

## **WASHINGTON COUNTY LIBRARY SYSTEM LIBRARY BOARD MEETING**

A meeting of the Library Board was held April 2, 2025, 3:00 PM  
Hurricane Branch, 36 S. 300 W. Hurricane, UT 84737

Board members present:

Victor Iverson	County Commissioner
Wendy Neilson	Board Chair
Haylee Caplin	Board Member
Gene Garate	Board Member
Darin Larson	Board Member

Board Members Not Present:

Dana Moyle	Board Member
Kelly Atkin	Board Member

Also present:

Alan Anderson	Library Director
Tracie Madsen	Administrative Assistant
Courtney Singara	County Attorney

Wendy Neilson welcomed those in attendance and Alan introduced Hurricane Branch Manager, David Wainwright. David told a little bit about himself and invited the board to tour the branch and its recently completed renovations.

### **CALL TO ORDER**

#### **1. CONSENT AGENDA**

- a. Approval of agenda
- b. Review and approve minutes from February 5, 2025
- c. Next meeting date and location – June 4, 2025, St. George Branch

**MOTION:** Commissioner Iverson made a motion to approve the consent agenda and previous meeting minutes, along with next meeting date and location.

Seconded: Darin Larson

Vote was taken: All voted “aye”.

**MOTION PASSED**

## **2. CELEBRATIONS**

Alan celebrated Hurricane Branch renovations and the fact that the sewer lines could be repaired without major disturbance to the building. Alan has spoken to the Maintenance Department about the new lighting in the Children's area being too dim. There is a plan to add more lighting.

## **3. BUDGET**

County Clerk's office has provided budget numbers as of January 2025.

Budget lines trending high are the following:

Technology Maintenance – 22% (First of year service agreements)

Admin. Programming – 29% (Auditors moved funds from 2024 to cover SWANK in 2025)

Advertising – 38% (First of the year advertising)

## **4. SANTA CLARA ROOF UPDATE**

Work has begun on Santa Clara Branch roof repairs. Unfortunately, screws used to add foam insulation sheets, are poking down through the ceiling. A picture was shown to those in attendance. Maintenance is aware and has a plan to paint them the same color as the ceiling.

Wendy asked which part of the roof is being repaired. Alan said about 60-70% but it still may not fix the leaking problems coming from the cement wall down the center of the building.

## **5. AMERICAN REVOLUTION EXPERIENCE**

Washington County is hosting a display sponsored by the Daughters of the American Revolution at the St. George Branch library. It is a display approximately 30 ft in length, that includes interactive stations. It will be on the main floor of the branch for 3 weeks in May and June. Exact dates are yet to be determined. Commissioner Iverson said it is a display that travels around the country and the county is lucky to get it.

Courtney reviewed the contract. The national chapter of the Daughters of the American Revolution will be providing liability insurance for the display.

## **6. ULA CONFERENCE**

The Utah Library Association yearly conference will be held in St. George, May 13-15 at the Dixie Center. The library system will be sending nearly 30 employees to at least one day of the conference.

Alan extended an invitation to board members to attend the conference and asked them to respond by the end of that day to ensure early-bird registration.

## **7. COUNTY FAIR – library participation**

In 2024, the library participated in the Washington County Fair, and plan to do so again in 2025. The fair runs from April 11-19. The library booth will not be in the main vendor area, but will be outdoors near the petting zoo. The library looks forward to participating in the elementary school tours, which provides a chance to promote the library to a large number of children.

The library booth will also be open at times during the fair. Pamphlets with hours and locations of library branches will be available, as well as staff members to answer questions. There will also be a book sale.

## **8. INTERNET POLICY UPDATE**

Alan reviewed the Internet Policy, and shared proposed changes made by the Attorney's office. The policy had not been updated since 2022.

Section G of the policy was changed to read:

"Conducting, or attempting to conduct, illegal activity. Illegal activity under Utah law includes, but is not limited to, gambling, fraud, and viewing content legally defined as child pornography, obscenity, and materials harmful to minors."

Filters are applied in children and adult areas because computers are in a public area, but the attorney wanted to emphasize that patrons should not be trying to access these types of material.

Alan explained that in order to apply for certain grants, the policy has to be in compliance with CIPA laws.

**MOTION:** Haley Caplin made a motion to accept the changes and updates made to the Internet Policy. Wendy Neilson seconded.

Vote was taken: All voted "aye".

**MOTION PASSED and will be ratified at the June 4 meeting.**

Meeting was adjourned at 3:50 pm.