



Short-Term Projects 2025-2026 Grant Cycle Project Worksheet (**Finalist**)

Please complete this worksheet and the questions found at the bottom of this page and send them to Sam Kilpack at samantha@cw.utah.gov no later than **April 1, 2025.**

For project criteria, visit cw.utah.gov.

Name of project:	Environmental Sustainability Education
Funding questions: 1. What is the estimated total cost of the project? 2. How much are you requesting from the CWC? 3. How much funding are you or your organization committing to the project? 4. How much funding are you requesting from others?	1. \$182,000 Budget for Education Programming 2. \$15,000 3. \$167,000 4. \$167,000
Please list your (non-funding) community partners for this project, if any:	Recycle Utah, Holy Cross Ministries, PC Tots, Copper Moose Farm, USU, 6 schools within Park City School District (PCSD), Root Revival (pollinator education), Basin Recreation's Open Space Department
Please list your funding partners for this project, if any, including the amount of funding requested from each:	Park City Community Foundation Women's Giving Fund: \$50,000, committed Park City Community Foundation: \$15,000, committed Bruce & Cecelia Peterson Foundation: \$10,000 committed Sprouts Foundation: \$5,000, committed Sorenson Legacy Fund, \$5,000, committed Robert Orr Foundation, \$5,000, committed KJS Foundation, \$5,000, committed Byrne Family Foundation: \$35,000, pending Central Wasatch: \$15,000, pending Private individual donations: \$37,000, pending/committed

Please answer the following questions on this sheet or attach a separate sheet. **Please be as detailed as possible.**

1. Provide an outline, broken out by category, of how you plan to use the funds. Categories may include, but are not limited to:
 - a. Materials

- b. Labor
- c. Marketing / promotional materials
- d. Transportation / fuel
- e. Any other costs associated with your project

Environmental Sustainability Education Project Budget: The table below includes an estimated operating cost for the Project from July 1, 2025 to June 30, 2026.

The annual school session is 36 weeks long, summer camp sessions run for 9 weeks, and after school programs in the garden occur 6 weeks in the spring and 7 weeks in the fall.

2025 Proposed Budget	
Line Item	Amount
Labor	\$12,690
Educational Materials	\$1,410
Communications	\$500
Garden Supplies	\$400
SUBTOTAL	\$15,000

The basis of costs and estimates used throughout this proposal is SCG-EATS' experience providing hands-on educational programming over the previous eight school years and two years of waste diversion efforts. Costs are based on historical data gathered over the trailing six (6) months and currently available information.

Explanatory Notes:

The total estimated cost is categorized into five (5) categories as listed above:

1. *Labor* –This line item includes time for the Executive Director, who oversees collaboration between partners and supervises staff, the Director of Youth Education, who designs curriculum in cooperation with community partners, and the Garden Director that plans adult education and manages all activities in the garden. Time is required for planning, educating, evaluating, communicating, soliciting volunteers, and designing posters and printed materials. Classes and camps are led by staff instructors with assistance from interns and volunteers. We project \$2,750 for the Executive Director working 55 hours @\$50hr; \$7,000 for the Education Director working 200 hours @\$35hr, and \$2,940 for the Garden Director working 84 hours @\$35hr.
2. *Educational Materials* – Hands-on lessons are provided in greenhouses, gardens, and in school cafeterias in the afterschool program. Engaging lesson plans require a variety of materials to showcase environmental concepts and educate youth on sustainable habits. Materials may

include fresh produce and herbs, soil, seeds, gardening tools, books, art supplies, storage bins, hand carts, and many other supplies to support a diverse range of lessons that promote the project. We bring the garden indoors if need be, by designing mobile gardens that act as great tools for demonstrations. We plan to reintroduce mobile herb garden beds among other portable learning tools.

3. *Communications* – Social media promotion is free. We require various printed materials to include laminated posters to display in the garden and classrooms and paper surveys measuring impact. Additionally, we plan to send promotional messaging through a third-party platform, Peachjar, which is used to send schoolwide emails to families. Staff will design messages to keep the school community updated on programs, new sustainability education offerings, and inspiring ways to take part in more environmental initiatives. Each email message campaign has a cost of \$125.
 4. *Garden Supplies* – Tools, signage, and safety gear for maintaining the compost center. With last year's generous support from the Central Wasatch Commission, SCG-E successfully built out the compost center, and is continuing to fund the supplies needed for maintenance and upkeep in the garden. The compost center is a hub for all educational activities, as central to programming is the education on composting and land stewardship practices.
2. Provide a detailed timeline for your project. Be sure to include: **Attached**
 - a. Start date
 - b. All important steps and milestones
 - c. End date
 3. Is there anything else you'd like us to know about your project? Attached is a description of the summer camp offering "*Cycle the Cycles*", which is deeply centered on SCG-E's sustainability efforts in education programming.

Below outlines the proposed project timeline for SCG-E's "Environmental Sustainability Education." Projected to reach 2,000 students—across school-based lessons, after-school classes, and summer camps—the organization will inspire young minds to take responsibility for their environment and cultivate a culture of sustainability in their schools and communities. The timeline includes benchmarks associated with partner development, community collaboration, and program activities.

June/July 2025 | Evaluate new camp lessons taught in June summer camps. Continue introducing enhanced curriculum at summer camps, focusing on hands-on education. Continue implementing and modeling responsible watering systems in the garden. All camps integrate composting, watering, and land stewardship education and practices. Implement 'Cycle the Cycles' partner camp with Recycle Utah, a weeklong camp in which students bike through Park City, exploring carbon cycle, water cycle and food cycle at locations such as the Water Treatment plant and Recycle Utah.

August 2025 | Collaborate with partners to plan new lessons, ensure compost availability and zero waste conversations are part of each lesson. Curriculum enhancements for the school year and prepare for upcoming community events. School partners for education programming include: Recycle Utah, Park City School District (PCSD) elementary schools, Holy Cross Ministries, and PC Tots. In order to further these initiatives, we additionally deliver a zero waste workshop in the Garden that is open to the public.

September 2025 | Provide students with hands-on after-school gardening experiences at the community Garden. Continue to offer a zero waste workshop in the Garden.

October 2025 | Continue working with partners to integrate sustainability concepts into lessons, while promoting community composting efforts. Provide students with hands-on after-school gardening experiences at the community Garden.

November 2025 | Continue delivering in-school environmental education and schedule meetings with partners to gather feedback on the program's effectiveness.

December 2025 | Meet with partners to evaluate student engagement and understanding of newly introduced sustainability concepts and materials.

January 2026 | Implement feedback and suggested improvements to the curriculum, refining it based on insights from partners and beneficiaries.

February 2026 | Plan the schedule and curriculum for summer camps, incorporating lessons learned during the school year to enhance content.

March 2026 | Organize and schedule summer events, including garden dinners, adult education classes focused on zero food waste, and community composting workshops.

April 2026 | Reconnect with stakeholders to evaluate the success of the enhanced sustainability curriculum within schools, gathering insights for future improvements.

May 2026 | Open the garden for spring programming, offering adult education classes and after school gardening sessions for students.

June 2026 | Compile and promote the final waste diversion data for the school year, highlighting the success of the composting and sustainability initiatives across participating schools.

During our “**Cycle the Cycles**” camp we will delve into all things cycles and sustainability – while riding bicycles around our community! Campers will learn about life cycles in the Garden. We’ll follow our fruits, vegetables, flowers, and herbs, from seeds to harvest to cooking, coming full circle with the compost cycle. We will experience the water cycle firsthand by visiting a water treatment plant. The carbon cycle will be an exploration of soil/compost; and the energy cycle, while visiting **Recycle Utah** to explore the great ways they help our community reduce waste. Campers will gain a deeper understanding of reduce/reuse/ recycle. We will create art using natural foraged materials, recyclables, and art materials. Each day holds opportunities for art, games, physical activity, and gardening. This is a **Recycle Utah** partner camp with **Recycle Utah** educators. Campers must be independent bike riders; rising 3rd through rising 6th graders only, please.

Durante nuestro campamento “Cycle the Cycles”, aprenderemos sobre todo lo relacionado con las ciclos y la sostenibilidad, ¡mientras andamos en bicicleta por nuestra comunidad! Los campistas aprenderán sobre los ciclos de vida en el Jardín. Seguiremos nuestras frutas, verduras, flores y hierbas, desde las semillas hasta la cosecha y la cocción, cerrando el círculo con el ciclo del abono. Experimentamos el ciclo del agua de primera mano visitando una planta potabilizadora de agua. El ciclo del carbono será una exploración del suelo/compost; y el ciclo energético, mientras visita Recycle Utah para explorar las excelentes formas en que ayudan a nuestra comunidad a reducir los desechos. Los campistas obtendrán una comprensión más profunda de reducir/reutilizar/reciclar. Crearemos arte utilizando materiales naturales, reciclables y materiales artísticos. Cada día ofrece oportunidades para el arte, los juegos, la actividad física y la jardinería. Este es un campamento asociado de Recycle Utah con educadores de Recycle Utah. Los campistas deben ser ciclistas independientes; Solo estudiantes de 3.º a 6.º grado, por favor.

Campers Learning Composting



In-school Programming

