MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MONDAY, MARCH 31, 2025, BEGINNING AT 9:00 A.M. IN DUCHESNE, UTAH

Present –

Commissioner Greg Miles, Commissioner Jeff Chugg, Commissioner Tracy Killian, Deputy Attorney Tyler Allred, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Emergency Management Director Josh Phillips, Building & Grounds Director Shane Jenkins, Eric Major and Jeff Baker with Jones & DeMille Engineering, Economic Development Director Deborah Herron, Human Resource Director Judy Stevenson, Surveyor Ryan Allred, Clerk-Auditor Chelise Stewart, Deputy Assessor Brandi Winterton, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(9:00 a.m.)

Chairman Miles welcomed everyone to the meeting.

Pledge of Allegiance

(9:01 a.m.)

Public Works Update

(9:02 a.m.)

Public Works Assistant Director Clint Curtis updated the public on existing projects and upcoming work. The 12000 West intersection is going well; the landowner has agreed to the additional right-of-way. The parties discussed the material needed for the new site of the Public Works facility. They are stockpiling chips at the Roosevelt yard for the upcoming contracted projects. Commissioner Chugg said that he drove the shouldering project, and it was done well. The parties discussed working with the landowner to trim some trees blocking the view, where UDOT cleaned up the right-of-way in Upalco.

Discussion & Consideration of the Bid Advertisement Documents for the Administration Building Remodel

(9:09 a.m.)

Building & Grounds Director Shane Jenkins presented the bid advertisement documents, which included floor plan drawings for the admin building remodel. The parties discussed the timeline for the bid and completion. Commissioner Miles explained the need for larger Commission Chambers and how the restrooms have not been updated the entire time the County has used the building. Other departments have outgrown their space and need additional offices. The bids will be advertised this week, due May 2nd by 3:00 pm, and opened on Monday, May 5th.

Discussion & Consideration of Medici Land Governance Agreement

(9:32 a.m.)

Recorder Shelley Brennan presented the agreement and explained the document intelligence platform and search portal services. The documents are uploaded into the system, so the employees don't have to enter the data manually. The information would be verified for accuracy. Medici Land Governance (MLG) is a Utah-based company. Other counties are currently using the program. The parties discussed the fees and how long it would take to recoup the buy-in cost. The licensing fee is $30,000 per year. If the County wants to buy into the program, it would cost $200,000. They have up to three years to decide about the buy-in. The program could offer other searchable options for residents and businesses. MLG could develop a database allowing the general public access to print their deeds, which is not currently available. The parties discussed the agreement and buy-in option. *Commissioner Killian made a motion to enter into an agreement with Medici Land Governance for $30,000 per year, revisit the buy-in option by the end of the year, and authorize the chair to sign on behalf of the County. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of the Broadband Equality Access and Deployment (BEAD)Grant Support Letter for Strata Networks

(10:00 a.m.)

Economic Development Director Deborah Herron presented the support letter for Strata Networks and explained that Strata has actively followed the BEAD Program since its inception under the Infrastructure Investment and Jobs Act (IIJA) signed into law on November 15, 2021. Strata has successfully participated in the pre-application phase, which concluded in December 2024. Through this process, Strata was approved as an eligible entity to apply in the final round, with applications due on April 11, 2025.

Strata intends to submit an application covering all eligible locations in the Uintah Basin. Based on each location's financial viability and sustainability, Strata will utilize various technologies, including fiber, fixed wireless, and low-earth orbit (LEO) satellite solutions. This approach ensures that unserved and underserved areas receive reliable broadband access tailored to their specific needs.

As part of their commitment to affordability and accessibility, Strata's rates, service plans, and terms will remain consistent with their current offerings while adhering to BEAD program requirements, including providing a low-cost option for eligible subscribers. The parties discussed the letter, how Strata Networks has a long-standing history of delivering high-quality broadband services to rural communities, and how their extensive expertise in broadband deployment makes them a strong candidate for BEAD Funding. *Commissioner Chugg made a motion to sign the letter in support of the Strata Networks BEAD program application. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of Jones & DeMille Engineering Assignment Order

(10:05 a.m.)

Jeff Baker, with Jones & DeMille Engineering, presented the assignment order and explained that it allows them to do small designs for the county. The agreement is a two-year agreement through December 2026. The parties discussed the assignment order and their work with Jones & DeMille Engineering. *Commissioner Killian made a motion to approve the Assignment Order with Jones & DeMille Engineering and authorize the chair to sign on behalf of the County. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of the EPA Letter Regarding Deseret Power Projects

(10:10 a.m.)

Community Development Director Mike Hyde presented the letter before the meeting. The parties discussed the letter and its purpose. A portion of the letter reads: On behalf of Duchesne County, Utah, we write in strong support of the two Minor New Source Review

(“MNSR”) permit applications submitted by Deseret Generation and Transmission Co-operative (“Deseret”) currently under consideration by the U.S. Environmental Protection Agency (the “EPA”). These projects, once completed, would add Selective Catalytic Reduction (SCR”) technology to Bonanza Unit 1 and Gas Peaking Units at the Bonanza site to help meet growing demands for power. The project represents an important step in securing a reliable and sustainable energy future for our county and the broader region, and we respectfully ask EPA to approve.

Duchesne County, Utah, receives 100% of its residential power supply from the Moon Lake Electric Association, Inc. (“Moon Lake”). Moon Lake is a non-profit rural electric cooperative operating in Northeastern Utah and Northwestern Colorado.

Duchesne County and Moon Lake are deeply concerned with the United States’ impending energy crisis spawned by the short-sighted policies of the previous administration. During the past four years, there was a growing trend of decommissioning many of the existing dispatchable power generation resources across the country without viable replacements. Demand for energy continues to increase to meet the needs of a growing population and new technologies, while the supply of reliable and affordable electricity follows a downward trajectory, leaving the nation’s populace with an electricity deficiency.

The letter includes several benefits that the proposed projects would offer. In conclusion, we believe that installing SCR and Gas Peaking Units is a win-win because it combines environmental sustainability with energy reliability and job creation. The projects align with the objectives and policies of the Duchesne County Resource Management Plan noted above. We strongly encourage you to approve Deseret's installation of SCR and Gas Peaking Units and look forward to seeing the positive outcomes it will bring.

Commissioner Chugg made a motion to sign the letter prepared by Mike Hyde in support of these two projects for Deseret Power with a minor modification. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.

Recess 10:16 a.m. to 10:28 a.m.

Commissioner Chugg made a motion to recess. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.

Auditors Office – Vouchers

(10:29 a.m.)

Clerk-Auditor Chelise Stewart presented the March 31, 2025, vouchers, check numbers 168585 through 168645, for $423,581.84. The parties reviewed the vouchers submitted. *Commissioner Chugg made a motion to approve the vouchers for March 31, 2025, as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Auditors Office – Tax Adjustment

(10:34 a.m.)

Treasurer Stephen Potter presented a tax adjustment for a motor vehicle before the meeting. Deputy Assessor Brandi Winterton explained that the customer received a renewal registration card for $926.06 but was charged $1,410.32. This was a mistake in the State's system. The difference needs to be refunded for a credit of $484.26. *Commissioner Killian made a motion to approve the tax adjustment as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Consideration of Minutes of the Combined Commission Meeting held March 24, 2025
(10:42 a.m.)

The parties reviewed the combined Commission meeting minutes for March 24, 2025. *Commissioner Killian made a motion to approve the minutes of March 24, 2025, as corrected. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion of Possible Subjects for the Next Meeting
(10:50 a.m.)

Calendaring & Weekly Update on Events
(10:52 a.m.)

Commissioner Miles left the meeting at 11:03 am and re-entered at 11:08 am

Human Resource Update
(11:09 a.m.)

Human Resource Director Judy Stevenson gave an update for her department. She noted the current job listings: five corrections officers, one registered nurse, a part-time custodian, an attorney, two landscapers, two patrol officers, a planner, and a seasonal event center. She is completing the conflict of interest documents for the employees.

Closed Session – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual
(11:14 a.m.)

Commissioner Chugg made a motion to go in and out of a Closed Session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.

Consideration to take action during the closed session
(12:23 p.m.)

No action is to be taken.

Adjournment
(12:26 p.m.)

Commissioner Chugg made a motion to adjourn the meeting at 12:26 p.m. Commissioner Miles stated that we had reached the end of the agenda. The forum adjourned.

Read and approved this on the 7th day of April 2025.

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Greg Miles	*Chelise Stewart*
Commission Chairman	*Clerk-Auditor*

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes