Minutes of the Regular Meeting of the Board of Trustees

UPPER COUNTRY WATER IMPROVEMENT DISTRICT

Altamont, Utah
February 20, 2025

The Board of Directors of Upper Country Water Improvement District convened a Regular Meeting of the Board on February 20, 2025, at 7:00 p.m., at the Upper Country Water Improvement District's Office, 4132 North 15675 West, Altamont, Utah 84001. The meeting was open to the public.

ATTENDANCE

Directors in attendance were:

Derek Herrera	Chairman
Clyde Watkins	Vice Chairman
Charles Miles	Treasurer
Donald Miles	Director
Curtis Miles	Director
Jimmy Brotherson	Director
Stetson Christensen	Director

Also, in attendance were:

Kirk Christensen and Chasity Mckinnon, Upper Country Water Improvement District

Chairman Hererra gave the invocation.

ADMINISTRATIVE MATTERS

Call to Order

The meeting was called to order at 7:01 p.m. by Chairman Herrera

Quorum, Location of Meeting Posting of Meeting Notice

A quorum was confirmed, and the meeting and location were approved and noticed as required.

Public Comment

There was no public comment presented at this time.

CONSENT AGENDA

The Board reviewed the minutes from January 16, 2024, the Regular Meeting of the Board. Upon motion made by Director Curtis Miles, seconded by Director Brotherson, and, upon vote, unanimously carried, the Board approved the meeting minutes with a correction to a name spelling that needs to be made.

FINANCIAL MATTERS

Review of the January 2025 Financials

Ms. McKinnon provided an overview of the January 2025 Financial Statements, noting that the water usage revenue had increased by $1,000 compared to the previous January. Ms. McKinnon noted that interest collected in January was slightly lower due to the high annual payment submitted to the State of Finance. Ms. McKinnon also reported that expenses, compared to the previous January, are lower by $3,500, even with the state's already noted payment. *Upon motion made by Director Donald Miles, seconded by Director Charles Miles, and, upon vote, unanimously carried, the Board accepted the Financials for the January 2025 period.*

SYSTEM ISSUES:

System Update:

Mr. Christensen reported that the system is currently running smoothly. Mr. Christensen stated that we did receive an easement from the Duchesne County School District, for the relocation of lines for the new elementary school. Discussion ensued pertaining to the elementary school line relocation. Director Donald Miles asked if the easement was a blanket for multiple parcels or a single parcel, and he suggested that it be confirmed what the easement covers. Mr. Christensen stated that he would confirm with the Duchesne County School District.

NEW BUSINESS:

Open and Public Meeting Act – Training

All Board members were present when Ms. McKinnon played the training video to the Open and Public Meeting Act. After the video was completed, the Board was then presented with a paper quiz regarding the training that had been viewed. Each Board member completed and submitted the quiz results to Ms. McKinnon.

Awarding Upper Country Water's Dry Gulch Irrigation 5-Year Water Lease

Mr. Christensen had collected bids for the water lease and then presented the top ten bids to the Board. Upon further discussion and *upon motion made by Director Christensen, seconded by Director Watkins, and, upon vote, unanimously carried, the Board awarded the water lease bids to the top ten submittals.*

OTHER BUSINESS:

A quorum was confirmed for the March 20, 2025, Regular Meeting.

2025 RWAU Conference held in St. George, Utah. February 24th – 28th, 2025.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion made by Director Brotherson, seconded by Director Watkins, and upon vote, unanimously carried, the meeting was adjourned at 7:34 p.m.

Read and approved the 20th day of March 2025.

Derek Herrera
Board Chairman

Charles Miles
Charles Miles
Treasurer

Minutes of the meeting prepared by Chasity McKinnon