



Shelter Cities Advisory Board

Thursday, April 3, 2025

Virtual Meeting

2:00 – 3:00pm

Zoom Meeting ID: [Linked](#)

PNW Meeting Link: [Linked](#)

Audio Link: [Linked](#)

Agenda Link: [Linked](#)

Meeting Minutes

Attendees: Mayor Monica Zoltanski, Mayor Debbie Winn, Mayor Dustin Gettel, Mayor Cherie Wood

Excused/Absent: Mayor Ben Nadolski, Mayor Holly H. Daines, Mayor Bryan Burrows, Mayor Garth Green, Mayor Michelle Randall, Mayor Erin Mendenhall

Support Staff: Tricia Davis, Molly Wheeler, Shalie Ripley, Wayne Niederhauser, Elliot Clark

Agenda Item	Discussion	Recommendations/Actions
Agenda Item 1	1. Welcome	Mayor Monica Zoltanski
Agenda Item 2	2. Roll call A quorum was not present during this meeting	Shalie Ripley
Agenda Item 3	3. Approval of Minutes* a. January 7, 2025 Linked	Mayor Monica Zoltanski A quorum was not present during this vote. The approval of the January 7, 2025 minutes will be added to the next meeting's agenda.

	<p>b. OPMA Training</p> <p>The OPMA training covered key topics, including: Emergency Meetings: These can occur without 24-hour notice in unforeseen situations, but best notice must still be provided, and a majority must approve the meeting. Closed Meetings: Must follow specific procedures, including a roll call vote and at least two-thirds approval. No votes can be taken during closed meetings. Audio recordings are required unless the meeting is about individual health or character. Enforcement and Violations: Violations can result in actions being voided and penalties, including fines or jail time. The Attorney General's office handles enforcement. Disruptions: Public bodies can remove individuals disrupting meetings, either electronically or in person. Training: Annual training is required to ensure compliance with OPMA. Transparency and proper procedures were emphasized throughout.</p> <p>c. Review Role of Designee</p> <p>Elliot clarified the distinction between a designee and a one-time delegate for SCAB meetings. A designee is not simply someone attending a meeting on behalf of a board member for a single occasion; it is a formal, permanent appointment. For a designee to become an official board member, the mayor must submit a written statement appointing someone as their designee. Once appointed, the designee takes on the responsibilities of a board member, including completing oath forms and ethics disclosures. A designee is considered a standing member and would assume all voting rights in place of the mayor. It was emphasized that attending a meeting on a one-time basis does not make someone a designee.</p>	Elliot Clark
Agenda Item 4	<p>4. Legislative Recap</p> <p>Wayne discussed recent efforts to secure funding for homeless shelter programs. The Governor's budget included \$5.8 million to fund the family shelter in South Salt Lake. However, only \$3.9 million was allocated, leaving a shortfall of \$1.9 million for ongoing funding. The team is exploring private and public sector solutions to fill this gap. Additionally, a request for \$13 million to fund winter/campus operations was made. However, only 7.5 million was allocated (includes ~\$2 million 'round up' & \$5.5 million</p>	Wayne Niederhauser

	<p>one-time) Efforts are being made to secure funding to keep the winter beds open through the summer. The long-term goal is to develop a transformative campus with year-round shelter beds for 1,000-1,600 individuals, eliminating the need for seasonal winter plans.</p> <p>Wayne gave a quick overview of some of the bills that were passed this legislative session:</p> <p>HB 329- Homeless Services Amendments: Addresses shelter safety and accountability. Establishes a shelter counties advisory board.</p> <p>HB 465- Law Enforcement Agency Amendments: Ties shelter mitigation funding to compliance with specific standards. Addresses municipal responsibilities with homelessness and law enforcement.</p> <p>HB 266- Veteran Housing Amendments: Charges the board to coordinate with the Utah Department of Veterans and Military Affairs to address veteran homelessness.</p> <p>HB 176- County Classification Amendments: Modifies the population requirements for county classification.</p> <p>HB 505- Homeless Services Revisions: Introduces technical updates to service policies and funding structures. Allows a municipality to enforce camping laws on state property.</p> <p>SB 78- Homeless Individuals Protection Amendments: Creates the homeless services provider ombudsman with int Office of Homeless Services.</p> <p>SB 121- Property Loss Amendments: Establishes a fund to compensate property losses related to homelessness activities.</p>	
Agenda Item 5	<p>5. FY26 Homeless Shelter Cities Mitigation Update</p> <p>Tricia shared the UHSB members have received two options for an ‘Eligible Expenses’ framework around mitigation funding to review. Feedback is requested by April 1st, which will be reviewed by the UHSB Executive Committee on April 10th. The full application will be presented to the UHSB for approval on April 17th, and the Request for Grant Applications (RFGA) will be released at the end of April. Mitigation applications are due by the end of May, with approval or denial to occur at the June 19th meeting. The contract start date is July 1st, and the timeline is tight due to changes in the mitigation program and awaiting funding details from the Tax Commission.</p>	Tricia Davis Winter

	Tricia also shared the winter planning process for 2025-2026 is underway. A letter was sent to the Council of Government leadership and local Homeless Council leadership on March 29th to initiate the process, which affects Davis, Utah, Salt Lake, and Weber counties. Plans are due to the Utah Homeless Services Board and OHS by August 1st. Updates will be provided as the process progresses.	
Agenda Item 6	<p>6. Chair Discussion</p> <p>The board discussed the process for selecting a chair and vice chair, noting that the statute does not clarify how the group should operate. The group considered whether the chair should be elected for a 2-year term, similar to the Utah Homeless Services Board (UHSB). Mayor Zoltanski (current chair) expressed support for a 2-year term for continuity, given the group's less frequent meetings. The board agreed to place the issue on the agenda for the next meeting to vote on it.</p>	Molly Wheeler
Agenda Item 8	<p>7. Adjourn *</p>	<p>Mayor Cherie Wood</p> <p>Mayor Cherie Wood asked for a motion to adjourn. Mayor Dustin Gettel made a motion to adjourn. Shawn Guzman seconded the motion. Motion passed unanimously. Meeting was adjourned.</p>

*Needs approval
‡ Has corresponding document