

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: January 15, 2025

Board Members present: Rick Pollock (Board Chair), Mark Herrera, Steve Manzione, Scott Bissegger (Excused), Kurt Stephensen (online), and Daniel Boone (Alternate Board Member).

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Cassandra Ray, Jack Peck, Kim Clausing (Excused), and Kaylee Moya.

Others present: Kailee Petersen, Kirk Arnold, Megan Arnold, Andrew Adams, Rachel Walton (online).

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:30

Item 2 – Pledge of Allegiance – Mark Herrera

Item 3 – Approval of minutes

Approval of December 18, 2024, board meeting minutes – Motion to approve minutes by Mark Herrera. 2nd by Steve Manzione, All Approved

Item 4 – Firefighter Recognitions – None

Item 5- New Firefighter Swearing-in – None

Item 6 - Monthly Status Report by Chief Kevin Nunn

- Call Volume
 - Current – 50, 95 since last board meeting (averaging 3 per day)
 - Last year on this date 57 calls, down by 7
 - Ended Last year on 1344 – Captain Arnold and Greg Hicken tied for contest
- Significant Events
 - 10 MVA's, 2 Vehicle fires, 1 simple aircraft crash
 - Deployed Engine 61 and 4 firefighters to California
 - December 20th – Struck pole at building, flattened mailbox
- Accomplishments
 - Finished HazMat Tech class
 - Christmas Eve, Christmas, New Years
 - Icebreaker on New Years
- Planning
 - Recruit Academy is on-going
 - Traffic Incident Management Training this week
 - Mental Health classes in February
 - Winter Fire School is next week
 - Class A uniforms
 - Hire a Mental Health Professional
 - PPE/Washer/Dryer
 - Type 1/3 Engine Build continues
 - Skid Mount Pumps
 - Driver Training
 - Pump Removal from Engine 64 – trainer

Item 7 – Fire Marshal Monthly Report by Buck Peck

- Individual was trying to build home; the county was going to deny the permit. Fire Marshal Buck Peck worked with the individual to meet fire code. The county will resurface the road and add fire turn around.
- Public hearing needed for ordinance that requires a tank and pump for a subdivision of 4 or more.
- Subdivision south of Smelter with 20 homes, the contractor did not want to add tank and pump.

Item 8 – Grant Projects Monthly Report by Chief Nunn

- CDBG Income Survey was submitted
- CRCL for FEMA is being reviewed
- Due January 30th – Final Report from SAMHSA, FEMA for PPE, SAFER for Recruitment and DERA
- Chief Kevin Nunn showed photos regarding DERA
- Meeting with county leadership on 1/7/25
- Application out for
 - Road to zero – Incident Management Truck
 - WUIPPM – Mitigation Trailer and Tools
 - BEMS
 - AFG – Rescue and for Radios
 - Rural Fire Readiness – Type 6 or Type 3

Item 9 – Public Comment – None**Item 10 – Bills Review**

- Steve Manzione presented the bills/bank registers and the financial statements for December 2024 which were reviewed by the board members. Asked if the board had questions, the board had no questions.

Item 11 – Nominations for the 2025 Board Officer Positions

- Chair – Rick Pollock
- Vice Chair – Mark Herrera
- Treasurer – Steve Manzione

Item 12 – Contract Review

- update all Conflict of Interest and Ethical Behavior forms – Board, Staff, NTFD members

Item 13 – Old Business

- 2025 board workshop date selected – March 22nd, 2025
- Type 1/3 fire engine Tax exempt installment Purchase with PNC Bank – EPA Grant contract and resolution

Item 14 – New Business

- New Ordinance to Establish Requirements for Service Disconnects for Remote Solar Panel Installation
- 2025 Board Member Elections
- Declaration of Surplus Equipment – Jan 2025 – Radios and Gym Equipment

Item 15 – Public Comment – none**Item 16 – Action Items**

- Resolution 2025-01 Election of 2025 Board Officers – Motion to approve by Mark Herrera, 2nd by Rick. All Approved
- Resolution 2025-02 Approval of Tax-Exempt Installment Purchase with PNC Bank – Motion to approve by Steve Manzione, 2nd by Mark Herrera. All Approved

- Resolution 2025-03 Approval of Ordinance 2025-001 to Establish Requirements for Service Disconnects for Remote Solar Panel Installations – Motion to approve by Mark Herrera, 2nd by Steve Manzione. All Approved
- Resolution 2025-04 Approval to enter a Mutual Aid Contract for 2025 Elections – Motion to approve by Steve Manzione, 2nd by Mark Herrera. All Approved
- Approval for 2024 4th Quarter bills (October, November, December) – Motion to approve by Steve Manzione, 2nd by Mark Herrera. All Approved
- Approval of 2025 Surplus List – Motion to approve by Mark Herrera, 2nd by Rick Pollock. All Approved

Item 17 – Board Calendar

- February 19, 2025, 6:30 Board Meeting, Stansbury Fire Station
- March 19, 2025, 6:30 Board Meeting Stansbury Fire Station – Daniel Boone will not present
- March 22, 2025, Board Workshop

Item 18 – District Events

- January 24-25, 2025, Winter Fire School, St George, Chief Nunn will be teaching
- Fire Recruit Academy January – May 2025, hosted by Tooele City Fire Department

Item 19 – Public Concerns

- Daniel Boone – Will pre-existing solar panels need to conform to new ordinance? Fire Marshal Buck Peck says they will not be required but we highly advise.
- Kirk Arnold – concerns about front line engine on deployment, it was most reliable, working to remedy the reliability of all apparatus.

Item 20 – Closed session – A closed session was called by Kevin Nunn to discuss a Personnel concern of one or more individuals. A closed session was held to discuss the personnel concerns. A sworn affidavit by Rick Pollock is on file in the District Office. Motion to close the meeting for these purposes by Mark Herrera. 2nd by Rick Pollock, All approved. The Board meeting of the Board of Trustees was called to a closed session at 19:14 hours. No audio or written minutes were recorded per Utah Code 52-4-206(6). The closed session was closed at 19:30 hours.

Item 21 - Adjourn Board Meeting – Motion to adjourn board meeting by Mark Herrera, 2nd by Rick Pollock, All Approved

Adjourned: 19:13