

Orem CDBG Commission Meeting

October 29, 2024

APPROVED

5:30 PM REGULAR SESSION - Meeting was held in person in the Orem City Hall Room 107 and recorded.

Attendees: Heather Cox, Taylor Draney, Jessica DeLora, Giovana Alisa, Kenneth Ransom, Steve Heaps, Scott Snow, Ashley Gil

Excused: Eileen Black, Janet Alvarez

Minutes:

- CDBG Commission approved the March 27, 2024 meeting minutes. Scott Snow made a motion to approve the minutes. Kenneth Ransom seconded. All voted in favor except for Steve Heaps who arrived to the meeting shortly after the vote.
- Taylor Draney updated the commission on the current spending of CDBG funds and signed contracts. Taylor Draney updated the commission on the below changes that had to be made to some of the CDBG funds due to unforeseen circumstances.

Original Allocations			Current		
Orem City CDBG					
Administration	\$	126,529.00	Administration	\$	126,529.00
Section 108 Repayment	\$	99,005.30	Section 108 Repayment	\$	99,005.30
Code Enforcement	\$	161,500.00	Code Enforcement	\$	161,500.00
Orem PD Homeless Services	\$	1,896.90	Orem PD Homeless Services	\$	1,896.90
Critical Home Repair	\$	56,729.92	Critical Home Repair	\$	56,729.92
Victim Services	\$	30,000.00	Victim Services	\$	30,665.00
Neighborhood Revitalization	\$	30,000.00	Neighborhood Revitalization	\$	13,560.93
Senior Center Flooring	\$	30,998.93	Senior Center Flooring	\$	30,998.93
Subtotal	\$	536,660.05	Subtotal	\$	520,220.98
Joint CDBG					
Big Brothers Big Sisters	\$	10,000.00	Big Brothers Big Sisters	\$	10,000.00
CASFB Homebuyers	\$	10,000.00	CASFB Homebuyers	\$	10,000.00
Family Haven	\$	3,264.00	Family Haven	\$	3,264.00
Community Health Connect	\$	15,000.00	Community Health Connect	\$	-
The Refuge	\$	30,113.00	The Refuge	\$	-
Food and Care Coalition	\$	15,000.00	Food and Care Coalition	\$	15,000.00
Kids on the Move	\$	10,000.00	Kids on the Move	\$	10,000.00
Subtotal	\$	93,377.00	Subtotal	\$	48,264.00
Total		\$ 630,037.05	Total		\$ 568,484.98
Public Service		\$ 125,160.90	Public Service		\$ 93,721.83

Key	
Blue =	A change from the original to the current allocation
Italicized =	Public service project contributing to cap

Victim Services:

\$665 addition from expiring unused 2017 CDBG funds

Neighborhood Revitalization:

\$16,439.07 reduction to stay under public service cap

Community Health Connect:

Organization shut down, reduction of entire \$15,000 award

The Refuge:

Did not pass environmental review due to exceeding federal noise limits, reduction of entire \$30,113 award

Taylor Draney discussed the planning for next year, and extra funds that will be available due to the need to return some funds to HUD which will then be reallocated to Orem City.

Planning for next year

- Extra funds to allocate – ~\$390k
 - Unused prior year funds from repayments
 - FY26: extra ~\$100k previously used for Section 108 repayment
- Prior year funds must be allocated within 3 years
- These funds cannot be used for public service
- Brainstorming ideas for using these funds:
 - Critical Home Repair (current award is enough for 5 homes)
 - Potential infrastructure, construction (must be for LMI persons)
 - RLF
 - Facade program

Administrative changes

- MAG has taken over administration of Critical Home Repair
- Working on closing out findings from 2021 monitoring
- Revising CDBG policies and procedures, RLF policies and procedures, and drafting a potential policies and procedures for a facade program to be reviewed by HUD representative
- Updating the annual CDBG processes

CDBG timeline

- How to Apply workshop - October
 - Pre-Application open - Nov 4
 - Pre-Application closes - Dec 5
 - Pre-Application review meetings - January
 - LMI Surveys DUE (if applicable) - Jan 16
 - Application deadline - Feb 7
 - Award decisions - March
 - Grantee orientation - April through May
 - Earliest start date - Jul 1, 2025
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- Meeting adjourned