

# TOWN OF CIRCLEVILLE

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## TOWN OF CIRCLEVILLE MINUTES

March 12, 2025

The regular meeting of the Circleville Town Council was called to order at 7:01PM by Council Member Shirl Fox. Council Members attending were: Shirl, Fox, Kaylie Barney, Stacie Gass and Shane Robinson. Mayor Kristi Westwood attended by phone. Mekeisia Westwood, Town Clerk was also in attendance.

Mayor Westwood led the pledge and McKay Morgan offered the prayer to open the proceedings. Stacie made a motion to approve the minutes from the February 13, 2025 meeting. Kaylie seconded, and the motion passed unanimously.

Public attendees were: Brennan Rees, McKay Morgan

Cord Pearson was wanting a ¾" water meter. Stacie made a motion to approve the water meter, and Shirl seconded. The motion passed unanimously.

The mayor called on those not on the agenda.

Bryce Dalton is wanting a fire hydrant by his saw mill. The Board discussed the procedure for obtaining new fire hydrants. The Board is going to look into it and get back with Bryce.

Brennan Rees with Ensign Engineering presented the bids for the Circleville Road Project. Bid #1 was \$1,705,383.80. Bid #2 was \$1,173,031.00. Bid #3 was \$2,017,584. Ensign Engineering recommended awarding Bid #1 with the project. Stacie made a motion to approve Bid #1 for Staker Parsons/ Hales Sand & Gravel for the winning bid. Shane seconded, and the motion passed unanimously.

The Planning and Zoning Commission Secretary job description was discussed next. The job will be opened at \$150.00 per month. Applications will be accepted until 03/31/2025. The hiring committee will review the applications, and make a recommendation at the April meeting. Stacie made a motion to accept the job description, and Kaylie seconded. The motion passed unanimously.

South Central has offered their IT support. The bid was for \$81.00 a month. The board discussed that this was not needed at the time.

The Mayor opened the floor to the Departments.

Parks & Recreation/Economic Development: Circleville Town Birthday Party will be held March 31 from 5-7pm.

Planning & Zoning/Cemetery: Stacie will be putting in for another grant for mapping the east side of the cemetery.

The bills and budget variance reports were presented and reviewed by the council. Shane made a motion to approve the bills and budget variance reports and adjourn; Stacie seconded, and the motion passed unanimously. The meeting was adjourned at 7:46pm.