. These comments will be forwarded to the Board for review following the meeting.

2. Business/Action Items

A. Consent Calendar

- 1. Minutes (February 12, 2025, Work Session and Business Meeting, February 26, 2025, Special Business Meeting)**
- 2. Contracts Needing Board Approval**
- 3. Monthly Board Financial Update**

Vice President McKee made a motion to approve the consent calendar including minutes from the February 12, 2025, Work Session and Business Meeting, the February 26, 2025, Special Business Meeting, and the Monthly Board Financial Update. Member Massey seconded. The motion carried unanimously.

B. Policies for Approval on First Reading

1. 005.0550 Volunteering in District Schools

President Chivers entertained a motion. Member Maynard made a motion to approve Policy 005.0550 *Volunteering in District Schools* on first reading, with Vice President McKee seconding. The motion carried unanimously.

C. Policies for Approval on Second Reading

1. 007.0505 School Fee Policy

Vice President McKee made motion to approve Policy 007.0505 *School Fee Policy*, with Member Massey seconding. The motion carried unanimously.

D. Approval of K-5 Ready Math Curriculum Adoption

Member Massey moved to approve the adoption of the K-5 Ready Math Curriculum. Member McKee seconded the motion. Member McClellan made a point of order asking whether the motion should distinguish between the 3-year agreement for grades K-5 and the additional 1-year promotional agreement for grades 6-8 included with the renewal. With Mr. Leyba having left early, the Superintendent advised including this distinction.

Member Massey then moved to amend the original motion to include "at minimal cost, grades 6-8 for one year." Vice President McKee seconded the amendment.

The amended motion, which reads: "To approve the adoption of the K-5 Ready Math Curriculum, including grades 6-8 for one year at minimal cost," was then put to a vote and carried unanimously.

E. Approval of Naming and Logo Adoption of New Central Cove Preschool

Vice President McKee made a motion to approve the renaming of the new preschool to "Central Cove Early Learning Center," the Monarch Butterfly as the new school mascot, and the recommended artwork to serve as the official logo of the new preschool. Member Massey seconded. Member McClellan wanted to add a clarification to the Public that the logo seen tonight will be modified into the final version (It is a work in progress; see work session minutes for clarification.). All members voted in favor of the motion, and it carried unanimously.

F. Approval of Personnel Changes

Member Maynard made a motion to approve the personnel changes, with Member McClellan seconding. Dr. Leis approached the Board to discuss any questions or concerns. She noted that one

hire on the list has not been finalized, and the Board will need to note the exception of this candidate when making a motion. This leaves a total of six candidates to fill new positions, three current employees who have been reassigned to new positions, and four candidates to fill extracurricular/coaching positions. She also mentioned 16 employees that have or will end their employment on the dates indicated. Member Maynard made an amendment to her original motion, adding, “with the exception of A.5.” The final motion shall read, “I move to approve the personnel changes, with the exception of A.5.” Board Members voted all in favor of the amended motion, and it carried unanimously.

G. Approval of Real Estate Sale Agreement

Vice President McKee made a motion to approve the real estate purchase contract to sell the 15.01-acre property at 604 South 2150 West in Vernal to Phase One Properties, LLC in the amount of \$412,000, including three shares of Upper Ashley water. Member Massey seconded. The motion passed unanimously.

3. Informational/Discussion Items

A. Purchases Over \$50,0000

Business Administrator Troy Timothy said there is one purchase to Basin Wholesale West for a Foods procurement of \$64,000. He noted the standard nature of the purchase for this department.

B. Calendar Items

Dr. Woodford presented the calendar to the Board and encouraged their attendance to anything that piqued their interest, as we are entering a busy part of the year. Board members discussed some of the upcoming events, and there were no further questions.

C. Superintendent and/or Board President Follow-Up or Clarification on Items Discussed During the Meeting

Troy Timothy thanked everyone for their meeting contributions and the Board for their input, noting significant progress this past month. Member Massey acknowledged the strong showing of parent and community support. Board members collectively praised the community's engagement and the value of public discourse, expressing gratitude for the ability to disagree constructively. Dr. Woodford thanked Ms. Dearden and the parents for their participation, emphasizing the importance of the public process.

4. Adjournment

A. Meeting Adjourned

Member McKee made a motion to adjourn with Member Maynard seconding. The Board voted as follows:

Massey - “Aye”

McClellan – *Abstained*

Mayard - “Aye”

McKee - “Aye”

Chivers - “Aye”

The motion passed, and the meeting was adjourned at 7:52 p.m. (4,0)

DATE: March 12, 2025

TO: UINTAH BOARD OF EDUCATION

FROM: Dr. Mistalyn Leis, Director of Human Resources

RE: Board Approval Request for **March 12, 2025**, Board Approval of New Hires, LEA Specific Endorsements, Newly Assigned Employees; Notification of Separations of Employment

Superintendent Woodford requests Board approval of the following individuals for hire/assignment to new positions:

NEW HIRES – BOARD APPROVAL REQUESTED:

Name	Position	Assignment	FTE	Education/ Training	Source of Funding
Natalia Harris	SpEd Aide	Davis	0.7375	All Required	Program 1205 SpEd Add On
Dania Cruz	Food Service Worker	UMS	0.40	All Required	Program 8000 School Foods Program
Marilynn Sanderson (Remainder of FY25)	SpEd Teacher	UHS	1.0	Bachelor of Science Major: Elementary Education U of U: SpEd Endorsements	Program 1210 SpEd Self Contained
Alexandra Ditty	Roving Custodian	Maintenance	1.0	All Required	Program 0285 Maintenance Operations
Charles Hardman	Maintenance Technician	Maintenance	1.0	All Required	Program 0285 Maintenance Operations
Kimberly Gregory	Bus Driver	Transportation	0.75	All Required	Program 5315 Pupil Transportation
Kendra Sagers	Accountant	USD	1.0	Bachelor of Science Major: Accounting	Program 0302 Business Administrator

NEWLY ASSIGNED EMPLOYEES – BOARD APPROVAL REQUESTED:

Name	Former (Current) Assignment	New Assignment	Effective Date
April Bruso	SpEd OT Aide (0.4875 FTE) @ CEC	SpEd OT Aide (0.7375 FTE) @ CEC	2/18/2025
Isaac Merrick	SpEd OT Aide (0.4875 FTE) @ CEC	SpEd OT Aide (0.7375 FTE) @ CEC	2/18/2025

Oaklee Johnston	SpEd Aide (0.7375 FTE) @ Discovery	Registered Behavior Technician (0.875 FTE) @ USD	2/18/2025
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NEWLY HIRED EXTRACURRICULAR COACHES

Name	Program	School	Years of Service
Elizabeth Christensen	50% Stipend Assistant Girls Lacrosse Coach	UHS	2
Kedric Coonis	Boys Wrestling Team Assistant	UHS	\$1,000 Stipend
Tyson Todd	50% Stipend Assistant Baseball Coach	UHS	4
Brittini Downing	Head Drill Team Coach	UHS	3

Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President • **Todd Massey**, Member
Denise Maynard, Member • **Robin McClellan**, Member

Memorandum

To: Dave Chivers, President
Tawna McKee, Vice President
USD Board Members

From: Troy Timothy, Business Administrator

Cc: Dr. Rick Woodford, Superintendent
Shawwna Muhme, Superintendent Secretary

Date: April 2, 2025

Re: Contract Needing Approval

Recommendation: Approve the contract discussed below.

Background (rationale): *Per Utah Code 63G-6a-802 (1) (b) transitional costs are a significant consideration in selecting a procurement item; and the results of a cost-benefit analysis demonstrate that transitional costs are unreasonable or cost-prohibitive, and that the award of a contract without engaging in a standard procurement process is in the best interest of the procurement unit...*

Brightly, formerly School Dude, is the current software package used by the Uintah School District for all inventory, trip requests, maintenance service calls, and Capital Forecasting. Additionally, this software package has a scheduling module that manages facility availability for community members. After reviewing products from competitors, it has been determined that replacing the current software system cannot be done without major costs, both hard and soft. The School Dude software package continues to provide the necessary tools to ensure our day-to-day operational needs are met so that work can be done both effectively and efficiently.

It is in the district's best interest to continue using Brightly (School Dude) as our scheduling and planning system, as detailed above, here at Uintah School District.

Policy Implications: None

Personnel Implications: None

Facility Implications: None

Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President • **Todd Massey**, Member
Denise Maynard, Member • **Robin McClellan**, Member

Financial/Budget Implications: Staying on the current software platform will help us to avoid costly implementation and training fees for a new software system. Brightly has offered a 20% discount to remain on this software platform if we sign a three-year contract. They have also agreed to hold any price increases on the legacy School Dude software during this three-year contract period. Total annual savings are projected to be \$7,600, and the total three-year savings are projected to be \$22,800.

Motion: I move to approve the Brightly Contract presented to the Board.

Q-429961

Holly Chivers
Building Use Coordinator
Uintah School District
250 South Vernal Avenue
Vernal, UT
84078

Dear Holly,

Thank you for your interest in our market leading solutions for improving educational operations. We at Brightly are excited about providing you with online tools that will help you save money, increase efficiency and improve services. Brightly is dedicated to providing best in class solutions that are built exclusively for the unique needs of educational institutions, including the following for Uintah School District:

- Omnia Partners Contract Number: R210702
- <https://www.omniapartners.com/suppliers/brightly/public-sector>

Subscription Term: 36 months (07/01/2025 - 06/30/2028)

Cloud Services

Item	Start Date	End Date	Discount % Omnia Partners (formerly National IPA, formerly TCPN)	Investment
- Online Payment	7/1/2025	6/30/2026		Included
Event Manager Enterprise	7/1/2025	6/30/2026	23.00% 20.00%	6,737.81 USD
				Subtotal: 6,737.81 USD

Professional Services

Item	Discount % Omnia Partners (formerly National IPA, formerly TCPN)	Investment
Event Manager Standard Implementation	5.00%	2,082.40 USD
		Subtotal: 2,082.40 USD

Total Initial Investment

8,820.21 USD

Investment



March 18, 2025
Uintah School District

Thank you for your continued support of our market leading solutions for improving educational operations. We at Brightly are excited about providing you with online tools that will help you save money, increase efficiency and improve services. Brightly is dedicated to providing best in class solutions that are built exclusively for the unique needs of educational institutions, including the following for Uintah School District:

Service Term: 36 months (07/01/2025 - 06/30/2028)

Cloud Services

Item	Start Date	End Date	Investment
CapitalForecastDirect	7/1/2025	6/30/2026	\$5,425.62
InventoryDirect	7/1/2025	6/30/2026	\$4,621.61
TripDirect	7/1/2025	6/30/2026	\$1,500.45
ConnectAuthenticate	7/1/2025	6/30/2026	\$0.00
MaintenanceEssentials Pro	7/1/2025	6/30/2026	\$10,775.10
MySchoolDude	7/1/2025	6/30/2026	\$0.00
PMDirect	7/1/2025	6/30/2026	\$0.00
MaintenanceDirect	7/1/2025	6/30/2026	\$0.00
Annual Renewal:			\$22,322.78 USD



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Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President
Todd Massey, Member • **Denise Maynard**, Member • **Robin McClellan**, Member

Memorandum

To: Dave Chivers, President
Tawnya McKee, Vice President
USD Board Members

From: Troy Timothy, Business Administrator

Cc: Rick Woodford, Superintendent
Shawwna Muhme, Superintendent Secretary

Date: April 4, 2025

Re: Monthly Board Financial Update – March 2025

Recommendation: I recommend that the Board approve the Monthly Board Financial Update for March 2025.

Background (rationale):

- Each month, the Business Administrator must present to the Board a monthly financial packet. Included in this month's packet are the following reports:
 - Revenues and expenditures by fund, year to date, through March 31, 2025;
 - Year-over-year Fund 10 comparison (FY24 & FY25) as of March 31, 2025;
 - FY25 year-to-date capital outlay spreadsheet update as of March 31, 2025;
 - District-wide regular payroll register for March 2025;
 - District-wide AP March 2025 check register;
 - UHS March 2025 check register; and
 - Donations to UHS through March 31, 2025.

Policy Implications: None.

Motion: This item will be listed under the Consent Calendar for approval.

Dr. Rick Woodford, Superintendent • **D. Troy Timothy, M.B.A.**, Business Administrator
826 South 1500 East • Naples, UT 84078
435.781.3100 • 435.781.3107 fax
www.uintah.net

UINTAH SCHOOL DISTRICT

Revenues & Expenditures by Fund

YTD through March 2025

	<i>in '000,000's</i>	<u>Adj Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
REVENUES					
10 - MAINTENANCE & OPERATIONS	\$	81.5	\$ 63.1		\$ 18.4
21 - SCHOOL ACTIVITY		1.9	0.9		0.9
26 - CDA/RDA		0.8	-		0.8
31 - DEBT SERVICE		3.3	3.2		0.0
32 - CAPITAL OUTLAY		10.1	9.3		0.9
49 - SCHOOL FOOD SERVICES		3.2	2.0		1.2
TOTAL REVENUES	\$	100.9	\$ 78.5		\$ 22.3

EXPENDITURES					
10 - MAINTENANCE & OPERATIONS	\$	85.3	\$ 49.9	\$ 1.8	\$ 33.6
21 - SCHOOL ACTIVITY		1.9	0.8	0.0	1.0
26 - CDA/RDA		0.8	-	-	0.8
31 - DEBT SERVICE		3.3	3.3	-	-
32 - CAPITAL OUTLAY		26.9	16.1	1.6	9.3
49 - SCHOOL FOOD SERVICES		3.6	2.4	0.3	0.9
TOTAL EXPENDITURES	\$	121.8	\$ 72.5	\$ 3.7	\$ 45.7

REVENUE/EXPENDITURE VARIANCES	<u>Adj Budget Var</u>	<u>Actual Var</u>
10 - MAINTENANCE & OPERATIONS	\$ (3.8)	\$ 11.4
21 - SCHOOL ACTIVITY	-	0.1
26 - CDA/RDA	-	-
31 - DEBT SERVICE	-	(0.0)
32 - CAPITAL OUTLAY	(16.8)	(8.4)
49 - SCHOOL FOOD SERVICES	(0.4)	(0.7)
REVENUE/EXPENDITURE VARIANCES	\$ (20.9)	\$ 2.4



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Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President
Todd Massey, Member • **Denise Maynard**, Member • **Robin McClellan**, Member

Memorandum

To: Dave Chivers, President
Tawnya McKee, Vice President
USD Board Members

From: Ryan Maughan, Special Programs Director

Cc: Rick Woodford, Superintendent
Shawna Muhme, Superintendent's Secretary

Date: April 4th, 2025

Re: 007.0115 STUDENT ENROLLMENT OPTIONS (1st Reading)

Recommendation: The policy committee is recommending that the Uintah School Board approve policy 007.0115 Student Enrollment Options on 1st reading.

Background (rationale): 007.0115 Addresses new requirements and aligns with Utah Administrative Code and Utah Code Provides definitions, requirements of the district for early and late enrollment requests. Policy combines many previous policies which are all "enrollment options" which more appropriately combine into one policy.

Policy Implications: Compliance and alignment. Requires enrollment and school capacity to be posted yearly. Requires notification of early and late enrollment periods for boundary requests within open enrollment. Includes Kindergarten age and toileting requirements. Provides more clear direction on students attending on a visa, students attending out of district, out of state, military children etc.

Personnel Implications: Awareness

Facility Implications: None

Dr. Rick Woodford, Superintendent • **D. Troy Timothy** MBA, Business Administrator
826 South 1500 East • Naples, UT 84078
435.781.3100 • 435.781.3107 fax
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Todd Massey, Member • **Denise Maynard**, Member • **Robin McClellan**, Member

Financial/Budget Implications: None

Motion: Motion to approve policy 007.0115 on 1st reading- (Consent agenda)

UINTAH SCHOOL DISTRICT POLICY ACTION REVIEW

1st Reading	<u>04/9/2025</u>	New	<u></u>
2nd Reading	<u></u>	Revised	<u>X</u>
Approved	<u></u>	Substitute	<u></u>

007.0115 STUDENT ENROLLMENT OPTIONS

REVISES POLICY 007.0115 STUDENT ENROLLMENT OPTIONS (LAST APPROVED 12/13/17) and replaces:

Policy 007.0105 ELEMENTARY RETENTION OR PROMOTION (LAST APPROVED 03/16/1993)

POLICY 007.0110 ELIGIBILITY (LAST APPROVED 10/17/1985)

POLICY 007.0120 ENTRANCE AGE-KINDERGARTEN (LAST APPROVED 02/08/2005)

POLICY 007.0125 FOREIGN EXCHANGE STUDENTS (LAST APPROVED 10/26/1999)

POLICY 007.0130 GUARDIANSHIP FOR CHILD WITH NON-RESIDENT PARENT (LAST APPROVED 02/03/1996)

POLICY 007.0135 IMMUNIZATIONS (LAST APPROVED 08/08/2018)

POLICY 007.0140 OUT OF STATE STUDENT FEES (LAST APPROVED 10/17/1985)

POLICY 007.0145 POST SECONDARY STUDENTS (LAST APPROVED 10/17/1985)

POLICY 007.0150 ADMISSIONS AND ATTENDANCE OF MILITARY CHILDREN (LAST APPROVED 09/14/2022)

1.0 PURPOSE AND PHILOSOPHY

The Board of Education of Uintah School District desires to establish student enrollment and school transfer procedures in accordance with Utah law to provide legally compliant, consistent, and equitable practices among all the schools in Uintah School District.

2.0 DEFINITIONS

- 2.1. **“Adjusted Capacity”** is the total number of students who can be enrolled in a school if the class size is at least equal to the district’s average class size for the corresponding grade in an elementary school and a similar class in a secondary school.
- 2.2. **“Administrative Transfer”** occurs when a student is moved from their resident school to a nonresident school at the sole discretion of the district. Administrative

Transfers are utilized under special and unique circumstances to address the critical educational needs of a student.

- 2.3. **“Custodial parent(s)” or “parent(s)”** means the natural or adoptive father and/or mother of a minor student who has the right under Utah law and/or an applicable court order to make enrollment decisions for the student, as more fully set forth in Section 5 below.
- 2.4. **“Custody”** is defined in Section 6 below.
- 2.5. **“Early Enrollment”** is the period of time when an application may be submitted to the district requesting admission to a school that is not a student’s resident school for the next school year. Utah State Board of Education Standard Open Enrollment Applications for Early Enrollment are accepted beginning November 15 through the first Friday in February for admission for the next school year.
- 2.6. **“Emotional or physical safety”** of a student is defined as special and unique emotional or physical safety concerns that affect the critical academic needs of a student. Generally, such safety concerns only exist when the student’s critical academic needs cannot be adequately addressed at the resident school after interventions have proven to be unsuccessful.
- 2.7. **“Minor student”** is defined as a child who has reached the age of six (6) years but has not reached the age of eighteen (18) years but does not include an emancipated minor.
- 2.8. **“Nonresident student”** is a student who lives outside the boundaries of their assigned school attendance area.
- 2.9. **“Open Enrollment”** refers to those enrollment procedures prescribed by UTAH CODE 53G- 6-301 et seq., UTAH ADMIN. CODE R277-437.
- 2.10. **“Open Enrollment Threshold”** is the maximum number of students to be enrolled in a school during Early Enrollment and Late Enrollment which is determined as follows:
 - 2.10.1 Early Enrollment Threshold is the projected enrollment that is the greater of ninety percent (90%) of the “Maximum Capacity”; or “Maximum Capacity” minus forty (40) students.
 - 2.10.2 Late Enrollment Threshold is the actual school enrollment that is the greater of ninety percent (90%) of “Adjusted Capacity”; or “Adjusted Capacity” minus forty (40) students.
- 2.11. **“Power of Attorney”** is a legal instrument, signed and notarized by an individual(s) who has legal custody of a minor student, that designates a responsible adult as the

student's custodian and grants the designated adult authority to take any appropriate action on behalf of the student, including authorization of education and medical services. A "Power of Attorney" does not confer legal guardianship. Both the granting party and the designated adult shall agree to: (a) assume responsibility for any fees or other charges relating to the student's education; AND (b) if eligible for fee waivers, provide the district with all financial information requested by the district for purposes of determining eligibility for fee waivers.

- 2.12. **"Responsible adult"** is defined as an individual twenty-one (21) years of age or older who is willing and able to provide reasonably adequate food, clothing, shelter, and supervision for a minor student.
- 2.13. **"Sibling"** of a student seeking enrollment or for ninth grade participation in high school activities is defined as follows: a brother or sister who is currently enrolled or has been accepted for enrollment in the requested transfer school; AND both the sibling and the student seeking enrollment are currently in good standing in regard to their academics, attendance, and behavior.
- 2.14. **"Supervision" and "supervise"** is defined in UTAH CODE 53G-6-302 and means a minor child is receiving services from a state agency, local mental health authority, or substance abuse authority with active involvement or oversight; and engaged in a human services program that is properly licensed or certified and has provided the school district receiving the minor child with an education plan that complies with the requirements of UTAH CODE 62A-2-108.1.

3.0 NEW STUDENT REGISTRATION AND ENROLLMENT

- 3.1. **Kindergarten Age Requirement:** A child needs to be five years of age before September 2 of the year in which admission is sought per Utah Code 53G-4-402.
- 3.2. Before a student can be enrolled in and attend district schools and programs for the first time, the student's parent, guardian, or other legally responsible individual ("enroller") must complete the registration process outlined in this section. The registration process may be completed using an online application.
- 3.3. As required by law, and to ensure proper student placement, the enroller must provide the district with the documents and information outlined in this section.
- 3.4. Birth certificate or other proof of identity.
 - 3.4.1. The district's new-student registration process must include written notice to enrollers that the student's birth certificate or other proof of identity is required, as described below and consistent with UTAH CODE 53G-6-603.
 - 3.4.1.1. The notice must explain that by the first day of school the enroller must provide to the district a certified copy of the student's birth

certificate.

- 3.4.1.2. The notice must direct the enroller that if the birth certificate is unavailable, the enroller may provide other reliable documentation proving the student's identity, biological age, and relationship to the enroller, along with a signed and notarized affidavit explaining why a birth certificate cannot be provided.
- 3.4.1.3. The enroller may use a template of an affidavit provided by the District.
- 3.4.1.4. The reliable documentation may include:
 - 3.4.1.4.1. a religious, hospital, or physician certificate showing the student's date of birth;
 - 3.4.1.4.2. an entry in a family religious text;
 - 3.4.1.4.3. an adoption record;
 - 3.4.1.4.4. previously verified school records;
 - 3.4.1.4.5. previously verified immunization records;
 - 3.4.1.4.6. documentation from a social service provider; or
 - 3.4.1.4.7. other legal documentation, including from a consulate, that reflects the student's biological age.
- 3.4.2. If a birth certificate or other reliable proof is not provided within 30 days of the first day of school, the District shall assign a review team to work with the person enrolling the student to determine the student's biological age for enrollment and appropriate placement in school. The review team must include at least three members, and at least one of which must have completed training on prevention of child sexual abuse and human trafficking required under UTAH CODE 53G-9-207.
- 3.4.3. In addition to any duty to comply with the mandatory reporting requirements described in UTAH CODE 53E-6-701 and 62A-4a-403, a school shall report to local law enforcement and to the Utah Criminal Investigations and Technical Services Division of the Department of Public Safety (as established in UTAH CODE 53-10-103), any sign of child trafficking that the review team identifies in carrying out the review team's duties described in paragraph 7.1.2.
- 3.5. Immunization record.

- 3.5.1. As provided in UTAH CODE 53G-9-306, upon enrollment of a student in a District school for the first time, the District shall request a complete and updated immunization record of the student. In the absence of an immunization record, an immunization exemption form must be completed and submitted to the school.
- 3.6. Proof of residency.
 - 3.6.1. An enroller must provide proof of residency during the registration process to determine whether the student is a resident.
 - 3.6.2. Proof of residency may include records of mortgage payments or lease payments, a notarized affidavit from the enroller's landlord, utility bills, valid driver's license, voter registration documentation, and church or religious records.
- 3.7. For secondary students, a report card or check-out form from the previous school attended, along with a copy of the student's transcript or transcript authorization request.
- 3.8. The payment of student fees, or waiver of fees documentation has been completed and submitted to the school.
- 3.9. The student's cumulative educational file and other educational records or information relevant to the student.
- 3.10. Toilet Training Requirement
 - 3.10.1. According to UTAH CODE 53G-7-203 and UTAH ADMIN. CODE R277-631, a child may not attend kindergarten until the child is toilet trained. A child is toilet trained when the child can independently complete the following:
 - 3.10.1.1. Communicate toileting needs to an adult;
 - 3.10.1.2. Use the toilet without help;
 - 3.10.1.3. Dress and undress; and
 - 3.10.1.4. Maintain hygiene after using the toilet (ensuring clothing and restroom are free from urine or feces, hands are washed, etc.).
 - 3.10.2. Upon enrolling a student entering kindergarten, a parent shall indicate that the student is toilet trained.
 - 3.10.3. UTAH ADMIN. CODE R277-631 includes exceptions for students with

disabilities or other conditions. A school may not deny or revoke the enrollment of a student who is not toilet trained if the student has an Individualized Education Program (IEP) under Uintah School District Policy, or if the student's lack of toilet training is due to a condition addressed in Section 504 plan. A student whose lack of toilet training is suspected to be due to a disability must be referred for an evaluation in accordance with Uintah School District Policy.

4.0 ANNUAL REGISTRATION

- 4.1. The parent of a district student returning for the next school year must complete an online registration process.
- 4.2. The annual online registration process will include the following:
 - 4.2.1. Parents must review, verify, and if necessary update their contact information;
 - 4.2.2. Parents must review, verify, and if necessary update student information as requested;
 - 4.2.3. Parents and students must review and agree to district policies and procedures; and
 - 4.2.4. Parents may be requested to provide additional information to facilitate enrollment and participation in the next school year.

5.0 RETENTION OR PROMOTION

- 5.1. Uintah School District shall reasonably accommodate a parent's written request to retain a student in kindergarten through grade 8 on grade level based on the student's academic ability or the student's social, emotional, or physical maturity. Uintah School District shall reasonably accommodate a parent's written request to advance or promote a student per Utah Code 53G-6-803.

6.0 CUSTODY

- 6.1. Parents generally have custody rights over their minor students. Custody includes physical custody and legal custody. Physical custody refers to the number of nights a child spends at each parent's home, and legal custody means the right to make important decisions about the child. In cases of divorce, Utah recognizes several custody arrangements, including sole legal and sole physical, joint legal and joint physical, joint legal and sole physical, and split custody. The divorce decree or other order of the court typically sets forth the custody arrangement for the minor children and may need to be consulted to determine the rights of each parent when disagreements related to enrollment arise between them.

- 6.1.1. Utah law requires a divorce decree or other order granting joint legal or joint physical custody to include a parenting plan that sets forth the decision-making authority of each parent regarding the child's education. The parenting plan includes an education plan that designates (1) the home residence of the child for purposes of identifying the school in which the child will be enrolled, (2) the parent that has authority to make education decisions for the child if the parents cannot agree, and (3) whether one or both parents may have access to the child during school and authority to check the child out of school. When parents disagree on enrollment decisions for their child, the education plan should be consulted and followed.
- 6.1.2. Unless otherwise set forth by court order, in cases where parents disagree on enrollment decisions of their child and no education plan is provided to the district, the parent having the child the majority of the time as set forth by court order is designated the custodial parent for purposes of enrollment.
- 6.2. In certain situations where parental rights have been terminated or suspended, a court may appoint a legal guardian(s) in the best interests of the minor student. In that event, the legal guardian(s) is given the custody rights over the minor student.
- 6.3. In limited situations as specifically provided by Utah law and this policy, a person who has legal custody over a minor student may issue a Power of Attorney to a responsible adult. In that event, the responsible adult is given the custody rights over the minor student.

7.0 RESIDENT STUDENTS

- 7.1. The district may not deny enrollment to a resident student except as permitted by law or other district policy.
- 7.2. In general, the school district of residence of a minor student is the district in which the student's custodial parent or legal guardian resides, subject to the exceptions described in this section. UTAH CODE 53G-6-302(2). Accordingly, a student who lives with the student's custodial parent or legal guardian within the geographical boundaries of Uintah School District is considered a resident.
- 7.3. A student is also considered a resident of the district under the following conditions.
- 7.4. **Custodial Parent Lives in Utah:**
 - 7.4.1. State Agency. A minor student is a resident if the student lives in the district and is in custody of or supervised by a Utah State agency (i.e., foster parents), local mental health authority, or substance abuse authority. Documentation of the custody or supervision must be provided to and approved by the Special Programs Director.
 - 7.4.2. Child Placement Agency. A minor student is a resident if the student lives

in the district and is supervised by an approved child placement agency (i.e., proctor parents). The agency must be licensed by the State of Utah and satisfy all education and support coordination requirements. The agency shall pay all student fees, deposits, or other charges in accordance with Utah law and district policy (See UTAH CODE 62A-2-108.1 and 62A-4a-606). Documentation of the supervision by the agency shall be provided to and approved by the Special Programs Director.

- 7.4.3. Exigent Circumstances. A minor student is a resident if the student lives in the district with a responsible adult resident of the district if a determination has been made by the Director of Special Programs in accordance with rules made by the USBE.
- 7.4.4. Human Services Program. A minor student is a resident if the student lives in the district while receiving services from a health care facility or human services program, as defined by Utah law, if a determination has been made by the Director of Special Programs in accordance with rules made by the USBE.
- 7.4.5. Educational Service Provider. A minor student is a resident if the student and the student's custodial parent live in Utah and the student has been accepted in a District program offered through a contracted Educational Service Provider in accordance with the contract.

7.5. **Custodial Parent Lives outside of Utah:**

- 7.5.1. Relative. A minor student is a resident if the student lives in the district with a responsible adult who is a resident of the district and is the child's noncustodial parent, grandparent, brother, sister, uncle, or aunt, and a determination has been made by the Director of Special Programs that all of the following criteria are satisfied:
 - 7.5.1.1. the student's presence in the district is not for the primary purpose of attending school;
 - 7.5.1.2. the responsible adult is given authority by a Durable Power of Attorney by the individual(s) who has legal custody of the minor student;
 - 7.5.1.3. the student's physical, mental, moral, or emotional health is best served;
 - 7.5.1.4. the student is prepared to abide by district and school policies and rules; AND

7.5.1.5. tuition is paid.

7.5.2. Parents Moved from Utah. A minor student is a resident if the student lives in the district with a responsible adult and a determination has been made by Director of Special Programs that all of the following criteria are satisfied:

7.5.2.1. The student and the student's custodial parent or guardian previously lived within the geographical boundaries of the district, the student was enrolled in and attending a district school, and the student's custodial parent or guardian has moved from Utah but left the student living within the district's geographical boundaries without unenrolling the student from a district school;

7.5.2.2. The student's parent or guardian has executed a Durable Power of Attorney that delegates powers regarding care, custody, property, and schooling to a responsible adult with whom the student resides;

7.5.2.3. The responsible adult with whom the student resides is a resident of the district;

7.5.2.4. The student's physical, mental, moral, or emotional health is best served by considering the student to be a resident for school purposes;

7.5.2.5. The student is prepared to abide by district and school policies and rules; AND

7.5.2.6. The student's attendance in the school will not be detrimental to the school or district.

7.6. Married or Emancipated

A minor student is a resident if the student lives in the district and is married or has been determined to be an emancipated minor by a court of law or a state administrative agency authorized to make that determination.

7.7. Homeless Students

A minor student is a resident if the student lives in the district and is deemed "homeless" under the *Stewart B. McKinney Homeless Assistance Act*, 42 U.S.C. § 11431 and UTAH ADMIN. CODE R277-616. All "homeless" determinations shall be approved by the Director of Special Programs.

7.8. Interstate Compact on the Placement of Children

A minor student is a resident if the student lives in the district and is supervised by a Utah State agency under the Interstate Compact on the Placement of Children, effectuated through the Utah Department of Human Services and an analogous agency in another state. UTAH CODE 62A-4a-701. Tuition must be paid unless the Utah agency has assumed all financial responsibility for the student (see UTAH CODE 62A-2-108.1 and 62A-4a-606). Student enrollment under this provision requires approval by the Director of Special Programs.

7.9. Foreign Exchange Students

7.9.1. A minor student is a resident if the student lives in the district and is an approved foreign exchange student by the Utah State Board of Education (i.e., J-1 Visa students). Tuition must be paid unless the foreign exchange program and student satisfy the requirements of UTAH CODE 53G-6-707 and UTAH ADMIN. CODE R277-612. Students to be enrolled under this paragraph must be approved by the Director of Special Programs. Enrollment of the minor student under this provision requires the responsible adult resident to be issued an appropriate Power of Attorney by the individual(s) who has legal custody of the minor student.

7.9.2. Uintah School District will accept both J-1 foreign exchange students and F-1 foreign exchange students who meet the entrance requirements.

7.10. Military Students

7.10.1. The Director of Special Programs shall assist in the transfer and enrollment of students whose parents are active duty members of the uniformed services in accordance with Utah law -- the *Interstate Compact on Educational Opportunity for Military Children* (the “Interstate Compact”), UTAH CODE 53E-3-901 et seq., and the rules and procedures promulgated by the “Interstate Commission on Educational Opportunity for Military Children,” which purpose is to remove barriers to educational success imposed on children of military families because of frequent moves and deployment of their parents.

8.0 SCHOOL AND PROGRAM ENROLLMENT

- 8.1. Except as provided in this section, an enrolled resident student must be enrolled in the school in which boundaries the student is a resident.
- 8.2. The district may assign a student to attend a school or program other than that in which the student is a resident.
- 8.3. In an effort to retain the benefits of neighborhood schools, to maintain strong school and community loyalty, and to promote stability and predictability of student enrollment numbers, it is strongly preferred that students in the district enroll in and

attend the schools in the boundaries in which they reside. Notwithstanding this preference, students may attend another school within the district through the Open Enrollment procedures or through an Administrative Transfer. In addition, students who have been enrolled in and attending a school other than their boundary school may return to their boundary school by following the procedures in this section.

- 8.4. **Students Returning to District Boundary School After Completion of Any Grade Level:** Students who have been or are currently enrolled in and attending a charter school, a private school, a school outside of the district, or a non-boundary school within the district, and who will complete a grade level at that particular school, may enroll in their boundary elementary school, as applicable, for the upcoming school year in accordance with the same enrollment and registration procedures, forms, and timelines established for district students attending their boundary schools. Enrollment and registration information should be submitted as soon as possible, but no later than the first day of school.
- 8.5. **Students Returning to District Boundary School During the Current School Year:** Students who are currently enrolled in and attending a charter school, a home school, a private school, a school outside of the district, or a non-boundary district school, and who wish to return and enroll in their boundary school may do so in accordance with the conditions set forth below:
- 8.5.1. **Elementary and Secondary School:** An elementary or secondary student may return and enroll in their boundary school only within the first two (2) weeks of each trimester by: (a) providing notice to and properly unenrolling the student from the non-boundary school; (b) providing the boundary school with the student's educational records from the previous non-boundary school; (c) completing the applicable enrollment and registration forms at the boundary school; (d) providing any required documentation and information to the boundary school; and (e) obtaining authorization and approval from the boundary school confirming that there are no current academic, attendance, or behavioral issues or concerns that need to be specifically addressed prior to enrollment.
- 8.6. **Open Enrollment:** The Open Enrollment option is available to in-district and out-of-district students whose custodial parent(s) or legal guardian(s) live in the State of Utah. Open Enrollment allows a student to enroll in and attend a school in Uintah School District other than the school in which boundaries he/she resides. The terms and conditions of the Open Enrollment option are set forth in UTAH CODE 53G-6-401, et seq. and UTAH ADMIN. CODE R277-437
- 8.7. **Administrative Transfer:** The district may, in its sole discretion, transfer a student to a nonresident school for special and unique circumstances to address the critical academic needs of a student. Administrative Transfers are generally done in situations when the student's specific academic needs cannot be adequately addressed at the resident school. Some examples of reasons that generally do not

warrant an Administrative Transfer include, but are not limited to:

(a) the student desires to attend the same school with certain friends; (b) teacher preference; (c) program choice; and (d) athletic participation. Administrative Transfers may be granted for any of the following reasons: (a) student discipline; (b) providing appropriate educational services for “at-risk” students, special education students, and Section 504 students; or (c) any other reason deemed to be in the best interest of the student and/or the district.

8.7.1. An Administrative Transfer is initiated and completed by the respective Director of Elementary Education, Secondary Education, or Special Programs. The receiving principal may allow for provisional enrollment of the student and establish terms and conditions under which enrollment would be permitted or continued. Such students must remain in good standing by maintaining acceptable behavior, attendance, and grades. If the student fails to abide by these terms and conditions, the student will be returned to his/her resident school. Administrative Transfers are granted on an individual student basis, and there are no transfer guarantees for siblings, neighbors, or friends.

8.7.2. The custodial parent(s) / legal guardian(s) of students who are subject to an Administrative Transfer may be responsible to provide transportation or otherwise assure that the student gets safely to and from school.

8.7.3. Administrative Transfers must be approved when transitioning from elementary school to middle, and from middle to high school.

9.0 OPEN ENROLLMENT (EARLY AND LATE)

The Open Enrollment option is available only to in-district students and out-of-district students whose custodial parent(s) or legal guardian(s) live in the State of Utah. Open Enrollment allows a student to enroll in and attend a school in Uintah School District other than the school in which boundaries he/she resides. Application for Open Enrollment may be made during the Early Enrollment Period or the Late Enrollment Period, as described in this section. A student has a better opportunity of being accepted during the Early Enrollment Period rather than the Late Enrollment Period. Accordingly, Early Enrollment should be the preferred method of transferring a student. The terms and conditions of the Open Enrollment option are set forth below in this Section 8 and in UTAH CODE 53G-6-401, et seq. and UTAH ADMIN. CODE R277-437.

9.1. District Responsibilities:

9.1.1. The district shall provide information about the district and its schools, programs, policies, and procedures to all students who are residents of the State of Utah who have expressed an interest in applying to attend schools in Uintah School District other than their respective school of residence.

- 9.1.2. The district shall designate which schools and programs will be available for Open Enrollment during the coming school year. The district, in its sole and absolute discretion, may allow a specified number of student openings available through Open Enrollment in certain schools, programs, classes, and/or grade levels which are deemed “closed” as per this policy.
- 9.1.3. A resident district shall pay to a nonresident district one-half of the resident district’s residual per student expenditure for each resident student properly registered in the nonresident district in accordance with applicable Utah laws and regulations.
- 9.1.4. For each school in the district, the district shall post on its website the following information: (a) the school’s Maximum Capacity; (b) the school’s Adjusted Capacity; (c) the school’s projected enrollment in the calculation of the Open Enrollment Threshold; (d) the school’s actual enrollment on October 1, January 2, and April 1; (e) the number of nonresident student enrollment requests; (f) the number of accepted nonresident student enrollment requests; and (g) the number of resident students transferring to another school.

9.2. Application During the Early Enrollment Period

- 9.2.1. Early Enrollment applications shall be submitted to the district using the process described on the District website.
- 9.2.2. Applications must be timely submitted. Applications are accepted from November 15 through the first Friday in February for enrollment to begin the following school year in the requested school/program of the district. Applications received after the first Friday in February will not be considered during the Early Enrollment Period.
- 9.2.3. The student’s custodial parent(s) / legal guardian(s) may request on their application a particular school/program from a list of those that are open for enrollment as identified by the district. The district shall determine which schools are open for enrollment during the coming school year. Schools may be closed by the district if the estimated enrollment of the school/program exceeds the applicable Open Enrollment Thresholds for Early Enrollment (“Maximum Capacity”).
- 9.2.4. The student’s application shall identify the reason(s) for enrolling in the requested school/program in the district.
- 9.2.5. The student’s parent or legal guardian shall receive written notification within six (6) weeks after receipt of the application by the district or by March 31st, whichever is later, as to whether the application has been accepted or denied.

9.3. Application During the Late Enrollment Period

9.3.1. Late Enrollment applications shall be submitted to the district using the process described on the District website.

9.3.2. Late Enrollment means

9.3.2.1. Application for admission during the current school year, and

9.3.3. Application submitted after the first Friday in February for admission

9.3.3.1. Parents will be notified of acceptance or rejection of Late Enrollment applications for the next school year within two weeks of receipt of the application or by the Friday before the new school year begins, whichever is later.

9.4. Notification of Acceptance or Rejection

9.4.1. Parents will be notified of acceptance or rejection of Late Enrollment applications for the current school year within two weeks after receipt of the application.

9.4.2. Students whose Late Enrollment applications are accepted by the district during the current school year may enroll only within the first two (2) weeks of each term.

9.4.3. The student's application may identify the reason(s) for enrolling in the requested school/program of the district.

9.5. Acceptance and Rejections of Applications.

9.5.1. Criteria for the acceptance or rejection of Open Enrollment applications include the following:

9.5.1.1. For an elementary school, the capacity of a grade level.

9.5.1.2. For a secondary school, the capacity of a comprehensive program.

9.5.1.3. The ability to maintain a heterogeneous student population.

9.5.1.4. Maintenance of reduced class sizes in a Title I school that uses federal, state, and local monies to reduce class sizes for the purpose of improving student achievement, or in a school that uses school trust monies to reduce class size.

9.5.1.5. Not offering, or having capacity in, an elementary or secondary

special education class or other special program the student requires.

9.5.1.6. The willingness of a prospective student to comply with district and school policies.

9.5.1.7. Giving priority to intradistrict transfers over interdistrict transfers.

9.5.1.8. Serious infractions of law or school rules, chronic misbehavior which is likely to endanger persons, property, cause serious disruptions in the school, or place unreasonable burdens on the school staff.

9.6. Students who enroll in schools/programs through the Open Enrollment procedures are subject to compliance with all district and school policies, rules, and procedures.

9.7. Once enrolled in a nonresident school, the student may remain enrolled in that school subject to compliance with all district and school policies, rules, and procedures established for all students, and the student is not required to submit annual or periodic application until completion of the highest grade level offered at the school.

9.8. The district shall designate the schools which students shall attend as they progress from elementary school to middle school, and middle school to high school. School boundaries are established by the district using nondiscriminatory criteria in order to maintain stability and predictability of student enrollment numbers. Students who attend a nonresident school under the Open Enrollment procedures are not automatically enrolled in the next designated middle school, or high school. Students must submit another Open Enrollment application for each school or program.

9.9. A student who is enrolled in a school that is not the student's school of residence because school bus service is not provided between the student's neighborhood and the school of residence for safety reasons: (a) shall be allowed to continue to attend the school until the student finishes the highest grade level offered; and (b) shall be allowed to attend the Middle School, and High School into which the school's students feed until the student graduates from high school.

9.10. A student may be allowed to enroll in a nonresident school that is determined to be "closed" by the district due to the Open Enrollment Threshold if: (a) enrollment in a specific school is necessary to protect the emotional or physical safety of a student, based on sufficient documentation and evidence; (b) if a sibling currently attends that school.

- 9.11. The district office shall provide written notification to the student's parent(s) / legal guardian(s) of acceptance or justification for the rejection of any Early Enrollment applications and Late Enrollment applications within the time periods set forth above.
- 9.12. The district office shall also provide written notification to the resident school district upon acceptance of a nonresident student for enrollment.
- 9.13. A student enrolled in a non-boundary school under the Open Enrollment procedures is generally eligible to participate in extracurricular activities at the school consistent with eligibility standards as applied to students that reside within the school attendance area, subject to the following.
 - 9.13.1. Notwithstanding the foregoing, students are subject to eligibility guidelines established by the Utah State Board of Education and UHSAA regarding student participation in interscholastic competition. Specifically, there is no presumption of eligibility for participation in UHSAA sanctioned activities for students transferring schools under these Open Enrollment procedures. School transfers may adversely affect the student's eligibility to participate in athletics sanctioned by UHSAA. All transfers must be in compliance with Utah law, Uintah School District policies, Utah State Board of Education rules, and the constitution, bylaws, policies, and rules of UHSAA.
 - 9.13.2. A student's application for open enrollment must be approved before the student may register or try out for any groups or teams associated with that school.
- 9.14. No student who resides in the attendance area of a school within the district shall be displaced or excluded because of students transferring from outside the school attendance area under these Open Enrollment procedures.
- 9.15. Notwithstanding the dates set forth in the policy for submitting applications and notifying custodial parent(s) / legal guardian(s) of acceptance or rejection of applications, the Board of Education may delay the dates if it is not able to make a reasonably accurate projection of the Early Enrollment school capacity or Late Enrollment school capacity of a school due to: (a) school construction or remodeling; (b) drawing or revision of school boundaries; or (c) other circumstances beyond the control of the district. The delay may extend no later than four (4) weeks beyond the date the Board of Education is able to make a reasonably accurate projection of the Early Enrollment school capacity or Late Enrollment school capacity of a school.
- 9.16. A student who transfers between schools, whether effective on the first day of the school year or after the school year has begun, by exercising an Open Enrollment option under this policy may not transfer to a different school during the same

school year by exercising an Open Enrollment option. This restriction on transfer does not apply to a student transfer made for “health or safety reasons.” For purposes hereof, “health or safety reasons” are situations in which enrollment in a specific school/program is necessary: (a) to protect the health of the student as determined by a specific medical recommendation from a medical doctor; or (b) to protect the emotional or physical safety of a student, based on documentation/evidence provided by the student’s previous school, the custodial parent(s) / legal guardian(s), a clinical psychologist who is tracking the student, or cumulative information.

9.17. Appeal Process:

9.17.1. Denial of the initial or continuing enrollment of a student under the Open Enrollment procedures may be appealed in writing by the student’s custodial parent(s) / legal guardian(s) to the Superintendent within ten (10) calendar days from the date of the notice of the denial. Failure to appeal within the above time period shall constitute a waiver of rights to contest the denial of enrollment.

9.17.2. If no request for an appeal is received within the ten (10) calendar days, the Superintendent’s decision is final.

9.18. Funding:

9.18.1. A nonresident student who enrolls in Uintah School District is considered a resident of this district for purposes of state funding.

9.19. Transportation: The custodial parent(s) / legal guardian(s) of students enrolled in a school/program under these Open Enrollment procedures are responsible to provide transportation or otherwise assure that the student gets safely to and from school, unless otherwise specified in a student’s Individualized Education Program (IEP) or a Section 504 Accommodation Plan. The district may provide bus transportation for nonresident students on a “space available” basis on established and approved routes within the district to the school/program of attendance so long as the student’s presence does not increase the cost of the bus route.

9.0 NONRESIDENT STUDENT GRADUATION CREDITS

9.1. Uintah School District shall accept credits toward graduation that were awarded by a school accredited or approved by the State Board of Education or a regional accrediting body recognized by the U.S. Department of Education.

9.2. Uintah School District shall award a diploma to a nonresident student if the student meets graduation requirements generally applicable to students in the school. However, the nonresident student must attend school within the district during the trimester immediately preceding graduation.

9.3. In order to graduate from high school in Uintah School District, a student must attend one trimester prior to graduation.

10.0 EXCEPTIONS TO THE APPLICATION DEADLINES OR OTHER REQUIREMENTS OF THIS POLICY

10.1. The Board of Education may in exceptional circumstances waive the application deadline or other requirements of this policy on a case-by-case basis when the Superintendent and the Board of Education determine that there are conditions of unusual, extraordinary special need which warrant and justify such action.

11.0 STATE LAW

11.1. Included by reference in this policy are all applicable provisions of state law, including Utah Code 53G, and State Board of Education R277-437.

11.2. If any of the provisions of this policy conflict with and are superseded by state law covering the same subject, state law shall prevail.

11.3. Nothing contained in this policy shall be construed as changing other related requirements such as the need for guardianship proceedings and powers of attorney.

Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President • **Todd Massey**, Member
Denise Maynard, Member • **Robin McClellan**, Member

Memorandum

To: Dave Chivers, President
Tawna McKee, Vice President
USD Board Members

From: Troy Timothy, Business Administrator

Cc: Dr. Rick Woodford, Superintendent
Shawwna Muhme, Superintendent Secretary

Date: April 9, 2025

Re: 004.0500 Time & Effort Documentation

Recommendation: The policy committee is recommending that the Uintah School Board adopt policy 004.0500 Time & Effort Documentation on first reading.

Background (rationale): This is a new policy. The need for this policy came to our attention during a Special Education Compliance Review. Time & Effort Documentation is required for Federal Grants Compliance but is also a State Special Education requirement. USBE Staff have recommended this policy to be a standalone policy.

Policy Implications: None

Personnel Implications: Twice per year, district personnel will gather and retain the necessary information through electronic forms and reports from the district time clock system. This practice is already in place.

Facility Implications: None

Financial/Budget Implications: None

Motion: Motion to adopt and approve policy 004.0500 Time & Effort Documentation Policy

UINTAH SCHOOL DISTRICT POLICY ACTION REVIEW

1st Reading		New	X
2nd Reading		Revised	
Approved		Substitute	

004.0500 TIME AND EFFORT DOCUMENTATION

1.0 GENERAL POLICY STATEMENT

- 1.1 To ensure compliance with federal and state regulations regarding the appropriate use of funds and to maintain financial accountability through accurate Time and Effort documentation.
- 1.2 To establish guidelines and procedures for Uintah School District employees in documenting Time and Effort for federal and state-funded programs.

2.0 DEFINITIONS

- 2.1 An “Exempt Employee” is an employee whose work time is not tracked in the employer time tracking system.
- 2.2 A “Non-Exempt Employee” is an employee who is required to record their work start time and end time using the employer time tracking system, or timecard.
- 2.3 “Time and Effort Documentation” is a document for detailing an employee’s actual time worked and the funding source. This may include timecards, written logs, and official Time and Effort reports.
- 2.4 “Time and Effort Report (Timecard Report)” is a document required for employees funded by certain funding sources, detailing the time worked for each funding source.

3.0 REQUIRED DOCUMENTATION

- 3.1 All employees compensated with Federal or Special Education (SPED) funds, shall maintain appropriate Time and Effort documentation.
- 3.2 Full time, exempt employees, shall complete a Time and Effort document detailing an employee’s actual time worked and the funding source.
- 3.3 A Time Clock report shall be generated for Full and Part Time non-exempt employees.
- 3.4 If a Time Clock Report is not available, a timecard, pay voucher or other suitable document shall be retained as Time and Effort Documentation.
- 3.5 Documentation shall be collected twice per year.
- 3.6 Time and Effort Documentation shall be supported by internal controls ensuring accuracy, allowability, and proper allocation.
- 3.7 Supervisors shall verify and approve Time and Effort Reports.

4.0 RECONCILIATION

- 4.1 Payroll expenditures shall align with documented Time and Effort Reports.
- 4.2 The district's financial office shall have internal controls in place to review and verify Time and Effort charges.

5.0 COMPLIANCE AND RECORD RETENTION

- 5.1 Time and Effort records shall be retained for three (3) years.
- 5.2 Failure to maintain adequate documentation may result in financial penalties or reimbursement obligations.

Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President • **Todd Massey**, Member
Denise Maynard, Member • **Robin McClellan**, Member

Memorandum

To: **Memorandum**

To: Dave Chivers, President
Tawnya McKee, Vice President
USD Board Members

From: Christy Nerdin, Director of Secondary Education

Cc: Rick Woodford, Superintendent
Troy Timothy, Business Administrator
Shawwna Muhme, Secretary

Date: April 9, 2025

Re: Program of Studies and Graduation Requirements 006.0050

Recommendation: Approval of changes to policy 006.0050 Program of Studies and Graduation Requirements, specifically PE Credit requirements.

Background (rationale): An update to this Policy allows students to earn PE credit for both Participation Skills and Individualized Lifetime Activities through full-season participation in different UHSAA-sanctioned sports, up to 1.0 total credit. Fitness for Life remains a required course to ensure a comprehensive health education foundation. The policy provides flexibility for student-athletes while maintaining the integrity of graduation requirements.

Policy Implications: Expands flexibility for students to meet PE graduation requirements through athletics while maintaining alignment with state standards.

Personnel Implications: Minimal if any. PE teachers may see slight shifts in enrollment for Participation Skills and Individualized Lifetime Activities, but Fitness for Life remains required. Coaches may be asked to verify full-season participation, but no additional staffing or major responsibilities are anticipated.

Facility Implications: Allowing athletic participation to fulfill certain PE credits may help free up space in our fully utilized PE classes and facilities.

Financial/Budget Implications: None

Motion: Motion to approve changes to Graduation Requirements on first reading.

Dr. Rick Woodford, Superintendent • **Troy Timothy**, Business Administrator
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UINTAH SCHOOL DISTRICT POLICY ACTION REVIEW

1st Reading	5/12/21	New	
2nd Reading	6/16/21	Revised	X
Approved	6/16/21	Substitute	

006.0050 PROGRAM OF STUDIES AND GRADUATION REQUIREMENTS

REVISES 006.0050 PROGRAM OF STUDIES AND GRADUATION POLICY (LAST APPROVED 08/08/18)

1.0 Philosophy

- 1.1. The primary goal of education is the development of individuals who possess the knowledge, skills, and human characteristics necessary to enable them to live meaningfully as individuals and as positive contributors to society. To achieve this goal, the individual must be provided experiences to develop skills in language and thinking, scientific understanding, mathematics, historical perception, aesthetic appreciation, social interactions, movement, fitness and health, and career competencies.
- 1.1.1. The elementary school reaches the greatest number of students during their formative years. This responsibility makes it imperative that each elementary school be provided with effective leadership, meaningful standards, a balanced curriculum, sufficient means, and competent staff.
- 1.1.2. It is imperative that secondary schools provide the opportunity for every student to have a challenging educational experience, which will prepare him/her to pursue a fulfilling and productive role in society, which enhances our culture. A comprehensive curriculum with enough flexibility to strengthen individual talents and interests must be available for all students.

2.0 Curriculum

- 2.1. The Board of Education adopts, as the curriculum of Uintah School District, the State Core Standards for each grade and/or subject for which a State Core Curriculum exists or is established in the future. Formal assessment based on the State Core Curriculum shall occur during or at the completion of each course for which such assessment exists. Informal assessment should occur on a frequent ongoing basis using multiple measures of assessment to insure continual student progress.
- 2.1.1. Elementary Education Requirements: At a minimum, elementary student shall receive instruction in the following subjects:
 - 2.1.1.1. Grades K – 2
 - 2.1.1.1.1. Reading/Language Arts
 - 2.1.1.1.2. Mathematics
 - 2.1.1.1.3. Integrated Curriculum
 - 2.1.1.2. Grades 3 – 6
 - 2.1.1.2.1. Reading/Language Arts
 - 2.1.1.2.2. Mathematics
 - 2.1.1.2.3. Science
 - 2.1.1.2.4. Social Studies
 - 2.1.1.2.5. Arts
 - 2.1.1.2.5.1. Visual Arts

- 2.1.1.2.5.2. Music
- 2.1.1.2.5.3. Dance
- 2.1.1.2.5.4. Theatre
- 2.1.1.2.6. Health Education
- 2.1.1.2.7. Physical Education
- 2.1.1.2.8. Educational Technology
- 2.1.1.2.9. Library Media
- 2.1.2. Middle School Education Requirements: Students in grades seven and eight are required to complete the following courses:
 - 2.1.2.1. Grade 7 Language Arts
Grade 8 Language Arts
 - 2.1.2.2. Grade 7 Mathematics
Grade 8 Mathematics
 - 2.1.2.3. Grade 7 Integrated Science
Grade 8 Integrated Science
 - 2.1.2.4. United States History
Utah History
 - 2.1.2.5. The Arts (any of the following):
 - 2.1.2.5.1. Visual Arts
 - 2.1.2.5.2. Music
 - 2.1.2.5.3. Dance
 - 2.1.2.5.4. Theatre
 - 2.1.2.6. Physical Education
 - 2.1.2.7. Health Education
 - 2.1.2.8. College and Career Awareness
 - 2.1.2.9. Digital Literacy
 - 2.1.2.10. Electives
 - 2.1.2.11. Substituting a course
 - 2.1.2.11.1. A parent may request to substitute a course that is similar to the course requirement or is consistent with the student's plan for college and career readiness as per USD Policy 006.0080 Comprehensive Guidance Program.
 - 2.1.2.11.2. Each middle school shall follow district approved substitution course procedures.
 - 2.1.2.11.3. A parent may file an appeal if the substitution request is denied. The appeal shall be presented in writing to the principal.
 - 2.1.2.11.4. The principal or designee shall consider the appeal within five school days of receipt of the appeal. A written decision shall be rendered and mailed or delivered to the applicant within five school days after the meeting.
 - 2.1.2.11.5. The grievant may appeal the administrator's decision by submitting a written appeal to the district superintendent within five school days of receiving the decision.
 - 2.1.2.11.6. The superintendent/designee shall review the evidence and the superintendent shall render, or mail, or deliver a written decision within 10 school days of receipt of the appeal to his level. The

student, parent or guardian may request a meeting for clarification with the Superintendent.

2.1.2.12. Definition of Course:

A series of lessons (of varying lengths) designed to meet educational objectives; middle school course objectives are aligned to Utah State Standards coordinated to properly prepare students for instruction in grades 9-12, as required by Utah Administrative Code R277-700-5(2).

2.1.3. High School Requirements: Students in grades 9–12 shall be required to earn 24.5 units of credit to graduate until 2018. Beginning with the graduating class of 2019 students shall be required to earn 26 units of credit. Ashley Valley Education Center students will be required to earn 24 credits to graduate beginning 2022.

2.1.3.1. Language Arts (4.0 units of credit)

2.1.3.1.1. 9th Grade level (1.0 unit of credit)

2.1.3.1.2. 10th Grade level (1.0 unit of credit)

2.1.3.1.3. 11th Grade level (1.0 unit of credit)

2.1.3.1.4. 12th Grade Applied or advanced language arts credit (1.0 unit of credit) from the list of courses, determined by the board of education and approved by USOE, using the following criteria and consistent with the student's CCR (College and Career Readiness Plan).

2.1.3.2. Mathematics (3.0 units of credit)

2.1.3.2.1. Secondary Mathematics I (1.0 unit of credit)

2.1.3.2.2. Secondary Mathematics II (1.0 unit of credit)

2.1.3.2.3. Secondary Mathematics III (1.0 unit of credit) OR
A course from the applied, core or supplemental courses approved by the board and USOE, and consistent with the student's CCR (College and Career Readiness Plan).

2.1.3.3. No student may obtain two high school mathematics credits for completing the same or an equivalent course. Science: (3.0 units of Credit) A total of 2 credits from two of the five areas of science on the Foundation Courses list *plus* 1.0 credit from the Foundation Courses list or Applied and Advanced Course list;

2.1.3.3.1. Earth Systems Science (1.0 unit of credit)

2.1.3.3.2. Biological Science (1.0 unit of credit)

2.1.3.3.3. Chemistry (1.0 unit of credit)

2.1.3.3.4. Physics (1.0 unit of credit)

2.1.3.3.5. Computer Science (1.0 unit of credit)

2.1.3.3.6. One additional unit of credit from the foundation courses or the applied or advanced science core list determined by the local board and approved by USOE, and consistent with the student's CCR (College and Career Readiness Plan).

2.1.3.4. Social Studies (3.0 units of credit)

2.1.3.4.1. Geography for Life (0.5 unit of credit)

2.1.3.4.2. World Civilizations (0.5 unit of credit)

2.1.3.4.3. U.S. History (1.0 unit of credit)

2.1.3.4.4. U.S. Government and Citizenship (0.5 unit of credit)

2.1.3.5. Social Studies Elective (0.5 units of credit per LEA discretion)

beginning with graduating class of 2019)

2.1.3.6. The Arts (1.5 units of credit from any of the following performance areas):

- 2.1.3.6.1. Visual Arts
- 2.1.3.6.2. Music
- 2.1.3.6.3. Dance
- 2.1.3.6.4. Theatre

~~2.1.3.7. Physical and Health Education (2.0 units of credit)~~

~~2.1.3.7.1. Health (0.5 unit of credit)~~

~~2.1.3.7.2. Participation skills (0.5 unit of credit)~~

~~2.1.3.7.3. Fitness for Life (0.5 unit of credit)~~

~~2.1.3.7.4. Individualized Lifetime Activities: Students may earn up to 1.0 PE elective credits covered under the Individual Lifetime Activities options if they participate in any Utah High School Activity Association (UHSAA) approved activity. One season will count for .5 credits, and a second season of a different activity will count for an additional .5 credits. Not to exceed 1.0 unit of credit.~~

2.1.3.7. Physical and Health Education (2.0 units of credit)

2.1.3.7.1 Health Education Required (0.5 unit of credit)

2.1.3.7.2 Fitness for Life Required (0.5 unit of credit)

2.1.3.7.3 Participation Skills (0.5 unit of credit) Students may fulfill the Participation

Skills requirement by:

2.1.3.7.3.1 Successfully completing the Participation Skills course, or

2.1.3.7.3.2 Earning 0.5 credit through participation in one season of a Utah High School Activities Association (UHSAA)-sanctioned sport.

2.1.3.7.4 Individualized Lifetime Activities (0.5 unit of credit)

Students may fulfill the

Individualized Lifetime Activities requirement by:

2.1.3.7.4.1.1 Completing an approved PE elective course, or

2.1.3.7.4.1.2 Earning 0.5 credit through participation in one season of a Utah High School Activities Association (UHSAA)-sanctioned sport.

2.1.3.7.5 Credit Substitution Limitations

2.1.3.7.5.1 A maximum of 1.0 PE credit may be earned through UHSAA athletic participation.

2.1.3.7.5.2 Students may earn 0.5 PE credit for completing a full season of a UHSAA-sanctioned sport, up to 1.0 total credit. Each credit must come from a different sport—the same sport may not be used more than once.

2.1.3.7.5.3 Credits earned through athletic participation may only substitute for Participation Skills and/or Individualized Lifetime Activities.

2.1.3.8. Career and Technical Education (1.0 unit of credit from any of the following):

2.1.3.8.1. Agriculture

2.1.3.8.2. Business/Marketing

- 2.1.3.8.3. Family and Consumer Sciences
- 2.1.3.8.4. Health Science and Technology
- 2.1.3.8.5. Information Technology
- 2.1.3.8.6. Technology and Engineering Education
- 2.1.3.8.7. Skilled and Technical Education
- 2.1.3.9. Digital Studies (0.5 unit of credit) One of the approved courses.
- 2.1.3.10. General Financial Literacy (0.5 unit of credit)
- 2.1.3.11. Successful completion of a state approved competency examination (credit may be awarded at the discretion of the LEA)
- 2.1.3.12. Electives (as necessary to acquire a sufficient number of credits for graduation)
- 2.1.3.13. Credits for transfer student will be reviewed and determined during a student's CCR and approved by counselors and school administration. Document of the approved credits will be placed in the student cum file.
- 2.1.4. State School Board approved Summative Assessment shall be used to assess student mastery of the following:
 - 2.1.4.7. Reading, State required grades.
 - 2.1.4.8. Language Arts (grades 3 – 11)
 - 2.1.4.9. Mathematics (grades 3–11) as defined under State Board Rule R277-700-6D (2)
 - 2.1.4.10. Science (grades 4-11) as defined under State Board Rule R277-700-6D (3)
- 2.1.5. Effectiveness of written expression in State required grades.
- 2.1.6. Must pass the American Civics test as defined in Utah Code 53E-4-205.

3.0 Course Standards

- 3.1 The State Board of Education establishes minimum course description standards for each course in the required general core. The goal is for students to achieve mastery rather than simply complete a certain amount of seat time.

4.0 College Career Readiness (CCR)

- 4.1 During Elementary and Secondary grades, College and Career Readiness activities will be part of a students' personal and educational development. At the Elementary grade level students' will participate in activities with an individual elementary teacher as outlined in the Elementary School Counselor's Guide by College Board as part of the (NOSCA) National Office for School Counselor Advocacy. Goals and progress will be reviewed at least three times per year. At the Secondary Grade level every student and parent(s), if possible, will meet individually with a school counselor at least every other year from grade 7 thru grade 12 to develop an individual College Career Readiness Plan. Each student will be encouraged to identify a career area of interest, career pathway and post high school plans.

5.0 Graduation

- 5.1 Students are eligible to receive a diploma or certificate of completion based on the following criteria:
 - 5.1.1 A Diploma will be awarded to a student who has earned as a minimum the number of units of credit in grades 9 through 12 outlined in section 2.0 of this policy.
 - 5.1.2 A Certificate of Completion will be awarded to a student who has completed his/her senior year and is exiting the school system, but has not met all state or district

requirements for a diploma.

- 5.1.3 Students receiving a Diploma are eligible to participate in high school graduation exercises.
- 5.1.4 Graduation issues must be addressed for students with special needs by the IEP team on an individual basis. The IEP is the vehicle for making changes to graduation requirements to meet the unique educational needs for students with disabilities. As such, the IEP must document the nature and extent of modifications, substitutions, and/or exemptions made to accommodate a student with disabilities.

Courses meeting the criteria for graduation requirements

PDF-Utah State Office of Education Course Details

<https://www.schools.utah.gov/file/e6eb2c16-211b-47d9-885e-085b987678cb>



"We inspire students to reach their full individual potential."

Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President
Todd Massey, Member • **Denise Maynard**, Member • **Robin McClellan**, Member

Memorandum

To: Dave Chivers, President
Tawnya McKee, Vice President
USD Board Members

From: Mistalyn Leis, HR Director

Cc: Rick Woodford, Superintendent
Troy Timothy, Business Manager
Shawwna Muhme, Secretary

Date: April 2, 2025

Re: 005.0550 Volunteering In District Schools (2nd Reading)

Recommendation: The policy committee is recommending that the Uintah School Board adopt policy 005.0550 Volunteering In District Schools on second reading.

Background (rationale): This policy was introduced and approved in 2022. USD risk committee asked that policy committee align the age of approved volunteers in this policy with the requirements in our hiring policy and practice.

Policy Implications: None

Personnel Implications: There are currently two "service missionaries" at Uintah High School, one helps in the English department and the other helps with the Tennis team. Although the policy will be effective when passed on second reading, these two exceptions will be grandfathered for the remainder of their service time which ends at the end of the current 24-25 school year. An MOU is in place with The Church of Jesus Christ of Latter-Day Saints, no adjustments to the MOU are needed. Future service missionaries will need to be placed according to the age requirements in this policy.

Facility Implications: None

Financial/Budget Implications: None

Motion: Motion to adopt and approve policy 005.0550 Volunteering In District Schools on second reading.

Dr. Rick Woodford, Superintendent • D. Troy Timothy, MBA, Business Administrator
826 South 1500 East • Naples, UT 84078
435.781.3100 • 435.781.3107 fax
www.uintah.net

Service Missionary Volunteer Memorandum of Understanding—United States of America

THE CHURCH OF
JESUS CHRIST
OF LATTER-DAY SAINTS

We value your contribution to our community and want to assist in your charitable mission by making available missionaries of The Church of Jesus Christ of Latter-day Saints willing to volunteer their time without compensation or benefit. In return, we ask that you provide these missionaries with meaningful service opportunities in an environment that respects their standards.

We will refer service missionaries willing to volunteer, provide them with a missionary name badge or community service identification, and provide a Church contact to facilitate ongoing communication.

You agree to:

- Provide meaningful service opportunities for each missionary.
- Train and supervise missionaries to enable them to safely perform the duties you assign.
- Provide a workplace environment that is civil, free from harassment or abuse of any kind, and respectful of the missionaries' values.
- Safeguard the confidentiality of any sensitive personal information about missionaries (for example, medical conditions) that the Church may disclose to you.
- Promptly notify the Church contact and the missionary's family in the event of any accident, injury, or medical issue.
- Maintain your status as a tax-exempt nonprofit organization described in IRC 501(c)(3) unless you are a government agency.
- Maintain general liability insurance with limits not less than \$1,000,000 each occurrence to be primary and noncontributory to other insurance.

Both parties recognize that some assignments require additional training or supervision. As a result, except to the extent the parties specifically agree in a Training Plan, missionaries may not engage in any of the following restricted activities:

- Interact with children or vulnerable adults
- Handle any cash or valuables
- Operate machinery, equipment, or vehicles without proper training or certification
- Render a professional opinion

This Memorandum of Understanding will continue from year to year unless terminated by either party. It does not make the parties partners, agents, joint ventures, or alter egos and can be modified only by another writing signed by the authorized representatives. You consent to allow us and our affiliated legal entities to collect and process personal and contact information from you as necessary to facilitate the service of missionaries. If you have any questions concerning our protection of personal information, you may contact our global privacy officer at dataprivacyofficer@ChurchofJesusChrist.org.

The Church of Jesus Christ of Latter-day Saints

Organization to provide service labor ("we")

Brad Giles

Signature of authorized agent

Brad D Giles

Printed name

50 E. North Temple St., Salt Lake City, UT 84150

Address (City, State, ZIP)

801-240-0320

Phone number

SM-CommunityOrgs@ChurchofJesusChrist.org

Email

5/05/2022

Date

Organization #9505236985

Uintah School District

Insert service organization name here ("you")

R. Woodford

Signature of authorized agent

Rick Woodford

Printed name

826 S. 1500 E. Naples UT 84078

Address (City, State, ZIP)

(435) 781-3100

Phone number

~~R. Woodford~~ Rick.Woodford@uintah.net

Email

05/04/2022

Date

**NOTE: All service missionaries are required to submit a background check before volunteering in Uintah School District.*

UINTAH SCHOOL DISTRICT POLICY ACTION REVIEW

1st Reading	03/12/2025	New	
2nd Reading		Revised	X
Approved		Substitute	

005.0550 VOLUNTEERING IN DISTRICT SCHOOLS

REVISES POLICY 005.0550 VOLUNTEERING IN DISTRICT SCHOOLS (LAST APPROVED 08/14/2022)

1.0 GENERAL POLICY STATEMENT

- 1.1 The Board welcomes the involvement of volunteers within the school for the purpose of enhancing the educational process and improving community understanding, trust, and support for the schools.

2.0 DEFINITIONS

- 2.1 A “volunteer” is a person who donates services without pay or other compensation except expenses actually and reasonably incurred as approved by the District. A volunteer may not donate any service to the district unless the volunteer’s services are approved by the Superintendent or an authorized designee.
 - 2.1.1 Volunteers in elementary schools must be at least 18 years of age;
 - 2.1.2 Volunteers in secondary schools must be at least 21 years of age;
 - 2.1.3 All other volunteers must be 18 years of age;
 - 2.1.4 Exceptions made on a case-by-case basis.
- 2.2 A “visitor or school helper” is a person who checks in through the front office or with the activities supervisor and is not responsible for the direct supervision of students. These individuals are within the immediate proximity and line of sight of another background checked individual at all times.

3.0 IMMUNITY FROM LIABILITY

- 3.1 Volunteers who are properly recognized by the school or by the district and who are performing an approved service as assigned by the school or district are considered an employee of the district for purposes of
 - 3.1.1 Receiving worker’s compensation medical benefits, which shall be the exclusive remedy for all injuries and occupational diseases as provided under the Workers Compensation Act.
 - 3.1.2 The operation of motor vehicles or equipment if the volunteer is properly licensed and authorized to do so.

- 3.1.3 Liability protection and indemnification normally afforded paid employees of the district.

4.0 REFERENCE TO ADMINISTRATIVE GUIDELINES

- 4.1 Volunteers are subject to criminal background check and reporting requirements as outlined in USD policy 005.0250
- 4.2 After the initial criminal background check, volunteers will be placed on monitor status.
- 4.3 Volunteers will sign a confidentiality agreement annually, requiring them to maintain confidentiality and follow guidelines outlined in the volunteer procedures. [Procedure for Volunteers in Schools](#)

[Utah Code § 67-20-3 \(2022\)](#)

[Utah Code § 67-20-4 \(2022\)](#)

Utah Admin. Rules R37-1-4 (June 1, 2010)

Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President
Todd Massey, Member • **Denise Maynard**, Member • **Robin McClellan**, Member

Memorandum

To: Dave Chivers, President
Tawnya McKee, Vice President
USD Board Members

From: Ryan Maughan, Special Programs Director

Cc: Rick Woodford, Superintendent
D. Troy Timothy, Business Manager
Shawwna Muhme, Superintendent's Secretary

Date: 4/4/2025

Re: Positive Behavior Intervention System Plans

Recommendation: Approve positive behavior intervention system (PBIS) plans for all district schools.

Background (rationale): 53G-10-407 directs school principals to create positive behavior intervention system plans that address student use of tobacco, alcohol, cigarette products, and other controlled substances through promoting positive behaviors. The plans shall address issues including peer pressure, mental health, and creating meaningful relationships among other strategies.

Policy Implications: None

Personnel Implications: None

Facility Implications: None

Financial/Budget Implications: Stipends associated with personnel.

Motion: Motion to approve PBIS plans for all district schools.

Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President • **Todd Massey**, Member
Denise Maynard, Member • **Robin McClellan**, Member

Memorandum

To: **Memorandum**

To: Dave Chivers, President
Tawnya McKee, Vice President
USD Board Members

From: Christy Nerdin, Director of Secondary Education

Cc: Rick Woodford, Superintendent
Troy Timothy, Business Administrator
Shawwna Muhme, Secretary

Date: April 9, 2025

Re: Foreign Exchange Students

Recommendation: Approval of 8 Foreign Exchange Students at Uintah High School for FY25.

Background (rationale): The state requires LEA board approval for acceptance. Each year USD submits the number of slots we would like to fill. We have been approved for 8 WPUs to support 8 foreign exchange students.

Policy Implications: 007.0125 Foreign Exchange Students

Personnel Implications: None

Facility Implications: None

Financial/Budget Implications: The state funds the WPU for these students to attend.

Motion: Motion to approve 8 foreign exchange students for enrollment in USD for the 2025-2026 school year.

Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President • **Todd Massey**, Member
Denise Maynard, Member • **Robin McClellan**, Member

Memorandum

To: Dave Chivers, President
Tawnya McKee, Vice President
USD Board Members

From: Rick Woodford, Superintendent

Cc: Troy Timothy, Business Administrator

Date: April 9, 2025

Re: 2025-2026 District Improvement Plan

Recommendation: Approve the draft 2025-2026 District Improvement Plan.

Background (rationale): For the 2025-2026 school year, we are proposing a district improvement plan that continues the focus on the implementation of our district's Instructional Framework. The draft plan has been reviewed twice by our directors and it was reviewed in DLM by our principals and coordinators. I have received feedback from these groups and have adjusted the plan accordingly. The only significant change in the plan will be to add a lead measure focusing on the effectiveness of our PLC teams in each school. We will also be transitioning some of the responsibility for accountability from the district office to the schools by shifting half of the walkthroughs from a district-based process to a school-based process.

The district's second goal is to support our schools in the implementation of their continuous school improvement process. We believe this will provide school's with greater autonomy and a better data-driven focus for continuous improvement. Furthermore, this plan will provide the district with a service orientation as we support each school in reaching their unique goals.

Policy Implications: None

Personnel Implications: None

Facility Implications: None

Dr. Rick Woodford, Superintendent • **Troy Timothy**, Business Administrator
826 South 1500 East • Naples, UT 84078
435.781.3100 • 435.781.3107 fax
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Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President • **Todd Massey**, Member
Denise Maynard, Member • **Robin McClellan**, Member

Financial/Budget Implications: None

Motion: Approve the 2025-2026 District Improvement Plan as drafted.

Dr. Rick Woodford, Superintendent • **Troy Timothy**, Business Administrator
826 South 1500 East • Naples, UT 84078
435.781.3100 • 435.781.3107 fax
www.uintah.net



2025-2026 DISTRICT PLAN FOR CONTINUOUS SCHOOL IMPROVEMENT

District Mission: We provide a positive and engaging learning environment where all students develop essential skills for productive citizenship and lifelong learning.

District Vision: We inspire students to reach their full individual potential.

Wildly Important Goal (WIG)

Students in the Uintah School District will score ABOVE STATE AVERAGE in proficiency in ALL areas on the Spring 2026 state assessments.

The purpose of the district's Strategic Improvement Plan and TSSA Framework is to establish district priorities, identify clear outcomes, and provide a roadmap to ensure that ALL students in the district learn at high levels and are inspired to reach their full individual potential.

Lead Measures (Process - What are we committing to do to get the desired outcomes?)	Accountability for Lead Measures (How will we track and measure our leads and who will champion the scoreboard?)	Lag Measures (Outcomes - What are the results we expect stemming from the lead measures?)
<p>1. The district will support each school in the implementation of the USD Instructional Framework. The district will:</p> <ul style="list-style-type: none"> 1.1. Provide specific instructional coaching for teachers that is well-aligned with the district's Instructional Framework with a focus on the use of a guaranteed and viable curriculum. 1.2. Conduct district and school-level Instructional walkthroughs each trimester. <ul style="list-style-type: none"> 1.2.1. District -level walkthroughs will occur during cycles 1, 3, and 5. 1.2.2. School -level walkthroughs will occur during cycles 2, 4, and 6. 1.2.3. Partner directors may attend school-level walkthroughs on an as needed basis. 1.3. Inspect each principal's scoreboard relating to their classroom observations. This will happen during each partnership meeting. 1.4. Analyze TREE observation data toward the end of each 6-week cycle (in a directors' meeting) and share the data with principals at DLM. 	<p>How will we know if we are supporting each school in the implementation of the USD Instructional Framework?</p> <ul style="list-style-type: none"> ● Lead 1.1: Instructional coaching visits will be tracked and data will be reported at each DLM (Champion - Jayme Leyba). ● Lead 1.2: Walkthrough data will be analyzed and shared at each DLM. (Champions - Christy Nerdin and Jayme Leyba). ● Leads 1.3: During each partnership meeting, directors will check the principal's scoreboard and enter data on the "Directors Visits" form. Data will be included in the district's scoreboard and will be reviewed during each directors' meeting (Champion - Superintendent Woodford). ● Lead 1.4: Directors will share TREE observation data with principals at each DLM (Champion - Dr. Leis). 	<p>The implementation of the instructional framework will result in improved professional practice. End of year data from TREE observations will indicate:</p> <ul style="list-style-type: none"> ● 80% or better practice with "sharing" or "using success criteria throughout the lesson to guide student learning." ● At least a 4/1 ratio between the use of positive reinforcement and correctives. <p>The implementation of the instructional framework will result in improved student learning as indicated by the following measures:</p> <ul style="list-style-type: none"> ● Improvements in student learning growth from the BOY assessment results to the MOY assessment results and from the MOY assessment results to the EOY assessment results. ● Students in the Uintah School District will score ABOVE STATE AVERAGE in proficiency in ALL areas on the Spring 2026 state assessments (WIG).
<p>2. The district will support each school in implementing the school's continuous-improvement plan.</p>	<p>How will we know if we are supporting the implementation of each school's plan for continuous improvement?</p> <ul style="list-style-type: none"> ● Leads 2.1: During each partnership meeting, directors will check the 	<p>The implementation of each school's plan for continuous improvement will result in improved student learning as indicated by the following measures:</p>

<p>2.1. Conduct brief data reviews, focused on the school's lead measures from their SIP, during each partnership meeting.</p> <p>2.2. Conduct BOY, MOY, and EOY data meetings with each school principal.</p> <p>2.2.1. Meetings include a review of the SIP and data presentation specific to the school's lead measures.</p> <p>2.2.2. Each principal will use data to demonstrate follow-through with each of their school's lead measures. Using a data-driven scoreboard, principals will be able to answer the question: Are you winning?</p> <p>2.2.3. EOY meetings will include a presentation and analysis of the school's lag measures, including student performance on state assessments.</p> <p>2.2.4. Following the BOY, MOY, and EOY data meetings, partners will provide principals with constructive feedback as part of the continuous improvement process.</p> <p>2.3. Inspect each school's PLC process and ensure:</p> <p>2.3.1. Teams are using an agenda with norms, time bound items, and protocols that promote equal voice and participation from all.</p> <p>2.3.2. Teams are using data protocols to compare student learning results.</p>	<p>principal's scoreboard and enter data on the "Directors Visits" form. Data will be included in the district's scoreboard and will be reviewed during each directors meeting. Data will indicate whether the SIP was reviewed or discussed during partnership meetings (Champion - Superintendent Woodford).</p> <ul style="list-style-type: none"> • Lead 2.2: Following each round of MOY and EOY SIP data meetings, a written summary of the data presented and feedback will be sent to the principal, partner director, and superintendent (Champion - Jayme Leyba and Christy Nerdin). • Lead 2.3: Principals will monitor all PLC teams to ensure compliance with Lead Measure 2.3. Once each trimester, principals will complete a District PLC Checklist and report their findings to their district partner. 	<ul style="list-style-type: none"> • Improvements in student learning growth from the BOY assessment results to the MOY assessment results and from the MOY assessment results to the EOY assessment results. • Students in the Uintah School District will score ABOVE STATE AVERAGE in proficiency in ALL areas on the Spring 2026 state assessments (WIG).
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<p>2.3.3. Teams are collaborating to strengthen the GVC and/or the implementation of GVC.</p> <p>2.3.4. Teams are collaborating to implement MTSS for students in need.</p>		
<ul style="list-style-type: none"> <input type="checkbox"/> Develop the district’s comprehensive PD plan with an outline of training topics and dates aligning with the 6-week cycle methodology. <input type="checkbox"/> Present the district’s improvement plan (DIP) to principals in the spring of 2025. <input checked="" type="checkbox"/> Provide principals with a template and expectations for the development of school improvement plans. <input type="checkbox"/> Develop a District PLC Tracker for Lead Measure 2.3 (summer 2025) <input type="checkbox"/> Review and approve school improvement plans in the summer of 2025. <input type="checkbox"/> Present the district’s Instructional Framework to all new teachers before the beginning of the 25-26 school year. <input type="checkbox"/> Present the TREE Framework to all new teachers before October 1, 2025. <input type="checkbox"/> If necessary, train all new principals in the execution of the TREE Framework before October 1, 2025. <input type="checkbox"/> Develop a system to support principals/schools in need (Summer, 2025) <input type="checkbox"/> Build framework and expectations for school-based walkthroughs and a coordinated schedule that corresponds with the district walkthroughs (April, 2025). 		

Important Documents

[Uintah School District - School and Department Improvement Plan Links](#)

Definitions and Acronyms:

Review – A comprehensive data review within a particular school and/or program for the purpose of measuring progress toward established goals.

BOY – Beginning of the Year

DIP – District Improvement Plan

Director – A district-level executive assigned to lead and manage specific programs. Directors have stewardship over their assigned programs and the staff who work within those programs. Directors serve as partners for school principals and department coordinators.

DLM – District Leadership Meeting: a monthly meeting including the superintendent, district directors, principals, assistant principals, and coordinators.

EOY – End of Year

Essential Action – a type of lead measure that is necessary for the implementation of a plan, but is **not** carried out over time. Essential actions can be completed in a short period of time and can be monitored through a checklist.

Guaranteed and Viable Curriculum –

Instructional Coaching – a process where instructional coaches observe classroom instruction and work closely with teachers to provide specific feedback, instruction, and when appropriate, modeling. Coaching is well-aligned to the district's instructional framework.

Lag Measure – A measurable outcome or result relating to a goal.

Lead Measure – A measurable action or step within a process that can indicate progress or predict success toward an established goal or outcome.

MOY – Middle of year

MTSS – Multi-Tiered System of Supports: a framework for providing students with school-wide and classroom-based supports and interventions designed to help all students reach their full potential. MTSS is a framework supporting academic, social/emotional, and behavioral growth.

Partner – A district director who is assigned to mentor and support a building principal or department coordinator.

Partnership SIP/Data Review Meetings – Toward the end of each 6-week cycle, a partnership meeting includes a review of the school's SIP. During this review, the principal shares the school's scoreboard and other relevant data that would indicate the school's progress on the implementation of lead measures from the SIP. The principal uses the data to indicate whether the school's team is winning!

PD – Professional Development

Scoreboard – A simple continuous display of aggregated data. A scoreboard may display the school's progress on their lead measures. Principals use a scoreboard to track and display the number of classroom observations conducted throughout the school year.

TSSA – [Teacher and Student Success Act](#)

Walkthroughs – A process where a team of district directors and instructional coaches visit a selection of classrooms, with the building principal, to inspect instruction and to monitor the implementation of relevant components of the school's SIP.

WIG – Wildly Important Goal



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Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President

Todd Massey, Member • **Denise Maynard**, Member • **Robin McClellan**, Member

Memo

TO: Members, Uintah School District Board of Education
FROM: Dr. Mistalyn Leis, Director of Human Resources
DATE: **April 9, 2025**
RE: Request for **April 9, 2025**: Board Approval of New Hires; Newly Assigned Employees;
Notification of Separations of Employment

Superintendent Woodford requests that the Board approve the following recommendations as listed on the enclosed spreadsheets:

Board Approval Request / Information Spreadsheet:

- Nine (9) candidates to fill new hire positions; and
- Three (3) current employees who have recently been assigned to a new position,
- Two (2) candidates to fill extracurricular coach positions.

Superintendent Woodford also reports, for your information, the names of twenty-one (21) individuals whose employment with USD has ended or will end on the date indicated.

Thank you,

Dr. Mistalyn Leis
(435) 781-3100, extension 1005
(435) 790-5906

Board of Education

Dave Chivers, President • **Tawnya McKee**, Vice President • **Todd Massey**, Member
Denise Maynard, Member • **Robin McClellan**, Member

Memorandum

To: Dave Chivers, President
Tawna McKee, Vice President
USD Board Members

From: Troy Timothy, Business Administrator

Cc: Dr. Rick Woodford, Superintendent
Shawna Muhme, Superintendent Secretary

Date: April 1, 2025

Re: Purchases over \$50k

Recommendation: None

Background (rationale): The Curriculum Department will be purchasing Ready Math Materials from Mountain States School Book Depository, which was discussed and approved in the March 12, 2025, Board Meeting as seen below.

- PO #25000537 (\$71,059.07)
- PO #25000538 (70,268.94)
- PO #25000541 (72,535.68)
- PO #25000542 (72,535.68)
- PO #25000545 (96,714.24)

Funding for this purchase will come from the FY25 Budget.

Policy Implications: None

Personnel Implications: None

Facility Implications: None

Financial/Budget Implications: The above purchase will come from the approved FY25 budget.

Motion: None

Dr. Rick Woodford, Superintendent • **D. Troy Timothy, MBA**, Business Administrator
826 South 1500 East • Naples, UT 84078
435.781.3100 • 435.781.3107 fax
www.uintah.net

PO# 25000537

Purchase Order

UINTAH SCHOOL DISTRICT

826 South 1500 East, Naples, UT 84078
PHONE (435) 781-3100 • FAX (435) 781-3107

DATE: 03/24/2025

PAGE: 1 Of 1

VENDOR: 586175

REQ: 00013315

PHONE: (800) 995-1444

Fax: (801) 773-3265

EMAIL:

BUYER: DISTRICT OFFICE

SHIP TO: ASHLEY CURRICULUM

ASHLEY ELEMENTARY
350 NORTH 1150 WEST
VERNAL UT 84078

MOUNTAIN STATES SCHOOL BOOK
P.O. BOX 160250
CLEARFIELD UT 84016-0250

VENDOR ACCOUNT:

CONTACT: CURRICULUM SECRETARY (435) 781-3100

SITE: UINTAH SCHOOL DISTRICT CURRICULUM

CONTRACT: Utah

SPECIAL INSTRUCTIONS:

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	EA	978-1-6630-0817-6 QUOTE 388376.9 Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	0.0000	0.00
70.00	EA	978-1-7280-6569-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade K 5 Years. Beginning 25- 26 schools year.	147.0000	10,290.00
20.00	EA	978-1-7280-6757-5 i-Ready Classroom 2024 Common Core Mathematics Teacher Digital Access Volume 1 + 2 Grade K-8 5 Years	0.0000	0.00
70.00	EA	978-1-7280-6570-0 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 1 5 Years	147.0000	10,290.00
100.00	EA	978-1-7280-6571-7 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 2 5 Years	147.0000	14,700.00
70.00	EA	978-1-7280-6572-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 3 5 Years	147.0000	10,290.00
75.00	EA	978-1-7280-6573-1 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 4 5 Years	147.0000	11,025.00
85.00	EA	978-1-7280-6574-8 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 5 5 Years	147.0000	12,495.00
1.00	EA	978-1-7280-0728-1 i-Ready Partners Core Mathematics Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 5 Years	0.0000	0.00
1.00	EA	SHIPPING	1,969.0700	1,969.07
TOTAL:				71,059.07
***** For UINTAH SCHOOL DISTRICT use only 10.031.25.0303.1000.672 71,059.07				

INVOICING INSTRUCTIONS

Send invoices to the address printed at the top of this form.
Show purchase order number on all invoices.


SIGNATURE OF PURCHASING AGENT

PO# 25000538

DATE: 03/20/2025

PAGE: 1 Of 1

Purchase Order
UINTAH SCHOOL DISTRICT
826 South 1500 East, Naples, UT 84078
PHONE (435) 781-3100 • FAX (435) 781-3107

VENDOR: 586175

REQ: 00013316

PHONE: (800)995-1444

Fax: (801)773-3265

EMAIL:

BUYER: DISTRICT OFFICE

SHIP TO: DAVIS CURRICULUM

DAVIS ELEMENTARY
4101 SOUTH 2500 EAST
VERNAL UT 84078

MOUNTAIN STATES SCHOOL BOOK
P.O. BOX 160250
CLEARFIELD UT 84016-0250

VENDOR ACCOUNT:

CONTACT: CURRICULUM SECRETARY (435) 781-3100

SITE: UINTAH SCHOOL DISTRICT CURRICULUM

CONTRACT: Utah

SPECIAL INSTRUCTIONS:

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	EA	978-1-6630-0817-6 QUOTE: 388376.9 Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	0.0000	0.00
75.00	EA	978-1-7280-6569-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade K 5 Years Beginning 25-26 school year.	147.0000	11,025.00
18.00	EA	978-1-7280-6757-5 i-Ready Classroom 2024 Common Core Mathematics Teacher Digital Access Volume 1 + 2 Grade K-8 5 Years	0.0000	0.00
85.00	EA	978-1-7280-6570-0 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 1 5 Years	147.0000	12,495.00
70.00	EA	978-1-7280-6571-7 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 2 5 Years	147.0000	10,290.00
75.00	EA	978-1-7280-6572-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 3 5 Years	147.0000	11,025.00
80.00	EA	978-1-7280-6573-1 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 4 5 Years	147.0000	11,760.00
80.00	EA	978-1-7280-6574-8 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 5 5 Years	147.0000	11,760.00
1.00	EA	978-1-7280-0728-1 i-Ready Partners Core Mathematics Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 5 Years	0.0000	0.00
1.00	EA	shipping and handling	1,913.9400	1,913.94
TOTAL:				70,268.94
***** For UINTAH SCHOOL DISTRICT use only 10.031.25.0303.1000.672 70,268.94				

INVOICING INSTRUCTIONS

Send invoices to the address printed at the top of this form.
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SIGNATURE OF PURCHASING AGENT

PO# 25000541

Purchase Order
UINTAH SCHOOL DISTRICT
826 South 1500 East, Naples, UT 84078
PHONE (435) 781-3100 • FAX (435) 781-3107

DATE: 03/20/2025

PAGE: 1 Of 1

VENDOR: 586175

REQ: 00013321

PHONE: (800) 995-1444

BUYER: DISTRICT OFFICE

Fax: (801) 773-3265

EMAIL:

SHIP TO: MAESER CURRICULUM

MOUNTAIN STATES SCHOOL BOOK
P.O. BOX 160250
CLEARFIELD UT 84016-0250

MAESER ELEMENTARY
2670 WEST 1000 NORTH
VERNAL UT 84078

VENDOR ACCOUNT:

CONTACT: CURRICULUM SECRETARY (435) 781-3100

SITE: UINTAH SCHOOL DISTRICT CURRICULUM

CONTRACT:

SPECIAL INSTRUCTIONS:

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	EA	978-1-6630-0817-6 QUOTE 388376.9 Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	0.0000	0.00
65.00	EA	978-1-7280-6569-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade K 5 Years	147.0000	9,555.00
18.00	EA	978-1-7280-6757-5 i-Ready Classroom 2024 Common Core Mathematics Teacher Digital Access Volume 1 + 2 Grade K-8 5 Years	0.0000	0.00
65.00	EA	978-1-7280-6570-0 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 1 5 Years	147.0000	9,555.00
80.00	EA	978-1-7280-6571-7 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 2 5 Years	147.0000	11,760.00
80.00	EA	978-1-7280-6572-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 3 5 Years	147.0000	11,760.00
100.00	EA	978-1-7280-6573-1 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 4 5 Years	147.0000	14,700.00
90.00	EA	978-1-7280-6574-8 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 5 5 Years	147.0000	13,230.00
1.00	EA	978-1-7280-0728-1 i-Ready Partners Core Mathematics Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 5 Years	0.0000	0.00
1.00	EA	SHIPPING AND HANDLING	1,975.6800	1,975.68
TOTAL:				72,535.68

For UINTAH SCHOOL DISTRICT use only				
10.031.25.0303.1000.672			72,535.68	

INVOICING INSTRUCTIONS

Send invoices to the address printed at the top of this form.
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SIGNATURE OF PURCHASING AGENT

PO# 25000542

Purchase Order
UINTAH SCHOOL DISTRICT
826 South 1500 East, Naples, UT 84078
PHONE (435) 781-3100 • FAX (435) 781-3107

DATE: 03/20/2025

PAGE: 1 Of 1

VENDOR: 586175

REQ: 00013322

PHONE: (800) 995-1444

Fax: (801) 773-3265

EMAIL:

BUYER: DISTRICT OFFICE

SHIP TO: NAPLES CURRICULUM

NAPLES ELEMENTARY
1640 EAST 1900 SOUTH
VERNAL UT 84078

MOUNTAIN STATES SCHOOL BOOK
P.O. BOX 160250
CLEARFIELD UT 84016-0250

VENDOR ACCOUNT:

CONTACT: CURRICULUM SECRETARY (435) 781-3100

SITE: UINTAH SCHOOL DISTRICT CURRICULUM

CONTRACT:

SPECIAL INSTRUCTIONS:

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	EA	978-1-6630-0817-6 QUOTE 388376.9 Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	0.0000	0.00
75.00	EA	978-1-7280-6569-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade K 5 Years	147.0000	11,025.00
19.00	EA	978-1-7280-6757-5 i-Ready Classroom 2024 Common Core Mathematics Teacher Digital Access Volume 1 + 2 Grade K-8 5 Years	0.0000	0.00
75.00	EA	978-1-7280-6570-0 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 1 5 Years	147.0000	11,025.00
80.00	EA	978-1-7280-6571-7 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 2 5 Years	147.0000	11,760.00
80.00	EA	978-1-7280-6572-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 3 5 Years	147.0000	11,760.00
85.00	EA	978-1-7280-6573-1 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 4 5 Years	147.0000	12,495.00
85.00	EA	978-1-7280-6574-8 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 5 5 Years	147.0000	12,495.00
1.00	EA	978-1-7280-0728-1 i-Ready Partners Core Mathematics Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 5 Years	0.0000	0.00
1.00	EA	SHIPPING AND HANDLING	1,975.6800	1,975.68
TOTAL:				72,535.68

For UINTAH SCHOOL DISTRICT use only				
10.031.25.0303.1000.672			72,535.68	

INVOICING INSTRUCTIONS

Send invoices to the address printed at the top of this form.
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SIGNATURE OF PURCHASING AGENT

PO# 25000545

Purchase Order

UINTAH SCHOOL DISTRICT

826 South 1500 East, Naples, UT 84078
PHONE (435) 781-3100 • FAX (435) 781-3107

DATE: 03/20/2025

PAGE: 1 Of 2

VENDOR: 586175

REQ: 00013347

PHONE: (800) 995-1444

Fax: (801) 773-3265

EMAIL:

BUYER: DISTRICT OFFICE

SHIP TO: DISCOVERY CURRICULUM

DISCOVERY ELEMENTARY
650 WEST 1200 SOUTH
VERNAL UT 84078

MOUNTAIN STATES SCHOOL BOOK
P.O. BOX 160250
CLEARFIELD UT 84016-0250

CONTACT: CURRICULUM SECRETARY (435) 781-3100

SITE: UINTAH SCHOOL DISTRICT CURRICULUM

CONTRACT: Utah

VENDOR ACCOUNT:

SPECIAL INSTRUCTIONS:

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	EA	978-1-6630-0817-6 QUOTE 388376.9 Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Compliment Professional Learning Sessions	0.0000	0.00
100.00	EA	978-1-7280-6569-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade K 5 Years BEGINNING 25-26 SCHOOL YEAR.	147.0000	14,700.00
21.00	EA	978-1-7280-6757-5 i-Ready Classroom 2024 Common Core Mathematics Teacher Digital Access Volume 1 + 2 Grade K-8 5 Years	0.0000	0.00
55.00	EA	978-1-7280-6570-0 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 1 5 Years	147.0000	8,085.00
55.00	EA	978-1-7280-7369-9 i-Ready Classroom 2024 Spanish Mathematics Student Worktext with Digital Access Package Grade 1 5 Years	147.0000	8,085.00
45.00	EA	978-1-7280-6571-7 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 2 5 Years	147.0000	6,615.00
55.00	EA	978-1-7280-7370-5 i-Ready Classroom 2024 Spanish Mathematics Student Worktext with Digital Access Package Grade 2 5 Years	147.0000	8,085.00
50.00	EA	978-1-7280-6572-4 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 3 5 Years	147.0000	7,350.00
50.00	EA	978-1-7280-7371-2 i-Ready Classroom 2024 Spanish Mathematics Student Worktext with Digital Access Package Grade 3 5 Years	147.0000	7,350.00
60.00	EA	978-1-7280-6573-1 i-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 4 5 Years	147.0000	8,820.00
55.00	EA	978-1-7280-7372-9 i-Ready Classroom 2024 Spanish Mathematics Student Worktext with Digital Access Package Grade 4 5 Years	147.0000	8,085.00
2.00	EA	978-1-7280-7727-7 i-Ready Classroom 2024 Spanish Mathematics Teacher Guide with Digital Access Grade 4 5 Years	0.0000	0.00
55.00	EA	978-1-7280-6574-8 ii-Ready Classroom 2024 Mathematics Student Worktext with Digital Access Package Grade 5 5 Years	147.0000	8,085.00
60.00	EA	978-1-7280-7373-6 i-Ready Classroom 2024 Spanish Mathematics Student Worktext with Digital Access Package Grade 5 5 Years	147.0000	8,820.00
2.00	EA	978-1-7280-7728-4 i-Ready Classroom 2024 Spanish Mathematics Teacher Guide with Digital Access Grade 5 5 Years	0.0000	0.00
1.00	EA		0.0000	0.00

INVOICING INSTRUCTIONS

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SIGNATURE OF PURCHASING AGENT

PO# 25000545

DATE: 03/20/2025

PAGE: 2 Of 2

Purchase Order

UINTAH SCHOOL DISTRICT

826 South 1500 East, Naples, UT 84078
PHONE (435) 781-3100 • FAX (435) 781-3107

VENDOR: 586175

REQ: 00013347

PHONE: (800) 995-1444

Fax: (801) 773-3265

EMAIL:

BUYER: DISTRICT OFFICE

SHIP TO: DISCOVERY CURRICULUM

DISCOVERY ELEMENTARY
650 WEST 1200 SOUTH
VERNAL UT 84078

MOUNTAIN STATES SCHOOL BOOK
P.O. BOX 160250
CLEARFIELD UT 84016-0250

VENDOR ACCOUNT:

CONTACT: CURRICULUM SECRETARY (435) 781-3100

SITE: UINTAH SCHOOL DISTRICT CURRICULUM

CONTRACT: Utah

SPECIAL INSTRUCTIONS:

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
4.00	EA	978-1-7280-0728-1 i-Ready Partners Core Mathematics Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 5 Years		
1.00		978-1-4957-7546-8 Mathematics Discourse Cards - Spanish SHIPPING AND HANDLING	0.0000	0.00
			2,634.2400	2,634.24
		TOTAL:		96,714.24
***** For UINTAH SCHOOL DISTRICT use only				
		10.031.25.0303.1000.672		96,714.24

INVOICING INSTRUCTIONS

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SIGNATURE OF PURCHASING AGENT

School/District Events – April/May 2025

Event	Location	When
Student Council Candidate Campaigns	VMS	April 1, 2025
USD 3rd Grade Battle of the Books at the DO	Davis	April 2, 2025
School Community Council	Ashley	April 2, 2025
Community Council Meeting	Lapoint	April 2, 2025, 3:45 PM
District Level Battle of the Books 3 rd Grade (Maeser, Discovery, Davis)	USD	April 2, 2025, 9:30 AM
5 th Grade Parent Night	UMS	April 3, 2025, 5:30-6:30 PM
AVEC At-Risk Conference	AVEC	April 4, 2025
NOVA Graduation and Dodgeball with law enforcement	Ashley	April 8, 2025
School Carnival Fundraiser	Maeser	April 4, 2025, 4:30-7:00 PM
Initial Enrollment Offers for Next Year	CEC	April 4, 2025
Promenade @5:30 and Junior Prom	UHS	April 5, 2025, 8:00-10:00 PM
Spirit Week – Hawks RISEing!	UMS	April 7-11, 2025
2025-2026 Preschool Roundup	CEC	April 7-11, 2025
Parent Teacher Conference	UHS	April 7, 2025
School Assembly	Maeser	April 7, 2025
Parent Teacher Conferences	UHS	April 7, 2025, 3:00-7:00 PM
Career Week and Book Fair	Davis	April 7-10, 2025
Battle of the Books Fieldtrip for winning teams and all students who read all of the books.	Maeser	April 8, 2025
1 st Grade Ogden Nature and Career Carnival	Davis	April 8, 2025
Kindergarten Roundup	Ashley	April 8, 2025
Parent Teacher Conference	UMS	April 9-10, 2025

School/District Events – April/May 2025

Parent Teacher Conference	Davis	April 9, 2025
Community Council Meeting	AVEC	April 9, 2025, 2:00 PM
Community Council Meeting	UON	April 9, 2025, 2:30 PM
Board Meeting	USD	April 9, 2025
Dance, Choir and Recorder Parent performance	Ashley	April 10, 2025, 1:15 and 2:15 PM
Student Council Voting	VMS	April 10, 2025
School Field Trip to the Movies	Davis	April 10, 2025
RISE Assembly 3rd Grade 9:00, 4th Grade 9:30, 5th Grade 10:00	Davis	April 11, 2025
Student performance	Ashley	April 11, 2025, 9:15 AM
Spring Break	USD	April 14-18, 2025
End of Year RISE Testing Begins	VMS	April 21, 2025
Purple Week!	CEC	April 21-25, 2025
RISE Testing	UMS	April 21 – May 9, 2025
Kindergarten Roundup	Maeser	April 22, 2025
Kindergarten Roundup	Davis	April 22-23, 2025
Community Council Meeting	UMS	April 23, 2025
4th Grade Natural History Museum	Davis	April 24, 2025
Kindergarten Orientation	Maeser	April 24, 2025
Carnival	Maeser	April 25, 2025, 4:30-7:00 PM
Family Friday	CEC	April 25, 2025, 10:30 AM-12:00 PM
Distinguished Alumni Assembly	UHS	April 28, 2025, 7:45 AM
5th grade track meet	Ashley	April 28, 2025

School/District Events – April/May 2025

5th Grade Track and Field Meet	Davis	April 28, 2025
Senior Decision Day during lunch, School Community Council Meeting	UHS	April 29, 2025, 3:00 PM
3 rd grade Virtual Field Trip- NASA	Maeser	April 29, 2025
Community Council	Maeser	April 29, 2025
Aspire Plus Testing (9 th & 10 th graders)	UHS	April 30, 2025
Aspire Plus testing (9th & 10th graders)	UHS	May 1, 2025
4th Grade Field Trip	Davis	May 5, 2025
UB Tech graduation at Conference Center	UBTECH	May 8, 2025
1st and 3rd Grade Field Trips	Davis	May 8, 2025
Special Olympics Torch Run	Davis	May 9, 2025
Senior Ball	UHS	May 10, 2025, 8:00-10:00 PM
5th Grade Field Trip	Davis	May 12, 2025
Board Meeting	USD	May 14, 2025
Special Olympics	Daivs	May 14, 2025
Last Day of Classes for Central Cove Preschool!	CEC	May 15, 2025
1st Grade Pet Day 4th and 5th Grade Battle of the Books 4th Grade Rendezvous	Davis	May 16, 2025
Senior Walkthroughs at Elementaries	UHS	May 19, 2025
3/4 Year End of Year Celebration and PreK Preschool Graduation	CEC	May 19, 2025
Senior Checkout	UHS	May 20, 2025
May Dance Festival	Davis	May 20, 2025
Senior Trip to Lagoon	UHS	May 21, 2025

School/District Events – April/May 2025

Kinder Program	Davis	May 21, 2025, 10:00 AM
Senior Assembly	UHS	May 22, 2025
Block U Photo @ 7 am, Graduation	UHS	May 23, 2025, 5:30 PM
Public Budget Hearing	USD	June 4, 2025



APRIL

UINTAH ARTS EVENTS

April 10th:
Provo High School

Region Choir

April 10th: 1:30PM to 3:15PM
Ashley Elementary

Dr. Suess Presentation

April 23rd: 7AM to 5PM
Duchesne County Schools

DCSD Jazz/Band Tour

April 26th:
Provo High School

State Solo Ensemble

April 29th to May 2nd
Uintah High School

Happy Days: A New Musical

April 30th:
Vernal Middle School

VMS Showcase

Please Check School Calendar for Updates