



HEBER VALLEY SPECIAL SERVICE DISTRICT

1000 East Main Street
Midway, UT 84049-0427
Phone: (435) 654-2248

**BOARD MEETING
4:00 PM
April 10, 2025
AGENDA ITEMS**

CONDUCTING: Board Chair, Heidi Franco

PUBLIC COMMENT: This is the public's opportunity to comment on items not on the agenda.

ENTITY UPDATES:

COMMITTEE UPDATES:

AGENDA ITEMS:

1. Consent Agenda
 - a. Balance Sheet March 2025
 - b. Bank Reconciliation March 2025
 - c. P&L March 2025
 - d. PTIF General Fund March 2025
 - e. PTIF Impact Fee Fund March 2025
 - f. Warrant list approval
 - g. March 2025 Board Meeting Minutes
2. 2024 Budget Reconciliation Discussion (Jim Goodley/Tina Rodriguez 30 mins)
3. Headworks Upgrade Project- Award of Bid -Motion to Approve (Jim Goodley 15 mins)
4. 2024 Fraud Risk Assessment (Jim Goodley -10 mins)
5. UDOT Bypass Update (Heidi Franco – 15 mins)
6. Manager's Report (Jim Goodley- 30 mins)
7. Closed Session (Optional)– Discuss Potential Litigation and/or Personnel Matters
8. Adjourn

ELECTRONIC PARTICIPATION: If you are interested in participating via electronic media, please go to our HVSSD website for the link at hvssd.org. Published on the State Public Notice Website, www.hvssd.org and at the Heber Valley Special Service District Administration Building

Heber Valley Service District

Balance Sheet

As of March 31, 2025

Mar 31, 25

ASSETS	
Current Assets	
Checking/Savings	
1123000 CASHZIONS BANK	528,992.97
1125000 PTIFGENERAL ACCOUNT	2,826,514.62
1125010 PTIFIMPACT FEES	12,053,960.73
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Total Checking/Savings	15,409,468.32
Accounts Receivable	
1303000 MIDWAY CONTRACT REC	2,981.43
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Total Accounts Receivable	2,981.43
Other Current Assets	
1301000 HEBER CITY(1)	773,572.40
1302000 MIDWAY SAN DISTRICT(1)	168,144.17
1303100 HAY SALES RECEIVABLE	94,428.67
PREPAID INSURANCE	12,562.34
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Total Other Current Assets	1,048,707.58
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Total Current Assets	16,461,157.33
Fixed Assets	
1711910 PLANT/FARM EQUIPMENT	3,143,537.41
1720100 PLANT EXPANSION	11,656,717.53
CONSTRUCTION IN PROGRESS	222,052.59
FENCESMIDWAY LIFT STATION	3,877.74
GROUND WATER DRAINS	38,686.27
LAND	6,433,258.10
LANDDISPOSAL SITE	1,761,158.31
LANDMIDWAY LIFT STATION	1,038.88
LESS ACCUM DEPRECIATION	-18,714,069.49
SEWAGE TREATMENT PLANT	12,298,028.82
TREATMENT PLANT EQUIPMENT	611,996.79
	<hr/>
Total Fixed Assets	17,456,282.95
Other Assets	
Net Pension Asset	127,764.00
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Total Other Assets	127,764.00
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TOTAL ASSETS	34,045,204.28
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
ACCOUNTS PAYABLE	201,120.32
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Total Accounts Payable	201,120.32
Other Current Liabilities	
2221000 FICA W/H PAYABLE	-142,934.38
2222000 FEDERAL TAX W/H	-112,120.00
2223000 STATE TAX WITHHELD	-32,416.53
2233000 HEALTH INSUR PAYABLE	2,750.00
ACCRUED VAC/SICK LEAVE PAYABLE	64,297.07
Direct Deposit Liabilities	-323.23
Payroll Liabilities	307,425.23
RETIREMENT PAYABLE	3,313.86
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Total Other Current Liabilities	89,992.02
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Total Current Liabilities	291,112.34

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04/05/25

Accrual Basis

Heber Valley Service District

Balance Sheet

As of March 31, 2025

	Mar 31, 25
Long Term Liabilities	
DEF INFLOW RESOURCES	121,911.00
DEF OUTFLOW RESOURCES	-19,596.00
Total Long Term Liabilities	102,315.00
Total Liabilities	393,427.34
Equity	
CONTR. IMPACT PLANT ADDS	10,279,787.72
CONTRIBUTION FROM EPA	5,480,451.50
HEBER CITY	147,248.50
IMPACT FEES	8,612,117.83
MIDWAY SANITATION DISTRICT	60,134.36
Retained Earnings	8,067,773.57
RETAINED EARNINGS(2)	-1,000.00
WASATCH COUNTY	14,894.00
Net Income	990,369.46
Total Equity	33,651,776.94
TOTAL LIABILITIES & EQUITY	<u>34,045,204.28</u>

Heber Valley Service District
Reconciliation Detail
1123000 CASHZIONS BANK, Period Ending 03/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						157,680.44
Cleared Transactions						
Checks and Payments - 39 items						
Bill Pmt -Check	02/12/2025	2091	HEBER CITY CORP...	X	-1,050.00	-1,050.00
Bill Pmt -Check	02/12/2025	2090	CHEMTECH/FORD	X	-1,022.00	-2,072.00
Bill Pmt -Check	02/12/2025	2092	WASATCH COUNTY	X	-350.00	-2,422.00
Liability Check	03/06/2025		QuickBooks Payroll ...	X	-15,848.61	-18,270.61
Check	03/07/2025	2093	Child Support Services	X	-461.54	-18,732.15
General Journal	03/08/2025			X	-5,878.44	-24,610.59
Bill Pmt -Check	03/08/2025		Zions BAnkcard	X	-799.62	-25,410.21
General Journal	03/10/2025			X	-241.19	-25,651.40
Liability Check	03/20/2025		QuickBooks Payroll ...	X	-15,327.12	-40,978.52
Bill Pmt -Check	03/21/2025	2095	AQUA ENGINEERING	X	-42,260.26	-83,238.78
Bill Pmt -Check	03/21/2025	2108	HEBER LIGHT & PO...	X	-23,554.39	-106,793.17
Bill Pmt -Check	03/21/2025	2109	OVERHEAD DOOR ...	X	-17,997.50	-124,790.67
Bill Pmt -Check	03/21/2025	2105	FRONTIER PRECISI...	X	-9,617.26	-134,407.93
Bill Pmt -Check	03/21/2025	2120	WASATCH COUNTY	X	-7,963.52	-142,371.45
General Journal	03/21/2025			X	-6,448.42	-148,819.87
General Journal	03/21/2025			X	-5,994.42	-154,814.29
Bill Pmt -Check	03/21/2025	2112	SKM INC	X	-3,377.50	-158,191.79
Bill Pmt -Check	03/21/2025	2097	CHEMTECH/FORD	X	-3,343.00	-161,534.79
Bill Pmt -Check	03/21/2025	2111	RAY QUINNEY & NE...	X	-2,759.00	-164,293.79
Bill Pmt -Check	03/21/2025	2114	Total Power & Controls	X	-2,466.96	-166,760.75
Bill Pmt -Check	03/21/2025	2103	ETS	X	-2,140.25	-168,901.00
Bill Pmt -Check	03/21/2025	2102	ENBRIDGE GAS	X	-2,086.89	-170,987.89
Bill Pmt -Check	03/21/2025	2107	HEBER CITY CORP...	X	-1,050.00	-172,037.89
Bill Pmt -Check	03/21/2025	2106	GO2Pumpers	X	-950.00	-172,987.89
Bill Pmt -Check	03/21/2025	2115	TROJAN TECHNOL...	X	-656.41	-173,644.30
Bill Pmt -Check	03/21/2025	2099	DC FROST ASSOCI...	X	-507.82	-174,152.12
Check	03/21/2025	2094	Child Support Services	X	-461.54	-174,613.66
Bill Pmt -Check	03/21/2025	2116	USA BLUEBOOK	X	-358.15	-174,971.81
Bill Pmt -Check	03/21/2025	2096	CENTURYLINK	X	-343.53	-175,315.34
Bill Pmt -Check	03/21/2025	2110	PUBLIC EMPLOYEE...	X	-343.08	-175,658.42
Bill Pmt -Check	03/21/2025	2121	Zions Public Finance	X	-250.00	-175,908.42
Bill Pmt -Check	03/21/2025	2113	STEVE REGAN CO...	X	-247.54	-176,155.96
Bill Pmt -Check	03/21/2025	2100	DEPT OF GOVERN...	X	-216.62	-176,372.58
Bill Pmt -Check	03/21/2025	2119	WASATCH AUTO P...	X	-164.91	-176,537.49
Bill Pmt -Check	03/21/2025	2104	Executech	X	-103.00	-176,640.49
Bill Pmt -Check	03/21/2025	2117	UTAH BROADBAND	X	-99.00	-176,739.49
General Journal	03/21/2025			X	-72.46	-176,811.95
Bill Pmt -Check	03/21/2025	2098	CLEARSTREAM	X	-18.54	-176,830.49
Bill Pmt -Check	03/21/2025	2101	ELIZA MCGAHA	X	-17.00	-176,847.49
Total Checks and Payments						-176,847.49
Deposits and Credits - 19 items						-176,847.49
Deposit	03/05/2025			X	34,532.54	34,532.54
Paycheck	03/07/2025	DD1667	BRYAN PROVOST (1)	X	0.00	34,532.54
Paycheck	03/07/2025	DD1674	Trenton D Davis	X	0.00	34,532.54
Paycheck	03/07/2025	DD1673	Tina M Rodriguez	X	0.00	34,532.54
Paycheck	03/07/2025	DD1672	Rusty C Harris	X	0.00	34,532.54
Paycheck	03/07/2025	DD1671	James J Goodley	X	0.00	34,532.54
Paycheck	03/07/2025	DD1670	Eliza K McGaha	X	0.00	34,532.54
Paycheck	03/07/2025	DD1669	DON HUGGARD	X	0.00	34,532.54
Paycheck	03/07/2025	DD1666	BRENDA G CHRIST...	X	0.00	34,532.54
Paycheck	03/07/2025	DD1668	CELESTE JOHNSON	X	0.00	34,532.54
General Journal	03/18/2025			X	124,000.00	158,532.54
Deposit	03/20/2025			X	113,032.15	271,564.69
Paycheck	03/21/2025	DD1679	Tina M Rodriguez	X	0.00	271,564.69
Paycheck	03/21/2025	DD1680	Trenton D Davis	X	0.00	271,564.69
Paycheck	03/21/2025	DD1676	Eliza K McGaha	X	0.00	271,564.69
Paycheck	03/21/2025	DD1675	BRYAN PROVOST (1)	X	0.00	271,564.69
Paycheck	03/21/2025	DD1678	Rusty C Harris	X	0.00	271,564.69

Heber Valley Service District
Reconciliation Detail
1123000 CASHZIONS BANK, Period Ending 03/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	03/21/2025	DD1677	James J Goodley	X	0.00	271,564.69
Deposit	03/25/2025			X	376,464.40	648,029.09
					648,029.09	648,029.09
Total Deposits and Credits						
Total Cleared Transactions					471,181.60	471,181.60
Cleared Balance					471,181.60	628,862.04
Uncleared Transactions						
Checks and Payments - 72 items						
Bill Pmt -Check	08/01/2019	16821	SEVIER VALLEY OI...		-1,638.12	-1,638.12
Bill Pmt -Check	08/01/2019	16867	MABEY, WRIGHT & ...		-497.50	-2,135.62
Bill Pmt -Check	08/01/2019	16867	MABEY, WRIGHT & ...		-497.50	-2,633.12
Bill Pmt -Check	10/31/2019	16879	Van Wagoner Meats		-62.00	-2,695.12
Bill Pmt -Check	12/02/2019	16945	HEBER CITY CORP...		-1,075.00	-3,770.12
Bill Pmt -Check	03/11/2020	17080	DENNIS GUNN		-171.00	-3,941.12
General Journal	07/31/2020	Fiscal ...			-3,250.00	-7,191.12
Check	09/25/2020	152	SEVIER VALLEY OI...		-240.17	-7,431.29
Check	12/18/2020	296	LEE'S MARKETPLA...		-190.21	-7,621.50
Check	02/26/2021	369	WASATCH COUNTY...		-7.00	-7,628.50
Check	03/26/2021	386	CHRISTENSEN OIL ...		-111.45	-7,739.95
Check	04/22/2021	411	WASATCH COUNTY		-5,373.65	-13,113.60
Check	04/22/2021	426	Executech		-1,232.50	-14,346.10
Check	04/26/2021	436	AQUA ENGINEERING		-3,723.75	-18,069.85
Check	06/24/2021	496	LABRUM FORD		-2,092.03	-20,161.88
Check	06/24/2021	498	POINT S HEBER CITY		-683.99	-20,845.87
Check	06/24/2021	494	Total Power & Controls		-298.30	-21,144.17
Check	07/28/2021	534	WASATCH EAGLE S...		-53.46	-21,197.63
Check	09/23/2021	588	STATEPOINT ENGI...		-3,160.00	-24,357.63
Check	09/23/2021	605	STATEPOINT ENGI...		-1,280.00	-25,637.63
Check	10/31/2021	642	WASATCH EAGLE S...		-79.18	-25,716.81
Check	11/29/2021	670	Parkland USA Corpor...		-2,349.09	-28,065.90
Check	11/30/2021	687	Parkland USA Corpor...		-4,877.98	-32,943.88
Check	12/28/2021	721	CHEMTECH/FORD		-1,069.00	-34,012.88
Check	02/04/2022	776	AQUA ENGINEERING		-1,380.00	-35,392.88
Check	02/28/2022	799	AMERICAN EQUIPM...		-1,325.50	-36,718.38
Check	02/28/2022	795	RWAU		-450.00	-37,168.38
Check	02/28/2022	789	RWAU		-450.00	-37,618.38
Check	03/22/2022	829	WEAU		-515.00	-38,133.38
Check	04/27/2022	843	HEBER LIGHT & PO...		-15,515.89	-53,649.27
Check	04/27/2022	851	HEBER LIGHT & PO...		-13,445.19	-67,094.46
Check	05/24/2022	879	IXOM		-4,285.44	-71,379.90
Check	05/24/2022	881	Zions BAnkcard		-1,231.13	-72,611.03
Check	05/27/2022	905	PUBLIC EMPLOYEE...		-93.56	-72,704.59
General Journal	06/14/2022				-16,680.00	-89,384.59
Check	06/23/2022	930	AQUA ENGINEERING		-1,700.00	-91,084.59
Check	06/23/2022	926	DAVID NUTTALL		-478.25	-91,562.84
Check	07/18/2022	984	Parkland USA Corpor...		-3,500.91	-95,063.75
General Journal	08/19/2022				-2,991.32	-98,055.07
General Journal	08/20/2022				-3,608.92	-101,663.99
Check	08/23/2022	996	INDUCTIVE AUTOM...		-3,392.00	-105,055.99
Check	08/23/2022	1010	WATER ENVIRONM...		-85.00	-105,140.99
Check	10/12/2022	1080	Van Wagoner Meats		-90.10	-105,231.09
Check	12/20/2022	1164	HEBER RANCH AN...		-4,135.00	-109,366.09
Check	01/08/2023	1179	ACE TIMBERLINE		-48.78	-109,414.87
Check	01/19/2023	1196	AQUA ENVIRONME...		-800.00	-110,214.87
Check	03/11/2023	1247	LABRUM FORD		-2,419.49	-112,634.36
Check	03/11/2023	1253	UTAH LOCAL GOVE...		-281.86	-112,916.22
Check	03/11/2023	1230	WATER LAW & POL...		-230.00	-113,146.22
General Journal	03/22/2023				-2,751.30	-115,897.52
Check	04/08/2023	1274	Total Power & Controls		-6,209.61	-122,107.13
General Journal	04/08/2023				-350.00	-122,457.13
Check	04/08/2023	1297	RURAL WATER ASS...		-228.02	-122,685.15
General Journal	04/30/2023				-436.00	-123,121.15
Check	05/08/2023	1327	SKM INC		-18,097.00	-141,218.15
General Journal	06/20/2023				-3,908.28	-145,126.43
General Journal	06/21/2023				-104.08	-145,230.51
Check	07/11/2023	1386	Total Power & Controls		-405.00	-145,635.51

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04/05/25

Heber Valley Service District
Reconciliation Detail
1123000 CASHZIONS BANK, Period Ending 03/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Check	08/08/2023	1415	Landia		-44,600.00	-190,235.51
Check	09/10/2023	1482	HEBER LIGHT & PO...		-22,176.30	-212,411.81
General Journal	11/23/2023				-4,142.45	-216,554.26
Check	01/06/2024	1623	Sanpitch		-890.50	-217,444.76
Bill Pmt -Check	02/03/2024	1633	AQUA ENVIRONME...		-1,754.18	-219,198.94
Bill Pmt -Check	03/10/2024	1693	RURAL WATER ASS...		-350.00	-219,548.94
Bill Pmt -Check	09/09/2024	1873	ACE TIMBERLINE		-137.64	-219,686.58
Bill Pmt -Check	10/10/2024	1913	AQUA ENGINEERING		-27,795.80	-247,482.38
Bill Pmt -Check	10/10/2024	1929	MABEY, WRIGHT & ...		-8,450.00	-255,932.38
Bill Pmt -Check	10/10/2024	1935	Sunbelt Rentals		-3,188.98	-259,121.36
General Journal	10/16/2024				-5,298.64	-264,420.00
Bill Pmt -Check	11/29/2024	1963	MABEY, WRIGHT & ...		-1,345.00	-265,765.00
Bill Pmt -Check	02/10/2025	2074	RURAL WATER ASS...		-361.00	-266,126.00
Bill Pmt -Check	03/21/2025	2118	UTAH LOCAL GOVE...		-223.97	-266,349.97
Total Checks and Payments					-266,349.97	-266,349.97
Deposits and Credits - 10 items						
General Journal	08/31/2020	Fiscal ...			3,250.00	3,250.00
General Journal	04/06/2023				436.00	3,686.00
General Journal	04/15/2023	R	RURAL WATER ASS...		350.00	4,036.00
General Journal	05/16/2023				800.00	4,836.00
General Journal	07/25/2023				8,281.14	13,117.14
General Journal	01/03/2024				29,190.00	42,307.14
General Journal	01/31/2024				7,217.86	49,525.00
General Journal	01/31/2024				54,231.87	103,756.87
General Journal	03/31/2024				7,901.31	111,658.18
General Journal	03/31/2024				54,822.72	166,480.90
Total Deposits and Credits					166,480.90	166,480.90
Total Uncleared Transactions					-99,869.07	-99,869.07
Register Balance as of 03/31/2025					371,312.53	528,992.97
New Transactions						
Checks and Payments - 3 items						
Liability Check	04/03/2025		QuickBooks Payroll ...		-15,908.55	-15,908.55
Liability Check	04/03/2025		QuickBooks Payroll ...		-147.76	-16,056.31
Liability Check	04/08/2025		QuickBooks Payroll ...		-479.10	-16,535.41
Total Checks and Payments					-16,535.41	-16,535.41
Deposits and Credits - 12 items						
Paycheck	04/04/2025	DD1687	Rusty C Harris		0.00	0.00
Paycheck	04/04/2025	DD1685	Eliza K McGaha		0.00	0.00
Paycheck	04/04/2025	DD1684	DON HUGGARD		0.00	0.00
Paycheck	04/04/2025	DD1683	CELESTE JOHNSON		0.00	0.00
Paycheck	04/04/2025	DD1682	BRYAN PROVOST (1)		0.00	0.00
Paycheck	04/04/2025	DD1688	Tina M Rodriguez		0.00	0.00
Paycheck	04/04/2025	DD1689	Trenton D Davis		0.00	0.00
Paycheck	04/04/2025	DD1681	BRENDA G CHRIST...		0.00	0.00
Paycheck	04/04/2025	DD1690	JOSIE PROVOST (1)		0.00	0.00
Paycheck	04/04/2025	DD1686	James J Goodley		0.00	0.00
Paycheck	04/09/2025	DD1692	Trenton D Davis		0.00	0.00
Paycheck	04/09/2025	DD1691	Rusty C Harris		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total New Transactions					-16,535.41	-16,535.41
Ending Balance					354,777.12	512,457.56

Heber Valley Service District
Profit & Loss Detail
March 2025

Type	Date	Name	Memo	Debit	Credit	Balance
Income						
3731000 SEWER CHARGES O&M						
Deposit	03/20/2025	MIDWAY SANITATI...	O&M FLOW B...		71,809.40	71,809.40
Deposit	03/25/2025	HEBER CITY CORP...	INV#123124-H...		29,471.00	101,280.40
Deposit	03/25/2025	HEBER CITY CORP...	INV#123124-H...		143,456.40	244,736.80
Total 3731000 SEWER CHARGES O&M				0.00	244,736.80	244,736.80
3731010 DUMP STATION INCOME						
Deposit	03/05/2025	GO2 PUMPERS	SEPTAGE PA...		752.54	752.54
Deposit	03/20/2025	PUMPER'S PLUS	SEPTAGE PA...		1,462.75	2,215.29
Total 3731010 DUMP STATION INCOME				0.00	2,215.29	2,215.29
3740000 FARM INCOME						
Deposit	03/20/2025	BRYAN PROVOST	HAY SALE BA...		6,400.00	6,400.00
Total 3740000 FARM INCOME				0.00	6,400.00	6,400.00
3740010 IMPACT FEE INCOME						
Deposit	03/05/2025	WASATCH COUNTY	IMPACT FEES		33,360.00	33,360.00
Deposit	03/20/2025	RACHEL M ARNOLD	IMPACT FEE ...		4,170.00	37,530.00
Deposit	03/20/2025	Hillwood Homes	IMPACT FEE ...		4,170.00	41,700.00
Deposit	03/20/2025	WASATCH COUNTY	IMPACT FEE...		25,020.00	66,720.00
Deposit	03/25/2025	HEBER CITY CORP...	IMPACT FEE...		106,543.00	173,263.00
Deposit	03/25/2025	HEBER CITY CORP...	IMPACT FEE...		96,994.00	270,257.00
Total 3740010 IMPACT FEE INCOME				0.00	270,257.00	270,257.00
3740015 IMPACT FEE INTEREST						
General Journal	03/31/2025		PTIF Impact F...		50,219.12	50,219.12
Total 3740015 IMPACT FEE INTEREST				0.00	50,219.12	50,219.12
3740020 RENTS						
Paycheck	03/07/2025	BRYAN PROVOST (1)	Direct Deposit		550.00	550.00
Paycheck	03/21/2025	BRYAN PROVOST (1)	Direct Deposit		550.00	1,100.00
Total 3740020 RENTS				0.00	1,100.00	1,100.00
5741000 INTEREST INCOME						
General Journal	03/31/2025		PTIF General ...		9,963.35	9,963.35
Total 5741000 INTEREST INCOME				0.00	9,963.35	9,963.35

Heber Valley Service District
Profit & Loss Detail
March 2025

Type	Date	Name	Memo	Debit	Credit	Balance
5741120 MISC INCOME						
Deposit	03/05/2025	State of Utah	WASTEWATE...		420.00	420.00
				0.00	420.00	420.00
Total 5741120 MISC INCOME						
Total Income				0.00	585,311.56	585,311.56
Gross Profit				0.00	585,311.56	585,311.56
Expense						
5213000 PLANT EXPENSES						
Bill	03/07/2025	Zions BAnkcard	ATT BILL PAY...	82.42		82.42
Bill	03/07/2025	Zions BAnkcard	NETWORK S...	72.93		155.35
Bill	03/07/2025	Zions BAnkcard	ATT BILL PAY...	82.20		237.55
Total 5213000 PLANT EXPENSES				237.55	0.00	237.55
5213130 BENEFITS						
Bill	03/03/2025	PUBLIC EMPLOYEE...	LONG-TERM ...	257.31		257.31
Bill	03/04/2025	WASATCH COUNTY	JAMES GOO...	2,014.67		2,271.98
Bill	03/04/2025	WASATCH COUNTY	RUSTY HARRIS	1,991.27		4,263.25
Bill	03/04/2025	WASATCH COUNTY	TRENT DAVIS	2,005.67		6,268.92
Bill	03/04/2025	UTAH LOCAL GOVE...	WORKER'S C...	223.97		6,492.89
Paycheck	03/07/2025	BRYAN PROVOST (1)	Direct Deposit		39.36	6,453.53
Paycheck	03/21/2025	BRYAN PROVOST (1)	Direct Deposit		39.36	6,414.17
General Journal	03/21/2025		URS J Goodle...	2,090.38		8,504.55
General Journal	03/21/2025		URS J. Goodl...	96.33		8,600.88
General Journal	03/21/2025		URS T. Davis ...	1,321.90		9,922.78
General Journal	03/21/2025		URS R. Harris ...	1,051.51		10,974.29
General Journal	03/21/2025		URS R. Harris ...	48.46		11,022.75
General Journal	03/21/2025		URS R. Harris ...	415.34		11,438.09
General Journal	03/21/2025		URS T. Davis ...	100.00		11,538.09
Total 5213130 BENEFITS				11,616.81	78.72	11,538.09
5213235 TRAINING, DUES, CONF						
Bill	03/07/2025	Zions BAnkcard	WEAU - LAB ...	70.00		70.00
Bill	03/24/2025	Zions BAnkcard	WEAU - CON...	1,200.00		1,270.00
Total 5213235 TRAINING, DUES, CONF				1,270.00	0.00	1,270.00
5213240 OFFICE & LAB SUPPLIES						
Bill	03/03/2025	CHEMTECH/FORD	INVOICE 25B...	972.00		972.00
Bill	03/24/2025	CHEMTECH/FORD	INVOICE 25C...	889.00		1,861.00
Bill	03/24/2025	CHEMTECH/FORD	INVOICE 25C...	1,290.00		3,151.00
Bill	03/24/2025	CHEMTECH/FORD	INVOICE 25C...	1,412.00		4,563.00
Bill	03/24/2025	CHEMTECH/FORD	INVOICE 25B...	972.00		5,535.00
Total 5213240 OFFICE & LAB SUPPLIES				5,535.00	0.00	5,535.00

Heber Valley Service District
Profit & Loss Detail
March 2025

Type	Date	Name	Memo	Debit	Credit	Balance
5213242 BANK CHARGES						
Bill	03/07/2025	Zions BAnkcard	LATE FEE	39.00		39.00
Bill	03/07/2025	Zions BAnkcard	FINANCE CH...	68.18		107.18
				107.18	0.00	107.18
5213245 REPAIRS & MAINT						
Bill	03/03/2025	CLEARSTREAM	INVOICE S24...	18.54		18.54
Bill	03/03/2025	Total Power & Controls	INVOICE 2992	1,131.96		1,150.50
Bill	03/05/2025	GO2Pumpers	INVOICE 8845...	950.00		2,100.50
Bill	03/05/2025	TROJAN TECHNOL...	INVOICE 5000...	50.30		2,150.80
Bill	03/05/2025	TROJAN TECHNOL...	INVOICE 5000...	81.00		2,231.80
Bill	03/05/2025	TROJAN TECHNOL...	INVOICE 5000...	444.11		2,675.91
Bill	03/05/2025	TROJAN TECHNOL...	INVOICE 5000...	81.00		2,756.91
Bill	03/05/2025	DC FROST ASSOCI...	INVOICE 44383	507.82		3,264.73
Bill	03/07/2025	Zions BAnkcard	THE UPS ST...	31.71		3,296.44
Bill	03/07/2025	Zions BAnkcard	AMAZON - EN...	88.88		3,385.32
Bill	03/21/2025	WASATCH AUTO P...	INVOICE 3152...	84.14		3,469.46
Bill	03/24/2025	ACE TIMBERLINE	INV# 182506	68.31		3,537.77
Bill	03/24/2025	ACE TIMBERLINE	INV# 182614	109.95		3,647.72
Bill	03/24/2025	ACE TIMBERLINE	INV# 182680	317.59		3,965.31
Bill	03/24/2025	ACE TIMBERLINE	INV# 182685	80.37		4,045.68
Bill	03/24/2025	ACE TIMBERLINE	INV# 182817	31.00		4,076.68
Bill	03/24/2025	Zions BAnkcard	AMAZON.CO...	686.67		4,763.35
Bill	03/24/2025	Zions BAnkcard	AMAZON.CO...	148.12		4,911.47
Bill	03/24/2025	Zions BAnkcard	TELEDYNE IN...	1,220.00		6,131.47
Bill	03/24/2025	Zions BAnkcard	HARBOR FRE...	976.69		7,108.16
				7,108.16	0.00	7,108.16
5213271 OTHER UTILITIES						
Bill	03/03/2025	HEBER LIGHT & PO...	ACCOUNT 15...	15,662.93		15,662.93
Bill	03/03/2025	HEBER LIGHT & PO...	ACCOUNT 15...	185.00		15,847.93
Bill	03/03/2025	HEBER LIGHT & PO...	ACCOUNT 15...	5,698.25		21,546.18
Bill	03/03/2025	HEBER LIGHT & PO...	ACCOUNT 15...	646.27		22,192.45
Paycheck	03/07/2025	BRYAN PROVOST (1)	Direct Deposit	30.00		22,222.45
Paycheck	03/07/2025	James J Goodley	Direct Deposit	30.00		22,252.45
Paycheck	03/07/2025	Rusty C Harris	Direct Deposit	30.00		22,282.45
Paycheck	03/07/2025	Trenton D Davis	Direct Deposit	30.00		22,312.45
Paycheck	03/21/2025	BRYAN PROVOST (1)	Direct Deposit	30.00		22,342.45
Paycheck	03/21/2025	James J Goodley	Direct Deposit	30.00		22,372.45
Paycheck	03/21/2025	Rusty C Harris	Direct Deposit	30.00		22,402.45
Paycheck	03/21/2025	Trenton D Davis	Direct Deposit	30.00		22,432.45
Bill	03/21/2025	WASATCH COUNTY...	FOR SERVIC...	94.00		22,526.45
Bill	03/24/2025	CENTURYLINK	BILL DATE: M...	347.02		22,873.47
Bill	03/24/2025	Zions BAnkcard	ATT BILL PAY...	82.23		22,955.70
				22,955.70	0.00	22,955.70

Heber Valley Service District
Profit & Loss Detail
March 2025

Type	Date	Name	Memo	Debit	Credit	Balance
5213274 TRUCK EXPENSE						
Bill	03/24/2025	WASATCH AUTO P...	INVOICE 3154...	21.97		21.97
Total 5213274 TRUCK EXPENSE				21.97	0.00	21.97
5213710 OFC SUPPLIES/EXPENSES						
Bill	03/03/2025	ELIZA MCGAHA	REIMBURSE...	17.00		17.00
Bill	03/07/2025	Zions BAnkcard	AMAZON - RE...		8.66	8.34
Bill	03/07/2025	Zions BAnkcard	USPS - STAM...	102.20		110.54
Bill	03/07/2025	Zions BAnkcard	AMAZON - OF...	8.68		119.22
Bill	03/07/2025	Zions BAnkcard	ONLINE HIST...	10.00		129.22
Bill	03/07/2025	Zions BAnkcard	HARRY & DA...	152.08		281.30
Bill	03/24/2025	Revco Leasing	INVOICE 2742...	53.28		334.58
Bill	03/24/2025	Zions BAnkcard	LEE'S MARKE...	276.19		610.77
Bill	03/24/2025	Zions BAnkcard	AMAZON.CO...	21.38		632.15
Bill	03/24/2025	Zions BAnkcard	COSTCO CH...	29.84		661.99
Bill	03/24/2025	Zions BAnkcard	HARBOR FRE...	128.86		790.85
Bill	03/24/2025	Zions BAnkcard	NETWORK S...	72.93		863.78
Bill	03/24/2025	Zions BAnkcard	AMAZON.CO...	114.50		978.28
Bill	03/24/2025	Zions BAnkcard	AMAZON.CO...	6.76		985.04
Bill	03/24/2025	Zions BAnkcard	PLASTIC PLA...	92.70		1,077.74
Total 5213710 OFC SUPPLIES/EXPENSES				1,086.40	8.66	1,077.74
5214000 FARM EXPENSES						
Bill	03/21/2025	WASATCH COUNTY...	STATEMENT ...	89.00		89.00
Total 5214000 FARM EXPENSES				89.00	0.00	89.00
5214130 BENEFITS(1)						
Bill	03/03/2025	PUBLIC EMPLOYEE...	LONG-TERM ...	85.77		85.77
Bill	03/04/2025	WASATCH COUNTY	BRYAN PROV...	1,601.91		1,687.68
General Journal	03/21/2025		URS. B Provo...	1,324.50		3,012.18
Total 5214130 BENEFITS(1)				3,012.18	0.00	3,012.18
5214270 UTILITIES						
Bill	03/03/2025	HEBER LIGHT & PO...	ACCOUNT 15...	48.03		48.03
Bill	03/03/2025	HEBER LIGHT & PO...	ACCOUNT 15...	1,191.51		1,239.54
Bill	03/03/2025	HEBER LIGHT & PO...	ACCOUNT 15...	38.56		1,278.10
Bill	03/03/2025	HEBER LIGHT & PO...	ACCOUNT 15...	38.50		1,316.60
Bill	03/03/2025	HEBER LIGHT & PO...	ACCOUNT 15...	45.34		1,361.94
Total 5214270 UTILITIES				1,361.94	0.00	1,361.94

Heber Valley Service District
Profit & Loss Detail
March 2025

Type	Date	Name	Memo	Debit	Credit	Balance
5215310 PROFESSIONAL & TECH(1)						
Bill	03/03/2025	SKM INC	INVOICE 29636	3,377.50		3,377.50
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2967...	337.50		3,715.00
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2891...	400.00		4,115.00
Bill	03/07/2025	Zions Public Finance	INVOICE 7699...	250.00		4,365.00
Bill	03/07/2025	ETS	INVOICE EM-...	2,140.25		6,505.25
General Journal	03/10/2025		Right Network...	241.19		6,746.44
Bill	03/21/2025	AQUA ENGINEERING	INVOICE 2849...	4,695.00		11,441.44
Bill	03/21/2025	Ann Getz Zimmerman	INVOICE 01	365.75		11,807.19
Bill	03/21/2025	MABEY, WRIGHT & ...	INVOICE 1190	150.00		11,957.19
General Journal	03/21/2025		Analysis Servi...	72.46		12,029.65
Bill	03/24/2025	RAY QUINNEY & NE...	INVOICE 8022...	1,853.00		13,882.65
Bill	03/24/2025	Executech	INVOICE UTH...	80.00		13,962.65
Total 5215310 PROFESSIONAL & TECH(1)				13,962.65	0.00	13,962.65
5215311 PLANT UPDATE COSTS						
Bill	03/04/2025	FRONTIER PRECISI...	INVOICE - IN...	9,617.26		9,617.26
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2953...	343.75		9,961.01
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2953...	7,139.88		17,100.89
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2952...	946.02		18,046.91
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2858...	10,381.60		28,428.51
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2858...	7,901.25		36,329.76
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2857...	1,505.00		37,834.76
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2733...	451.51		38,286.27
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2970...	12,666.25		50,952.52
Bill	03/04/2025	AQUA ENGINEERING	INVOICE 2971...	187.50		51,140.02
Bill	03/07/2025	OVERHEAD DOOR ...	INVOICE WO...	17,997.50		69,137.52
Bill	03/21/2025	MOUNTAINLAND S...	INVOICE S10...	5,994.28		75,131.80
Bill	03/21/2025	MOUNTAINLAND S...	INVOICE S10...	571.87		75,703.67
Bill	03/24/2025	MOUNTAINLAND S...	INVOICE S10...	19,912.96		95,616.63
Total 5215311 PLANT UPDATE COSTS				95,616.63	0.00	95,616.63
5215312 DIRECTORS STIPEND						
Bill	03/03/2025	HEBER CITY CORP...	HEIDI FRANC...	350.00		350.00
Bill	03/03/2025	HEBER CITY CORP...	MIKE JOHNS...	350.00		700.00
Bill	03/03/2025	HEBER CITY CORP...	YVONNE BAR...	350.00		1,050.00
Bill	03/03/2025	WASATCH COUNTY	COLLEEN BO...	350.00		1,400.00
Total 5215312 DIRECTORS STIPEND				1,400.00	0.00	1,400.00
5741900 DEPRECIATION EXPENSE						
General Journal	03/31/2025		Depreciation	72,966.00		72,966.00
Total 5741900 DEPRECIATION EXPENSE				72,966.00	0.00	72,966.00

Heber Valley Service District
Profit & Loss Detail
March 2025

Type	Date	Name	Memo	Debit	Credit	Balance
Payroll Expenses						
Paycheck	03/07/2025	BRENDA G CHRIST...	Direct Deposit	21.70		21.70
Paycheck	03/07/2025	BRENDA G CHRIST...	Direct Deposit	5.08		26.78
Paycheck	03/07/2025	BRENDA G CHRIST...	Direct Deposit	2.10		28.88
Paycheck	03/07/2025	BRYAN PROVOST (1)	Direct Deposit	232.65		261.53
Paycheck	03/07/2025	BRYAN PROVOST (1)	Direct Deposit	54.41		315.94
Paycheck	03/07/2025	BRYAN PROVOST (1)	Direct Deposit	0.00		315.94
Paycheck	03/07/2025	CELESTE JOHNSON	Direct Deposit	21.70		337.64
Paycheck	03/07/2025	CELESTE JOHNSON	Direct Deposit	5.08		342.72
Paycheck	03/07/2025	CELESTE JOHNSON	Direct Deposit	2.10		344.82
Paycheck	03/07/2025	DON HUGGARD	Direct Deposit	21.70		366.52
Paycheck	03/07/2025	DON HUGGARD	Direct Deposit	5.07		371.59
Paycheck	03/07/2025	DON HUGGARD	Direct Deposit	2.10		373.69
Paycheck	03/07/2025	Eliza K McGaha	Direct Deposit	78.74		452.43
Paycheck	03/07/2025	Eliza K McGaha	Direct Deposit	18.41		470.84
Paycheck	03/07/2025	Eliza K McGaha	Direct Deposit	7.62		478.46
Paycheck	03/07/2025	James J Goodley	Direct Deposit	417.31		895.77
Paycheck	03/07/2025	James J Goodley	Direct Deposit	97.60		993.37
Paycheck	03/07/2025	James J Goodley	Direct Deposit	0.00		993.37
Paycheck	03/07/2025	James J Goodley	Direct Deposit	0.00		993.37
Paycheck	03/07/2025	Rusty C Harris	Direct Deposit	339.20		1,332.57
Paycheck	03/07/2025	Rusty C Harris	Direct Deposit	300.00		1,632.57
Paycheck	03/07/2025	Rusty C Harris	Direct Deposit	228.90		1,861.47
Paycheck	03/07/2025	Rusty C Harris	Direct Deposit	53.53		1,915.00
Paycheck	03/07/2025	Rusty C Harris	Direct Deposit	0.00		1,915.00
Paycheck	03/07/2025	Tina M Rodriguez	Direct Deposit	100.44		2,015.44
Paycheck	03/07/2025	Tina M Rodriguez	Direct Deposit	23.49		2,038.93
Paycheck	03/07/2025	Tina M Rodriguez	Direct Deposit	9.72		2,048.65
Paycheck	03/07/2025	Trenton D Davis	Direct Deposit	479.50		2,528.15
Paycheck	03/07/2025	Trenton D Davis	Direct Deposit	383.60		2,911.75
Paycheck	03/07/2025	Trenton D Davis	Direct Deposit	300.00		3,211.75
Paycheck	03/07/2025	Trenton D Davis	Direct Deposit	256.43		3,468.18
Paycheck	03/07/2025	Trenton D Davis	Direct Deposit	59.98		3,528.16
Paycheck	03/07/2025	Trenton D Davis	Direct Deposit	0.00		3,528.16
Check	03/07/2025	Child Support Services	March 7th pay...	461.54		3,989.70
Check	03/21/2025	Child Support Services	Pay date Marc...	461.54		4,451.24
Paycheck	03/21/2025	BRYAN PROVOST (1)	Direct Deposit	300.00		4,751.24
Paycheck	03/21/2025	BRYAN PROVOST (1)	Direct Deposit	251.25		5,002.49
Paycheck	03/21/2025	BRYAN PROVOST (1)	Direct Deposit	58.77		5,061.26
Paycheck	03/21/2025	BRYAN PROVOST (1)	Direct Deposit	0.00		5,061.26
Paycheck	03/21/2025	Eliza K McGaha	Direct Deposit	148.18		5,209.44
Paycheck	03/21/2025	Eliza K McGaha	Direct Deposit	34.66		5,244.10
Paycheck	03/21/2025	Eliza K McGaha	Direct Deposit	6.89		5,250.99
Paycheck	03/21/2025	James J Goodley	Direct Deposit	300.00		5,550.99
Paycheck	03/21/2025	James J Goodley	Direct Deposit	435.91		5,986.90
Paycheck	03/21/2025	James J Goodley	Direct Deposit	101.95		6,088.85
Paycheck	03/21/2025	James J Goodley	Direct Deposit	0.00		6,088.85
Paycheck	03/21/2025	James J Goodley	Direct Deposit	0.00		6,088.85
Paycheck	03/21/2025	Rusty C Harris	Direct Deposit	339.20		6,428.05

Heber Valley Service District
Profit & Loss Detail
March 2025

Type	Date	Name	Memo	Debit	Credit	Balance
Paycheck	03/21/2025	Rusty C Harris	Direct Deposit	210.31		6,638.36
Paycheck	03/21/2025	Rusty C Harris	Direct Deposit	49.18		6,687.54
Paycheck	03/21/2025	Rusty C Harris	Direct Deposit	0.00		6,687.54
Paycheck	03/21/2025	Tina M Rodriguez	Direct Deposit	73.78		6,761.32
Paycheck	03/21/2025	Tina M Rodriguez	Direct Deposit	17.26		6,778.58
Paycheck	03/21/2025	Tina M Rodriguez	Direct Deposit	2.64		6,781.22
Paycheck	03/21/2025	Trenton D Davis	Direct Deposit	47.95		6,829.17
Paycheck	03/21/2025	Trenton D Davis	Direct Deposit	237.84		7,067.01
Paycheck	03/21/2025	Trenton D Davis	Direct Deposit	55.62		7,122.63
Paycheck	03/21/2025	Trenton D Davis	Direct Deposit	0.00		7,122.63
Total Payroll Expenses				7,122.63	0.00	7,122.63
WAGESPLANT						
Paycheck	03/07/2025	BRENDA G CHRIST...	Direct Deposit	350.00		350.00
Paycheck	03/07/2025	BRYAN PROVOST (1)	Direct Deposit	3,752.48		4,102.48
Paycheck	03/07/2025	CELESTE JOHNSON	Direct Deposit	350.00		4,452.48
Paycheck	03/07/2025	DON HUGGARD	Direct Deposit	350.00		4,802.48
Paycheck	03/07/2025	Eliza K McGaha	Direct Deposit	1,270.00		6,072.48
Paycheck	03/07/2025	James J Goodley	Direct Deposit	6,730.77		12,803.25
Paycheck	03/07/2025	James J Goodley	Direct Deposit	0.00		12,803.25
Paycheck	03/07/2025	Rusty C Harris	Direct Deposit	3,052.80		15,856.05
Paycheck	03/07/2025	Tina M Rodriguez	Direct Deposit	1,620.00		17,476.05
Paycheck	03/07/2025	Trenton D Davis	Direct Deposit	2,972.90		20,448.95
Paycheck	03/21/2025	BRYAN PROVOST (1)	Direct Deposit	3,752.48		24,201.43
Paycheck	03/21/2025	Eliza K McGaha	Direct Deposit	2,390.00		26,591.43
Paycheck	03/21/2025	James J Goodley	Direct Deposit	6,730.77		33,322.20
Paycheck	03/21/2025	Rusty C Harris	Direct Deposit	3,052.80		36,375.00
Paycheck	03/21/2025	Tina M Rodriguez	Direct Deposit	1,190.00		37,565.00
Paycheck	03/21/2025	Trenton D Davis	Direct Deposit	3,788.05		41,353.05
Total WAGESPLANT				41,353.05	0.00	41,353.05
Total Expense				286,822.85	87.38	286,735.47
Net Income				286,822.85	585,398.94	298,576.09

STATEMENT OF ACCOUNT

P T I F

UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager

PO Box 142315

350 N State Street, Suite 180

Salt Lake City, Utah 84114-2315

Local Call (801) 538-1042 Toll Free (800) 395-7665

www.treasurer.utah.gov

HEBER VALLEY SP SERV DIST

DENNIS GUNN

PO BOX 427

MIDWAY UT 84049-0427

Account	Account Period
1014	March 01, 2025 through March 31, 2025
Summary	
Beginning Balance	\$ 2,671,262.35
Deposits	\$ 9,963.35
Withdrawals	\$ 124,000.00
Ending Balance	\$ 2,557,225.70

Date	Activity	Deposits	Withdrawals	Balance
03/01/2025	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 2,671,262.35
03/18/2025	Warrants	\$ 0.00	\$ 124,000.00	\$ 2,547,262.35
03/31/2025	REINVESTMENT	\$ 9,963.35	\$ 0.00	\$ 2,557,225.70
03/31/2025	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 2,557,225.70

STATEMENT OF ACCOUNT

P T I F

UTAH PUBLIC TREASURERS' INVESTMENT FUND

Marlo M. Oaks, Utah State Treasurer, Fund Manager

PO Box 142315

350 N State Street, Suite 180

Salt Lake City, Utah 84114-2315

Local Call (801) 538-1042 Toll Free (800) 395-7665

www.treasurer.utah.gov

HEBER VALLEY SP SERV-IMPACT

DENNIS GUNN

PO BOX 427

MIDWAY UT 84049-0427

Account	Account Period			
1524	March 01, 2025 through March 31, 2025			
Summary				
Beginning Balance	\$ 13,181,934.36			
Deposits	\$ 50,219.12			
Withdrawals	\$ 0.00			
Ending Balance	\$ 13,232,153.48			
<hr/>				
Date	Activity	Deposits	Withdrawals	Balance
03/01/2025	FORWARD BALANCE	\$ 0.00	\$ 0.00	\$ 13,181,934.36
03/31/2025	REINVESTMENT	\$ 50,219.12	\$ 0.00	\$ 13,232,153.48
03/31/2025	ENDING BALANCE	\$ 0.00	\$ 0.00	\$ 13,232,153.48

Heber Valley Service District
Custom Transaction Detail Report

March 11 through April 18, 2025

Type	Date	Num	Name	Memo	Account	Class	Cir	Split	Debit	Credit	Balance
ACE TIMBERLINE											
Bill	03/24/2025	APRIL	ACE TIMBERLINE	STATEMENT CLOSING DATE 02/28/2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		607.22	-607.22
Bill Pmt -Check	04/10/2025	2125	ACE TIMBERLINE	STATEMENT CLOSING DATE 02/28/2025	ACCOUNTS PAYABLE			1123000 CASH...	607.22	0.00	
Total ACE TIMBERLINE									607.22	607.22	0.00
Ann Getz Zimmerman											
Bill	03/21/2025	APRIL	Ann Getz Zimmerman	INVOICE 01	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		365.75	-365.75
Bill Pmt -Check	04/10/2025	2126	Ann Getz Zimmerman	INVOICE 01	ACCOUNTS PAYABLE			1123000 CASH...	365.75	0.00	
Total Ann Getz Zimmerman									365.75	365.75	0.00
AQUA ENGINEERING											
Bill Pmt -Check	03/21/2025	2095	AQUA ENGINEERING	MULTIPLE - SEE BACKUP FOR MARCH 2025 CHECK RUN	ACCOUNTS PAYABLE			1123000 CASH...	42,260.26		42,260.26
Bill	03/21/2025	APRIL	AQUA ENGINEERING	INVOICES: 28967-R, 28960-R, 28958-R, 28497-R	ACCOUNTS PAYABLE	PLANT		-SPLIT-		27,835.00	14,425.26
Bill Pmt -Check	04/10/2025	2127	AQUA ENGINEERING	INVOICES: 28967-R, 28960-R, 28958-R, 28497-R	ACCOUNTS PAYABLE			1123000 CASH...	27,835.00		42,260.26
Total AQUA ENGINEERING									70,095.26	27,835.00	42,260.26
AQUA ENVIRONMENTAL SERVICES											
Bill	04/01/2025	APRIL	AQUA ENVIRONMENTAL SERVICES	INVOICE 3047	ACCOUNTS PAYABLE	PLANT		5213245 REPAI...		800.00	-800.00
Bill Pmt -Check	04/10/2025	2128	AQUA ENVIRONMENTAL SERVICES	INVOICE 3047	ACCOUNTS PAYABLE			1123000 CASH...	800.00	0.00	
Total AQUA ENVIRONMENTAL SERVICES									800.00	800.00	0.00
BRIGHTHAM IMPLEMENT CO.											
Bill	04/03/2025	APRIL	BRIGHTHAM IMPLEMENT CO.	INVOICE ES04659	ACCOUNTS PAYABLE			5214730 EQUIP...		6,100.00	-6,100.00
Bill Pmt -Check	04/10/2025	2149	BRIGHTHAM IMPLEMENT CO.	INVOICE ES04659	ACCOUNTS PAYABLE	FARM		1123000 CASH...	6,100.00	0.00	
Total BRIGHTHAM IMPLEMENT CO.									6,100.00	6,100.00	0.00
CENTURYLINK											
Bill Pmt -Check	03/21/2025	2096	CENTURYLINK	435-654-2248-768B	ACCOUNTS PAYABLE			1123000 CASH...	343.53		343.53
Bill	03/24/2025	APRIL	CENTURYLINK	ACCOUNT NUMBER: 334059231 - BILL DATE: MAR. 07, 2025	ACCOUNTS PAYABLE	PLANT		5213271 OTHE...		347.02	-3.49
Bill Pmt -Check	04/10/2025	2129	CENTURYLINK	435-654-2248-768B	ACCOUNTS PAYABLE			1123000 CASH...	347.02		343.53
Total CENTURYLINK									690.55	347.02	343.53
CHEMTECH/FORD											
Bill Pmt -Check	03/21/2025	2097	CHEMTECH/FORD	INVOICES 25C0794, 25C0663, 25C0430, 25B1753	ACCOUNTS PAYABLE			1123000 CASH...	3,343.00		3,343.00
Bill	03/24/2025	APRIL	CHEMTECH/FORD	INVOICE 25C1321	ACCOUNTS PAYABLE	PLANT		-SPLIT-		4,563.00	-1,220.00
Bill	04/01/2025	APRIL	CHEMTECH/FORD		ACCOUNTS PAYABLE	PLANT		5213240 OFFIC...	780.00		-2,000.00
Bill Pmt -Check	04/10/2025	2130	CHEMTECH/FORD		ACCOUNTS PAYABLE			1123000 CASH...	5,343.00		3,343.00
Total CHEMTECH/FORD									8,686.00	5,343.00	3,343.00
CLEARSTREAM											
Bill Pmt -Check	03/21/2025	2098	CLEARSTREAM	INVOICE S24-022	ACCOUNTS PAYABLE			1123000 CASH...	18.54		18.54
Total CLEARSTREAM									18.54	0.00	18.54
DC FROST ASSOCIATES INC											
Bill Pmt -Check	03/21/2025	2099	DC FROST ASSOCIATES INC	INVOICE 44383	ACCOUNTS PAYABLE			1123000 CASH...	507.82		507.82
Total DC FROST ASSOCIATES INC									507.82	0.00	507.82
DEPT OF GOVERNMENT OPERATIONS											
Bill Pmt -Check	03/21/2025	2100	DEPT OF GOVERNMENT OPERATIONS	INVOICE F2507E00798	ACCOUNTS PAYABLE			1123000 CASH...	216.62		216.62
Total DEPT OF GOVERNMENT OPERATIONS									216.62	0.00	216.62
DETECTION INSTRUMENTS CORP											
Bill	04/01/2025	APRIL	DETECTION INSTRUMENTS CORP	H2S DATA LOGGER RENTAL	ACCOUNTS PAYABLE			-SPLIT-		9,094.40	-9,094.40
Bill Pmt -Check	04/10/2025	2131	DETECTION INSTRUMENTS CORP	H2S DATA LOGGER RENTAL	ACCOUNTS PAYABLE	PLANT		1123000 CASH...	9,094.40	0.00	
Total DETECTION INSTRUMENTS CORP									9,094.40	9,094.40	0.00
ELIZA MCGAHA											
Bill Pmt -Check	03/21/2025	2101	ELIZA MCGAHA	REIMBURSEMENT FOR ADDITIONAL PO BOX KEY	ACCOUNTS PAYABLE			1123000 CASH...	17.00		17.00
Total ELIZA MCGAHA									17.00	0.00	17.00
ENBRIDGE GAS											
Bill Pmt -Check	03/21/2025	2102	ENBRIDGE GAS	ACCOUNT SUMMARY AS OF 02/18/2025	ACCOUNTS PAYABLE			1123000 CASH...	2,086.89		2,086.89
Total ENBRIDGE GAS									2,086.89	0.00	2,086.89
ETS											
Bill Pmt -Check	03/21/2025	2103	ETS	5215310	ACCOUNTS PAYABLE			1123000 CASH...	2,140.25		2,140.25
Bill	04/03/2025	APRIL	ETS	INVOICE EM-72330	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,513.95	626.30
Bill Pmt -Check	04/10/2025	2150	ETS	5215310	ACCOUNTS PAYABLE			1123000 CASH...	1,513.95		2,140.25
Total ETS									3,654.20	1,513.95	2,140.25

Heber Valley Service District
Custom Transaction Detail Report

March 11 through April 18, 2025

Type	Date	Num	Name	Memo	Account	Class	Cir	Split	Debit	Credit	Balance
Executech											
Bill Pmt -Check	03/21/2025	2104	Executech	INVOICE UTH-206921	ACCOUNTS PAYABLE			1123000 CASH...	103.00		103.00
Bill	03/24/2025	APRIL	Executech	INVOICE UTH-210099	ACCOUNTS PAYABLE	PLANT		5215310 PROF...	80.00		23.00
Bill	04/01/2025	APRIL	Executech	INVOICE UTH-210099	ACCOUNTS PAYABLE	PLANT		5215310 PROF...	80.00		-57.00
Bill Pmt -Check	04/10/2025	2132	Executech		ACCOUNTS PAYABLE			1123000 CASH...	160.00		103.00
Total Executech									263.00	160.00	103.00
FRONTIER PRECISION											
Bill Pmt -Check	03/21/2025	2105	FRONTIER PRECISION	INVOICE - INV316121	ACCOUNTS PAYABLE			1123000 CASH...	9,617.26		9,617.26
Total FRONTIER PRECISION									9,617.26	0.00	9,617.26
GO2Pumpers											
Bill Pmt -Check	03/21/2025	2106	GO2Pumpers	INVOICE 8845	ACCOUNTS PAYABLE			1123000 CASH...	950.00		950.00
Total GO2Pumpers									950.00	0.00	950.00
HEBER CITY CORPORATION											
Bill Pmt -Check	03/21/2025	2107	HEBER CITY CORPORATION	MARCH DIRECTOR'S STIPEND	ACCOUNTS PAYABLE			1123000 CASH...	1,050.00		1,050.00
Bill	04/02/2025	APRIL	HEBER CITY CORPORATION	APRIL 2025 DIRECTOR'S STIPEND	ACCOUNTS PAYABLE	PLANT		-SPLIT-	1,050.00		0.00
Bill Pmt -Check	04/10/2025	2151	HEBER CITY CORPORATION	APRIL 2025 DIRECTOR'S STIPEND	ACCOUNTS PAYABLE			1123000 CASH...	1,050.00		1,050.00
Total HEBER CITY CORPORATION									2,100.00	1,050.00	1,050.00
HEBER LIGHT & POWER											
Bill Pmt -Check	03/21/2025	2108	HEBER LIGHT & POWER	ACCOUNTS: 5001, 5002, 5003, 5005, 5006, 5007, 5008, 5009, 5010	ACCOUNTS PAYABLE			1123000 CASH...	23,554.39		23,554.39
Bill	04/01/2025	APRIL	HEBER LIGHT & POWER	ACCOUNTS 5001, 5002, 5003, 5005, 5006, 5007, 5008, 5009, 5010	ACCOUNTS PAYABLE			-SPLIT-	21,526.43		2,027.96
Bill Pmt -Check	04/10/2025	2133	HEBER LIGHT & POWER	ACCOUNTS 5001, 5002, 5003, 5005, 5006, 5007, 5008, 5009, 5010	ACCOUNTS PAYABLE			1123000 CASH...	21,526.43		23,554.39
Total HEBER LIGHT & POWER									45,080.82	21,526.43	23,554.39
INTERMOUNTAIN FARMERS ASSOC.											
Bill	04/04/2025	APRIL	INTERMOUNTAIN FARMERS ASSOC.	INVOICE 1022319816	ACCOUNTS PAYABLE	FARM		5214250 EQUIP...	2,253.12		-2,253.12
Bill Pmt -Check	04/18/2025	2156	INTERMOUNTAIN FARMERS ASSOC.	INVOICE 1022319816	ACCOUNTS PAYABLE			1123000 CASH...	2,253.12		0.00
Total INTERMOUNTAIN FARMERS ASSOC.									2,253.12	2,253.12	0.00
James Goodley											
Bill	04/01/2025	APRIL	James Goodley	PER DIEM FOR WEAU CONFERENCE	ACCOUNTS PAYABLE			5213235 TRAIN...	194.00		-194.00
Bill Pmt -Check	04/10/2025	2134	James Goodley	PER DIEM FOR WEAU CONFERENCE	ACCOUNTS PAYABLE	PLANT		1123000 CASH...	194.00		0.00
Total James Goodley									194.00	194.00	0.00
LABRUM FORD											
Bill	04/01/2025	APRIL	LABRUM FORD	NEW 2025 FORD F-150	ACCOUNTS PAYABLE			-SPLIT-	58,624.00		-58,624.00
Bill Pmt -Check	04/10/2025	2135	LABRUM FORD	NEW 2025 FORD F-150	ACCOUNTS PAYABLE	PLANT		1123000 CASH...	58,624.00		0.00
Total LABRUM FORD									58,624.00	58,624.00	0.00
LOUGHLIN											
Bill	04/04/2025	APRIL	LOUGHLIN	INVOICE 10115	ACCOUNTS PAYABLE			5214310 PROF...	3,352.67		-3,352.67
Bill Pmt -Check	04/10/2025	2152	LOUGHLIN	INVOICE 10115	ACCOUNTS PAYABLE	FARM		1123000 CASH...	3,352.67		0.00
Total LOUGHLIN									3,352.67	3,352.67	0.00
MABEY, WRIGHT & JAMES											
Bill	03/21/2025	APRIL	MABEY, WRIGHT & JAMES	INVOICE 1190	ACCOUNTS PAYABLE			5215310 PROF...	150.00		-150.00
Bill Pmt -Check	04/10/2025	2136	MABEY, WRIGHT & JAMES	INVOICE 1190	ACCOUNTS PAYABLE	PLANT		1123000 CASH...	150.00		0.00
Total MABEY, WRIGHT & JAMES									150.00	150.00	0.00
MOUNTAINLAND SUPPLY CO											
Bill	03/21/2025	APRIL	MOUNTAINLAND SUPPLY CO	INVOICES: S106797204.002 & S106854643.001	ACCOUNTS PAYABLE			-SPLIT-	6,566.15		-6,566.15
Bill	03/24/2025	APRIL	MOUNTAINLAND SUPPLY CO	INVOICE S106797204.001	ACCOUNTS PAYABLE	PLANT		5215311 PLAN...	19,912.96		-26,479.11
Bill	04/01/2025	APRIL	MOUNTAINLAND SUPPLY CO	INVOICES: S106797204.003 & .004 AND S106864519.001 & .002	ACCOUNTS PAYABLE	PLANT		-SPLIT-	1,260.18		-27,739.29
Bill Pmt -Check	04/10/2025	2137	MOUNTAINLAND SUPPLY CO		ACCOUNTS PAYABLE			1123000 CASH...	27,739.29		
Total MOUNTAINLAND SUPPLY CO									27,739.29	27,739.29	0.00
OVERHEAD DOOR OF UTAH VALLEY											
Bill Pmt -Check	03/21/2025	2109	OVERHEAD DOOR OF UTAH VALLEY	INVOICE WO#-38572	ACCOUNTS PAYABLE			1123000 CASH...	17,997.50		17,997.50
Total OVERHEAD DOOR OF UTAH VALLEY									17,997.50	0.00	17,997.50
Ovivio USA											
Bill	04/01/2025	APRIL	Ovivio USA	SETTLEMENT PAYMENT	ACCOUNTS PAYABLE			5215311 PLAN...	10,500.00		-10,500.00
Bill Pmt -Check	04/10/2025	2138	Ovivio USA	SETTLEMENT PAYMENT	ACCOUNTS PAYABLE	PLANT		1123000 CASH...	10,500.00		0.00
Total Ovivio USA									10,500.00	10,500.00	0.00
PUBLIC EMPLOYEE DIS. FUND											
Bill Pmt -Check	03/21/2025	2110	PUBLIC EMPLOYEE DIS. FUND	LONG-TERM DISABILITY PREMIUM 12/21/2024 - 02/14/2025	ACCOUNTS PAYABLE			1123000 CASH...	343.08		343.08
Total PUBLIC EMPLOYEE DIS. FUND									343.08	0.00	343.08

Heber Valley Service District
Custom Transaction Detail Report

March 11 through April 18, 2025

Type	Date	Num	Name	Memo	Account	Class	Cir	Split	Debit	Credit	Balance
RAY QUINNEY & NEBEKER P.C.											
Bill Pmt -Check	03/21/2025	2111	RAY QUINNEY & NEBEKER P.C.	INVOICE 799765	ACCOUNTS PAYABLE			1123000 CASH...	2,759.00		2,759.00
Bill	03/24/2025	APRIL	RAY QUINNEY & NEBEKER P.C.	INVOICE 802222	ACCOUNTS PAYABLE	PLANT		5215310 PROF...		1,853.00	906.00
Bill Pmt -Check	04/10/2025	2139	RAY QUINNEY & NEBEKER P.C.	INVOICE 802222	ACCOUNTS PAYABLE			1123000 CASH...	1,853.00		2,759.00
Total RAY QUINNEY & NEBEKER P.C.									4,612.00	1,853.00	2,759.00
Revco Leasing											
Bill	03/24/2025	APRIL	Revco Leasing	INVOICE 274239	ACCOUNTS PAYABLE	PLANT		5213710 OFC S...		53.28	-53.28
Bill Pmt -Check	04/10/2025	2140	Revco Leasing	INVOICE 274239	ACCOUNTS PAYABLE			1123000 CASH...	53.28		0.00
Total Revco Leasing									53.28	53.28	0.00
RUSTY HARRIS											
Bill	04/01/2025	APRIL	RUSTY HARRIS	PER DIEM FOR WEAU CONFERENCE	ACCOUNTS PAYABLE	PLANT		5213235 TRAIN...		194.00	-194.00
Bill Pmt -Check	04/10/2025	2141	RUSTY HARRIS	PER DIEM FOR WEAU CONFERENCE	ACCOUNTS PAYABLE			1123000 CASH...	194.00		0.00
Total RUSTY HARRIS									194.00	194.00	0.00
SKM INC											
Bill Pmt -Check	03/21/2025	2112	SKM INC	INVOICE 29636	ACCOUNTS PAYABLE	PLANT		1123000 CASH...	3,377.50		3,377.50
Bill	04/01/2025	APRIL	SKM INC	INVOICE 29931	ACCOUNTS PAYABLE			5213245 REPAI...		3,532.50	-155.00
Bill Pmt -Check	04/10/2025	2142	SKM INC	INVOICE 29931	ACCOUNTS PAYABLE			1123000 CASH...	3,532.50		3,377.50
Total SKM INC									6,910.00	3,532.50	3,377.50
STEVE REGAN COMPANY											
Bill Pmt -Check	03/21/2025	2113	STEVE REGAN COMPANY	INVOICE 1480569	ACCOUNTS PAYABLE			1123000 CASH...	247.54		247.54
Total STEVE REGAN COMPANY									247.54	0.00	247.54
THATCHER COMPANY, INC.											
Bill	04/02/2025	APRIL	THATCHER COMPANY, INC.	INVOICE 2025100104077	ACCOUNTS PAYABLE	PLANT		5213272 SALT ...		5,128.65	-5,128.65
Bill Pmt -Check	04/10/2025	2143	THATCHER COMPANY, INC.	INVOICE 2025100104077	ACCOUNTS PAYABLE			1123000 CASH...	5,128.65		0.00
Total THATCHER COMPANY, INC.									5,128.65	5,128.65	0.00
Total Power & Controls											
Bill Pmt -Check	03/21/2025	2114	Total Power & Controls		ACCOUNTS PAYABLE			1123000 CASH...	2,466.96		2,466.96
Total Total Power & Controls									2,466.96	0.00	2,466.96
TRENT DAVIS											
Bill	04/01/2025	APRIL	TRENT DAVIS	PER DIEM & MILEAGE FOR WEAU CONFERENCE	ACCOUNTS PAYABLE	PLANT		-SPLIT-		604.20	-604.20
Bill Pmt -Check	04/10/2025	2144	TRENT DAVIS	PER DIEM & MILEAGE FOR WEAU CONFERENCE	ACCOUNTS PAYABLE			1123000 CASH...	604.20		0.00
Total TRENT DAVIS									604.20	604.20	0.00
TROJAN TECHNOLOGIES											
Bill Pmt -Check	03/21/2025	2115	TROJAN TECHNOLOGIES	INVOICES 50001137, 50001174, 50001256, 50001291	ACCOUNTS PAYABLE			1123000 CASH...	656.41		656.41
Total TROJAN TECHNOLOGIES									656.41	0.00	656.41
USA BLUEBOOK											
Bill Pmt -Check	03/21/2025	2116	USA BLUEBOOK	INVOICE - INV00623302	ACCOUNTS PAYABLE	PLANT		1123000 CASH...	358.15		358.15
Bill	04/04/2025	APRIL	USA BLUEBOOK	INVOICE - INV00668912	ACCOUNTS PAYABLE			5213240 OFFIC...		2,299.82	-1,941.67
Bill Pmt -Check	04/18/2025	2157	USA BLUEBOOK	INVOICE - INV00668912	ACCOUNTS PAYABLE			1123000 CASH...	2,299.82		358.15
Total USA BLUEBOOK									2,657.97	2,299.82	358.15
UTAH BROADBAND											
Bill Pmt -Check	03/21/2025	2117	UTAH BROADBAND	20737	ACCOUNTS PAYABLE			1123000 CASH...	99.00		99.00
Total UTAH BROADBAND									99.00	0.00	99.00
UTAH LOCAL GOVERNMENTS TRUST											
Bill Pmt -Check	03/21/2025	2118	UTAH LOCAL GOVERNMENTS TRUST	1660.0	ACCOUNTS PAYABLE	PLANT		1123000 CASH...	223.97		223.97
Bill	04/04/2025	APRIL	UTAH LOCAL GOVERNMENTS TRUST	INVOICES 1618812 & 1618813	ACCOUNTS PAYABLE			-SPLIT-		481.23	-257.26
Bill Pmt -Check	04/18/2025	2158	UTAH LOCAL GOVERNMENTS TRUST	1660.0	ACCOUNTS PAYABLE			1123000 CASH...	481.23		223.97
Total UTAH LOCAL GOVERNMENTS TRUST									705.20	481.23	223.97
WASATCH AUTO PARTS											
Bill Pmt -Check	03/21/2025	2119	WASATCH AUTO PARTS	313352, 313713	ACCOUNTS PAYABLE	PLANT		1123000 CASH...	164.91		164.91
Bill	03/21/2025	APRIL	WASATCH AUTO PARTS	INVOICE 315260	ACCOUNTS PAYABLE			5213245 REPAI...		84.14	80.77
Bill	03/24/2025	APRIL	WASATCH AUTO PARTS	INVOICE 315489	ACCOUNTS PAYABLE	PLANT		5213274 TRUC...		21.97	58.80
Bill Pmt -Check	04/10/2025	2145	WASATCH AUTO PARTS		ACCOUNTS PAYABLE			1123000 CASH...	106.11		164.91
Total WASATCH AUTO PARTS									271.02	106.11	164.91
WASATCH COUNTY											
Bill Pmt -Check	03/21/2025	2120	WASATCH COUNTY	INVOICE 540	ACCOUNTS PAYABLE			1123000 CASH...	7,963.52		7,963.52
Bill	04/02/2025	APRIL	WASATCH COUNTY	INVOICE 540	ACCOUNTS PAYABLE			-SPLIT-		7,613.52	350.00
Bill Pmt -Check	04/10/2025	2146	WASATCH COUNTY	INVOICE 540	ACCOUNTS PAYABLE			1123000 CASH...	7,613.52		7,963.52
Total WASATCH COUNTY									15,577.04	7,613.52	7,963.52

Heber Valley Service District
Custom Transaction Detail Report

March 11 through April 18, 2025

Type	Date	Num	Name	Memo	Account	Class	Cir	Split	Debit	Credit	Balance
WASATCH COUNTY (1)											
Bill	04/02/2025	APRIL 2153	WASATCH COUNTY (1)	APRIL 2025 DIRECTOR'S STIPEND	ACCOUNTS PAYABLE	PLANT		5215312 DIREC...		350.00	-350.00
Bill Pmt -Check	04/10/2025		WASATCH COUNTY (1)	APRIL 2025 DIRECTOR'S STIPEND	ACCOUNTS PAYABLE			1123000 CASH...	350.00		0.00
Total WASATCH COUNTY (1)											
WASATCH COUNTY HEALTH DEPARTMENT											
Bill	04/01/2025	APRIL 2147	WASATCH COUNTY HEALTH DEPART...	INVOICE 267554	ACCOUNTS PAYABLE	PLANT		5213240 OFFIC...		125.00	-125.00
Bill Pmt -Check	04/10/2025		WASATCH COUNTY HEALTH DEPART...	INVOICE 267554	ACCOUNTS PAYABLE			1123000 CASH...	125.00		0.00
Total WASATCH COUNTY HEALTH DEPARTMENT											
WASATCH COUNTY SOLID WASTE											
Bill	03/21/2025	APRIL 2148	WASATCH COUNTY SOLID WASTE	STATEMENT 02/28/2025	ACCOUNTS PAYABLE	FARM		5214000 FARM ...		89.00	-89.00
Bill	03/21/2025	APRIL 2148	WASATCH COUNTY SOLID WASTE	ACCOUNT .80001 FOR SERVICES FROM 03/01/2025 TO 03/31/2025	ACCOUNTS PAYABLE	PLANT		5213271 OTHE...		94.00	-183.00
Bill Pmt -Check	04/10/2025		WASATCH COUNTY SOLID WASTE		ACCOUNTS PAYABLE			1123000 CASH...	183.00		0.00
Total WASATCH COUNTY SOLID WASTE											
Zions BAnkcard											
Bill	03/24/2025	APRIL ACH	Zions BAnkcard	STATEMENT CLOSING DATE 03/10/2025	ACCOUNTS PAYABLE	PLANT		-SPLIT-		5,056.87	-5,056.87
Bill Pmt -Check	04/07/2025		Zions BAnkcard	STATEMENT CLOSING DATE 03/10/2025	ACCOUNTS PAYABLE			1123000 CASH...	5,056.87		0.00
Total Zions BAnkcard											
Zions Public Finance											
Bill Pmt -Check	03/21/2025	2121	Zions Public Finance	INVOICE 7699	ACCOUNTS PAYABLE			1123000 CASH...	250.00		250.00
Total Zions Public Finance											
TOTAL											
									328,253.13	205,137.03	123,116.10

Approval Signature: Heidi Franco, Chair

Date:

UNAPPROVED
MINUTES OF THE
HEBER VALLEY SPECIAL SERVICE DISTRICT
MARCH 13, 2025 – 4:00PM

PRESENT:	Heidi Franco Brenda Christensen Colleen Bonner Don Huggard Mike Johnston Yvonne Barney	Chair Board Member Board Member Board Member Board Member Board Member
ALSO PRESENT:	James Goodley Bryan Provost Eliza McGaha Tina Rodriguez Trent Davis Wes Johnson Susie Becker	General Manager HVSSD (electronic participation) Secretary Treasurer (electronic participation) HVSSD Midway City Zions Bank (electronic participation)
EXCUSED:	Celeste Johnson	Vice Chair

CONDUCTING: Board Chair, Heidi Franco

PUBLIC COMMENT: This is the public's opportunity to comment on items not on the agenda.

ENTITY UPDATES:

COMMITTEE UPDATES:

AGENDA ITEMS:

1. Consent Agenda
 - a. Balance Sheet February 2025
 - b. Bank Reconciliation February 2025
 - c. P&L February 2025
 - d. PTIF General Fund February 2025
 - e. PTIF Impact Fee Fund February 2025
 - f. Warrant list approval
 - g. February 2025 Board Meeting Minutes
2. 2025 Rate Study Update (Zions Bank 30 minutes)
3. 2024 Budget Reconciliation Discussion (Jim Goodley/Tina Rodriguez 30 minutes)
4. HVSSD Committee Discussion and Assignments (Heidi Franco 30 minutes)
5. 2025 Board Policies Update – Motion to Approve (Jim Goodley 15 minutes)
6. Center Pivot #1 Replacement (Jim Goodley 15 minutes)
7. DHHS Odor Monitoring Equipment Rental – Motion to Approve (Jim Goodley 10 minutes)
8. Special Board Meeting Discussion and Scheduling (Heidi Franco 15 minutes)
9. Manager's Report (Jim Goodley 30 minutes)
10. Closed Session – Discuss Potential Litigation and/or Personnel Matters

Due to technical difficulties the meeting started late.

Heidi Franco called the meeting to order at 4:21 p.m.

PUBLIC COMMENT:

There was no public in attendance and no public comment.

ENTITY UPDATES:

Heidi Franco said the Heber City Council voted last week to not change the annexation map to include the Christensen or the SITLA properties. There is a Memorandum of Understanding (MOU) with the county about it and a meeting on April 1st.

COMMITTEE UPDATES:

Heidi Franco said an update on the Executive Committee will be forthcoming. A discussion of the committees is on the agenda.

AGENDA ITEMS:

1. Consent Agenda

- a. Balance Sheet February 2025
- b. Bank Reconciliation February 2025
- c. P&L February 2025
- d. PTIF General Fund February 2025
- e. PTIF Impact Fee Fund February 2025
- f. Warrant list approval
- g. February 2025 Board Meeting Minutes

UNAPPROVED

MOTION: A motion to approve the consent agenda as listed was made by Mike Johnston, seconded by Colleen Bonner. The motion carried with the following vote:

YES: Mike Johnston, Brenda Christensen, Colleen Bonner, Heidi Franco, Don Huggard, Yvonne Barney

NO: None

ABSTAIN: None

ABSENT: Celeste Johnson

2. 2025 Rate Study Update (Zions Bank 30 minutes)

Susie Becker with Zions Bank presented a PowerPoint presentation update of the rate study for 2025. The growth projection is 2024 through 2029 using ERUs and the amount of flow. Seven planned capital projects starting in 2025 through 2029. A three percent construction inflator was added per year in the model. Other model assumptions include projected operating expense growth, impact fee revenue and the 2025 bond. Key metrics are the debt service coverage ratio which must stay above 1.25 and days of cash on hand which is ideally at 180 days and should stay above a minimum of 150 days. Ms. Becker discussed the slides showing five possible projected options with phase-in options 1 and 2 being the most preferable.

A copy of the PowerPoint presentation is available with the board meeting documents shared on the Public Notice Website.

3. 2024 Budget Reconciliation Discussion (Jim Goodley/Tina Rodriguez 30 minutes)

James Goodley gave an update on the ongoing budget reconciliation. In the 2024 budget, capital project expenses and annual operating expenses have been intermingled. Mr. Goodley said he will be meeting with Tina Rodriguez and Ben Probst to get it figured out and reallocate where necessary.

Tina Rodriguez commented that there was some confusion when the previous general manager left, and the new one came in and wanted to simplify the budget. Mr. Goodley and Eliza McGaha are going to review GLs and the invoices each month which will solve the bulk of the allocation issues.

Ms. Franco asked Ms. Rodriguez to send a budget report showing the budget figures for first quarter 2025 to all the board members. She would like to see that report quarterly.

4. HVSSD Committee Discussion and Assignments (Heidi Franco 30 minutes)

Heidi Franco said the water return flow committee and the farm committees were removed/deleted when the board policies were updated and approved last fall. She asked the board to consider pausing the safety committee and the negotiations committee until such time that they are needed. That would leave the executive finance committee and the personnel committee, which need to be kept and used.

Ms. Franco asked for volunteers and Colleen Bonner, Brenda Christensen, and Yvonne Barney volunteered to be on the personnel committee. This committee will look at what we currently have, what is needed, and bring an updated personnel policy back to the board later this year.

MOTION: A motion to approve the update to the personnel committee was made by Don Huggard, seconded by Colleen Bonner. The motion carried with the following vote:

YES: Mike Johnston, Brenda Christensen, Colleen Bonner, Heidi Franco, Don Huggard, Yvonne Barney

NO: None

ABSTAIN: None

ABSENT: Celeste Johnson

5. 2025 Board Policies Update – Motion to Approve (Jim Goodley 15 minutes)

In section 8 of the Board Policies, it was suggested to add the word "General" to the term Manager in reference to the manager's authority for approving financial contracts, and to add the following: "The General Manager shall have purchasing authority to approve purchases of up to \$15,000 without Board approval. All purchases above \$15,000 require Board approval." Mr. Goodley explained that the smaller purchases are immediate and unplanned and not previously budgeted for and is the reason for this addition.

Heidi Franco added that Mr. Goodley currently is not a signatory to the district's PTIF funds, and he should be. As a signatory he will get notifications of all activity with our PTIF funds. Ms. Franco asked to have the following wording also added to this section: "The manager is a signatory to the PTIF funds, and he has to sign off on all PTIF deposits and withdrawals."

MOTION: A motion to approve the changes to page 8 on the HVSSD board policies and that we add in one more sentence where those changes are on page 8, that the manager is a signatory to the PTIF accounts to receive notifications on deposits and withdrawals was made by Heidi Franco, seconded by Colleen Bonner.

DISCUSSION: Heidi Franco asked Jim Goodley and Tina Rodriguez if they had any other concerns about this. Mr. Goodley did not. Ms. Rodriguez said she would see what needed to be done to get Mr. Goodley added.

The motion carried with the following vote:

YES: Mike Johnston, Brenda Christensen, Colleen Bonner, Heidi Franco, Don Huggard, Yvonne Barney

NO: None

ABSTAIN: None

ABSENT: Celeste Johnson

UNAPPROVED

6. Center Pivot #1 Replacement (Jim Goodley 15 minutes)

Mr. Goodley explained that we would like to get this project done before irrigation season starts. This capital project was rolled into the Zions bond. Most of that bond money was for the dredging and aeration of the lagoons but it also included the pivot replacement. We would like to place the order soon but don't have the bonding money in place.

Mr. Goodley said we want to sole source procurement of a Valley pivot sold by Mountainland Supply Company so it will match the other eight pivots. He said Martha Wingate, legal counsel, said that it is fine, but we need to advertise it on the public website for a period with an explanation that we are procuring it because it matches existing equipment.

It was discussed that the money will be borrowed from the PTIF general fund and paid back when the bond is issued.

MOTION: A motion to accept the bid from Mountainland for the pivot line manufactured by Valley and it's a single source in our area, we believe. I am going to make a motion that we approve this invoice for \$209,915 to be ordered and paid for after we post the advertisement on the state website, which Jim will do, and that we are going to borrow these funds from our general PTIF fund and that they will be paid back when we have our bond issued or no later than January of 2027 was made by Colleen Bonner, seconded by Mike Johnston. The motion carried with the following vote:

YES: Mike Johnston, Brenda Christensen, Colleen Bonner, Heidi Franco, Don Huggard, Yvonne Barney

NO: None

ABSTAIN: None

ABSENT: Celeste Johnson

Mike Johnston left the meeting at 5:21 p.m.

7. DHHS Odor Monitoring Equipment Rental – Motion to Approve (Jim Goodley 10 minutes)

Mr. Goodley explained this agenda item. The DHHS odor monitoring equipment rental is in the amount of \$9094.40 for two sensors. They will be delivered to DHHS. The district will pay the bill and DHHS will set up the instruments, gather the data and work with the rental agency to get it all coordinated. They have asked us to help with the cost. The monitors will be monitoring the concentration of hydrogen sulfide gas out of the plant. One monitor will be placed at the plant, and one will be placed out in the community where they are experiencing odors.

MOTION: A motion to approve the \$9094.40 for the rental of the two DHHS monitors was made by Don Huggard, seconded by Brenda Christensen. The motion carried with the following vote:

YES: Brenda Christensen, Colleen Bonner, Heidi Franco, Don Huggard, Yvonne Barney

NO: None

ABSTAIN: None

ABSENT: Celeste Johnson, Mike Johnston

8. Special Board Meeting Discussion and Scheduling (Heidi Franco 15 minutes)

Heidi Franco explained that the district's new attorney asked to have a special board meeting scheduled for discussion of litigation. That meeting will be on Monday, April 7, 2025, at 4:00 p.m.

9. Manager's Report – (Jim Goodley-30 mins)

Mr. Goodley presented his manager's report.

10. Closed Session (Optional) – Discuss Potential Litigation or Personnel Matters

MOTION: A motion to go into closed session was made by Don Huggard, seconded by Brenda Christensen. The motion carried with the following vote:

YES: Brenda Christensen, Colleen Bonner, Heidi Franco, Don Huggard, Yvonne Barney

NO: None

ABSTAIN: None

ABSENT: Celeste Johnson, Mike Johnston

The board moved into a closed session at 6:18 p.m.

MOTION: A motion to move out of the closed session and adjourn the board meeting was made by Brenda Christensen, seconded by Colleen Bonner. The motion carried with the following vote:

YES: Brenda Christensen, Colleen Bonner, Heidi Franco, Don Huggard, Yvonne Barney

NO: None

ABSTAIN: None

ABSENT: Celeste Johnson, Mike Johnston

The meeting was adjourned at 7:44 p.m.

APPROVED on this _____ day of _____, 2025

Heidi Franco, Chair

Eliza McGaha, Secretary

Jim Goodley
Heber Valley Special Service District
2005 W Midway Ln
Heber City, UT 84032

April 4, 2025

RE: 2025 Headworks Upgrade Project

Jim,

Aqua Engineering has evaluated the four received bids submitted for the referenced project. Based on the evaluation of the bids the low bidder, VanCon, is recommended for selection.

Each of the four bids received were compared to the qualifications requested in the RFP. Each of the four bids were responsive and complied. Below is the bid tabulation from each of the four bids.

	Alternate A England Construction LLC	Alternate B VanCon	Alternate C Nelson Brothers	Alternate D Corrio
Headworks Building Upgrades	\$550,000.00	\$375,000.40	\$327,727.00	\$720,021.00
Odor Control Site Work	\$175,000.00	\$135,000.00	\$267,320.00	\$201,589.00
Odor Control System	\$530,000.00	\$407,000.00	\$440,102.00	\$274,382.00
Primary Clarifier Cover System Installed	\$365,000.00	\$349,000.00	\$289,364.00	\$445,653.00
Owner Procured Huber Screening Equipment (Paid by Contractor)	\$354,918.60	\$354,918.60	\$354,918.60	\$354,918.60
Lump Sum Bid Price	\$1,974,918.60	\$1,620,919.00	\$1,679,431.60	\$1,996,563.60

Based upon the evaluation, Aqua recommends awarding this project to VanCon who provided a bid of \$1,620,919.

Sincerely,



Wade Stinson
Project Engineer

Fraud Risk Assessment

Continued

*Total Points Earned: 365 /395 *Risk Level: Very Low

> 355	Low	Moderate	High	Very High
	316-355	276-315	200-275	< 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	✓	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	✓	5
b. Procurement?	✓	5
c. Ethical behavior?	✓	5
d. Reporting fraud and abuse?	✓	5
e. Travel?	✓	5
f. Credit/Purchasing cards (where applicable)?	✓	5
g. Personal use of entity assets?	✓	5
h. IT and computer security?	✓	5
i. Cash receipting and deposits?	✓	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	✓	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	✗	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	✓	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	✓	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	✓	20
7. Does the entity have or promote a fraud hotline?	✗	20
8. Does the entity have a formal internal audit function?	✓	20
9. Does the entity have a formal audit committee?	✓	20

*Entity Name: Heber Valley Special Service District

*Completed for Fiscal Year Ending: 2024 *Completion Date: 3/7/25

*CAO Name: JAMES GOODLEY *CFO Name: Ben Probst

*CAO Signature: James Goodley *CFO Signature: Ben Probst

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	✓			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	✓			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	✓			
4. Are all the people who have access to blank checks different from those who are authorized signers?	✓			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	✓			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	✓			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	✓			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	✓			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	✓			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	✓			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			

* MC = Mitigating Control

Heber Valley Special Service District

Board Meeting

April 10, 2025

MANAGERS REPORT

1. THE FARM

- a. Fence Repairs
- b. Rut Filling
- c. Pivot Replacement Coordination
- d. Vacation and Sick Time-Bryan

2. LAGOONS

a. Odor Control Update

- i. With warmer weather some minor odors noticeable from lagoons
- ii. Chemical feed for odor control commenced on March 25th
- iii. Hydrogen Peroxide and Calcium Nitrate are being dosed to Cell 1.
- iv. Hydrogen Peroxide is being dosed to Cell 1A.

b. Dredging And Aeration Project

- i. Little progress on this project over the past month

3. MECHANICAL PLANT

a. South & North Trains

- i. Both trains in continuous operation
- ii. Average Daily Flow of ~ 1.3 MGD
- iii. Sludge Foaming/Bulking Event

b. Maintenance Work

- i. UV System Recommissioning
 - 1. Field Visits from Manufacturer (Trojan) and local sales rep to troubleshoot system
 - 2. Received guidance on system configuration and troubleshooting
 - 3. Adjusted system settings to better match current conditions
 - 4. Reduced number of UV banks in operation from 3 to 1, significant reduction in energy use
 - 5. Treatment performance remains good with system adjustments
- ii. Scum Pumps
 - 1. Numerous alarms
 - 2. Troubleshooting with electrician found wiring issues
 - 3. Pump failures
 - 4. Replaced both pumps @ \$7,000 each- (not budgeted)
 - 5. Troubleshooting system to confirm power/controls are configured properly
- iii. RIB's
 - 1. Switched cells on 4/1/25

- iv. STM Aerotors
 - 1. Ordered spare parts from WesTech
 - 2. Summer STM maintenance planned

4. PROJECTS/MISCELLANEOUS

- a. **CIB Project**
 - i. Headworks Upgrade
 - 1. Bids received 3/31/25
 - 2. See specific agenda item for further consideration of this item.
 - ii. Mechanical Plant Expansion
 - 1. Continue to pause until direction/permitting from DWQ is clear
 - 2. Consider design of dewatering project separately.
 - iii. Screen Manufacturer Change- OVIVO
 - 1. Ovivo has accepted settlement offer
 - 2. HVSSD will pay Ovivo \$12.5k to settle this matter
- b. **Odor Monitoring and Control**
 - i. Lift Station Monitoring
 - 1. Continued addition of Calcium Nitrate
 - 2. Results Continue to look good- low H₂S levels
 - 3. Switching monitoring location for safety
 - ii. Lagoons
 - 1. Refer to Item 2b
 - 2. DHHS plans to deploy 4 odor monitors in total and 2 weather/met stations
 - a. 2 monitors in the community
 - b. 1 monitor at the plant (deployed 3/21 @ Midway Headworks)
 - c. 1 monitor as a control/background
 - d. 1 met station at plant (deployed 3/21)
 - e. 1 met station in community (deployed 3/21)
 - 3. Rental monitors have been ordered
 - 4. DHHS plans to deploy remaining monitors mid-April
- c. **Capital Projects**
 - i. Pivot # 1 Replacement
 - 1. Pivot has been ordered through Mountainland
 - 2. Expect delivery end of April
 - ii. Fence Replacement
 - 1. Simpson in midst of project
 - 2. Weather delays- limited work past month
 - iii. Overhead Door
 - 1. Doors have been ordered
 - iv. IPS Upgrades
 - 1. Valves have been delivered
 - 2. Valves have been replaced on 2 of 5 pumps so far
 - 3. Pump Inspection conducted 3/26 by Nickerson- awaiting quote for repairs
 - v. Pickup Truck

1. Delivered 3/31

5. REGULATORY/PERMITTING

- a. DWQ Meeting
 - i. Follow up meeting with DWQ held 4/2/2025
 - ii. Discussion of pending DWQ letter to 'fill data gaps'

6. ADMINISTRATIVE

- a. Audit
 - i. Audit is still in progress
 - ii. Awaiting Trial Balance from Ben
- b. Rate Study -Zions
 - i. Final Draft issued by Zions
 - ii. Rate increase appears necessary
 - iii. Need to make decision on when and how much
 - iv. Dependent on amount of borrowing
- c. Internet Provider
 - i. Utah Broadband has been cancelled
 - ii. Wicked Fast is sole provider
- d. Phone System
 - i. Continuing to look at change on phone service
 - ii. Considering options
- e. HL&P Rate Increase
 - i. Met with Jason Norland/Jared Wright
 - ii. Discussed rate increases and change in rates
 - iii. Will be using 'time of use' rates
 - iv. On-peak periods 3-10 PM M-F
 - v. Not much opportunity for HVSSD to adapt operation to take advantage of time of use rates