

**Weber State University Charter Academy**  
**Governing Board Meeting - Minutes**  
Tuesday, March 18, 2025 5:30pm -7:00pm

Join Zoom Meeting: <https://us06web.zoom.us/j/84795849491> / Meeting ID: 847 9584 9491

**Governing Board Members**

DeeDee Mower, Associate Professor, Teacher Education, Governing Board Chair-Present  
Debbie Vaughn, Assistant Professor, Teacher Education, Vice Chair -Present  
Crystal Knippers, Director of Care About Child Care, Board Treasurer -Present  
Mandy Kirkham, Assistant Professor, Health, Physical Education and Recreation, Board Secretary-Absent  
Hailey Gillen-Hoke, Associate Professor, Communications -Absent  
Mosiah Gonzalez, Assistant Professor, Child and Family Studies -Present  
Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences -Absent  
Angela Page, DNP, Assistant Professor, College of Nursing -Present  
Marilyn Taft, Assistant Professor, Teacher Education -Absent  
Shernavaz Vakil, Professor, Teacher Education-Present

**Invited Participants**

Melinda Lee, Head of School, WSU Charter Academy -Present  
Laura Banda, Consultant -Present  
Sheila Anderson, Early Childhood Education Faculty Program Chair -Present  
Jeneille Larsen, Director of the MSL Children's School -Present  
Cass Morgan, Interim Dean MCOE -Present  
Stephanie Hollist, University Legal Counsel -Absent  
Tanner Boyd, University Legal Counsel -Present  
Abel Mkina, WSU Accounting Services -Absent  
Teri Henke, Past Governing Board Chair -Absent

Item	Action
Welcome and Check-In by DeeDee Mower at 5:33pm	No
<b>Review of Minutes</b> <ul style="list-style-type: none"> <li>Governing Board Meeting Minutes <a href="#">02/18/2025</a></li> </ul> <b>Motion to Approve the Governing Board Meeting Minutes of <a href="#">02/18/2025</a></b> M / S: Angela Page / Mosiah Gonzalez Vote: Aye 6 / Nay 0 <b>Motion: Pass</b>	Yes
Public Comment (Limited total of 10 minutes, 2 minutes/speaker) There was no public comment provided.	No
Review of School Budget <ul style="list-style-type: none"> <li><a href="#">SY25 Budget Update</a></li> <li><a href="#">Financial Summary</a></li> </ul> The Governing Board reviewed the School budget containing salaries and benefits.	No

<p><b>Motion to Approve the School Budget</b> <a href="#">SY25 Budget Update</a>  M / S: Shernavaz Vakil / Angela Page  Vote: Aye 6 / Nay 0  <b>Motion: Pass</b></p>	Yes
<p>Board Training  The Board was requested to complete the Open and Public Meeting Act training module contained on the link within the agenda.</p> <ul style="list-style-type: none"> <li>• <a href="#">Fiscal, Governance and OPMA Training Outline</a></li> </ul>	No
<p><b>Board Business</b>  The Governing Board reviewed and discussed the following items:</p> <ul style="list-style-type: none"> <li>• DeeDee Mower shared the upcoming <a href="#">UAPCS Utah Charter School Conference</a> and invited members to attend if available.</li> <li>• Laura Banda shared the revised Board Policies incorporating Tanner Boyd suggestions. <a href="#">Board Meeting Policy and Procedures</a> and <a href="#">Electronic Board Meeting Policy and Procedures</a></li> <li>• Laura Banda shared and the Board discussed the status of WSUCA policies that have been prepared. <a href="#">WSUCA Required Policies</a></li> </ul> <p>The Governing Board reviewed the Proposed Board Meeting Policy and Procedures.  <b>Motion to Approve the</b> <a href="#">Board Meeting Policy and Procedures</a> and <a href="#">Electronic Board Meeting Policy and Procedures</a>  M / S: Angela Page / Shernavaz Vakil  Vote: Aye 6 / Nay 0  <b>Motion: Pass</b></p>	<p>No</p> <p>Yes Yes</p> <p>No</p>
<p><b>School Administrator / Head of School Update</b></p> <ul style="list-style-type: none"> <li>• <a href="#">March Head of School Report</a></li> </ul> <p>Melinda Lee provided the March Head of School report that included updates on Mission / Vision, Calendar of events, Communication, Culture &amp; Climate, Instructional Leadership, School Safety, Enrollment, Marketing and Human Resources.</p> <ul style="list-style-type: none"> <li>• Highlights included there are over 40 students who have completed enrollment interest applications. The vast majority are Kindergarten age students.</li> <li>• Overview of recent conference attendance and visits to primary lab schools.</li> </ul>	No
<p><b>Consent Agenda (optional)</b> There are no items on the consent agenda.  There was no consent agenda contained on the agenda.</p>	Yes

<p><b>Closed Session (optional)</b></p> <ul style="list-style-type: none"> <li>A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues was made. The Board invited Cass Morgan, Tanner Boyd, Sheila Anderson, Melinda Lee and Laura Banda to attend the closed session.</li> </ul> <p>M / S: Shernavaz Vakil / Mosiah Gonzalez Vote: Aye 6 / Nay 0 <b>Motion: Pass and the Board entered Closed Session</b></p> <p><b>The Board exited Closed Session and resumed Open Session at 6:44pm</b> with the following members in attendance: Angela Page, Mosiah Gonzalez, Shernavaz Vakil, Debbie Vaughn, Crystal Knippers, DeeDee Mower, Cass Morgan, Tanner Boyd, Sheila Anderson, Melinda Lee and Laura Banda.</p> <ul style="list-style-type: none"> <li>Summary of closed session included in consideration of WSUCA student application enrollment the direction the Charter Academy is to launch with Kindergarten students. The door remains open for opportunity to expand based upon future enrollment and parent interest. The Board will inform the WSU Board of Trustees, WSU President and WSU Provost of this decision.</li> </ul> <p>Motion to launch WSUCA SY26 with only Kindergarten student enrollment. M / S: Shernavaz Vakil / Debbie Vaughn Vote: Aye 6 / Nay 0 <b>Motion: Pass</b> The Board discussed protocol of WSU notifications and parents.</p>	<p>Yes</p> <p>Yes</p>
<p><b>Adjourn Meeting</b> <b>Motion to Adjourn Meeting</b> <b>M / S:</b> Shernavaz Vakil / Crystal Knippers Vote: Aye 6 / Nay 0 <b>Motion: Pass - Meeting adjourned</b></p>	<p>Yes</p>