

**MINUTES
ELECTRICIAN AND PLUMBERS
LICENSING BOARD**

March 5, 2025

**Electronic Meeting
With Anchor location in Rm 474**

CONVENED: 9:00 a.m.

ADJOURNED: 11:22 a.m.

Bureau Manager:

Stephen Duncombe

Board Secretary:

Nicole Herrera

Board Members Present:

Steve Woodman
Terry McBride
Matt Lawson
Mike Hartwell
Cory Moore
Keven Verwer
Jason Haun
Harvey Hansen
Justin May
Matthew Campisi

Board Members Absent:

Guests

Dave Hill
Ken Adams
Mike Lanoue
Thomas Empey
Cindy Hansen
Don Black
Mark Lund
Shawn Swapp
Monty Romero
Mark Lund

DOPL Staff Present:

Bobby Main, Investigation
Sicily Hill, Compliance
Jenna Mayne, Exam Coordinator
Patrick Fitzgibbon, Outreach
Boyce Barnes, CE Specialist

TOPICS FOR DISCUSSION**ADMINISTRATIVE BUSINESS:**

Approval of Minutes
Time: 2:50

DECISIONS AND RECOMMENDATIONS

Mr. Hansen made a motion to approve the February 5, 2025 minutes Mr. Moore seconded the motion. The motion passed unanimously.

Investigation Update
Time: 2:06:10

Bobby Main gave the board an update on investigations. Item noted. No action taken.

Continuing Education Update
Time: 7:05

Boyce Barnes gave the board an update on continuing education. No action taken.

Compliance Update
Time: 9:00

Sicily Hill gave an update on compliance. Items noted. No action taken.

Testing/Exam Update:
Time: 9:40

Jenna Mayne gave an update on testing and exams. Items noted. No action taken.

Outreach Update
Time: 21:00

Patrick Fitzgibbon gave an update on outreach. He has a draft video for the board to watch. Items noted. No action taken.

DISCUSSION and ACTION ITEMS:

Apprentice Registration Requirements.

Time: 24:00

Mr. Swapp from Davis Tech is proposing an exception on the verification of supervision form. The board discussed the information. At this time the board does not want to change anything.

Exam Registration Requirements

Time: 46:30

Jenna Mayne talked to the board about their thought about doing a pre-authorization to test. The board talked about several different ways to set this up. The board does not want to change anything at this time.

Plumbers Testing after 4A

Time: 1:09:00

The board is discussing the exam requirement, plumbers are able to schedule the journeyman exam after the completion of 4A. The board would like to put this back on the agenda for next meeting.

ADJOURN:

Adjourned at 11:22 a.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Date: 04/02/2025

Justin May
X Justin May (Apr 2, 2025 11:24 MDT)
Electrician and Plumbers
Licensing Board Chairperson

Date: 04/02/2025

X Stephen Duncombe

Bureau Manager, Division of
Professional Licensing