

**MINUTES  
ELECTRICIAN AND PLUMBERS  
LICENSING BOARD**

**March 5, 2025**

**Electronic Meeting  
With Anchor location in Rm 474**

**CONVENED:** 9:00 a.m.

**ADJOURNED:** 11:22 a.m.

**Bureau Manager:**

Stephen Duncombe

**Board Secretary:**

Nicole Herrera

**Board Members Present:**

Steve Woodman  
Terry McBride  
Matt Lawson  
Mike Hartwell  
Cory Moore  
Keven Verwer  
Jason Haun  
Harvey Hansen  
Justin May  
Matthew Campisi

**Board Members Absent:**

**Guests**

Dave Hill  
Ken Adams  
Mike Lanoue  
Thomas Empey  
Cindy Hansen  
Don Black  
Mark Lund  
Shawn Swapp  
Monty Romero  
Mark Lund

**DOPL Staff Present:**

Bobby Main, Investigation  
Sicily Hill, Compliance  
Jenna Mayne, Exam Coordinator  
Patrick Fitzgibbon, Outreach  
Boyce Barnes, CE Specialist

**TOPICS FOR DISCUSSION**

**ADMINISTRATIVE BUSINESS:**

**Approval of Minutes**

Time: 2:50

**DECISIONS AND RECOMMENDATIONS**

Mr. Hansen made a motion to approve the February 5, 2025 minutes Mr. Moore seconded the motion. The motion passed unanimously.

**Investigation Update**

Time: 2:06:10

Bobby Main gave the board an update on investigations. Item noted. No action taken.

**Continuing Education Update**

Time: 7:05

Boyce Barnes gave the board an update on continuing education. No action taken.

**Compliance Update**

Time: 9:00

Sicily Hill gave an update on compliance. Items noted. No action taken.

**Testing/Exam Update:**

Time: 9:40

Jenna Mayne gave an update on testing and exams. Items noted. No action taken.

**Outreach Update**  
Time: 21:00

Patrick Fitzgibbon gave an update on outreach. He has a draft video for the board to watch. Items noted. No action taken.

## **DISCUSSION and ACTION ITEMS:**

**Apprentice Registration Requirements.**  
Time: 24:00

Mr. Swapp from Davis Tech is proposing an exception on the verification of supervision form. The board discussed the information. At this time the board does not want to change anything.

**Exam Registration Requirements**  
Time: 46:30

Jenna Mayne talked to the board about their thought about doing a pre-authorization to test. The board talked about several different ways to set this up. The board does not want to change anything at this time.

**Plumbers Testing after 4A**  
Time: 1:09:00

The board is discussing the exam requirement, plumbers are able to schedule the journeyman exam after the completion of 4A. The board would like to put this back on the agenda for next meeting.

## **ADJOURN:**

Adjourned at 11:22 a.m.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

**Date:** 04/02/2025

X Justin May  
Justin May (Apr 2, 2025 11:24 MDT)  
Electrician and Plumbers  
Licensing Board Chairperson

Date: 04/02/2025

X *Stephen Duncombe*  
Bureau Manager, Division of  
Professional Licensing