MINUTES OF SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
WPR ROAD AND FIRE DISTRICT (THE "DISTRICT")
HELD
FEBRUARY 18, 2025

A special meeting of the Board of Directors of the WPR Road and Fire District (referred to hereafter as the "Board") was convened on Tuesday, February 18, 2025, at 5:15 p.m., at 36 S. State St., Ste. 500, Salt Lake City, UT 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:
Gary Derck
Jenny Robinson

Also, In Attendance Were:
Josh Miller, CliftonLarsonAllen LLP ("CLA")
Carley Herrick, Nathan Bell, Suzanne Bennett and Evan Tufts; Wasatch Peaks Ranch
Nate Broadhorst; Clyde Snow & Sessions, P.C.

ADMINISTRATIVE MATTERS

Call to Order:

The meeting was called to order at 5:15 p.m. by Trustee Derck, who recited the following:

"As a Trustee of the Board of Trustees of the WPR Road and Fire District, I hereby call this special meeting of the Board to order at 5:15 P.M. on February 18, 2025, at 36 S. State St., Ste. 500, Salt Lake City, UT 84111. In compliance with the requirements of Utah's Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.

Public Comment:

None.

Minutes from January 28, 2025 Regular Meeting:

Following discussion, Trustee Robinson made a motion to approve the minutes from the January 28, 2025 regular meeting. Trustee Derck seconded the motion. The motion passed unanimously.

FINANCIAL MATTERS

Payment of Claims:

Following review and discussion, Trustee Robinson made a motion to approve the claims in the amount of $ 9,948.04. Trustee Derck seconded the motion. The motion passed unanimously.

December 31, 2024 Unaudited Financial Statements:

The WPR team provided an update for the Board, noting that the financial statements will be ready for Board action at the March meeting, once the Trustees' questions that were submitted to the accounting team have been addressed. No action was taken.

Road Crew Business Plan & Budget:

Following discussion, Trustee Robinson made a motion to approve the Road Crew Business Plan and Budget. Trustee Derck seconded the motion. The motion passed unanimously.

ARM Truck Corp Sales Orders Acknowledgements for Two Plow Trucks:

Following discussion, Trustee Robinson made a motion to approve the ARM Truck Corp Sales Orders Acknowledgements for two plow trucks. Trustee Derck seconded the motion. The motion passed unanimously.

Wheeler Equipment Leases & Attachments:

Following discussion, Trustee Robinson made a motion to approve the Wheeler Equipment Leases & Attachments. Trustee Derck seconded the motion. The motion passed unanimously.

Upcoming Proposed Budget Amendment:

Mr. Tufts presented the need to amend the 2025 Budget to the Board, noting that a public hearing will need to be scheduled for the April Board meeting.

Interim District Facilities Construction:

Following discussion, Trustee Robinson made a motion to approve the Interim District Facilities Construction. Trustee Derck seconded the motion. The motion passed unanimously.

Draft MCFD Fire Station Subsidy Projections, Facilities/Services Agreement and Sublease:

Trustee Derck provided an update for the Board on the discussions with the Morgan County Fire Department regarding staffing and budget allocation, noting that more work is needed to finalize the agreement. No action was taken.

MANAGER'S MATTERS

Equipment Ordering:

Pick-Up Trucks: 90-day lead time for delivery.

BOSS Equipment: Anticipated 15% price increase in May.

Mr. Bell noted there are no new updates for the Board regarding these matters. No action was taken.

District Facilities:

Infrastructure: Offices, shop, salt storage, and brine facilities.

Site Plan: Development and review ongoing.

Mr. Bell noted there are no new updates for the Board regarding these matters. No action was taken.

Website Enhancements to Meet Operational and Communication Needs:

Attorney Herrick reported ongoing efforts to update the website. No action was taken.

OPERATIONAL MATTERS

Road Resurfacing (Summer 2025):

Bidding: Planning underway for project bids. Peaksview

Techniques: Slurry coat vs. sealing coat methods discussion.

Operations Timing: Decision between night operations vs. day operations under consideration.

Mr. Bell noted there are no new updates for the Board regarding these matters. No action was taken.

LEGAL MATTERS

None.

TRUSTEES' MATTERS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Robinson motioned to adjourn the meeting at 5:36 p.m. Trustee Derck seconded the motion. The motion passed unanimously.

Respectfully submitted,

By Gary Derck ______________________________

District Chair

Attest:

By Carley Herrick ______________________________

District Clerk

Minutes 02-18-2025 (WPR R&F)

Final Audit Report 2025-03-25

Created:	2025-03-25
By:	Carley Herrick (carley.herrick@wasatchpeaksranch.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAHmddUJh8uW-XSNgEIKpP8g63to6P-Ndj

"Minutes 02-18-2025 (WPR R&F)" History

Document created by Carley Herrick (carley.herrick@wasatchpeaksranch.com)

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Document emailed to Gary Derck (gderck@wprdevco.com) for signature

2025-03-25 - 11:29:03 PM GMT

Email viewed by Gary Derck (gderck@wprdevco.com)

2025-03-25 - 11:53:42 PM GMT

Document e-signed by Gary Derck (gderck@wprdevco.com)

Signature Date: 2025-03-25 - 11:53:57 PM GMT - Time Source: server

Agreement completed.

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