1-MINUTES of the special meeting of the **USSD1 SPECIAL MEETING March 18th 2025** in the conference room of the Uintah Recreation Center located at 610 South Vernal Ave. Vernal Utah. The Meeting commenced at 4:45 PM

PARTICIPANTS/STAFF: Jo Gardner (Zoom) Jamey Smuin (Zoom), Wayne Simper (Zoom) Ross Morton (Zoom), Shaun Murray (Zoom), Robin O'Driscoll (Zoom) Joel Brown (Zoom) Jo McKea (Zoom)

In Person: Executive Director Cheryl Meier, Amanda Wilson, Shawna Weaver, Mike Harrigtion (Legal Counsel)

ABSENT/EXCUSED
Uintah County Commissioner Sonja Norton

ATTENDANCE:

Minutes recorded and written by Board Clerk Amanda Wilson

1. Closed Session for the purpose of discussing pending or reasonably imminent litigation.

Robin O'Driscoll made the motion to enter into closed session, to conduct the meeting online, and to reconvene the special meeting following the closed session.
Jo Gardner seconded the motion.
O'Driscoll Aye, Simper Aye (non voting), Murray Aye, Smuin Aye, Morton Aye, McKea Aye, Gardner Aye, Brown Aye.

The meeting returned from closed session at 6:04 PM.

2. Decision on Closed Session Information

Mike Harrington mentioned that there has been ongoing discussion regarding the protest filed by BHI. He presented the Board with a proposed process for moving forward with its resolution.

1. Stay on the process to allow for a new review.
2. There will be no new RFP but the process for review of the already submitted bids will begin anew. None of the offerors will be allowed to supplement their bids.
3. Though USSD1 does not agree that Cheryl Meier has a conflict of interest, Cheryl Meier will not be involved in the new committee review process.

4. USSD1 will choose 3 new evaluation committee members from the USSD1 Board. BHI will immediately let us know about any Board members with whom they feel they have a conflict of interest.
5. USSD1 will hire an expert in the field of construction bidding, who has no financial interest or connection to this project, and does not regularly bid with USSD1. That expert will review all submitted bids and work closely with the committee to review and score the submissions. No additional interviews will be conducted unless the committee feels that interviews are necessary after consultation with the expert.
6. After the committee has individually determined a final score for the submissions, the committee shall meet in a closed meeting to finalize its recommendations.
7. The committee, with the assistance of a USSD1 staff member (not Cheryl Meier), will submit a written recommendation to the entire Board that fulfills the requirements of 63G-6a-707(10), including a detailed reporting of the scoring, including the score sheets themselves.
8. After receiving the committee's recommendation, the Board will meet and vote to award the contract.

Jo Gardner made a motion to proceed with the process of reevaluating the bids for the athletic facility, as presented by Mike Harrington.
Ross Morton seconded the motion.
Simper Aye (non voting), Gardner Aye, Murray Aye, Odriscoll Aye, Smuin Aye, Brown Aye, McKea Aye, Morton Aye.

3. Ratification of May 8th 2024 Board Meeting Minutes / American Ramp Company Design/Build

Jo Gardner made a motion to ratify the minutes from the May 8th, 2025 Board Meeting, including the design/build and the not-to-exceed amount of $2 million for the skate park contract with the American Ramp Company.
Joe McKea seconded the motion.
Simper Aye (non voting), Morton, Aye, Gardner Aye, Murray Aye, Brown Aye, O'Driscoll Aye, McKea Aye, Smuin Aye.

Joel Brown made a motion to adjourn.
Meeting adjourned 6:12 pm