



**Minutes of the
Millcreek Historic Preservation Commission
March 13, 2025
6:00 p.m.
Regular Meeting**

The Historic Preservation Commission of Millcreek, Utah, met in a regular meeting on February 13, 2025, at City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106. The meeting was conducted electronically and live streamed via the City's website with an option for online public comment.

PRESENT:

Commissioners

Peter Brinton, Vice Chair
Kaye Donahoe
Tiffany Hunter Greene
Emily Johnson
Ryan Lufkin, Chair
Arie Leeftang

City Staff

Sean Murray, Planner
Alex Wendt, Deputy City Recorder
Rita Lund, Communications Director

Attendees:

MEETING – 6:00 p.m.

TIME COMMENCED – 6:05 p.m.

1. Discussion and Consideration of Commission Chairmanship

Commissioner Greene said that this item was tabled last month.

Commissioner Greene made the motion to make Vice Chair Ryan Lufkin the Chair of the Historic Preservation Commission. Commissioner Leeftang seconded the motion. Vice Chair Lufkin asked for the vote. Commissioner Greene voted yes, Commissioner Leeftang voted yes, Commissioner Donahoe voted yes, Commissioner Brinton voted yes, Vice Chair Lufkin voted yes. The motion passed unanimously.

Commissioner Donahoe made the motion to make Commissioner Brinton the Vice Chair of the Historic Preservation Commission. Chair Lufkin seconded the motion. Chair Lufkin asked for the vote. Commissioner Donahoe voted yes, Commissioner Leeftang voted yes, Commissioner Greene voted yes, Commissioner Brinton voted yes, Chair Lufkin voted yes. The motion passed unanimously.

Commissioner Johnson joined the meeting in person at 6:09 p.m.

2. Approval of February 13, 2025, Regular Meeting Minutes

Chair Lufkin moved to approve the February 13, 2025, Special Meeting Minutes. Commissioner Donahoe seconded the motion. Chair Lufkin asked for the vote. Commissioner Greene voted yes, Commissioner Donahoe voted yes, Commissioner Johnson voted yes, Commissioner Leeftang voted yes, Commissioner Brinton voted yes. The motion passed unanimously.

3. Subcommittee Updates

Commissioner Johnson spoke about holding the Practical Preservation Community History Event on August 23rd. Mr. Murray said that he reserved the 6th floor of city hall for that meeting. Mr. Murray asked about attendance and capping the number of people at the meeting. Commissioner Johnson said they usually have a sign up for these events on Event Brite. Chair Lufkin said he is working on several articles for the communication committee and for the newsletter. Chair Lufkin spoke about a car designer in Millcreek and reaching out to them for participating in an event.

4. Staff Updates

Mr. Murray explained that interviews for the open position on the Historic Preservation commission took place last week. The committee selected Melissa Coy, and her nomination will go before the City Council on March 24th. The Commissioners expressed that every applicant was nicely qualified. Mr. Murray said that the Baldwin Radio Factory will be on the agenda for March 24th with the City Council. Commissioner Johnson asked if Kirk Huffaker was working on anything for the Commission. Mr. Murray said that staff has been working on the code update. The next item for Mr. Huffaker to work on is the Veteran Heights neighborhood.

5. Adjourn

ADJOURNED: Commissioner Greene moved to adjourn the meeting at 6:26 p.m. Commissioner Donahoe seconded the motion. Acting Chair Brinton called for the vote. Commissioner Leeftang voted yes, Commissioner Greene voted yes, and Commissioner Donahoe voted yes, Commissioner Leeftang voted yes, Acting Chair Brinton voted yes. The motion passed unanimously.

APPROVED:


Ryan Lufkin, Chair

Date

5/10/25

Attest:

Alex Wendt, Deputy Recorder