



# Minutes

DEPARTMENT of PUBLIC UTILITIES  
ADMINISTRATION

**Salt Lake City  
Public Utilities Advisory Committee  
Meeting Minutes  
February 27, 2025**

The Public Utilities Advisory Committee (PUAC) meeting was held at 7:30 am on Thursday, February 27, 2025. Committee members that were present include Kathryn Floor (Chair), Chris Shope (Vice-Chair), Dani Cepernich, Tom Godfrey, Ted Boyer and Roger Player. Salt Lake City Public Utilities employees present were Laura Briefer, Jason Brown, Karl Fenrich, Jason Draper, Jeff Grimsdell, Lisa Tarufelli, Jacob Jorgensen; Mark Christensen, Teresa Gray, Rusty Vetter, Holly Lopez, Stephanie Duer, Tamara Prue, Terry Price, Jamey West, Mike Guymon and Janine Calfo. Others present were Carly Castle with the SLC Attorney's Office, Austin Kimmell, Salt Lake City Council Office; Megan Yuill from the Salt Lake City Mayor's Office; Annalee Munsey, Metropolitan Water District of Salt Lake and Sandy; Karina Payne, Carollo Engineering; Clark Burbidge, Codale.

## **Welcome and Introductions**

Laura Briefer and Kathryn Floor welcomed everyone to the committee meeting.

## **Approve Minutes of January 23, 2025, Meeting**

A motion was made and seconded to approve minutes of the January 23, 2025, PUAC meeting. All members voted to approve as corrected.

**Monthly Financial Report  
Lisa Tarufelli, Finance Administrator**

Lisa Tarufelli gave the financial report December and January of 2024. A copy of the presentation is attached.

### **December 2024**

Water Fund: Operating revenues are 76.29 percent of budget. Operating expenses are 42.02 percent of budget. Metered water sales are 62.6 percent of budget. Capital expenditures and encumbrances are 172.13 percent of budget due to the carryover amendment, which will show until the end of February. There are \$35.100 million in 2022 bond funds.

Sewer Fund: Operating revenues are 56.01 percent of budget. Sewer use charges are 51.9 percent of budget. Operating expenses are 44.14 percent of budget. Capital expenditures and encumbrances are at 64.33 percent of budget. Bond funds at the end of December consisted of \$10.252 million in 2022 proceeds. There is a WIFIA draw that has not been recorded yet.

Stormwater Fund: Operating revenues are 61.67 percent of budget. Storm drain fees are 56.5 percent of budget. Operating expenses are 40.47 percent of budget. Capital expenditures and encumbrances are 100.08 percent of budget.

Street Lighting Fund: Operating revenues are 56.16 percent of budget. Operating expenses are 57.34 percent of budget. Streetlighting fees are 51.4 percent of budget. Capital expenditures and encumbrances 20.80 percent of budget.

Overall, operating revenues are 67.26 percent, operating expenses are 42.79 percent and capital expenditures and encumbrances are 93.8 percent of budget. Delinquent billings are 2.54 percent. There are \$45.363 million in 2022 bond funds.

Customer service staff mailed nearly 4,200 delinquent notices. Total call volume is just under 11,000 calls, One bankruptcy reported.

## January 2025

Water Fund: Operating revenues are 82.2 percent of budget. Metered water sales are 81.6 percent of budget. Operating expenses are 47.8 percent of budget. Capital expenditures and encumbrances are 173.79 percent of budget. Bond funds are \$28.6 million for 2022 proceeds.

Sewer Fund: Operating revenues are 64.66 percent of budget. Sewer use charges are 61 percent of budget. Operating expenses are 50.13 percent of budget. Capital expenditures and encumbrances are at 65.05 percent of budget. Bond funds at the end of October consisted of \$10.117 million in 2022 proceeds.

Stormwater Fund: Operating revenues are 71.18 percent of budget. Storm drain fees are 66 percent of budget. Operating expenses are 45.64 percent of budget. Capital expenditures and encumbrances are 100.11 percent of budget.

Street Lighting Fund: Operating revenues are 64.11 percent of budget. Streetlighting fees are 60 percent of budget. Operating expenses are 67.84 percent of budget. Capital expenditures and encumbrances 22.05 percent of budget.

Overall, operating revenues are 74.47 percent, operating expenses are 48.69 percent and capital expenditures and encumbrances are 94.75 percent of budget. Delinquent billings are 3.73 percent. There are \$38.682 million in 2022 bond funds.

Customer service staff mailed nearly 5500 delinquent notices. Two bankruptcies were reported.

The rate study has been presented to City Council and is scheduled to be implemented on July 1, 2025. The impact fee and facility plans are in progress with a proposal to implement January 1, 2026. The FY 2025 budget is in progress. Revenue Bonds series 2025 is closed on February 5, 2025. There is a major public engagement plan scheduled for the next few weeks that includes many ways to meet with the community.



**Annual Municipal Wastewater Planning Program (MWPP)**  
**Terry Price, Regulatory Compliance Manager**

Terry Price reviewed the Municipal Wastewater Planning Program Annual Report (MWPP) with the Public Utilities Advisory Committee.

Terry reviewed the information requested on the MWPP Report and what the PUAC role is in approving the report.

All members voted to approve as presented.

**Public Utilities Fiscal Year 2025-2026 Budget Update**  
**Jacob Jorgensen, Financial Analyst**

Laura gave an update on the Fiscal Year 2025-2026 Budget. The budget is largely fixed based on the completed Rate Study. The Water Fund has some unanticipated challenges related to the Capital Improvement Plan. There are challenges with a combination of revenues and inflation for this fiscal year.

The rate study was generated from estimated costs that have significantly increased from what was anticipated. Jacob explained the actual costs of some of the current capital projects. When capital projects are delayed, it can lead to increases of construction costs due to inflation and temporary fixes to keep the system in working order. The Capital Improvement Plan has also been reduced to match budget resulting in a plan that is not reflective of the costs to maintain the system in good working order.

Roger Player asked about how impact fees can be used. Laura responded that the department is reluctant to rely on impact fees. Jason Brown said that major projects will be staggered in future development. Chris Shope asked how tariffs will impact capital projects. Laura responded that current Federal policies may have impacts.

**Water Supply Update**  
**John Wells, Hydrology Manager**

John wells gave a presentation on the water supply outlook for the coming summer. A copy of that presentation is attached.

John described the Salt Lake City water service area and how the annual water supply outlook is determined through snowpack storage, precipitation and reservoir levels.



**2025 State Legislative Session Update  
Laura Briefer**

Laura Briefer gave a synopsis of the current water-related bills that are being considered by Utah Legislature. The last day of the session is March 7<sup>th</sup>. There are a few priority bills that are being closely monitored by the department.

**Public Comment**

There were no public comments during this meeting.

**Other Business**

There was no other business discussed.

**Meeting adjourned at 9:23 am.**

**Next meeting will be March 27<sup>th</sup> at 7:30 am**

