



MINUTES
Springville City Council Work/Study Meeting - March 18, 2025

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, MARCH 18, 2025, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Craig Jensen
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Safety Director Lance Haight, Assistant City Attorney Chris Creer, and Assistant Public Works Director Jeff Anderson.

CALL TO ORDER - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:32 p.m.

COUNCIL BUSINESS

1. Calendar

- Mar 25 - Art Loops Downtown Public Project Kickoff at 4:45 p.m. - Civic Center Park
- Apr 01 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Apr 15 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Apr 25 - Arbor Day

Mayor Packard asked if there was any discussion regarding the calendar. There was none.

2. DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS

- a) Invocation - Councilmember Jensen
- b) Pledge of Allegiance - Councilmember Wright
- c) Consent Agenda

2. Approval of the February 11, 2025 work meeting minutes and the March 04, 2025 work meeting and regular meeting minutes.

Mayor Packard inquired if there was any discussion regarding the consent agenda. A date for the upcoming budget meeting was discussed. Council agreed upon April 29, 2025, at 3:00 p.m.

3. WORK MEETING DISCUSSIONS/PRESENTATIONS

a) Downtown Development Plan - Troy Fitzgerald, City Administrator

Mayor Packard introduced representatives from Central Bank. President Mark Packard of Central Bank presented updates on developments and changes to the Central Bank building on 200 South Main Street. He provided historical context, stating that the building was originally constructed in 1892 and underwent remodeling in the mid-1940s, which included the removal of its dome and the addition of a modern façade.

Mark Packard outlined plans for a new building to be constructed west of the current structure, spanning approximately 30,000 square feet. This new building would house bank retail departments, including mortgage and loan services, as well as a drive-up area. The second floor would be designated for technical services. He noted that demolition of the old hair salon and westside market, located west of the bank, would be completed within the next week. Additionally, the old dry cleaners' building would be repurposed to accommodate a bank drive-up.

He further explained that the main building on Main Street would be rebuilt in a style reminiscent of the original 1892 structure. The new design would restore the building's iconic onion dome, intricate masonry work, and vault doors, with careful attention given to replicating its historical features.

During the discussion, questions were raised about the future of the old SOS Pharmacy Building adjacent to the bank. Mark Packard stated that while they had considered various possibilities for the building, no definite plans had been made. He concluded by expressing appreciation for the opportunity to collaborate with Springville City.

b) Clyde Recreation Center Update - Stacey Child, Parks and Recreation Director

Director Child introduced Heidi Udall, superintendent of the Clyde Recreation Center (CRC). Heidi noted that membership numbers had increased since Stacey began working with the city. She provided an update on program offerings and attendance figures, emphasizing the CRC's role in fostering community engagement while acknowledging that change was inevitable.

Heidi reported that additional recreation facilities were being developed in both Springville and Spanish Fork. She highlighted that approximately 31% of CRC members were non-residents, which could have an impact on revenue. To address this, efforts were being made to increase visibility and attract more local residents.

She outlined several initiatives aimed at strengthening the CRC, including a referral credit program, a university internship focused on strategic planning, and employee retention efforts. She noted that many of the current lifeguards came from surrounding communities, making staff retention a key focus.

c) Discussion regarding Title 7 Business Licensing/Alcohol Licensing - Carla Wiese, Planner

Carla provided an update on business and alcohol licensing. She explained that the state allocates a specific number of alcohol licenses per city, with restaurant licenses being the most in demand. She reviewed the state's requirements for different types of alcohol licenses and noted that the city currently had available licenses to meet its needs. She also mentioned that proximity regulations could be a limiting factor, particularly as mixed-use developments continue to expand.

Carla raised a discussion point regarding the Civic Center Park, noting that it lacked a clearly defined boundary. She explained that this could impact boundary requirements for commercial and alcohol licensing. She asked the Council whether they wanted to formally designate the civic center grounds as a park, which would affect alcohol licensing due to the state-mandated 200-foot distance requirement from parks. The Council reached a consensus to revisit the topic in a future meeting.

d) **Library Presentation - Dan Mickelson, Library Director**

Dan reported on the library's performance measurements, providing an overview of total circulation, programs, and visitation statistics. He noted that 80% of Springville families had a library card, with 57% visiting the library monthly and 81% visiting at least once a year.

He stated that while the library's collections had grown slightly and programs had expanded to address community needs, the building size and operating hours had remained unchanged. He highlighted that communication efforts had improved through social media, posters, flyers, staff recommendations, and word of mouth. Additionally, he observed that as the cost of living had risen, library usage had increased.

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked if there was further discussion.

ADJOURNMENT CLOSED SESSION IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

Motion: Councilmember Snelson moved to adjourn the work meeting at 6:52 p.m. Councilmember Millsap seconded the motion. Roll Call Vote Yes: Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 5-0.**

*This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, March 18, 2025
I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County,
State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday,
March 18, 2025.*

DATE APPROVED: April 01, 2025



Kim Crane
City Recorder