

Administrative Control Board Meeting
For the Box Elder and Perry City Flood Control
Special Service District
Perry City Offices – 1950 S Highway 89
Tuesday February 18, 2025, 5:15 p.m.

1. Welcome & Call to Order
2. Public Comments
 - (1) Please speak only once (Maximum 3 Minutes) per agenda item.
 - (2) Please speak in a courteous and professional manner.
 - (3) Do not speak to a specific member(s) of the Board, Staff, or Public. (Please speak to the Chairman of the Board Members as a Group)
 - (4) Please present possible solutions for all problems identified; and
 - (5) No decisions will be made during this meeting if the item is not specifically on the agenda.
3. Discussion/Action Items
 - A. Update on Reeder Excavation/Canyon Project – Fencing/Lock Boxes
 - B. Update on Piping Overflow Ditch
 - C. Update on pipe/manhole on 1200 West
 - D. Potential release on Retainage to Reeder
 - E. Re-appointment of Taylor Clark
4. Approve Meeting Minutes
 - January 21, 2025
5. Board Member Items
6. Motion to approve Invoice Payments (Roll Call Vote)
7. Items for Next Agenda (Next regular meeting on March 18, 2025)
8. Adjournment

Certificate of Posting

The Undersigned Duly Appointed Official Hereby Certifies that a copy of the foregoing Agenda was sent to each Member of the Board and posted in Three Locations at the Perry City Offices, Dale Young Park, Perry City Park on this 12th day of February 2025. Any individual Requiring Auxiliary Services should contact the City Offices at least 3 days in advance (435-723-6461)

Tyra M Bischoff, Board Clerk

1 **Box Elder and Perry Flood Control Special Service District**
2 **Perry City Offices 1950 S Highway 89**
3 **5:25 PM Tuesday, January 21, 2025**
4

5 **Members Present:** Chairman Bryce Thurgood, Vice Chairman Kevin Pebley, Board
6 Member Michael Harper, Board Member Paul Nelson
7

8 **Others Present:** Tyra Bischoff; Board Secretary
9

10 **Members Excused:** Board Member Taylor Clark
11

12 **1. Welcome and Call to Order**

13 Chairman Bryce Thurgood welcomed everyone and called to order the January 21,
14 2025, Box Elder and Perry Flood Control Special District meeting.
15

16 **2. Public Comment**

17 None.
18

19 **3. Discussion/Action Items**

20 **A. Update on Reeder Excavation/Canyon Project – Fencing/Lock Boxes**

21 Chairman Bryce Thurgood reported that he had not yet heard back from the
22 fencing contractor and had forgotten to follow up on this matter. He committed
23 to calling the fence contractor the following day to inquire about a bid for
24 installing a fence. He said he had not observed any kids or individuals disturbing
25 the area but emphasized the importance of completing the fencing before
26 springtime.
27

28 The board members expressed satisfaction with Reeder's work on the project.
29

30 **D. Update on Piping Overflow Ditch**

31 Chairman Bryce Thurgood informed the board that Reeder Excavation would be
32 staking the area the following day and likely start piping from the canal down the
33 following week. It was confirmed that Shirline Peck had signed off on the project
34 and that the piping project should be completed by the next meeting.
35

36 **6. Approving Meeting Minutes**

- 37
 - November 19, 2024

38
39 Vice Chairman Kevin Pebley noted that his name was mis-spelled on line 87.
40

41 **MOTION:** Board Member Michael Harper made a motion to approve the minutes
42 with the correction noted. Board Member Paul Nelson seconded.
43

44 **Roll Call:** Chairman Bryce Thurgood, Yes
45 Vice Chairman Kevin Pebley, Yes
46 Board Member Paul Nelson, Yes
47 Board Member Taylor Clark, Absent
48 Board Member Michael Harper, Yes
49

50 **7. Board Member Items**

51 Matt Robertson from Jones and Associates had sent an email about Perry City
52 completing a trail project along 1200 West on the west side of the roadway. As
53 part of this project, they are planning to shift the roadway to the east to provide
54 room for a walking trail in the Cherry Ridge Subdivision area. Three Mile Creek
55 crosses under 1200 West. In this area is a 60" corrugated metal pipe. There is an
56 existing manhole to the east of the existing roadway which will be just barely in
57 the new shoulder so it will now be in a drivable area. The existing manhole
58 appears to be a concrete manhole section poured on top of the CMP. There are
59 concerns that the existing manhole is not rated for traffic and could get damaged
60 from vehicles driving over it. There are also some concerns that the corrugated
61 metal could be rusted out in the bottom and allowing the migration of fines and
62 causing the curb and gutter on the west side of the street to settle. The city would
63 like to know how the Flood District wants to handle this issue. Matt's opinion
64 expressed in the email would be that we should start by doing a video inspection
65 of the existing pipe to see what kind of condition it is in. If it shows signs of
66 failure, then we should look at either lining the pipe or replacing it completely
67 with reinforced concrete pipe under the roadway. If the pipe does need to be
68 replaced, now would be a good time to do it since they will be tearing up the
69 roadway for this project.
70

71 The board discussed the implications of this project on the manhole and pipe.
72 They considered options for addressing potential issues and agreed to video the
73 pipe, discuss it at the next meeting, and have Matt attend to provide more
74 details.

The board also discussed the current financial status, including a CD for \$100,000 maturing on the 27th. The board decided to withdraw \$50,000 from the CD to ensure sufficient funds for upcoming projects.

8. Motion to Approve Invoice Payments (Roll Call Vote)

- Jones and Associates October – \$6398.50
- Jones and Associates November - \$2746.00
- Jones and Associates December - \$1043.00
- Davis and Bott - \$475
- Tyra Bischoff – \$92.63
- Reeder picked up cashier check (approved from last meeting) - \$117,698.40

MOTION: Board Member Michael Harper made a motion to approve the invoices. Board Member Paul Nelson seconded.

Roll Call: Chairman Bryce Thurgood, Yes
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Absent
Board Member Michael Harper, Yes

7. Items for Next Agenda

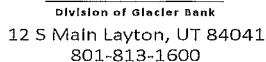
The next regular meeting is scheduled for February 18, 2025

- Update on fencing/lock box
- Update on piping overflow ditch
- Manhole/pipe on 1200 W
- Release on retainage for Reeder

8. Adjournment

MOTION: Board Member Paul Nelson moved to adjourn the meeting. Vice Chairman Kevin Pebley seconded.

All Board Members were in favor. The meeting ended at 5:53 p.m.



Member
FDIC

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Primary Account XXXXXXXXXXXXXXX1187

----- Interest Rate Summary -----	
Date	Rate
12/29	0.015000%

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE 3006 SOUTH 1200 WEST PERRY, UT 84302-4229		536 01/25/2025
DATE <u>1-21-25</u>		
PAY TO THE ORDER OF <u>Davis + Bott</u>	\$ <u>475.00</u>	
<u>four hundred seventy five and 00/100</u>		DOLLARS
FOR <u>Phadall Budget Rev.</u>	<u>Kevin E. Pepley</u>	
0000536 0124300754 00744531187		

Check 536 Amount \$475.00 Date 1/27/2025

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE 3006 SOUTH 1200 WEST PERRY, UT 84302-4229		537 01/25/2025
DATE <u>Jan 21-25</u>		
PAY TO THE ORDER OF <u>Tyra Bischoff</u>	\$ <u>92.63</u>	
<u>ninety two and 63/100</u>		DOLLARS
FOR <u>Dec</u>	<u>Kevin E. Pepley</u>	
0000537 0124300754 00744531187		

Check 537 Amount \$92.63 Date 1/23/2025



Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

Account Statement



Date 1/31/25 Page:1 of 3
Primary Account XXXXXXXXXXXXX4268

*****AUTO**SCH 5-DIGIT 84302 CO
74418 0.6002 AV 0.545 171 1 246
XXXXXXXXXXXXXXXXXXXX
BOX ELDER COUNTY AND PERRY CITY FLOOD
1950 S HWY 89
PERRY UT 84302-4457

***** CHECKING ACCOUNTS *****

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

PREMIER BUSINESS MMDA		Number of Enclosures	1
Account Number	XXXXXXXXXXXX4268	Statement Dates	1/01/25 thru 2/02/25
Previous Balance	191,578.29	Days in the statement period	33
1 Deposits/Credits	50,000.00	Average Ledger	133,579.25
2 Checks/Debits	127,698.40	Average Collected	133,579.25
Service Charge	.00	Interest Earned	229.47
Interest Paid	229.47	Annual Percentage Yield Earned	1.92%
Ending Balance	114,109.36	2025 Interest Paid	229.47

----- Activity in Date Order -----				
Date	Description	Withdrawals	Deposits	Balance
1/14	CHECK	117,698.40-	.00	73,879.89
1/23	Deposit from CD	.00	50,000.00	123,879.89
	Cert No. XXXXXXXXXXXXX3754			
1/23	XFER FROM MM TO CHECKING	10,000.00-	.00	113,879.89
	PER KEVIN			
2/02	Interest Deposit	.00	229.47	114,109.36

----- Summary by Check Number -----		
Date	Check No	Amount
1/14		117,698.40

* Denotes missing check numbers

----- Interest Rate Summary -----	
Date	Rate
12/31	1.900000%

CHECKING WITHDRAWAL	
DATE <u>1/14/25</u>	PRINT NAME <u>Bryce Thurgood</u>
	SIGNATURE <u>[Signature]</u>
AMOUNT <u>one hundred seventeen thousand six hundred ninety eight ⁴⁰/₁₀₀</u>	DOLLARS
ACCOUNT NUMBER <u>41250004268</u>	AMOUNT OF WITHDRAWAL <u>117698.40</u>
⑈5001⑈000⑈⑈	

Check 0 Amount \$117,698.40 Date 1/14/2025

INVOICE

Tyra Bischoff

DATE: FEBRUARY 13, 2025

Box Elder and Perry City Flood Control
Invoice #026

FOR: FLOOD CONTROL MINUTES & MISC.
SERVICES

DATE	DESCRIPTION	HOURS	LINE TOTAL
1/21/2025	Meeting	1.25	
2/12/2025	Agenda/Minutes/PMN Notice	1	
2/13/2025	Finish Minutes/packet/emails	.5	
	TOTAL	2.75 hours	X 28.50
SUBTOTAL			78.38
SALES TAX			0
TOTAL			78.38

THANK YOU