NOTICE OF MEETING AND AGENDA
LANDMARKS PRESERVATION COMMISSION
APRIL 3, 2025
6:00 PM

Notice is hereby given that the Landmarks Preservation Commission of Springville City will hold a public meeting on Thursday, April 3, 2025, at 6:00 p.m., in Conference Room 208, in the Administration Department, located at 110 South Main.

AGENDA

1. Approval of the agenda
2. Approval of minutes: January 16, 2025
3. CLG Grant Application update.
4. Discussion of public engagement and social media strategy.
5. Collection of historical stories from commissioners.

THIS AGENDA SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE

This meeting was noticed in compliance with Utah Code 52-4-202 on April 1, 2025. Agendas and minutes are accessible through the Springville City website at www.springville.org/agendasminutes. Landmarks Preservation Commission meeting agendas are available through the Utah Public Meeting Notice website at www.utah.gov/pmn/index.html. Email subscriptions to Utah Public Meeting Notices are available through their website.

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Community Development department at (801) 491-7861 at least three business days prior to the meeting.

Meetings of the Springville City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to Springville City Municipal Code 2-4-102(4) regarding electronic meetings.

MINUTES

Landmarks Preservation Commission
Thursday, January 16, 2025

IN ATTENDANCE

Commissioners Present: Mariah Hurst, Nancy Calkins, Ellen Clyde, Lyric Canaan, Craig Child, Lee Taylor and Jeremy Fowler

Commissioners Excused: Von Alleman, Kristen Kallaker and George Weight

City Staff: Josh Yost, Community Development Director

Chair Clyde called the meeting to order at 6:03 p.m.

1. **Approval of the agenda**

Commissioner Hurst moved to approve the agenda. Commissioner Fowler seconded. The agenda was approved unanimously.

2. **Approval of the Minutes March 28, May 16, July 25 & Sept 19, 2024**

Commissioner Hurst moved to approve the 2024 meeting minutes. Commissioner Fowler seconded. The vote to approve the 2024 meeting minutes was unanimous.

Commissioner Calkins arrived at 6:05 p.m.

3. Approval of the 2025 Meeting Schedule

Commissioner Fowler moved to approve the 2025 Landmarks Meeting Schedule. Commissioner Canaan seconds the motion. Commissioner Fowler and Commissioner Taylor noted that their names were missing from the list. Chair Clyde and Josh Yost discussed the process of adding names and ensuring all Commissioners sign.

4. **Review of CLG Grant Proposal**

Josh Yost explains the CLG grant proposal for roof replacement on the Carnegie Library. The grant will cover a portion of the project. The scope includes evaluating and documenting the skylights. Director Yost explained the current state of the roof and the need for a comprehensive evaluation. The Commissioners discussed the importance of the skylights and the potential costs of restoration. A consensus was reached in favor of proceeding with the grant application.

Social Media Strategy and Public Engagement

Commissioner Hurst brings up the idea of submitting social media post ideas. There was a discussion on increasing public engagement through social media and historical storytelling. The Commission considers using historical stories and events to attract public interest. Ideas included collaborating with local businesses for promotions (i.e., discounts themed around historical figures), exploring interactive community events such as historical scavenger hunts, and possible participation in Art City Days.

5. Plan for the upcoming year

The Commissioners agreed to set clear goals and timelines for outreach initiatives. They discussed potential future projects, including historical site tours and further grant applications. The Commission agreed to focus on a social media strategy for the upcoming year. Director Yost will send out a debrief email and reminders to encourage preparation for the next meeting.

Chair Clyde adjourned the meeting at 6:51 p.m.

Action Items:

- Commission members will research and prepare historical stories for future social media posts.
- Further discussion and strategy planning to continue in the next meeting