

**CANYON RIM ACADEMY  
BOARD of TRUSTEES MEETING MINUTES  
3-27-2025  
DRAFT**

A meeting of the Board of Trustees ("the Board") of Canyon Rim Academy ("the school") was held on Thursday, March 27, 2025.

Board members present: Becky Benham, Robert Booth, Shauna Cundick, David Hillyard, Justin Scott, and Ashley Bloxham. Nicole Handy joined the meeting virtually.

Administration present: Colleen Mitchell and Dave Garrett

Staff present: Shawnette Abraham

Guests present: Brent Pace and Mike Glauser

The meeting began at 4:07 PM

**Item 1: Public Comments**

There were no public comments.

**Item 2: Approval of minutes from meeting on February 27, 2025**

The Governance section about the LAND Trust training stated that Board members had reviewed the training. It was proposed that we swap the word "reviewed" with "completed." Motion to approve the proposed minutes with that change by Becky Benham. Seconded by Robert Booth. The motion to approve was unanimous.

**Item 3: PTO Report**

The PTO had a successful book fair a couple weeks ago. There will be a Read-a-Thon Fundraiser after Spring Break. The annual Art Night will be held on April 18<sup>th</sup>.

**Item 4: Director's Report**

The school LAND Trust Committee is required to include certain items included in their Election Procedures document. Colleen will draft an updated document so that the Board can review and approve it. Colleen and Dave will also need to complete a couple of LAND Trust trainings.

The school has been interviewing for a few open teaching positions next year. They are watching enrollment numbers carefully to determine if there is a need for an additional 6<sup>th</sup> grade teacher.

**Item 5: Business Report**

Mr. Garrett reviewed the Monthly Financial Report. The school continues to be within budget for this point of the year. The legislature approved a 4% WPU increase and a 9% increase for local replacement funds. Despite these increases, there is a net loss of

about 2% due to elimination of other funds. There were school safety and food security amendments in this past session as well.

Item 6: Long-Range Planning/Building Report

The bids from contractors have come back and are within the amount that is feasible to begin the construction process. The committee is currently reviewing the contract from the selected contractor. A financing package is also being compiled and submitted through an intermediary to secure tax-exempt private bonding to finance the construction of the new school. Financing will be a key consideration in the Board's decision to begin construction and engaging the construction company. The Board is in agreement to move forward with the construction process, pending any material issues resulting from securing financing. There will be public meetings held at the school on April 16th and 17th to share more information about the project. At the meeting, Odyssey Partners will present a slideshow and then there will be breakout stations for people to be able to ask questions and get more information. Information about the build and notice of the meeting will be sent to families on Monday. FAQ's will be posted to the Building Development section of the school website ahead of the meeting.

Item 7: Governance

The UAPCS Conference is on June 10<sup>th</sup> and 11<sup>th</sup>.

The Board has been accepting applications to fill two 3-year board-appointed terms and a 1-year parent-elected position. There were two applications for the 3-year term positions. The Board reviewed the applications. Motion to accept Ashley Bloxham and Nils Lofgren as Board members to serve a 3-year term by Becky Benham. Seconded by Justin Scott. The motion to approve was unanimous. The Board will continue to accept applications for the 1-year parent-elected position through April 23<sup>rd</sup> and the election will be in May.

There were no motions to enter into a closed session; as such it was cancelled.

Motion to adjourn the meeting was made by Dave Hillyard. Seconded by Rob Booth. The motion passed unanimously. Meeting adjourned at 5:41 PM.