

Town Council Work Meeting
November 14, 2024
FINAL Minutes

Council

Jean Krause-mayor
Paul Luwe
Mistie Baird
Valerie Wenz
April McKeon

Attendance

Krystal Percival-clerk
Becky Galvez
Pat Galvez
Kent Peterson

Online

Monica Bowcutt
Lori Rose
Tom LaCosse
Charlotte Downard
Marianne, Virgi
Darlene Pope
Diane Peterson
Niles Ritter
August Lee

WORK MEETING: 6:05pm

A. CALL TO ORDER Jean Krause

DISCUSSION ITEMS:

For November's Regular Meeting:

1. Ordinance amending Chapter 20 stating that the DRC is a Public Body

This was approved by the Planning and Zoning this will go on the meeting for Tuesday to vote on.

2. Ordinance amending Chapter 4 stating that Town Council will approve Planning Commission's choice of Chairman

Planning and Zoning continued this to next month.

3. Q&A with Washington County Sheriff about need for and impact of a Substation in Virgin

Sherriff Nate Brooksby will be attending our meeting, and he will be doing a Q&A

Paul Luwe wanted to know what the use of the new Town hall would be used as; He feels we need to hold a Public Hearing or forum. He stated that we should have more public input on what the citizens want.

The Clerk stated that a survey will be going out and will include the empty lot, new and old Town Hall.

4. Water Development Surcharge required by the Water Conservancy District

Jean Krause stated that an increase of \$1.75, for the people who use an incredible amount of water they would have a surcharge added to their bill.

April McKeon stated that on the Resolution there are some typo errors that need to be corrected on the fourth whereas.

Jean Krause stated that we do not have to have a Public Hearing; This is an Amendment to the Municipal Code. This will be on the agenda for Tuesday to vote.

Currently the Lieutenant Governor's Office is holding it up the approval of the plat adding Virgin to Ash Creek SSD which is in turn holding up Virgin's joinder to the Regional Water Supply Agreement. Zach Renstrom recommends that Virgin asks the WCWCD board for an extension to our joinder in the Regional Water Supply Agreement.

5. Appointments to and possible changes to Capital Improvements Committee

The Capital Improvements Committee consists of the Mayor, the Treasurer, and two citizens and someone from Planning and Zoning.

Jean Krause stated that a Town Citizen stated that she put her name in for Planning and Zoning. However, she stated that she will miss a lot of meetings, I talked to her about being on the Capital Improvements Committee and she was interested and so if so, we could have 6 instead of 5 on the Committee.

6. Presentation by Town Treasurer

Becky Galvez sent Town Council a spread sheet to Council for review. A check written to Rocky Mountain Power was stolen out of the mail and cashed. We will not be recovering the money, so we had to pay a monthly bill twice. That is why the utilities are showing a higher amount. can try and recover the money, or it will be written off as a bad debt.

Some new GL codes will start to appear in the Financial Statements. Some will be for the new church. Some of the codes will be over budget, and some will not. If you have any questions, please ask

Paul Luwe stated that he loves the spread sheet and loves how it looks.

Jean Krause stated that we will be having a Capital Improvement meeting quarterly and the Town Treasurer will have to attend those meetings.

7. Revision of Rules of Procedure for Town Council Meetings

The Commission had a discussion on the rules and procedures of what they would like to see.

They would like to have the minutes with a recording attached linking to each topic of the meeting.

8. Whether Virgin should hire a Town Manager

This is only a discussion, to start the process to look at. We need to figure out if we should be looking at this. What Skills and what pay. Mistie Baird stated that I don't think we are big enough for that and I don't think we can afford \$100,000 a year or more and we would have to bump up all the rest of our full time employees as well. We would have to join the Utah State Retirement System and get benefits, we don't have the money, and most Towns are Managed by the Clerk, the Public Works and the Mayor". Paul Luwe stated we don't have to do the same for other employees. Often Town Managers prefer to have money contributed to ICMA pension plans instead of state pension plans. Mistie Baird stated, "So we offer a city manager something but not the rest of the other full-time employees." We will investigate this.

9. Adoption of Emergency Operations Plan prepared by Emergency Manager, Randy Hiller

Jean Krause stated that I can add this at December's meeting

10. Need to create a Floodplain Development Permit

Our Town has never required this. We need to have every building permit applicant submit a floodplain map with their application documenting their particular lot or parcel so people are aware of if their land is in the Flood Plain, if they can build on it, and what they need to do.

April McKeon stated that she got a message from Tracie from the Utah Division of Emergency Management, and she stated that some of the lots in Sierra Bella will no longer be in the floodplain.

Jean Krause stated we need to put in the code what requirements if someone wants to build in the floodplain.

11. Discuss proposal by operator of BMX track to purchase BMX property from Virgin.

The BMX track operator has asked if it is possible to buy the BMX track property. He wants to start maintaining it. They need updated lighting, a PA system, electricity, windows replaced in the bathrooms, a shade structure over the bleachers, more bleachers, and resurfacing of the track.

For December's Regular Meeting:

1. Public Hearing to adopt

a. Water Development Surcharge as required by the WCWCD's Regional Water Supply Agreement. (Requires both an ordinance and a resolution)

b. Quarterly amendment to the Town Budget

2. Subdivision Ordinance

3. Any other Ordinances that come from Planning Commission's December meeting

4. Resolution to increase Resort Tax from 1% to 1.1%

5. TC referral to PZ of Ordinance to requiring STR and Residential Hosting permit numbers to be placed on websites

6. New TC meeting schedule for 2025

Further Discussion

Vacuum Excavator: Jean Krause stated that Three bids were obtained. The low end was \$37,000, the mid was \$71,000, and the high end was \$120-\$130,000. These are going on sale at the end of the year, the mid one would go down to about \$50,000

Hurricane Public Works has indicated that they have several vacuum excavators, and they believe they are worth the money for cleaning out storm drains and repairing water leaks. Hurricane has had theirs for about 10 years.

GIS Mapping of Town Water System: Jean Krause stated she has reviewed the bills from Pro Value Engineering for the GIS Mapping of the town's water system. Several water lines are not on our map. Pro Value stated that they created the mapping system, so it's their work product and they own it. It is not ours, even though we paid them for the work. The mayor will talk to Heath Snow about this.

Jean Krause also talked to the Council about Tony Hoyt. He is building a garage in Desert Gardens where his plans were previously approved, however it turns out his height and setbacks were wrong. It cost him some money to relocate the foundation and the structure and he would like to be reimbursed for this cost. The mayor will find out some more information. She just wanted to let the Town Council know about this potential cost.

ADJOURN MEETING 8:24pm

Motion to adjourn work meeting

Valerie Wenz made a motion to adjourn/ April McKeon Seconded / All Aye / No Nae


Krystal Percival Clerk/Recorder

3/10/2025
Approved Date