

MINUTES
BUDGET COMMITTEE MEETING
March 12, 2025, 2:00 PM

Alta Community Center, 10351 E. Highway 210, Alta, Utah

COMMITTEE MEMBERS PRESENT: Roger Bourke
Chris Cawley
Jen Clancy
Craig Heimark
Dan Schilling

ALSO PRESENT: Mike Morey, Town Marshal
Molly Austin, Assistant Town Administrator
Brooke Boone, Deputy Town Clerk

1. **CALL THE MEETING TO ORDER**

Jen Clancy called the March 12, 2025 Budget Committee Meeting to order.

2. **DISCUSSION AND POSSIBLE ACTION TO ADOPT THE MINUTES OF THE APRIL 16, 2024 BUDGET COMMITTEE MEETING**

MOTION: Roger Bourke motioned to adopt the budget committee meeting minutes of April 16, 2024, and Dan Schilling seconded.

VOTE: All in favor. The meeting minutes of April 16, 2024 were approved.

3. **DISCUSSION AND POSSIBLE ACTION TO ADOPT THE MINUTES OF THE APRIL 29, 2024 BUDGET COMMITTEE MEETING**

MOTION: Chris Cawley motioned to adopt the budget committee meeting minutes of April 29, 2024, and Dan Schilling seconded.

VOTE: All in favor. The meeting minutes of April 29, 2024 were approved.

4. **DISCUSSION AND POSSIBLE ACTION TO ADOPT THE MINUTES OF THE NOVEMBER 7, 2024 BUDGET COMMITTEE MEETING**

MOTION: Dan Schilling motioned to adopt the budget committee meeting minutes of November 7, 2024, and Roger Bourke seconded.

VOTE: All in favor. The meeting minutes of November 7, 2024 were approved.

5. **REVIEW OF THE DRAFT FY 2026 BUDGETS**

Chris Cawley and Jen Clancy presented slides on the town's budget process, emphasizing long-term planning and steps to meet challenges such as retention in the marshal's office. The committee debated a local option transient room tax and requested updated revenue estimates for the next meeting. They also discussed transitioning from performance-based bonuses to merit-based wage increases and the need for clear communication with staff. Discussions on the water fund highlighted potential 10% annual rate hikes over the next decade and the necessity of securing \$2.5–5 million for system maintenance and pipe replacement. Craig Heimark suggested funding water projects through a 20-year loan or grants, while Jen Clancy noted the meter upgrade project would extend into FY26,

requiring a budget rollover. The capital projects fund was reviewed, covering facility planning, avalanche studies, and historic structure stabilization. The committee discussed updating the Budget Committee Charter to include compensation matters and would present the idea to the town council. For the next meeting, Craig Heimark would provide calculations on drawing down the general fund balance, while Jen Clancy would update transit room tax options, highlight the cost of a fifth officer in the budget presentation, consult the Town Council on potential charter updates, and formalize the transition to merit-based wages. The committee acknowledged the importance of notifying employees about the elimination of performance bonuses, with some members viewing it as the final step in compensation and wage study efforts.

6. **MOTION TO ADJOURN**

MOTION: Roger Bourke motioned to adjourn, and Chris Cawley seconded.

VOTE: All in favor. The meeting was adjourned unanimously.

RESULT: APPROVED

Passed this 15th day of April, 2025

Jen Clancy, Town Clerk